

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

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\*\*Consent Agenda Item

MINUTES - May 17, 2017

**A. CALL TO ORDER**

The Action Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 18, 2017 through January 3, 2018 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 5, 2017.

The change in time for this meeting was conveyed to the *Burlington County Times* and the *Trenton Times* on May 12, 2017.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection. \_\_\_\_\_

**C. ROLL CALL**

The following members answered roll call: Mr. Heberling, Mr. Schiano, Mr. Creegan, Ms. Scozzari, Mr. Barman and Mr. Mercantini. ABSENT: Mr. Fausti (Arrived 6:43), Mr. Roselli and Mr. Tyler.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator.

Staff attending: None.  
Visitors attending: None.

**D. EXECUTIVE SESSION RESOLUTION**

Mr. Richardson read the following resolution, accompanied by a motion by Mr. Barman, seconded by Mr. Heberling, and unanimously approved [Mr. Schiano, Mr. Roselli, and Mr. Creegan (Excused) absent] at 6:40pm:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

\_\_\_\_\_ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: \_\_\_\_\_);

\_\_\_\_\_ Any matter in which the release of information would impair a right to receive funds from the federal government;

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\_\_\_\_\_ Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy ( \_\_\_\_\_ );

\_\_\_\_\_ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: \_\_\_\_\_ );

\_\_\_\_\_ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

\_\_\_\_\_ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

\_\_\_\_\_ Any investigations of violations or possible violations of the law;

\_\_\_\_\_ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: \_\_\_\_\_ ) (If contract negotiation, the nature of the contract and interested party is \_\_\_\_\_ )

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

**X** Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Employee Matter & Superintendent Evaluation );

\_\_\_\_\_ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/4/2017.

The Board returned to open session at 7:15pm.

**E. RECOGNITION/PRESENTATION** - None

**F. STUDENT REPRESENTATIVES** - None

**G. PUBLIC FORUM - FOR AGENDA ITEMS** - None

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

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Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.\*)

A motion was made by Ms. Scozzari, seconded by Mr. Tyler to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests
2. +Motion to approve Minutes and Executive Minutes, April 12, 2017
3. +Motion to approve Bill List, April 2017
4. +Motion to approve Board Secretary/Treasurer Report, April, 2017
5. +Motion to approve Substitute List
6. +Motion to approve additional 2017-18 Student Teacher Requests/Assignments
7. +Motion to approve Special Education Student Placement
8. +Motion to accept Director of Special Services Report
9. +Motion to accept Director of Curriculum and Instruction Report
10. +Motion to accept District Support Staff Report
11. +Motion to accept Enrollment & Principal Reports:

BRHS	727
BRMS	594
MIS	387
CBS	247
PMS	539
	<u>2,494</u>

ON A ROLL CALL VOTE (Items 1-11):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Ms. Scozzari, Mr. Tyler Mr. Barman, and Mr. Mercantini. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano and Mr. Roselli.  
Motion approved by majority.

J. COMMITTEE REPORTS - None

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Creegan, seconded by Mr. Heberling to approve the following:

1. +Motion to accept HIB Report & Determinations

School	# of Reports	# of HIB
CBS	0	0
PMS	<u>2</u>	<u>2</u>
MIS	0	0
BRMS	0	0
BRHS	0	0
TOTAL:	<u>2</u>	<u>2</u>

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Ms. Scozzari, Mr. Tyler Mr. Barman, and Mr. Mercantini. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano and Mr. Roselli.  
Motion approved by majority.

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L. CURRICULUM REPORTS

A motion was made by Mr. Heberling, seconded by Mr. Creegan to approve the following:

1. +Motion to approve field trip proposals for the 2017-2018 school year.
2. Motion to approve transportation for BRHS students to and from the Merion on Route 130 in Cinnaminson for the Junior/Senior Prom, 6:00 pm to 11:00 pm, June 9, 2017. Cost will be approximately \$10 per student.
3. Motion to approve transportation for BRHS Hospitality and Tourism students to visit the Ashford Estate, Allentown, NJ, June 5, 2017 8:00 am to 10:00 am. Cost for transportation will be \$2.00 per student for approximately 50 students.
4. Motion to approve additional field trip for BRHS Computer Science STEM students to Joint Base McGuire-Dix-Lakehurst for a STEM EXPO, May 24, 2017. There is no cost to the District. Transportation cost covered by CDA STEM grant.
5. +Motion to approve Jasper T. Daniels, Jr. 2017 Summer Youth Program to use CBS from July 5 - 21, 2017 and July 3 as a set up day, as has been approved in the past.

