

GARVEY SCHOOL DISTRICT

Rosemead, California

Minutes of Regular Meeting

June 18, 2015

The Garvey Board of Education met in regular session on June 18, 2015, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Henry Lo.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin (arrived at 6:35 p.m.), Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, and Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Henry Lo led the recitation of the Pledge of Allegiance.

The Board held a moment of silence in memory of the people killed in a church today in North Carolina.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 4 to 0, the Board adjourned at 6:35 p.m. to closed session and addressed those items posted on the agenda.

Vote:	Bob Bruesch	Yes
	Janet Chin	Not present for the vote
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 7:01 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Henry Lo indicated the following action taken during closed session:

On the motion of Janet Chin, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board voted to appoint Ms. Grace Gardner as Chief Business Officer.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes

Maureen Chin	Yes
Henry Lo	Yes
Ronald Trabanino	Yes

COMMUNICATIONS/REPORTS FROM THE BOARD AND SUPERINTENDENT

- **Teacher of the Year Recognition**

The Board presented a plaque of recognition to the District Teacher of the Year, Jane Hirata, and to each of the schools' teacher of the year as follows:

Regina Lopez, Bitely School
Lynette Thomas, Dewey School
Jenny Duque, Emerson School
Lindsay Sotero, Garvey Intermediate School
Kim Fa'Anuno (Potras), Hillcrest School
Ken Tang, Monterey Vista School
Jane Hirata, Rice School
Claudia Espinoza, Sanchez School
Minh Anderson, Temple Intermediate School
Shirley Wong, Willard School

A reception followed in the District lounge until 7:40 p.m.

- **Other Communications/Reports**

Bob Bruesch announced that the Garvey Education Foundation dinner made a net profit of \$10,500, and that a meeting is taking place next week to discuss a summer academy.

Anita Chu reported the summer opportunities for staff development: 7 Habits Training and School Planning Institute. Additionally, summer school will be provided for about 900 students who will be attending English Learner and Special Education classes at four school sites.

Janet Chin announced she has been appointed by Supervisor Hilda Solis to serve on the L.A. County Arts Commission, and on the San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy.

Henry Lo suggested having the San Gabriel Water District Board give a presentation to our Board.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**

Michael Drange, President of Garvey Education Association, addressed the Board and congratulated the District and the teachers of the year selected from each of the school sites. He also congratulated Board Member Janet Chin for her appointment to the Board commissions in Los Angeles County.

Mr. Drange addressed a concern by GEA for the relationship between our District and the Los Angeles County Office of Education (LACOE) that gives advice and recommendations to the District. He indicated that our District staff does not question such advice or recommendation as seems to be the case in the submission of the District Local Control and Accountability Plan (LCAP).

- **California School Employees Association (CSEA):** None

REPORTS FROM DISTRICT REPRESENTATIVES

- **Garvey Council PTA:** None

- **SELPA Community Advisory Committee (CAC):** None

REPORT FROM HEAD START REPRESENTATIVE

Carolyn Wong, Director of State Head Start/Preschool Program Services, addressed the Board regarding the Head Start Program.

Elva Flores (through Spanish-speaking interpreter), member of the Head Start Policy Committee, indicated that for the month of March 2015, the Program was at 90.51 percent in attendance; breakfasts served were 4,262; lunches were 7,127, and snacks were 4,238. Ms. Flores indicated that the Head Start Policy Committee is working to bring peace back into the program.

Carolyn Wong reported the vacancies for the month of May 2015. A State licensing visit was made on June 5, 2015, and one citation was cleared as of May 18, 2015. Ms. Wong stated that one of the priorities of the program is to complete the student data entry into the Child Plus System. The Head Start enrollment is at 423 students out of a total of 522 slots which are expected to fill by August 17, 2015. Ms. Wong indicated that some Head Staff participated in the 7 Habits training held this month.

On a question from Bob Bruesch regarding enrollment, Carolyn Wong stated that the District is working with our Special Education Local Plan Area (SELPA) Office to fill the 10 percent of Special Education allocated slots in the Head Start Program.

