

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
7:00 PM ~ PUBLIC SESSION**

A. CALL TO ORDER

+Document Provided
+*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on January 4, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION (if Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2013.

_____, Board Secretary

E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

1. Ms. Mary Ann Friedman, NJ School Boards – Superintendent Evaluation Process
2. +Motion to submit FY 2013-2014 Budget to the Executive County Superintendent, Resolution below:

March 6, 2013

Resolutions for the FY 2013-2014 Budget

1. RESOLVED, that the Bordentown Regional School District Board of Education include in the proposed budget for FY2013-2014 an adjustment to the base tax levy in the amount of \$ 473,200 to pay for increased costs of health benefits.
2. RESOLVED, to approve Bordentown Regional School District’s tentative budget for the FY2013-14 school year, as summarized below, for submission to the Executive County Superintendent of Schools, in accordance with statutory deadline(s):

Board of Education – Bordentown Regional School District
Conference Meeting Agenda (action may be taken) March 6, 2013

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$ 36,017,391	\$ 25,579,178
Total Special Revenue Fund	\$ 824,706	n/a
Total Debt Service Fund	\$ 3,208,265	\$ 2,712,123
Totals	\$ 40,050,362	\$ 28,291,301

And to advertise said tentative budget in the Burlington County Times newspaper, the Trenton Times newspaper, and the district’s website, in accordance with the format suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be scheduled on March 21, 2013, at the Board’s normal meeting site in the high school library at 7:00 PM, (unless indicated otherwise), for the purpose of conducting a public hearing on the FY2013-14 budget.

3. RESOLVED, to approve transfer of \$ 248,861 in unexpended funds in the Capital Project Fund from the 2010 high school solar/field project to the Debt Service Fund to offset annual debt service repayments.

INFORMATION:

3. +2013-2014 State Aid

G. STUDENT REPRESENTATIVES

Liana Beharrysingh

H. UNFINISHED BUSINESS

I. CONSENT AGENDA APPROVAL (R.C.*)

1. *+Motion to approve Minutes from January 23, 2013, February 6, 2013
2. *+Motion to approve Travel/Mileage reimbursement request
3. *+Motion to accept HIB Report (information forthcoming)

J. COMMITTEE REPORTS

1. Field/Solar Committee Meeting 2/27/13 – Kevin Creegan, Chair
2. President’s Committee appointment: Personnel Committee – Kimberly Zablou, Chair, Ellen Wehrman, Tim Hartmann, Lisa Hartmann

K. SUPERINTENDENT’S REPORT

1. +Motion to revise 2012-2013 calendar, as adjusted annually to reflect unused snow days. If built in snow days are not used for any reason, school will be closed Friday, May 24, 2013 and Tuesday, May 28, 2013. In the event that a closure is necessary before this date, school would be open May 28, 2013.

INFORMATION:

2. +Copy of November 5, 2012 letter regarding calendar adjustment from tropical storm
3. +Copy of correspondence received regarding Unannounced Security Drill Visits from Department of Education and Office of Homeland Security

L. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. +Motion to approve **Ms. Sandra Collier** as part time Instructional Aide at Clara Barton Elementary School, Step 1 with a pro-rated salary of \$9,975, effective March 7, 2013. This is a new position to meet compliance requirements for class size.
2. +Motion to approve **Ms. Jennilynn Rackison** as part time Instructional Aide at Clara Barton Elementary School, Step 1 with a pro-rated salary of \$9,975, effective March 7, 2013. This is a new position to meet compliance requirements for class size.
3. +Motion to approve **Ms. Claire Kerr** as part time Instructional Aide in the Preschool handicapped class at Peter Muschal School, Step 1 with a pro-rated salary of \$12,825, effective as soon as possible. This replaces a resignation.
4. +Motion to approve **Mr. Jon Young** as part time Autistic Aide at Peter Muschal School, Step 1, with a pro-rated salary of \$10,623, effective as soon as possible. This is a new position needed to fill opening by relocating 1:1 aide.
5. +Motion to approve **Ms. Lynn Szalai** as part time Autistic Aide at Peter Muschal School, Step 1 (Autistic), with a pro-rated salary of \$10,623, effective as soon as possible. This is a new position needed to fill opening by relocating 1:1 aide.
6. +Motion to approve **Ms. Stephanie Platia** as part time Autistic Aide at Peter Muschal School, Step 1, with a pro-rated salary of \$15,478, effective as soon as possible. This replaces a resignation.
7. Motion to approve Ms. Ariel Ge as part time Student Tech in the PAC at an hourly rate of \$9.00/hr. Ms. Ge is a student of BRHS.
8. Motion to amend leave of absence for employee #5276 from the position of custodian, to return on March 4, 2013 to run concurrent with accumulated paid sick days and FMLA, previously approved to return on February 25, 2013.
9. Motion to approve Mr. Fred Lemmerling and Ms. Dawn Patterson as the Middle School Intramural Supervisors for the spring session, Step 1. They will be splitting a stipend of \$1,222.
10. +Motion to approve payment to staff members for work done for curriculum compliance for QSAC and Common Core Curriculum.

INFORMATION:

11. **+JOB POSTINGS:** 17.5 hr./wk Instructional Aides at PMS, 3 positions – 17.5 hr/wk Instructional Aide at Clara Barton

M. BUSINESS, FINANCE & OPERATIONS

1. Motion to retain district's auditor, Mr. Jack Maley, CPA, to conduct a review of the Field/Solar Project Debt Services repayment projection and related financial impact not to exceed \$2,500.
2. Motion to retain Holstein and White to update their analysis of solar energy impact from date of installation to January, 2013 not to exceed \$1,500.
3. Motion to approve emergency psychiatric services, assessment cost of \$450. The providers are Dr. Mala Gupta, Central Professional Corporation, Marlton, NJ or Dr. Christopher Lam, South Jersey Psychopharmacology, Cherry Hill, NJ
4. +Motion to approve Agriculture Lease Agreement with Mr. Stephen Turgy and BRSD to farm the land behind the high school in the amount of \$40 per acre for a total of \$1,000.
5. **+Motion to approve Memorandum of Understanding between the State of NJ Department of Human Services and the Department of the Treasury regarding Medicaid Administrative Claiming (MAC).**

N. POLICY

1. **1st Reading** – (revisions on district website, proposed edits are highlighted)
 - a. +Motion to amend Policy # 1230, School Connected Organizations
 - b. +Motion to amend Policy # 6142.10, Technology
 - c. +Motion to amend Policy # 6173, Home Instruction
 - d. +Motion to amend Policy # 9001, District Mission Statement
 - e. +Motion to amend Policy # 9120, Officers & Auxiliary Personnel
 - f. +Motion to amend Policy # 9322, Public and Executive Sessions
 - g. +Motion to amend Policy # 9325.5, Meeting of Board of Education
2. **Motion:**
 - a. Pursuant to Policy # 9314, Suspension of Policies, Bylaws and Regulations;
 1. +Motion to rescind Policy # 1435, Use of Weight Room
 2. +Motion to rescind Policy # 9015, School Board Member Code of Ethics

O. CURRICULUM REPORT

1. +Motion to approve 2012-2013 Progress Target Action Plan
2. Motion to amend field trip, 20 students of the BRHS Technology Student Association (TSA Club) on April 10, 2013 to TCNJ, transportation fee \$109.98. Previously approved with no transportation fee because the trip was going to be shared with Northern Burlington High School but there are a higher number of students attending making a shared bus unfeasible. BRHS students will be transported by BRSD
3. **Motion to approve Justin McTammney, Regions 7 Wrestling Champion, to attend State Wrestling Tournament in Atlantic City. Trip was previously approved February 20, 2013 but awaited student qualification. Costs not to exceed allowable recommended expenses as set forth in regulations. Approximately \$1,500**

P. DISCUSSION/INFORMATION ITEMS

Q. NEW HANOVER REPORT – MR. CHRISTOPHER SIRAK

R. PUBLIC COMMENTS

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S. ADJOURNMENT