ON A ROLL CALL VOTE (Items 1-5):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Ms. Scozzari, Mr. Tyler Mr. Barman, and Mr. Mercantini. NOES: None. ABSTENTIONS: None. ABSENT: Mr. Schiano and Mr. Roselli.  
Motion approved by majority.

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

A motion was made by Mr. Heberling, seconded by Mr. Fausti to approve the following:

1. Motion to accept resignation from Ms. Jessica Gallagher from the position of BRHS English Teacher, effective June 30, 2017.
2. Motion to accept resignation from Ms. Maura Hollern from the position of 4<sup>th</sup> Grade SLD Teacher, effective June 30, 2017.
3. Motion to accept resignation from Ms. Amy Wright from the position of Computer Science Teacher at BRHS, effective June 30, 2017.
4. +Motion to approve Ms. Erin Schweiger as a full-time, 11 month, District Athletic Trainer, effective May 18, 2017, Step 1, BA, with a pro-rated salary of \$59,124.
5. +Motion to approve Mr. Saba Pullella as a full-time Physics Teacher for BRHS, effective September 1, 2017, Step 7, BA +18, with a salary of \$58,664.
6. +Motion to approve Ms. Patricia Lee as a full-time school nurse at BRMS, Step 4, BA +12 with a salary of \$54,407, effective September 1, 2017.
7. Motion to approve Ms. Cynthia Mansour to provide 1:1 aide support for a student to attend the BRMS concert, Music in the Parks festival, at Six Flags Great Adventure on June 2, 2017 from approximately 7:30 am to 7:00 pm. Ms. Mansour will be

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- compensated at her hourly contracted rate of \$17.96, prorated for hours in excess of her typical work day.
8. Motion to approve employee #4387 intermittent leave to run concurrent with FMLA and available paid days for the 2016-17 school year.
  9. Motion to approve employee #4769 intermittent leave to run concurrent with FMLA and available paid family illness and personal days for the 2016-17 school year.
  10. Be it resolved that the commencement of leave of absence requested by employee #6366, effective May 8, 2017 through approximately May 29, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
  11. Be it resolved that the commencement of leave of absence requested by employee #4729, effective April 5, 2017 through June 20, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
  12. Be it resolved that the commencement of leave of absence requested by employee #4874, effective May 15, 2017 through June 20, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
  13. Be it resolved that the commencement of leave of absence requested by employee #4244, effective May 22, 2017 through June 20, 2017 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
  14. +Motion to approve contract for Mr. Eloi Richardson as School Business Administrator/Board Secretary with a salary of \$135,756, effective July 1, 2017 to June 30, 2018, with contract implementation contingent upon approval by Executive County Superintendent.
  15. Motion to approve all certified teachers for the 2017-2018 school year to attend IEP meetings as needed, effective July 3, 2017 through August 31, 2017, at the hourly rate of \$35.89.
  16. Motion to approve the following staff members to work the summer Extended School Year Program (ESY) and Supplemental Reading Program (paid by local funds):

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a. Reading Program

Compensation: Teacher: \$2500 stipend payable at completion of program.

Teachers:

- Paula Roth
- Carla Whitaker
- Joanne Hanna
- Leona Stanton (\$450 coordinator stipend only)

Work Day: 4 hrs. per day, 4 days per week (Monday - Thursday), July 3-31

b. Extended School Year

Compensation: Teacher: Per Diem rate, prorated for hours actually worked each day.

