

SAN JOSE CHARTER ACADEMY BOARD OF DIRECTORS
MINUTES
REGULAR MEETING
HELD AT 2021 W. ALWOOD ST., WEST COVINA, CA 91790
Elementary Cafeteria

February 7, 2017

5:00 p.m.
Regular Session

- I. CALL TO ORDER: 5:04 p.m.
- II. PRESENTATION: TEEN TRUTH: RISING UP PROGRAM
Pat Silva, SJCA School Counselor, provided the Board with and overview of the program. A PPT was presented. In addition, several of the students participating in the program were present.

III. OPEN SESSION 5:42 p.m.

- a. Flag Salute
b. Roll Call

BOARD OF DIRECTORS

Jeff Coronado	<u> x </u>
Tony Song	<u> x </u>
Matt Smith	<u> x </u>
Dave Wallach	<u> x </u>
Brad Manning	<u> x </u>

ADVISOR TO THE BOARD

Dr. Denise Patton	<u> x </u>
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- IV. CLOSED SESSION **Open 5:45 p.m. Closed 6:20 p.m.**
a. Employee contract/Compensation
- V. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board of Directors approved the employment of Denise Patton, Ed.D. for the position of Executive Director.

VI. BOARD OF DIRECTORS' REPORTS

Anything individual Board members wish to report out since the last meeting. This may include school events, visits, community events, etc.

Mr. Manning thanked Dave Watson for his help with the Kiwanis Key Club Conclave.

Mr. Manning announced the date for the West Covina Relay for Life. The event is taking place on May 13th. March 15th is the kick off.

Mr. Coronado expressed his concern regarding the parking lot situation. He feels it is getting dangerous again. He also asked about the absence of the "No left turn" signs.

VII. ITEMS FROM THE FLOOR/PUBLIC COMMENT

Those who wish to address the Board of Directors on any items are requested to fill out a speaker's card and leave it with the Board Chairperson prior to the item being called. Please note: these are given to the Chairperson so that he can call speakers up at the appropriate time. Speakers wishing to address the Board on any matter not on the agenda may do so during "Items from the Floor/Public Comment" section. Please keep your comments to 3 minutes or less and try to not be repetitive. We will hear comments on any one topic for 30 minutes. Under provisions of the Brown Act, the Board is prohibited from taking action on oral requests but may refer the matter to staff or to a subsequent meeting.

VIII. BUSINESS SESSION

A. Organizational

1. #65 Approval of Agenda and Consent items

Moved by Mr. Wallach and seconded by Mr. Manning

to approve the agenda and consent items for the regular meeting of February.

Ayes 5 Noes 0 Abstain 0

Coronado x Song x Smith x Wallach x Manning x

Consent

2. #66 Approval of Minutes

Moved by NA Seconded by

To approve the minutes of the regular meeting of January 10, 2017.

Ayes Noes Abstain

Coronado Song Smith Wallach Manning

3. #67 Certification of Signatures

**Moved by Mr. Manning and seconded by Mr. Song
to approve the list of authorized persons to sign for school
business.**

Ayes 5 Noes 0 Abstain 0

Coronado x Song x Smith x Wallach x Manning x

B. Education

4. Report of Information: Mid-Year Achievement Report

**SJCA Administrative staff presented the mid-year data report.
Mrs. Spickler and Mrs. Ruiz did a commendable job of
providing the Board with information related to student
progress trends.**

5. #68 Gopher FITstep Pro Pedometers

**Moved by Mr. Manning and seconded by Mr. Smith
to approve the purchase of pedometers for SJCA physical
education classes.**

Ayes ___5___ Noes ___0___ Abstain ___0___

Coronado_x__Song_x__Smith_x__Wallach_x__Manning_x__

6. #69 Transition Kindergarten Enrollment Policy

**Moved by Mr. Manning and seconded by Mr. Smith
to approve the SJCA Transition Kindergarten Enrollment
policy.**

Ayes ___5___ Noes ___0___ Abstain ___0___

Coronado_x__Song_x__Smith_x__Wallach_x__Manning_x__

C. Business

Consent

7. #70 Purchase Orders

Moved by ___NA_____ Seconded by _____

To approve/ratify listed purchase orders.

Ayes _____ Noes _____ Abstain _____

Coronado___Song___Smith___Wallach___Manning___

Consent

8. #71 Warrant Approvals

Moved by ___NA_____ Seconded by _____

To approve Warrants as presented.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

Consent

9. #72 Donations

Moved by ___ NA _____ Seconded by _____

To approve donations made to SJCA as presented.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

10. Report of Information: Food Services Review

Kathy Cooper presented an overview of the Food Services review conducted the week of January 30, 2017.

Consent

11. #73 Contracted Services

Moved by ___ NA _____ Seconded by _____

To approve contracts as presented.

Ayes _____ Noes _____ Abstain _____

Coronado ___ Song ___ Smith ___ Wallach ___ Manning ___

D. Personnel

12. #74 Personnel Report

**Moved by Mr. Manning and seconded by Mr. Smith
to approve/ratify the personnel report as presented.**

Ayes 5 Noes 0 Abstain 0

Coronado x Song x Smith x Wallach x Manning x

IX. INFORMATION SESSION

1. Board of Directors' discussion

The Board thanked Kathy Cooper for the commendable job she did with SJCA's Food Services audit.

Mr. Coronado inquired about the progress administration was making on identifying areas for possible upgrades.

2. Dates to remember

- February 9, 2017: 5:00-7:00 **SJCA Celebration of Learning**
- Monday, Feb. 13: No School
- Monday, Feb. 20th: No School
- Next Board Meeting: Tuesday, March 14th at 4:00p.m.

X. There being no further business to come before the Board of Directors, the regular meeting of February 7, 2017 is adjourned at 8:00 p.m. by Chairman Jeff Coronado .