



## Teacher Recommendation Form

### This Section to be completed by the Parent/Guardian.

Applicant's Name \_\_\_\_\_ Applying for Grade \_\_\_\_\_

I understand and agree that the information contained on this teacher recommendation form is confidential and will be used only in evaluating and selecting applicants and will not become part of the student's permanent record. I also agree that this completed form will not be available to candidates, parents or anyone else outside of the St. Monica Catholic Elementary School Admission Committee, and I waive any right that I may have to see it.

\_\_\_\_\_  
 Parent/Guardian Signature

\_\_\_\_\_  
 Date

### This next section is to be completed by the applicant's current teacher and mailed, emailed or faxed directly to St. Monica Catholic Elementary School.

St. Monica Catholic Elementary School has developed this form to gather information about the student whose name appears above. The completion of both sides of this evaluation is extremely helpful. It is important that the child's next school placement be an appropriate one for both the student and the family and we greatly appreciate thoughtful evaluation in the areas specified below. Please know that the professional comments you share will be held in strictest confidence and we thank you for your assistance and cooperation.

Teacher Name \_\_\_\_\_ Grade Level \_\_\_\_\_

Subject(s) Taught \_\_\_\_\_

School \_\_\_\_\_

School Address \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

How long and in what capacity have you known this student? \_\_\_\_\_

Academics and Work Habits	Consistently	Sometimes	Seldom
Completes Homework			
Perseveres in spite of difficulty			
Grasps concepts quickly			
Demonstrates intellectual curiosity & enthusiasm for learning			
Follows oral direction			
Follows written direction			
Plans and uses time effectively			
Functions independently			
Asks for help when needed			
Completes classwork and assignments			

Social / Emotional Development	Consistently	Sometimes	Seldom
Is self confident with peers			
Speaks up in group discussions			
Expresses emotions appropriately			
Follows school rules			
Cooperates well in groups			
Functions well independently			
Shows empathy and tolerance towards others			
Is respectful of adults			
Respects property			
Demonstrates leadership qualities			
Family Information	Consistently	Sometimes	Seldom
Communicates appropriately with the teacher			
Cooperates with the teacher			
Participates in school activities			
Has realistic expectations for their child			
Child is punctual			
Child's attendance is consistent			

How would you describe this child?

Strengths: \_\_\_\_\_  
 \_\_\_\_\_

Challenges: \_\_\_\_\_  
 \_\_\_\_\_

Are there any health and/or learning issues that we should be aware of? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Additional Comments \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I recommend this child:

enthusiastically \_\_\_\_\_ with confidence \_\_\_\_\_ with some reservations \_\_\_\_\_ I do not recommend \_\_\_\_\_

I would like a telephone conference to provide further information. yes \_\_\_\_\_ no \_\_\_\_\_

Best time to call \_\_\_\_\_ Phone # \_\_\_\_\_

Signature \_\_\_\_\_ Please Print \_\_\_\_\_

Today's Date: \_\_\_\_\_