Teachers:

- Michelle Quigley
- Cara Jones
- Lauren Fyczok
- Ashley Nyul
- Meg Napolitano-Evans
- Amanda Cutietta
- Jessica Martino
- Carleigh Stavrakis
- Christin Takacs
- Kimberly Rosenberg
- Dana Marzella (will be teacher or aide depending on number of students recommended for the program as determined by the IEP)

Coordinator: \$600 stipend payable at completion of program

Coordinators:

- Michele Quigley
- Allison Wills (stipend split between both parties)

Work Day: 4.5 hr/day/5 days/wk July 3-31

Compensation: Aides: Hourly rate for hours actually worked

Aides:

- Faith Newland
- Jacqueline Ferrell
- Phyllis Mozden
- Mary Cardone
- Janet Johnson
- Sondra Marion
- Dawn Craft
- Terence Degnon
- Rochelle Gallo - Substitute Aide (on-call)

17. Motion to approve Mr. Kevin Hennelly, a student from TCNJ, as a student teacher at BRMS under the mentorship of Mr. Robert Conlin, effective January 22, 2018 through May 9, 2018.

18. +Motion to acknowledge completion of Superintendent's Goals #2 and #3 for FY2016/17. [Note: These goals were adopted at the July 13, 2016 Board meeting]

INFORMATION

19. +JOB POSTINGS: BRMS full-time Special Education Teacher -  
ON A ROLL CALL VOTE (Items 1-17):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Ms. Scozzari, Mr. Tyler Mr. Barman, and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano and Mr. Roselli.

Motion approved by majority.

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ON A ROLL CALL VOTE (Item 18):

AYES: Mr. Heberling, Mr. Fausti, Ms. Scozzari, Mr. Tyler Mr. Barman,  
and Mr. Mercantini. NOES: None. ABSTENTIONS: Mr. Creegan.

ABSENT: Mr. Schiano and Mr. Roselli.

Motion approved by majority.

**N. BUSINESS, FINANCE & OPERATIONS**

A motion was made by Mr. Heberling, seconded by Mr. Creegan to approve the following:

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status for April 2017.
2. +Motion to approve Transfer of Funds.
3. Motion to approve the following annual appointments; reappointments; and/or contract renewals for school year 2017-18 (unless a different period is otherwise noted):
  - a. Mr. Eloi Richardson, School Business Administrator as Board Secretary.—No additional cost.
  - b. Mr. Eloi Richardson-SBA/BS as the District's Qualified Purchasing Agent (QPA) and adopt the higher minimum bid threshold of \$40,000, with related 15% minimum quote threshold of \$6,000, for school districts with a QPA, pursuant to N.J.S.A. 18A:18A-2(b) and 18:18A-3(a).
  - c. Mr. Brian Usilton, Facility Director as Asbestos Management and PEOSHA Officer; Integrated Pest Management Coordinator; and Indoor Air Quality Designee.—No additional cost
  - d. Mr. Daniel Riether as Affirmative Action Officer, per PL 1975, c.127 at a stipend of \$2,000 per year; no change from prior year.
  - e. Mr. Daniel Cumming, as web-master for the district's website, at a stipend of \$5,000 per year; no change from prior year
  - f. Mr. Theodore Eldridge and Mr. Bruce Cerino as the HVAC Backup Systems Technicians for the District, at a stipend of \$2,000 per year (combined \$4,000); no change from prior year.
  - g. Ms. Suzann Mohacsi as the Special Services Transition Coordinator, at a stipend of \$4,000 per year; no change from prior year.
  - h. Ms. Joanne Kotelnicki as the Substitute Coordinator, at a stipend of \$5,500 per year; no change from prior year.
  - i. Ms. Allison Wills as the Preschool Coordinator at a stipend of \$3,600; no change from prior year.
  - j. Ms. Christina Zack as the District Homeless Liaison at a stipend of \$2,000; no change from prior year.
  - k. Ms. Melissa Guido as NJSMART data coordinator at an hourly pay rate of \$32.75 for up to 40 hours per month, (estimated annual cost of up to \$15,720).
  - l. Ms. Stephanie Ashton as PowerSchool data coordinator at a rate negotiated of \$35.89 for up to 25 hours per month (estimated annual cost of up to \$11,000.
  - m. Ms. Helen ("Nell") Geiger as the Substance Abuse Coordinator (SAC)—No additional cost
  - n. Holman, Frenia, Allison, P.C., (successor firm to John Maley, CPA), to provide annual auditing services to the District as independent auditor at an annual fee not expected to exceed \$34,000, per an open solicitation [Request for Proposal (RFP)] issued in April 2015. Additional services requested,

