The mission of the Freehold Township Schools, in partnership with our community, is to prepare all students to be responsible citizens and lifelong learners.

The Freehold Township Board of Education met in Special Session on Tuesday, 6, 2016, at the Board Office of the Freehold Township School District, 384 West Main Street, Freehold, New Jersey, County of Monmouth.

The meeting was called to order at 7:03 p.m.

Mr. DeVita read the following statement in conformance with the “Open Public Meetings Act”, Chapter 231, PL1975, effective January 19, 1976:

“A notice listing the time, date and place of this meeting was posted on the public bulletin board of all Freehold Township Schools, on the entrance door to the Administrative Offices of the Board of Education, on the district website, at the Office of the Freehold Township Clerk and published in the Asbury Park Press on Friday, January 17, 2014 and published in the News Transcript on Wednesday, January 23, 2014.”

PLEDGE OF ALLEGIANCE
Mr. DeVita led the Board in the pledge of allegiance.

OATH OF OFFICE
Robert DeVita, Business Administrator/Board Secretary, read the election results, and gave the Oath of Office to the following newly elected Board Members:

Kay Holtz - 3 year term
Christopher Marion - 3 year term
Jason Levy - 3 year term
Edward Hudak – 2 year term
Jennifer Patten – 1 year term

ROLL CALL
Board Members Present: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mr. Levy, Mr. Marion

Board Members Absent: Dr. Ross Kasun, Superintendent; Mr. Neal Dickstein, Assistant Superintendent; Mrs. Pamela Haimer, Assistant Superintendent; Mr. Robert DeVita, Business Administrator; staff members; township residents.

Also Present: NOMINATIONS AND ELECTION OF PRESIDENT
The Board Secretary called for nominations for President.

Mrs. Holtz nominated Mr. Marion for President of the Board of Education.

ROLLER CALL VOTE:
Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mr. Levy, Mr. Marion

Nays:
Abstain:
Absent:

Mr. Marion was elected President of the Board of Education.
The President called for nominations of Vice-President.

Mrs. Patten nominated Mr. Amoroso for Vice President of the Board of Education.

Mrs. Lambert nominated Mr. Levy for Vice President of the Board of Education.

**ROLL CALL VOTE for Mr. Amoroso:**
- Ayes: Mr. Amoroso, Mrs. Patten
- Nays: Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mr. Levy, Mr. Marion
- Abstain: 
- Absent: 

**ROLL CALL VOTE for Mr. Levy:**
- Ayes: Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mr. Levy, Mr. Marion
- Nays: Mr. Amoroso
- Abstain: 
- Absent: 

Mr. Levy was elected vice-president of the Board of Education.

**CODE OF ETHICS TRAINING SESSION**
Mr. DeVita reviewed the code of ethics with the board members.

**MEETING SCHEDULE**
On motion of Mr. Marion, seconded by Mr. Levy, authorization was given to approve the following:

The Superintendent recommends approval of the Board of Education, pursuant to N.J.S.A. 10:4-18, to adopt the following as its schedule of meetings for the 2016 year, which will all be open to the public. Formal action may be taken at any of the meetings scheduled below. The schedule for Regular Meetings for the 2016 year will be as follows:

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
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<tbody>
<tr>
<td>January 19, 2016</td>
<td>Board Office</td>
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<tr>
<td>February 2, 2016</td>
<td>Board Office</td>
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<tr>
<td>February 16, 2016: Budget Workshop</td>
<td>Board Office*</td>
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<tr>
<td>February 23, 2016</td>
<td>Board Office</td>
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<tr>
<td>March 1, 2016 Budget Workshop</td>
<td>Board Office*</td>
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<tr>
<td>March 8, 2016</td>
<td>Board Office</td>
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<tr>
<td>March 15, 2016 Budget Workshop Action May be Taken</td>
<td>Board Office*</td>
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<tr>
<td>March 22, 2016</td>
<td>Board Office</td>
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<tr>
<td>April 12, 2016</td>
<td>Board Office</td>
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<td>April 26, 2016</td>
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<td>May 10, 2016</td>
<td>Board Office</td>
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<td>May 24, 2016</td>
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<td>June 14, 2016</td>
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<td>June 28, 2016</td>
<td>Board Office</td>
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<td>July 26, 2016</td>
<td>Board Office</td>
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<tr>
<td>August 30, 2016</td>
<td>Board Office</td>
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<tr>
<td>September 13, 2016</td>
<td>Board Office</td>
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September 27, 2016
October 18, 2016
November 15, 2016
December 13, 2016
January 3, 2017:
Reorganization of the Board