On a question from Janet Chin regarding the Head Start Program, Ms. Flores shared her beliefs on how the Head Start Program has helped parents and the improvements that can be made. She stressed the importance of parent involvement and the need for parent volunteers who are interested in the welfare of their children in the Head Start Program. Ms. Flores spoke in support of the Head Start Director, Carolyn Wong, the Supervisor of Educational Services, Becky Lam, and all the Head Start teachers.

HEARING OF PERSONS IN THE AUDIENCE

Mike Kenny and his son addressed the Board regarding the educational benefits of a gaming program, Minecraft. Mr. Kenny stated that a lot of his students are learning about geology (types of rocks, metal ores, and abstract metals from ores) and eventually make connections with familiar terms of geology and students become receptive to thinking strategically as a process of problem-solving rather than having the feeling of the game being too competitive. The game also teaches concepts of math to build structures to scale.

Mr. Kenny's son indicated the Minecraft game as a good learning tool for students which includes a teacher's edition to get full control of the student activities in the classroom. Another game called Redstone has a very complicated circuit, a type of engineering game that teaches about electricity concepts.

Mr. Kenny spoke in support of these programs with potential benefits of making a connection with curriculum and a platform for creative building and collaboration projects. Information about prices on licensing can be explored if there is an interest to use in the District.

Henry Lo suggested the Garvey Education Foundation could seek to fund these projects on a smaller scale through a grant that can become a model in the District. Bob Bruesch commented on the interest of Woodcraft Rangers to establish an academy classes of gaming and robotics. Janet Chin stated the Bruggemayer Library has summer classes on coding and similar programs that are free to students. Henry Lo spoke of a possible Google presentation regarding their free coding programs to use in the after-school programs. Mr. Bruesch stressed the value of these programs in relation to the Common Core State Standards.

CONSENT AGENDA

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved the Consent Agenda as indicated below.

Vote: Bob Bruesch Yes
 Janet Chin Yes
 Maureen Chin Yes
 Henry Lo Yes
 Ronald Trabanino Yes

A. Board/Superintendent

1. Approval of Minutes
Regular Meeting – May 14, 2015
Special Meeting – May 19, 2015
Approved.
2. Conference/Convention Attendance - Revised
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Williams Quarterly Report on Uniform Complaints
It is recommended that the Board of Education receive the District’s Williams Quarterly Report on Uniform Complaints for the quarter ending June 30, 2015, to be submitted to the Los Angeles County Office of Education. Approved.
4. Contract Amendment - Assistant Superintendent, Human Resources
It is recommended that the Board of Education approve amendments to the contract for Assistant Superintendent, Human Resources. Approved.

Janet Chin commented on the contract amendment for Assistant Superintendent Human Resources relating to the salary increase, compensation terms and accrued vacation days. Ms. Chin suggested that the contract also be signed by the Superintendent.

On the motion of Janet Chin, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved Consent Item A.4. as presented.

Vote: Bob Bruesch Yes
 Janet Chin Yes
 Maureen Chin Yes
 Henry lo Yes
 Ronald Trabanino Yes

5. Budget Adjustment & Request for Advance Approvals for Head Start Basic - Classroom Supplies
It is recommended that the Board of Education approve the Budget Adjustment and Request for Advance Approvals for Head Start Basic on classroom supplies. Approved.
6. Budget Adjustment & Request for Advance Approvals for Head Start Basic - Non-Federal Share Waiver
It is recommended that the Board of Education approve the Budget Adjustment and Advance Approvals for Head Start Basic on Non-Federal Share Waiver. Approved.

7. Foothill Family Services Memorandum of Understanding
It is recommended that the Board of Education approve the Memorandum of Understanding between Garvey Head Start/State Preschool Program and Foothill Family Services. Approved.
8. Eastern Los Angeles Regional Center (ELARC) Memorandum of Understanding
It is recommended that the Board of Education approve the Memorandum of Understanding between Garvey Head Start/State Preschool Program and Eastern Los Angeles Regional Center (ELARC). Approved.
9. Contract with the California Department of Education – California State Preschool Program – CSPP 5175 for Program Year 2015-2016
It is recommended that the Garvey School District Board of Education approve the Contract with the California Department of Education – CSPP 5175 for Program Year 2015-2016. Approved.