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- (i.e.: required annual Securities and Exchange Commission filings on the District's outstanding bonds; bond refinancing reviews; etc.) will be billed at a standard rate of \$130 per hour. [FY17: \$33,000]
- o. Lourdes Medical Associates, PA as the District's school physician at an annual fee of \$30,000, per an open solicitation [Request for Proposal (RFP)] issued in April 2015. [FY15 & 16: \$25,000 each]
  - p. Fraytak Veisz Hopkins Duthie, PC to provide architectural and related services "as needed" as the District's "Architect of Record", per Request for Proposal (RFP), issued 4/2015 for the contract period July 1, 2015 to June 30, 2018 at hourly rates not expected to exceed \$155 (lower depending on assigned staff and/or percentage of fees not expected to exceed 8.5% of a stated project's (i.e.: renovation, new addition; etc.) costs, with such percentage subject to mutual agreement and/or conversion to a fixed fee basis.
  - q. Motion to approve Duff & Phelps, LLC to renew the fixed asset management agreement in the amount of \$1,600.00 (previous year \$1,550).
  - r. Bayada Home Health Care, Inc., for substitute professional nursing services as needed, at \$55/hr. for RN services July 1, 2017 to June 30, 2018.
  - s. Clintar, NJ, to provide lawn maintenance services for all of the district's schools, at a base annual fee of \$57,440 (representing second 2<sup>nd</sup> year of a contract awarded per a bid on June 10, 2015 covering July 1, 2015 to June 30, 2017, with options for two (2) additional one (1) year renewals upon mutual agreement as to terms and pricing for such renewals)
  - t. Municipality of Bordentown Township for services of a School Resource Officer (SRO), on a shared cost basis, at an annual prorated fee of \$40,000 to the District (same as FY2016).
  - u. EJA Associates as the District's Insurance Broker of Record for property, casualty, and workers' compensation services, at no additional out-of-pocket costs.
  - v. Wage Works and Aflac, jointly, as brokers and administrators for the District's tax shelter annuity and flexible spending account programs at no additional out-of-pocket expenses.
  - w. +Health (medical, prescription and/or vision) benefits program with AmeriHealth (Current Carrier), for an average 6.99% renewal rate effective July 1, 2017 to June 30, 2018. [Comparative rates received for fully insured plans were: 7.15% and 8.49%]
  - x. +Dental benefits program with Horizon Dental (Current Carrier) for an average 5% renewal rate decrease, effective August 1, 2017 to July 31, 2018. [Comparative rate decreases were: 7.37% and 5%; renewing with current carrier for consistency at this time]
  - y. Motion to accept Student Accident Insurance renewal from T.L. Groseclose Associates, Inc. (QBE Insurance Corporation) effective beginning September 1, 2017:
    - Basic Interscholastic Policy Renewal Premium \$6,449 (no increases)
    - Catastrophic Policy Renewal Premium \$2,724 (no increases)
  - z. +Contract with Mission One Educational Staffing Services to provide replacement teacher assistants and aides, under the same terms and conditions, (representing the third (3<sup>rd</sup>) year



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of a contract awarded per a bid awarded July 17, 2013 with options for up to four (4) additional one (1) year renewals upon mutual agreement as to terms and pricing). [Rates unchanged from FY15 and FY16]

