

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

President Manente called the meeting to order at 4:00PM and roll call taken as follows:

**PRESENT:** Messrs. McStowe, Manente, Lewis, Krajewski, Riebesell, Troyer, Ms. Marra, Mrs. Weiner and Mrs. Snedeker

**ABSENT:**

President Manente declared a quorum present.

**Also present:** Cynthia Randina, CSA  
H. Ronald Smith, Interim SBA/BS  
Vittorio LaPira

Vice President, McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President McStowe, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and The Bergen Record.

### RESOLUTION

**INTRODUCED BY:** Mr. McStowe

**SECONDED BY:** Mr. Troyer

**WHEREAS,** it shall be necessary for the Secaucus Board of Education to discuss subjects concerning personnel matters;

**BE IT RESOLVED,** that the aforesaid subject will be discussed in closed Executive Session pursuant to the provisions of P.L. 1975, Chapter 231, and that such deliberations thereto will be made available to the public as soon as the reasons for non-disclosure no longer exist.

**NOW, THEREFORE, BE IT RESOLVED,** that the Secaucus Board of Education went into Executive Session at 4:05 PM in order to discuss personnel.

Motion by Mr. Riebesell, seconded by Mr. McStowe, and unanimously adopted by Board Members present to adjourn the Executive Session and resume the Regular Meeting at 7:05PM

#### **S.G.O. Report**

SGO representatives reported on "Pennies for Puppies"

#### **Superintendent's Report**

**Recommended action on Motions and Resolutions would be presented under Committee Reports and New Business.**

- Presentation of 2010-2011 Violence, Vandalism and Substance Abuse Report
- HIB District Report

#### **Report by the Secretary of the Board**

**Recommended action on Motions and Resolutions would be presented under Committee Reports and New Business.**

- SEA Contract- Schedule of Changes- attendance, new salaries, retro pay, waiver of benefits

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

**Public Comments on Agenda Items**

Mr. Manente and Mr. McStowe thanked the negotiations committee, Business Administrator, and the SEA team.

Mr. Anderson questioned whether R3.7 will be voted on separately as previously discussed.

Mr. McStowe of the negotiations committee stated that R3.7 was moved to the beginning of the agenda and voted on first.

**Committee Reports and New Business  
R3.7**

**RESOLUTION**

**INTRODUCED BY: Mr. McStowe**

**SECONDED BY: Mr. Riebesell**

**Approval of SEA Contract for the period July 1, 2011 to June 30, 2014(*pending contract review*)**

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra		X		
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker			X	
Tom Troyer	X			
MaryAnn Weiner	X			

**1. School Government**

**RESOLUTION**

**INTRODUCED BY: Mr. Riebesell**

**SECONDED BY: Mr. McStowe**

**R1.1** Approval of Medical Leave of Absence requests for the following staff members:  
*Maria Wraga*, Teacher Assistant, Clarendon School commencing October 5, 2011-  
November 18, 2011 using (28) Illness days with pay.

*Michael Gehm*, Social Studies Teacher, Secaucus High School, commencing  
September 12, 2011 through October 6, 2011 using (19) Illness days with pay.

**R1.2** Approval of the following *Job Descriptions*:

- Teacher Assistant: Elementary Start Smart Program
- 7-8 Grade Career Education Coordinator

**R1.3** Approval to post the following positions:

- Teacher Assistant for Elementary Start Smart Program
- 7-8 Grade Career Education Coordinator
- 6th Grade Long Term Replacement Teacher at Huber Street School replacing

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

Lisa Smith Bonin who is on Child Rearing Leave of Absence, September 2011-June 2012.

