

Absences/ Make-up Work

If a student is absent from school, upon returning to school the student must bring a note signed by the parent that describes the reason for the absence. A student absent more than 3 consecutive days because of personal illness must bring a statement from a doctor or health clinic verifying the illness or condition that caused the extended absence from school.

Students who are absent are responsible for securing make-up work from their teacher upon their return. Students will have five school days to obtain and complete make-up work. After this five-day period, students may receive up to a 70 on the late assignments. During an extended absence, parents may request work (with twenty-four hours notice) from the front office. Students will be allocated 2 days per 1 absence to complete work. This can be adjusted per teacher/administrator discretion.

Late Work

Late work is defined as any assignment that is not turned in during the student's scheduled class period, at the time the teacher designates the assignment is due (this includes in-class work). Assignment due dates are set by the teacher and the student is accountable for abiding by the due dates.

Re-do Work

DMS allows students the opportunity to re-do assignments in which the student has not met mastery. The request to re- do an assignment or assessment must come from the student within 3 days of the notification that mastery was not met. In order to support mastery, students must attend morning tutorials prior to re-doing of any assignment. The teacher may also assign additional work to develop mastery.

All re-do assignments must be completed within the time frame established by the teacher. Opportunities to re-do an assignment or test cannot extend into a different grading period.

Re-Testing

Students may earn the right to retest on tests (except Semester exams). Students will have seven school days from the day they had the original test returned to possibly re-test for the full value of the re-test exam. Academic effort in preparation for the test will be taken into account when determining student eligibility for a retest. Criteria may also include all homework turned in, test corrections completed, tutorial attendance, and the completion of the test reviews prior to the 1st administration of the test. Re-testing is at the discretion of the teacher and/or administration.