



South Hills Academy

1600 E. Francisquito Avenue, West Covina, CA 91791

Tel: (626) 919-2000 * Fax (626) 918-7730

www.shacademy.org

Referral Form

Dear Parents:

South Hills Academy offers a New Student Incentive Plan to our families. South Hills Academy would like to extend a “thank you credit” to a referring family when they recommend a new student to the *preschool, elementary, junior high or high school for \$500.00 (*Preschool Referral Discount: \$500 for 5 day program, \$250.00 for 3 day program, \$200.00 for 2 day program)

Upon enrollment of the referred student, excluding siblings, South Hills Academy will extend a letter of credit to the referring parent’s child’s tuition. Letter of credit will be based on the schedule below after the referred student’s first day of school. Should the new student withdraw prior to the effective date, the credit will be cancelled.

Refer the first new student to South Hills Academy	Receive credit after 3 months of consecutive enrollment.
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- **Referral program is non-cumulative**

Please complete the bottom portion and return to South Hills Academy along with the enrollment packet for the new student. This referral form must be returned with the new students’ enrollment packet and will not be accepted after his/her enrollment has been received in the office.

Today’s Date	New Student’s Name	*PS Program 2 day, 3 days or 5 days	Referred by	Start Date
		Elementary •		
		Junior High •		
		High School •		

FINANCE DEPARTMENT USE ONLY

Received By: _____

Date of Approval: _____