- R1.4** Approval to appoint the District Mentoring Committee for the 2011-2012 school years as per NJDOE requirements:  
     Lucy Biegler - Clarendon School  
     Kerri Stamm and Roxanne Hackel - Huber Street School  
     Lynn Gadaleta and Barbara Jo Bruning-Middle School  
     Felice Wilson - High School
- R1.5** Approval to appoint Alyssa Grosso as 5th grade Teacher for vacancy created by Dawn Doering who was promoted to Guidance Counselor, salary MA Step 1 \$59,044.
- R1.6** **Was Tabled. Motion for a Special Meeting on November 3, 2011 by Mr. Riebesell and seconded by Mr. McStowe**
- R1.7** Approval to appoint the following staff members to revise parent handbooks. Compensation @ \$35 per hour for 10 hours/teacher = \$350 per teacher.  
     Kerri Stamm- Huber Street School  
     Sharon Holsten - Huber Street School  
     Karen Bonin - Clarendon School
- R1.8** Approval to appoint the following teachers to Middle School Yearbook Advisors for the 2011-2012 school year:  
     Michelle Malcolm      \$787.50  
     Toni Ann Palmisano    \$787.50
- R1.9** Approval to appoint Tara K. Miller as MS/HS Guidance Counselor, salary MA-\$60,079, effective November 14, 2011.
- R1.10** Approval to appoint the following candidates:  
     **Irene Asirifi** as Replacement Mathematics Teacher, Secaucus High School, commencing October 24, 2011 through December 31, 2011 replacing Mihriban Gulistan who is on Maternity Leave of Absence.  
     **Thomas Curry** as Replacement Health & Physical Education Teacher, Huber Street School commencing October 21, 2011- June 30, 2012 replacing Tiffany Meyers who is on Maternity Leave of Absence.  
     **Carol Cocucci**, Math and **Therese Mongiello**, Elementary Literacy Project Advance Teachers to provide NJASK test preparation, effective November 1, 2011 through May 18, 2012.
- R1.11** Approval to appoint Robert Presuto as NCLB Coordinator for the 2011-2012 school year as required by NJDOE.(No Compensation)
- R1.12** Approval to appoint the following staff members for *Extra Curricular* Activities at *Clarendon School* for the 2011-2012 school year:

ACTIVITY	STAFF MEMBER	STIPEND
Character Education Advisors	Kristin Backiel Connie Boruch	\$1150
Safety Patrol Advisor	Karen Bonin	\$900
Art Show & Judging	Dawn Brassel	\$950
Environmental Science Chaperones	William Millevoi Sean Sonnett Laurie Valente Robert Valente Eilish Viggiani	\$450/each

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

	Kimberly Woeckener	
Science Fair Coordinator	Kimberly Woeckener	\$1050
Rock Band Advisor	Sean Sonnett	\$1875
Concert Band Advisor	Sean Sonnett	\$2575
Training Band Advisor	Sean Sonnett	\$2575
Chorus Director Grades 4,5,6	Susan Redvanly	\$2575

**R1.13** Approval to appoint the following staff members for *Extra Curricular* Activities at *Huber Street School* for the 2011-2012 school year:

ACTIVITY	STAFF MEMBER	STIPEND
Character Education Advisor	Allan Bonin	\$1150
Safety Patrol Advisor	Geri Fitzpatrick	\$900
Creative Dance Club	Mayling Cardenas Cindy Vera Nicole Hernandez	\$1200
Science Trip Assistant Coordinator	Alexis Leppin	\$700
Rock Band Advisor	Oscar Gongora	\$1875
Concert Band Advisor	Oscar Gongora	\$2575
Training Band Advisor	Oscar Gongora	\$2575
Media Technology Club	Lucille Wright	\$1175
Chorus Director Grades 4,5,6	Joan Nimiera	\$2575

**R1.14** Approval to appoint the following staff members for *Co Curricular Activities* for the 2011-2012 school year: (*Winter Sports*)

ACTIVITY	STAFF MEMBER	STIPEND
Head B/Basketball Coach	William Millevoi	\$6380
Head Wrestling Coach	James Barnaba	\$6380
Assistant Wrestling Coach	Michael Vitulano	\$3590
Assistant Swimming Coach	Krystal Snarski	\$3590
Middle School Girls Basketball Coach	Robert Valente	\$2700
Assistant Boys Basketball Coach	Richard Kane	\$3590
Assistant Boys Basketball Coach	Anthony Nicolich	\$3590
Head Girls Basketball Coach	John Sterling	\$6380
Assistant Girls Basketball Coach	Jenna Totaro	\$3590
Head Bowling Coach	Joe Trotter	\$4430
Head Swimming Coach	Juliet Fidrych	\$4870
Head Indoor Track & Field	Bayu Sutrisno	\$5330
Assistant Indoor Track & Field	Jamie Woyce	\$2940
Middle School Basketball Coach	Peter Naumowicz	\$2700