- aa. Motion to renew HIBster agreement related to managing/preventing bullying incidents, including basic account setup, maintenance, hosting, and customer support for the 2017/18 SY, at an annual fee of \$1,000 (no change from 2016/17)
- bb. +Tuition revenue contract for a net amount of \$412,196 with New Hanover Public School for its high school students attending the District. [This amount is reflective of estimated tuition for 2017-18 in the amount of \$648,672 based on a 2% rate increase and projected enrollment information provided, offset by an adjustment (decrease) of \$-236,476 for SY 2015-16 for the difference between actual enrollment/attendance results vs. prior estimate(s)].
- cc. Fourth (4<sup>th</sup>) Addendum/renewal of the Food Service Management Contract with Sodexo (representing 4<sup>th</sup> year of a contract awarded 5/22/2013 via a bid, commencing for SY 2013-14, and subject to up to 4 annual renewals) for the following fees and guarantees:
- **General Support Services Allowance:** General Support Services Allowance equal to \$47,940 (previously \$47,235) for the 2017-18 contract year, payable in ten equal installments of \$4,794 from September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
  - **Management Fee:** District shall pay Sodexo a Management Fee in an amount equal to \$30,600 (previously \$30,150) per year payable in 10 equal installments of \$3,060, from September through June for the 2017-18 contract year. The Management Fee shall be calculated at the end of each Accounting Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
  - **Surplus Guarantee:** Sodexo guarantees that District shall receive an annual financial return of \$50,000 for the 2017-18 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed 100% of Sodexo's annual Management Fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year's surplus on a monthly basis.
- dd. +Professional Services from Burlington County Special Services School District/Educational Services Unit (ESU) at the fee schedule per the attached agreement.
- ee. JAMF Casper software licensing renewal for I-pad management system, at an annual cost of \$2,500. [FY 17 \$1,953]
- ff. Healthmaster, subscription to health related training modules for use by District staff, at annual cost of \$5,394. (same as FY17).
- gg. +Motion to approve agreement with JMI Enterprises LLC (Formerly EIBC) to manage the marketing and processing of...

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potential advertising on the District's school buses for the 2017/18 SY. BRSD will receive 65% of the advertising fee and JMI Enterprises LLC will receive 35% of the advertising fee. The contract will automatically renew yearly unless terminated by the district. (No change from prior rates)

hh. Continuation of services from the following outside providers for homebound instruction on an as needed basis. The current homebound rate is \$55.00 (rates are for the 2016-17 school year and may change for the 2017-18 school year):

- 1) Silvergate Prep, 981 Route 22 West, Suite 202  
Bridgewater, NJ 08807
- 2) Professional Education Services  
34 South Delsea Drive, Suite I, Glassboro, NJ 08028
- 3) Education Inc., P.O. Box 3345, Plymouth, MA 02361
- 4) Educational Service Unit, 20 Pioneer Blvd.  
Mount Holly, NJ 08060
- 5) Hampton Hospital, 650 Rancocas Road  
Westampton, NJ 08060
- 6) Brookfield Academy, JFK Cherry Hill  
1009 Berlin Road, Cherry Hill, NJ 08034
- 7) Bucks County Intermediate Unit #22  
705 North Shady Retreat Road, Doylestown, PA 18901

The following agencies do not accept our homebound rate of \$55.00:

- 8) Educere, LLC, Ambler Plaza, Suite 100  
12 East Butler Ave., Ambler, PA 19002  
Rate: charged by the course, the average cost is \$199.50  
but cost per course differs.
- 9) Children's Hospital of Philadelphia  
3401 Civic Center Blvd., Philadelphia, PA 19104  
Rate: \$52.53
- 10) Union County Educational Comm.  
45 Cardinal Drive, Westfield, NJ 07090  
Rate: \$60
- 11) School at Lighthouse  
5034 Atlantic Ave., Mays Landing, NJ 08330  
Rate: \$40

ii. Continuation of services from the following outside providers (fees are for the 2016-17 school year and may change for the 2017-18 school year):

- 1) Audiology Partners  
851 Route 73 North, Suite B, Marlton, NJ 08053  
Re: Central Auditory Processing Assessments, Cost: \$405
- 2) REM Audiology  
775 Route 70 East, Suite F-120B, Evesham Twp., NJ 08053  
Cost: \$595
- 3) Audiology Dept at Robert Wood Johnson  
5 Hamilton Health Place, Hamilton, NJ 08690  
Re: Central Auditory Processing Assessments, Cost: \$595
- 4) Dr. Jesse Mintz  
10-D Auer Court, East Brunswick, NJ 08816  
Re: Neurological Assessments, Cost: \$450
- 5) The Center for Neurological and Neurodevelopmental Health (CNNH)  
250 Haddonfield-Berlin Road, Suite 105  
Gibbsboro, NJ 08026  
Re: Neurological Assessments, Cost: \$550

