



LAKELAND SCHOOL DISTRICT
 1355 Lakeland Drive
 Scott Township, Pennsylvania 18433
 Telephone: 570-254-9485
 Fax: 570-254-6730

Records Release Authorization

TO BE COMPLETED BY PARENT/GUARDIAN/ADULT STUDENT:

Student Name: _____ Grade: _____ Date of Birth _____

Previous School Name: _____ Previous School Phone: _____

Previous School Address: _____

The purpose for this release is: _____

To Whom It May Concern:

I hereby permit the Lakeland School District to receive/release records and/or information on the student listed above.

 (Signature of Parent/Guardian/Adult Student)

 (Date)

 (Local Address/Future Local Address)

(PROPER ID MUST BE PRESENTED)

Parent/Guardian DRIVER'S LICENSE: State _____ Number _____

TO BE COMPLETED BY OFFICIAL:

Please release the following information to the requesting school entity:

- | | |
|---|--|
| <input type="checkbox"/> Official Administrative Record | <input type="checkbox"/> PSSA Scores |
| <input type="checkbox"/> Standardized Test Scores | <input type="checkbox"/> ER |
| <input type="checkbox"/> Intelligence and Aptitude Test Scores | <input type="checkbox"/> IEP/GIEP/504 |
| <input type="checkbox"/> Personality and Interest Test Scores | <input type="checkbox"/> NOREP |
| <input type="checkbox"/> Teacher and Counselor Observations and Ratings | <input type="checkbox"/> Title I Reading |
| <input type="checkbox"/> Record of Extracurricular Activities | <input type="checkbox"/> Title I Math |
| <input type="checkbox"/> Family Background Date | <input type="checkbox"/> PASecure ID# |
| <input type="checkbox"/> Health Records | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Disciplinary Records | |

Fax/Email/Mail information to attention: _____ Fax # _____

24 P.S. §13-1301 – §13-1306. Whenever a pupil transfers to another Pennsylvania school entity or nonpublic school, a certified copy of the student's disciplinary record shall be transmitted to the school entity or nonpublic school to which the pupil has transferred. The school entity or nonpublic school to which the student has transferred should request the record. The sending school entity or nonpublic school shall have 10 days from receipt of the request to supply a certified copy of the student's disciplinary record.