* Budget Workshop at 7 p.m.
*** Reorganization meeting at 7 p.m.

**Motion carried by voice vote as follows:**
Ayes: Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,
Mrs. Patten, Mr. Levy, Mr. Marion
Nays:
Abstain:
Absent:

**APPOINTMENTS AND SIGNATORIES**
1. The Superintendent recommends all board members possess the qualifications
required by law and shall be bound by the provisions of the School Ethics Act.
2. The Superintendent recommends approval of name stamps for the Board of Education
President and Superintendent on all checks to vendors, all payroll checks and all
agency accounts for 2016.
3. The Superintendent recommends approval of checks generated by the custodial
system with pre-signed signatures of the Board President, Superintendent, and
Business Administrator/Board Secretary for 2016.
4. The Superintendent recommends the appointment of Mr. Levy as the district’s
representative to the Monmouth Ocean Educational Services Commission for 2016.
5. The Superintendent recommends the appointment of Mrs. Lambert as the district’s
Legislative Chairperson to the New Jersey School Board Association for 2016.
6. The Superintendent recommends the appointment of Mr. Amoroso as the district’s
delegate to the New Jersey School Boards Delegate Assembly for 2016.

**PUBLIC NOTICE**
7. The Superintendent recommends approval of the Asbury Park Press as the official
newspaper for the advertisement of legal notices and receipt of notices and to
designate the News Transcript as the secondary newspaper for legal advertisements
for the Freehold Township Board of Education for the year 2016. Notices of meetings
will be posted in the Board of Education Administrative Office, in each of the school
buildings, on the District website, and at the Office of the Freehold Township Clerk.

**BY-LAWS, POLICIES, AND REGULATIONS**
8. The Superintendent recommends the approval of all By-laws, Policies, and Regulations
previously in effect for the year 2016.
9. The Superintendent recommends approval of the appointment of Robert M. DeVita,
Business Administrator, as Board Secretary, for the year 2016.
10. The Superintendent recommends approval of the appointment of Ilene Tepper as
Assistant Board Secretary for the year 2016.
CLAIMS AUDITOR PRE-PAYMENT AUTHORITY
11. The Superintendent recommends approval that for the year 2016 the Business Administrator/Board Secretary be designated as the Board of Education’s Claims Auditor with authority, as provided by 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

FEE FOR COPIES OF PUBLIC DOCUMENTS
12. The Superintendent recommends approval that a photocopy fee of five cents ($.05) per page for printed matter of letter size page or smaller and seven cents ($.07) per page for printed matter of legal size or larger for official Board Minutes and other public documents for the year 2016.

PARLIAMENTARY PROCEDURES
13. The Superintendent recommends approval to adopt the Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarians for the year 2016.

ORGANIZATIONAL CHART
14. The Superintendent recommends approval of the Organizational Chart for the Board of Education. This document is available in the board office for your review.