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

R1.6 – Was tabled for a Special Meeting

R1.14 – Mr. Lewis Abstained

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

**2. Curriculum:**

**RESOLUTION**

**INTRODUCED BY:** Mr. Krajewski

**SECONDED BY:** Mr. McStowe

**R2.1** Approval to implement the following textbook and curriculum-related requests:

- NJCU Future Teacher Academy Course: *Tomorrow's Teachers*
- Intro to Engineering Mechanics Curriculum
- Internship Course for Spring Semester...2½ credit courses
- Child Development Class DVD: *Having Your Baby! A Complete Prepared Childbirth Class*

**R2.2** Approval to dispose of the following obsolete science textbooks.

<u>Book</u>	<u>ISBN</u>	<u>QTY</u>
Arms, Karen: Holt Environmental Science (1996)	0-03-003133-8	36

**R2.3** Approval to include the following High School courses to current program guide for college credit from St. Peter's College:

<b>AP Biology</b>	<b>8 credits</b>
<b>AP Calculus BC</b>	<b>8 credits</b>
<b>AP Physics C</b>	<b>6 credits</b>

**R2.4** Approval to accept participation in the Rutgers Bullying Prevention Institute for the 2011-2012 school year.

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

**3. Finance**

**RESOLUTION**

**INTRODUCED BY:** Ms. Marra

**SECONDED BY:** Mr. McStowe

**R3.1** Approval of Bill List –August-September

**R3.2** Approval of Budgetary Transfers - June

**R3.3** Approval of Financial Reports – June

**R3.4** Approval of Out of District Travel

**R3.5** Approval to appoint H. Ronald Smith as School Alliance Insurance Fund Commissioner as required by NJDOE.

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

**R3.6 Approval of Agreement between NJCU and the Secaucus School District  
Amended/Renewal SY 2011-12**

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker*	X			
Tom Troyer	X			
MaryAnn Weiner	X			

R3.1-R3.3 Ms. Snedeker Abstained

**4. Safety/Security/Buildings & Grounds  
Recommended Board Action for the following:**

**RESOLUTION**

**INTRODUCED BY: Mr. McStowe**

**SECONDED BY: Mrs. Weiner**

**R4.1 Approval of Field Trips**

**R4.2 Approval of School Bus Emergency Drills**

**R4.3 Approval of the district 2010-2011 Violence, Vandalism and Substance Abuse Report**

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

**5. Technology Committee**

Mr. Lewis gave a Technology update on the following:

WiFi installation is in progress and Security Access should be complete by the end of November.

**6. Policy Committee**

Recommended Board Action for the following:

**RESOLUTION**

**INTRODUCED BY: Ms. Marra**

**SECONDED BY: Mr. McStowe**

**M.1 Motion to approve the implementation of Knock & Verify procedure**

**R6.1 Approval of second reading of the following policy:**

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

- #5111.1 Reward for Information Regarding Illegally Registered Students.

Mr. Troyer – “I would like to explain why I pushed for Policy #5111.1 “Reward for Information Regarding Illegally Registered Students in the Secaucus School System”

Over the 15 years that I have served on the Board of Education, man times a resident believing that a student was illegally registered in our system called this to my attention. I believe other Board Members pas and present shared the same experience. The only hope the informant had was to trust that the Board Member would follow through with the information they provided. The process I followed was to inform our Superintendent and follow through so that I would know for a fact their concern was looked into. However, the informant upon seeing the student still enrolled in our system and not knowing the circumstances as to why the student enrolled was legal, would accuse me of “doing nothing”. As a Board Trustee information of this nature is to be kept strictly confidential.

With the passing of this Policy, no longer can a Board of Education Trustee be accused of “doing nothing” after being notified of a student illegally registered in the District.

Bottom Line: This Policy will silence those who lin the past accused Board members of looking the other way in regard to the problem of illegally registered students in our system.

With the passing of this Policy, one can now follow through with their claim, by-pass the “do nothing” middleman, (Board Trustee) and receive a reward besides. It is a win, win situation. All one has to do is follow the process in Policy 5111.1”

**R6.2** Approval of first reading of Mandatory Policy Update:

- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries

	Yes	No	Abstain	Absent
Charles Krajewski	X	X- R6.1		
Joseph Lewis	X	X- R6.1		
Jack McStowe	X	X- R6.1		
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X	X- R6.1		
Lisa Snedeker	X			
Tom Troyer	X			
MaryAnn Weiner	X			

**7. Athletic Liaison**

Mr. Riebesell reported on the Tournaments in progress for Girls Tennis, Girls Volleyball, Girls Soccer, Cross Country and Football.

