

## Students

### BUS CONDUCT

The following regulations apply at all times when students are riding a school bus, including field trips and other special trips. School personnel, parents/guardians and the students themselves all must see that these regulations are followed.

1. Riders shall follow the instructions and directions of the bus driver at all times.
2. Riders should arrive at the bus stop five minutes before the scheduled arrival time of the bus.
3. Riders shall stand in a single file line in a safe place to wait quietly for the bus.
4. Riders shall enter the bus in an orderly manner and go directly to their seats.
5. Riders shall remain seated while the bus is in motion and shall not obstruct the aisle with their legs, feet, or other objects. When reaching their destination, riders shall remain seated until the bus stops and only then enter the aisle and go directly to the exit.
6. Riders should be courteous to the driver and to fellow passengers.
7. Serious safety hazards can result from noise or behavior that distract the driver. Loud talking, laughing, yelling, singing, whistling, scuffling, throwing objects, smoking, eating, drinking, standing and changing seats are prohibited actions which may lead to suspension of riding privileges.
8. No part of the body, hands, arms, feet, legs or head should be put out of the window while the bus is in motion or stopped.
9. Nothing shall be thrown from the bus.
10. Riders shall help keep the bus and the area around the bus stop clean. Do not litter, deface or damage property around the bus stop.
11. Riders shall not damage or deface the bus or tamper with bus equipment.
12. Riders should be alert for traffic when arriving at the bus stop or leaving the bus. Riders are to safely move away from the bus immediately after exiting.
13. Breakable articles (such as glass jars), which are likely to shatter upon being dropped thereby causing injury to students by cuts or punctures, may not be transported.
14. No animals shall be allowed on the bus except as provided in Civil Code section 54.2.
15. No skateboards, scooters or rollerblades are allowed on the bus.
16. Please refrain from sending balloon bouquets or flower arrangements to the school for students to transport home on the bus. They create unsafe driving conditions and discipline issues for the driver and students.

### **Notice of Unsatisfactory Conduct on School Bus**

Whenever a student behaves in such a way as to jeopardize his/her own safety or the safety of others, he/she shall be cited by the driver with a "Notice of Unsatisfactory Conduct on a School Bus." The citation must be signed by the parent/guardian before the student rides the bus from home again. Consequences

for repeated violations are as follows:

- First citation: Warning or possible suspension from the bus.
- Second citation: Three day bus suspension.
- Third citation: Two week bus suspension.
- Fourth citation: Suspension from the bus for up to the remainder of the school year.

### **Video Camera Surveillance**

The Superintendent or designee shall supervise the use and maintenance of video cameras. Students and staff shall not tamper or interfere with video camera equipment on school buses.

Camera supports shall be installed in all buses, and cameras shall be rotated among the buses and activated at the discretion of the Superintendent or designee.

The Superintendent or designee shall notify students, parents/guardians and staff that video surveillance may occur on any school bus and that video recordings may be used in student disciplinary proceedings. This notification shall include a copy of the district's policy and regulation on bus conduct. In addition, a prominent notice shall be placed on each bus, stating that the bus is equipped with a video monitoring system.

The Superintendent or designee shall routinely review videotapes taken on school buses and shall document any evidence of student misconduct. Two weeks after this review, the Superintendent or designee may erase any tapes that do not show incidents of misconduct.

Videotapes may be viewed by persons other than the Superintendent or designee under the following conditions:

1. When student misconduct is revealed as a result of a school bus videotape or reported to the Superintendent or designee by a student, staff member or parent/guardian, students involved in the incident and their parents/guardians may ask the Superintendent or designee for an opportunity to view the videotape.
  - a. Request for viewing must be made within five school days of receiving the notification that misconduct occurred.
  - b. A viewing shall be provided or denied within five days of the request.
  - c. Viewing will be limited to those frames containing the incident of misconduct.
2. Bus drivers and school administrators may ask to view a videotape in order to observe a specific problems and work towards its solution.
3. Viewing shall occur only at a school-related site and in the presence of the Superintendent or designee.
4. All persons who view a tape shall be identified in a written log.

Regulation adopted: **August 12, 2008**      **FRUITVALE SCHOOL DISTRICT, Bakersfield, CA**

*(Reviewed January, 2012)*