REGULAR BUSINESS

A. Personnel/Policies/Communications Committee – Michael Amoroso, Chairperson

Committee Members: Kay Holtz
Administrative Liaison: Neal Dickstein

On Motion of Mr. Amoroso, seconded by Mr. Levy, authorization was given to approve the following:

RETIREMENT
1. The Superintendent recommends approval to accept the resignation for retirement purposes of the following staff member:

   NAME: Corinne Ribera
   POSITION: Guidance Secretary – Barkalow Middle School
   POSITION CONTROL #: 9300-023-SEC-005
   ACCOUNT #: 11-000-218-105-10
   EFFECTIVE: January 31, 2016

RESIGNATION
2. The Superintendent recommends approval to accept the resignation of the following staff member for the 2015-2016:

   NAME: Robert Harris
   POSITION: Teacher Assistant – Applegate Elem. School
   POSITION CONTROL #: 9101-021-TA-14
   ACCOUNT #: 20-250-100-100-40
   EFFECTIVE: March 1, 2016
NEW EMPLOYMENT

3. The Superintendent recommends approval to issue a contract to the following staff members for the 2015-2016 school year. All employments are recommended pending State Department of Education approval of emergent employment for a period not to exceed 3 months pending completion of the criminal history background check as per NJSA 18A:6-7 et seq; 39-17 et seq; 6-4.13 et seq.

NAME:  Gelsomina Leuck
POSITION:  Teacher – Catena Elementary School
SALARY:  $59,867.00  GUIDE:  A  STEP:  8
ACCOUNT #:  11-120-100-101-10
EFFECTIVE:  TBD through June 30, 2016

NAME:  Michael Stevenson
POSITION:  Long Term Sub Teacher – Catena Elementary School
SALARY:  $53,117.00  GUIDE:  C  STEP:  1
ACCOUNT #:  11-120-100-101-10
EFFECTIVE:  January 25, 2016 through June 30, 2016

*pending receipt of certification

ADJUSTMENT TO LONG TERM SUBSTITUTE ASSIGNMENT

4. The Superintendent recommends ratifying the adjustment of the following long term substitute for the 2015-2016 school year:

NAME:  Daniel Kim
POSITION:  Long Term Sub Teacher – West Freehold School
SALARY:  $50,117.00  GUIDE:  A  STEP:  C
ACCOUNT #:  11-120-100-101-10
FROM:  September 1, 2015 through January 8, 2016
TO:  September 1, 2015 through December 31, 2015

Motion for Items 1, 2 and 4 carried by roll call vote as follows:
Ayes:  Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mr. Levy, Mr. Marion
Nays:  
Abstain:  Mr. DiBlasio
Absent:  

Motion for Item 3 carried by roll call vote as follows:
Ayes:  Mr. Amoroso, Mrs. Holtz, Mr. Hudak, Mrs. Lambert, Mrs. Patten, Mr. Levy, Mr. Marion
Nays:  
Abstain:  
Absent:  

B.  Finance/Facilities/Transportation Committee – Michelle Lambert - Chairperson
Committee Member:  Edward Hudak, Chris Marion
Administrative Liaison:  Robert DeVita

On Motion of Mr. Levy, seconded by Mr. Hudak, authorization was given to approve the following:

APPROVAL OF TRAVEL AND RELATED EXPENSES

1. The Superintendent recommends approval to ratify the following travel and related expense reimbursements, with approval of the County Superintendent, in accordance with N.J.A.C. 6A: 23B as follows:
Motion carried by voice vote as follows:

Ayes:        Mr. Amoroso, Mr. DiBlasio, Mrs. Holtz, Mr. Hudak, Mrs. Lambert,
             Mrs. Patten, Mr. Levy, Mr. Marion

Nays:

Abstain:

Absent:

PRESIDENT’S REMARKS

Mr. Marion wished everyone a Happy New Year. He thanked the Board for the opportunity to serve as
President. He also thanked Mrs. Holtz for her leadership as President the last two years.

ADJOURNMENT

On motion of Mr. Levy and seconded by Mr. Hudak, and by unanimous voice vote of those present, the
meeting adjourned at 7:18 p.m.

Respectfully Submitted,

Robert DeVita
Business Administrator/Board Secretary
RD:db