

United School District
Reorganization Meeting
December 2, 2014

The Reorganization Meeting of the United School Directors was held on Tuesday, December 2, 2014, at 7:00 p.m. in the Board Conference Room, for general purposes including but not limited to the following.

Members Present: Donald Davis, Trudy DeRubis, Sandra Mack, Robert Dill, Kenneth Heming, Tommey Heming, Beth Ann Marcus, Eric Matava, Ronald Moyer

Others Present: Dr. Barbara Parkins, Superintendent
G. Thomas Kalinyak, Director of Finance/Board Secretary
Patricia Berezansky, Director of Education
Lewis Kindja, Elementary Principal
Michael Worthington, High School Principal
Clay Skedel, Supervisor of Maintenance
Robert Sarraf, Technology Coordinator
Ronald Saffron, Solicitor
Barbara Turner, Recording Secretary

Salute to the Flag

Roll Call of Hold-Over Members

Nominations of Temporary President: Donald Davis called for nomination of the Office of Temporary President three times. Donald Davis moved to nominate Robert Dill as temporary president. Trudy DeRubis moved to nominate Donald Davis as temporary president.

Election of Temporary President Results: Trudy DeRubis moved to elect Donald Davis as temporary president to conduct the meeting until a President is elected. Robert Dill seconded the motion. Roll Call was as follows: YEA, all hold-over members voted yes. Motion carried.

Donald Davis then stated the Purpose of Meeting which was for Reorganization purposes.

Election of President: Donald Davis called for nomination of the Office of President three times. Trudy DeRubis and Eric Matava were nominated through roll call vote. Kenneth Heming moved to close the nominations. Sandra Mack seconded the motion, all voted YEA, motion was closed. Roll Call for election was as follows: YEA, all voted yes, except for Eric Matava who voted NAY. Trudy DeRubis was elected the President.

Election of Vice President: Trudy DeRubis called for nominations for the Office of Vice President three times. Ronald Moyer and Eric Matava were nominated through roll call vote. Kenneth Hemming moved to close the nominations. Donald Davis seconded the motion, all voted YEA, motion was closed. Roll Call for election was as follows: YEA, all voted yes, except for Tommey Heming and Eric Matava who voted NAY. Ronald Moyer was elected Vice President.

Parliamentary Authority: Kenneth Heming moved to approve to acknowledge the Establishment of Parliamentary Authority for Board Procedures that shall be "Robert's Rules of Order Newly Revised." Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Regular Board Meetings: Kenneth Heming moved to approve the establishment of Time, Date and Location of the Regular Board Meetings as follows: 7:30 p.m., on the second Tuesday of each month, in the Board Conference Room. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Work Session Meetings: Kenneth Heming moved to approve the establishment of Time, Date and Location of the regularly scheduled Work Session Meetings as follows: 7:30 p.m., on the first Tuesday of each month, in the Board Conference Room. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

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Executive Session: Kenneth Heming moved to approve the establishment of time, date and location of the Executive Sessions as follows: 6:00 p.m., on the 1st Tuesday of each month, in the Board Conference Room. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Legislative Chairperson: Kenneth Heming moved to appoint Eric Matava as the Legislative Chairperson for a 1-year appointment. Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Board Policy Chairperson (Ad-Hoc): Kenneth Heming moved to appoint Eric Matava as the Board Policy Chairperson (Ad-Hoc). Tommey Heming seconded the motion. Roll Call was as follows: YEA, all voted yes.

Facsimile Signatures: Sandra Mack moved to approve the motion to adopt the following resolutions authorizing the Officers of the Board of School Directors to use facsimile signatures:

BE IT RESOLVED, by the Board of School Directors of the United School District and it is hereby resolved by and with the authority of the same:

That in compliance with the Uniform Facsimile Signature of Public Officials Act, 1961, June 25, P. L. 849, 65 P.S. Section 301 *et seq.*, as amended, the following Officers of the Board of School Directors are authorized to use a facsimile signature: President, Vice President, Treasurer and Secretary.

BE IT FURTHER RESOLVED that the President, Vice President, Treasurer and Secretary are authorized to file with the Secretary of the Commonwealth of Pennsylvania an appropriate affidavit setting forth his or her manual signature certified by him or her under oath in accordance with the Uniform Facsimile Signature of Public Officials Act.

Eric Matava seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Push Button Activated Pedestrian Crossing Flashing Warning Devices: Ronald Moyer moved to approve the agreement between the United School District and East Wheatfield Township as presented to the Board of School Directors, whereby the United School District accepts the responsibility of two (2) Push Button Activated Pedestrian Crossing Flashing Warning Devices and accepts the responsibility of two (2) School Bus Crossing Flashing Warning Devices, which responsibility includes the District's obligation to perform the following: (1) the preventative and response maintenance requirements (2) the record keeping requirements and (3) the signal maintenance organization requirements for the above-referenced devices, as established by the Pennsylvania Department of Transportation. The signals are to be installed along the reconstructed portion of Route 56 in East Wheatfield Township, Indiana County. Tommey Hemming seconded the motion. Roll Call was as follows: YEA, all voted yes. Motion carried.

Reorganization Meeting was adjourned at 7:36 p.m.

The Board went into the Work Session Meeting Agenda immediately following at 7:37 p.m.

