

SUMMIT LEADERSHIP ACADEMY – HIGH DESERT

Regular Meeting of the Governing Board

Regularly Scheduled Public Meetings:

3rd Thursday of each month: 9:00 a.m.

12850 Muscatel St, Hesperia, CA 92345

MINUTES

February 16, 2017

CONVENE PUBLIC SESSION

9:06 a.m.

A. Call to Order

Pledge of Allegiance led by Desirée Gardner

Roll Call

Board President Colleen Kuhn - present

Board Vice President Dale Lintner – present

Board Member Cindy Joris - present

Board Member Robert Jackson - present

Board Member Kenneth Courtney – present

Also Present

Dr. Randy Wormmeester - present

Desirée Gardner - present

B. Public Comment –

Cadet Matthew Dhalia and parent Mary Exnowski expressed concern regarding cadet uniform appearance and behavior as well as admission policies.

Michelle Wikhart expressed the desire to become a Board Member and discussed her experience relative to the position.

Joris exit 9:39am

C. Items to be Removed from Consent or Action Agendas – None

D. Consent Agenda –

Board Member Courtney motioned to approve the Consent Agenda; Board Member Jackson seconded the motion. Motion carried 4/0.

1. Approval of Board minutes for the December 1, 2016 regular board meeting.
2. Approval of Expenditure Report for November and December 2016 and January 2017, including the General, Reserve, Donations, Revolving, and Fundraising Accounts.
3. Approval of December 2016 and January 2017 Credit Card Statements.
4. Petty Cash reimbursements for November and December 2016 and January 2017.

E. Business Manager Report –

Gardner: Reported on effectiveness of payroll and accounting systems, profit and loss, school site prospects, CIF application status, 2017-18 teacher recruitment, and benefits changes.

Joris return 9:50am

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F. Executive Director/Commandant Report –

Wormmeester: Reported on second semester enrollment increase, progression of junior high addition, condensed master schedule, semester awards, campus events, classroom mobile devices purchased, and vision for future school organization.

G. Charter Advisory Report –

Joris: Reported on school site council meeting, teacher appreciation week, and potential replacements for her seat.

H. Action Agenda

Public Comment – None

1. APPROVAL OF COLLEGE READINESS GRANT - Board Member Joris motioned to **approve** the expenditure of College Readiness funds; Board Member Lintner seconded the motion. Motion carried 5/0.
2. APPROVAL OF 2ND INTERIM BUDGET – Board Member Lintner motioned to **approve** the 2016-2017 second interim budget to be submitted to the authorizer and county office of education; Board Member Courtney seconded the motion. Motion carried 5/0.
3. APPROVAL OF 2016-2017 SINGLE PLAN FOR STUDENT ACHIEVEMENT - Board Member Joris motioned to **approve** the 2016-2017 Single Plan for Student Achievement; Board Member Jackson seconded the motion. Motion carried 5/0.
4. APPROVAL OF 2015-2016 AUDIT– Board Member Courtney motioned to **approve** the 2015-2016 audit prepared by SquarMilner; Board Member Lintner seconded the motion. Motion carried 5/0.
5. APPROVAL OF 2016 990 CHECKLIST - Board Member Courtney motioned to **approve** the 2016 990 checklist to for tax filing; Board Member Joris seconded the motion. Motion carried 5/0.
6. APPROVAL OF AUDITOR CONTRACT - Board Member Courtney motioned to **approve** the Vicenti, Lloyd & Stutzman contract for auditing and tax filing services for the 2016-2017 fiscal year; Board Member Joris seconded the motion. Motion carried 5/0.
7. APPROVAL OF SBCSS AUTHORIZED AGENT - Board Member Joris motioned to **approve** the removal of Shannon Brandner and addition of Desirée Gardner as the authorized agent for the Financial District Services division of San Bernardino County Superintendent of Schools; Board Member Jackson seconded the motion. Motion carried 5/0.
8. APPROVAL OF SBCSS BOARD DELEGATION - Board Member Courtney motioned to **approve** the removal of Shannon Brandner and addition of Desirée Gardner and Randy Wormmeester to attest to Board action for San Bernardino County Superintendent of Schools; Board Member Lintner seconded the motion. Motion carried 5/0.
9. APPROVAL OF 2017-2018 CERTIFICATED TEACHER SALARY SCHEDULE - Board Member Courtney motioned to **approve** the 2017-2018 certificated teacher salary schedule; Board Member Jackson seconded the motion. Motion carried 4/1.

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10. APPROVAL OF 2017-2018 MANAGEMENT-CLASSIFIED SALARY SCHEDULE - Board Member Courtney motioned to **approve** the 2017-2018 management-classified teacher salary schedule; Board Member Joris seconded the motion. Motion carried 5/0.
11. APPROVAL OF 2017-2018 PRELIMINARY BUDGET - Board Member Courtney motioned to **approve** the 2017-2018 preliminary budget; Board Member Lintner seconded the motion. Motion carried 5/0.

MOVE TO CLOSED SESSION

11:25 a.m.

The Board moved to closed session to discuss the following:

1. PERSONNEL MATTERS – This is for the Board to discuss issues related to personnel.
2. BOARD ELECTIONS – This is for the Board to elect members and officers.

RECONVENE PUBLIC SESSION

12:09 p.m.

M. Closed Session Report – Board elections took place; Michelle Wikhart will replace Dale Lintner as a Board Member. Officer elections will be held at the next board meeting.

N. Board Member Comments –

Jackson: Invited everyone to an event at the Marine Base.

Lintner: Honored to have served on the Board.

Courtney: Personally thanked Lintner for his service.

Wormmeester: Thanked Lintner.

Gardner: Thanked Lintner for his help.

O. Items for Future Board Meetings – None

P. Next Meeting Date –

Regular Meeting: March 16, 2017 at 9:00 a.m.

Q. Adjournment of Meeting – Board Member Courtney motioned to adjourn the Governing Board meeting at 12:15p.m.; Board Member Jackson seconded the motion. Motion carried 5/0.