**8. Shared Services**

Mrs. Weiner spoke of the Early Learning Center Ribbon cutting as well as an upcoming Shared Service meetings with the Mayor and Town Council.

**9. Legislative Report** - No Report

**10. New Business** - No Report

**11. Resident's Forum General**

Mr. Anderson discussed

- Brown & Brown and its service so far.
- Thank you for finally hiring a guidance counselor
- Mrs. Randina's article in the Home News “No way peace will be made with SEA if you continue to attack Aides & him personally”.

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011**

- Discussed Mrs. Valente's position vs. Ms. Howell
- The SEA is not interested in opening communication with the Board before the meeting as per Mrs. Randina's request.
- Against pilot program of EE4NJ, but went with it due to interest from his SEA board & others.

EE4NJ training was discussed between Ms. Cali, Mrs. Randina, and the Board including but not limited to

Ms. Cali stated that she fully supported the States Evaluation process and recommended to the SEA that they participate in order to be in on the ground floor.

Ms. Weiner thanked Ms. Cali and stated that are both strong advocates in the program so we are part of creating this program for the future.

- At the next Management meeting which will include the advisory committee along with administration.
- Master teachers will be identified in the Middle/High School
- Planning for Professional Development days for teachers
- Family members will not evaluate family members.

Ms. Cali expressed concern with staff and teachers not getting the word first hand, should be included in all meetings in order to pass along information directly to the staff.

-Ms. Belenski discussed "coaches" and why they are not yet in classes?

In Response:

- Mrs. Wilhelm stated that the "coaches" are working on critical tasks to target students for Project Advance and Smart Start. They have been furthering their education to help students. SuccessMaker helps to analyze valuable information.

Conversation continued between Ms. Belenski and the Board regarding the "coaches"

-Mr. Morano discussed the Medical Broker of Record selection and level of service in regard to SEA.

-Mr. Smith responded as to the small change in language in SEA contract and service of Brown & Brown.

-Mr. Krajewski mentioned that re-assessment can be made in another year

-Ms. Marra responded to Mr. Morano about plans that were presented to the Union.

-Mr. McStowe – mentioned that all was reviewed by the consultant and attorney.

-Mr. Morano said he could not discuss his company's disqualification because it is under legal review.

Dr. Berckes announced "Stan Fryczynski" Day during Spirit week, November 1<sup>st</sup> at 10:30 am. (It is a secret).

Mr. Daniello reminded everyone of the parent meeting focusing on Partnership for Drug Free at the PAC during the same time as the Middle School Masquerade.

## **12. Board Member Comments**

Mr. Krajewski said his son is learning a lot at the Early Learning Center.

Mr. Lewis wished Mr. McStowe a Happy Birthday

Mrs. Snedeker thanked Mr. Daniello and Dr. Berckes for the SAIL program's help with the Senior Citizen luncheon. It was the best function she ever had.

Mr. McStowe mentioned that he was very impressed as well. He also mentioned the Hudson County Sheriff's seminar on gang recognition, and announced the Huber Street Tricky Tray details.

-Mr. Riebesell reported the High School track is now open.

-Mrs. Weiner discussed the meeting with the SGO regarding Maschios working to resolve ongoing issues. Also, healthy snacks for vending machines

-Ms. Marra mentioned the CAST show, brought up the problem we are having with people walking dogs on school property and Palm trees in the PAC.



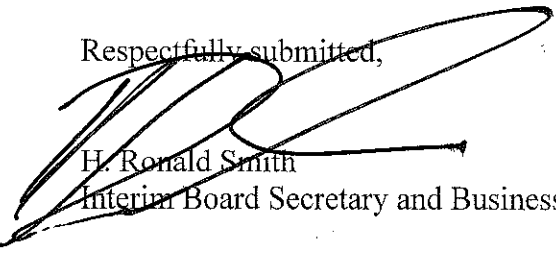
SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: OCTOBER 20, 2011

-Mr. Manente thanked the SGO for their comments on the vending machine foods. Thank you to Mr. Krajewski for the idea to get the students involved in the choosing of the healthy snacks in the vending machines.

**13. Adjournment**

Motion by Mr. Manente seconded by Ms. Marra, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:28 PM

Respectfully submitted,



H. Ronald Smith  
Interim Board Secretary and Business Administrator