B. Human Resources

1. Personnel Assignment Order - Revised
It is recommended that the Board of Education approve the Personnel Assignment Report No. 14-15-15 as presented.

Ronald Trabanino spoke in support of increasing the work hours for a 5-hour Computer Support Technician due to the increasing technology use. Genaro Alarcon explained the expanded needs of the Technology Department and the vacant positions. He indicated that change in work hours will require discussion with CSEA.

Henry Lo asked for information on the staffing needs of the Technology office and progress made in reaching the District's technology goals.

On the motion of Bob Bruesch, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved Consent Action B.1. as presented.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

2. Revised Job Description - Director I Learning Support Services
It is recommended that the Board of Education approve revisions to the Director I Learning Support Services Job Description. Approved.
3. School Counseling Supervised Unpaid Fieldwork Agreement
It is recommended that the Board of Education approve Chapman University's School Counseling Supervised Unpaid Fieldwork Agreement. Approved.
4. Garvey Education Association Tentative Agreement 2014-2015
It is recommended that the Board of Education approve the Garvey Education Association Tentative Agreement for 2014-2015. Approved.
5. California School Employees Association Tentative Agreement 2014-2015
It is recommended that the Board of Education approve the California School Employees Association Tentative Agreement for 2014-2015. Approved.

6. Management Salary Increase

It is recommended that the Board of Education approve the salary increase for Management Employees for the 2014-2015 School Year.

Bob Bruesch commented that the salary increases for management employees are being approved at the same percentage as what GEA and CSEA employees receive.

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board approved Consent Item No. B.6. as presented.

C. Learning Support Services

1. Employ Consultant - Dr. Jill Hamilton-Bunch

It is recommended that the Board of Education approve a contract with Dr. Jill Hamilton-Bunch, consultant and linguist, to provide professional development for grades sixth through eighth teachers and administrators on the English Language Development/English Language Arts framework. Training will be from June 29 through July 1, 2015 at a cost not to exceed \$7,500.00 to be paid from Title III Limited English Proficient Program funds. Approved.

2. Houghton Mifflin Harcourt Professional Development on Math Pilot Programs

It is recommended that the Board of Education approve the Houghton Mifflin Harcourt professional development on the Math pilot programs for K-6 and Grades 7-8 pilot teachers on June 22 through June 24, 2015 (Grades 7-8) and on July 13 and July 14, 2015 (K-6). Cost of \$14,400 to be paid by Local Control Funding Formula (LCFF) funds. Approved.

D. Student Support Services

1. Approve Contract – Foothill Family Services

It is recommended that the Board of Education approve the 2015-16 Contract with Foothill Family Services. Approved.

2. Ratify Contract – Steps to Speech, Inc.

It is recommended that the Board of Education ratify the 2015 Extended School Year contract with Steps To Speech, Inc. Approved.

E. Business Services

1. Purchase Order Report 14-15-14

It is recommended that the Board of Education approve Purchase Order Report 14-15-14. Approved.

2. Appropriation Transfers

It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.

REPORTS AND INFORMATION ITEMS

A. Local Control and Accountability Plan

Anita Chu gave a Power Point presentation on the District's Local Control and Accountability Plan (LCAP) for 2015-2018. The three-year plan is to be annually updated with actions/services and budget aligned to the identified goals. Ms. Chu explained that the District has been engaged in a collaborative inquiry with the participation of all stakeholder groups in developing the goals, actions and budget which collectively define the road-map to realize the District's vision.

The six goals specified in the LCAP include:

Ms. Chu stated that after compiling of the stakeholders' input, the LCAP was categorized with six goals:

1. Develop 21st Century competencies of all students and all disciplines
2. Excellence of all student sub-groups
3. Leadership and whole child development
4. Quality staff
5. Parent and community engagement
6. Accountability and support systems

The Board discussed various staffing needs in order to comply with the LCAP goals and implementation.

Motion to Extend the Board Meeting

On the motion of Bob Bruesch, seconded by Maureen Chin, and seconded by a vote of 5 to 0, the Board extended the Board meeting to 10:00 p.m.

Vote:	Bob Bruesch	Yes
	Janet Chin	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Ronald Trabanino	Yes

B. 2015-16 Annual Budget and Multi-Year Projections

Eric Hart gave a Power Point presentation on the 2015-16 Annual Budget and Multi-Year Projections. He described the new LCAP funding allocations which were established with stakeholders' input. Mr. Hart spoke of the increases in the budget as compared from the original interim budget presented in January 2015, and the Governor's May Revise, which includes additional one-time funding for supplemental and concentration funds. Mr. Hart addressed the additional challenges of unfunded CALPERS and CalSTRS funds which adds an additional burden the districts across the State. Mr. Hart stated that the overall funding of this year's budget allows the District to have the three percent reserve.

Board members discussed the various facility and technology infrastructure needs in the District. Anita Chu explained how our staff plans to track the expenditures in the LCAP and monitor the progress based on data assessments in order to determine a course of action for the future years.

ACTION ITEMS

A. Public Hearing on the Local Control and Accountability Plan (2015-2018)

A public hearing opened at 9:32 p.m., and closed at 9:49 p.m., regarding the Local Control and Accountability Plan for 2015-2018.

Michael Drange spoke on behalf of GEA, stating that GEA members are of the opinion that the LCAP's supplemental and concentration funds can be used across the board for salary increases. Mr. Drange spoke of a memorandum from State Superintendent Tom Torlakson, dated June 10, 2015, explaining the circumstances that may make it permissible for our District to use for salary increases. Mr. Drange stated that the LCAP, as presented today, does not address current staffing needs; it only addresses money set aside for new programs which can be problematic to maintain these programs in the future.

Anita Chu stated that the concern expressed by Mr. Drange has been addressed with new State guidelines that were recently issued, and that at this time, LACOE has not changed its position on the uses for supplemental and concentration funds as described in the LCAP Plan.

B. Public Hearing on 2015-16 Annual Budget and Multi-Year Projections

A public hearing opened at 9:49 p.m., and closed at 9:51 p.m., regarding the 2015-16 Annual Budget and Multi-Year Projections.

B. **Public Hearing on 2015-16 Annual Budget and Multi-Year Projections**

A public hearing opened at 9:49 a.m., and closed at 9:51 p.m., regarding the 2015-16 Annual Budget and Multi-Year Projections.

PUBLIC AGENDA ITEMS: None

OTHER ITEMS OF INTEREST TO THE BOARD

Janet Chin asked for information on the needed shading at Monterey Vista School for school assemblies. Anita Chu stated there were some technical issues and that solutions are being explored.

Maureen Chin asked for information on the non-working portable bathrooms at Monterey Vista School. Genaro Alarcon indicated the repairs are pending.

Bob Bruesch asked for a possible increase in the salary rates for substitute teachers. He stated there is a need to ensure the new teacher recruitment plans have an evaluation tool that includes the Common Core State Standards.

Henry Lo announced a meeting that he is having with the City of Rosemead next week to discuss the city's WiFi network and maintenance, along with capital needs necessary to expand the high speed internet access throughout the city.

Board members discussed the possibility of moving the July 23, 2015, meeting to a different date.

The following are future Board meetings and agenda topics. Closed session will begin at 6:30 p.m., and Public session to begin at 7:00 p.m.

Meeting Date	Agenda Topic
June 25, 2015	
July 23, 2015	
August 13, 2015	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:04 p.m.

Henry Lo, President

Anita Chu, Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Hing Chow
Michael Drange
Elva G. Flores
Gloria M. Guzman
Ken Tang
Lynette Thomas
Carolyn Wong