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- 6) Dr. Barbara Leech  
1218 Brinton Circle, West Chester, PA 1930  
Re: Neuropsychological Assessments, Cost: \$1,400
  - 7) Dr. Liya Beyderman, Nemours DuPont Pediatrics  
443 Laurel Oak Road, Voorhees, NJ 08043  
Re: Neurological Assessments, Cost: \$491 to 621
  - 8) Medford Family Psychiatry, Dr. Thomas O'Reilly  
560 Stokes Road, Suite 13 A-6  
Re: Psychiatric Evaluation, Cost: \$450
  - 9) Dr. Jagwinder S. Sandhu  
194 N Harrison Street, Princeton, NJ 08540  
Re: Psychiatric Evaluations, Cost: \$450
  - 10) 360 Translations International Inc.  
P.O. Box 442, Cherry Hill, NJ 08003  
Re: Sign Language Interpreter  
Cost: \$65.50 day/night rates, plus mileage
  - 11) Language Services Consultants  
P.O. Box 412, Ardmore, PA 19003  
Re: Interpreting  
Cost \$70/hour, plus mileage, tolls, administrative fees
  - 12) Cross County Clinical & Educational Services  
P.O. Box 150, Ringwood, NJ 07456  
Re: Bilingual Child Study Team Evaluations  
Cost: \$850 per evaluation
  - 13) Monica Goss, M.A., CCC-SLP, LLC  
19 Juniper Drive, Mount Laurel, NJ 08054  
Re: Bilingual, Spanish Speech/Language Assessments, Cost: \$500
  - 14) Brett DiNovi & Associates, LLC  
P.O. Box 8223, Cherry Hill, NJ 08002  
Re: Functional Behavior Assessment  
Cost: \$1,500 for initial Evaluation or Consultations \$125/hour
  - 15) Advancing Opportunities  
1005 Whitehead Road Extension, Suite 1, Ewing, NJ 08638  
Re: On-Demand Contract for Assistive Technology  
Cost Evaluation: \$925  
Cost Support & Training: \$120/hr.
  - 16) The Jewish Family & Children Services of Southern New Jersey  
1301 Springdale Road, Suite 150, Cherry Hill, NJ 08003  
Re: Vocational Assessments, Cost \$1,200
- The following are providers used for emergency (Zero Tolerance) psychiatric services:
- 17) Centra Professional Corporation  
5000 Sagemore Drive, Suite 205, Marlton, NJ Cost \$450  
Doctors: Dr. Umair Akhtar, Dr. Gupta, Dr. Strauss
  - 18) Medford Family Psychiatry, Dr. Thomas O'Reilly  
560 Stokes Road, Suite 13 A-6, Medford, NJ 08055  
Re: Psychiatric Evaluation Cost \$450
- Other:
- 19) Alternative Micrographics, Inc.  
704 Challenger Way, Forked River, NJ 08731  
Re: Scanned Records  
Cost not to exceed \$3,000 (included in budget)
4. Motion to adopt; approve; and/or pre-approve the following annual adoptions for the 2017-18 school year:
- a. Payment of bills between Board Meetings, as permitted by N.J.S.A. 18A:19.4.1

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- b. Petty Cash funds of \$125 for each school as well as for the Superintendent's; Business'; and Special Education's Central Offices; \$400 for Buildings & Grounds; and \$200 each for Transportation Services and CDA Operations, to more closely reflect their respective experiences. All petty cash reimbursements continue to require appropriate supporting documentation.
- c. +Procurement of goods and services utilizing State contracts when deemed cost-justified.
- d. Maximum district-wide travel limit of \$60,000 as required by N.J.A.C. 6A:23.
- e. Within the maximum district-wide travel limit stated above, annual limits for "regular business travel" for employees shown below whose duties require such, as permitted by Board Policy #9250 and NJAC 6A:23A-7.3(b). [Note: Cumulative reimbursements for "regular business travel" up to the specified individual limits shown below would be deemed pre-approved by the Board; any cumulative amounts in excess of these individual limits during the year will require Board approvals prior to reimbursements. These employees will still need to submit proper evidence of their "regular business travel". Moreover, any employee incurring allowable expenses may request reimbursement, which will be submitted for Board approval.]:

➤ At annual maximum of up to \$300.00 each:

➤ Bekarciak, Vanessa	➤ Misselhorn, David
➤ Callahan, Kristin	➤ Mizerak, Dianne
➤ Chen, Jackie	➤ Montalto, Michael
➤ Corbin, Doug	➤ Moore, William
➤ Corey, Xiaofan	➤ Priano, Michael
➤ Costigan, Patricia	➤ Sigler, Adrienne
➤ Finn, Courtney	➤ Vieira, Robert
➤ Geiger, Helen	➤ Wills, Allison
➤ Henry, Michele	➤ Wingo, Jillian
➤ Kafer, Jennifer	➤ Zach, Christina
➤ Katz, Gail	➤ Zimmer, Robert
➤ Kittel, Christina	
➤ McNeil, Diana	

➤ At annual maximum of up to \$420.00 each:

➤ Cumming, Daniel	➤ Lymper, James
➤ Bloom, Robert	➤ Rosario, Zack
➤ Ceylan, Hamdi	

➤ At annual maximum of up to \$900.00 each:

➤ Mohacsi, Suzann	➤ Covington, Ernest
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- f. +Following breakfast/lunch prices (10 cent increase as per USDA's "Paid Lunch Equity (PLE): SY 2017/18 Calculations & Tool". Last adjustment was effective for FY 12-13; if prices are left unchanged, current average prices would be 12 cents below required average PLE rates).

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Type of Meal	Daily Rates	Weekly Rates
Breakfast-BRHS	\$1.95	\$ 9.75
Breakfast-BRMS	\$1.70	\$ 8.50
Breakfast-Elementary	\$1.45	\$ 7.25
Lunch-BRHS	\$3.15	\$15.75
Lunch-BRMS	\$2.85	\$14.25
Lunch-Elementary	\$2.65	\$13.25
Adult	\$3.95	\$19.75
Reduced breakfast	\$0.30	n/a
Reduced lunch	\$0.40	n/a

- g. Each school's (BRHS, BRMS, MIS, CBS, PMS), Integrated Pest Management (IPM) Plan
5. Motion to approve the following dollar amounts the District will pay for independent evaluations:
- a. Psychiatric \$500
  - b. Emergent Psychiatric \$700
  - c. Neurological \$550
  - d. Psychological \$450
  - e. Educational \$450
  - f. Audiological \$495
  - g. Augmentative \$92/hour
  - h. Speech \$485
  - i. PT \$305
  - j. OT \$420
- \*\*not typically given, but have been requested in the past:
- k. \*\*FBA/Behavioral up to \$1,500
  - l. \*\*Vocational \$1,200
  - m. \*\*Neuropsychological \$1,400
6. Motion to approve the following School Bus Emergency Evacuation Drills, as per NJAC 6A:27-11.2, School Bus Evacuation drills must be Board approved. Bus Evacuations were conducted on the following dates:
- a. On April 25, 2017 at BRHS, 318 Ward Ave. Routes 2, 5, 6, 8, 1, 16, 19, 15, 21 22, 10, 24, & 96. Overseeing the drill was Security Personnel and Administration.
  - b. On April 26, 2017 at 7:50am at BRMS, 50 Dunns Mill Rd., Routes 49, 35, 51, 38, 47, 33, 34, 41, 46, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, Assistant Principal, & School Staff.
  - c. On April 27, 2017 at 8:25am at CBS & MIS, 100 Crosswicks Street, Routes 66, 56, 61, 67, 66, 44, 52, 65, 54 & 96B. Overseeing the drill were the School Principal, School Staff & Security Personnel.
  - d. On April 28, 2017 at 9:00am at PMS, 323 Ward Ave., Routes 81, 87, 78, 76, 88, 87, 83, 79, 72, 77, & 96C. Overseeing the drill were the School Principal, School Staff, & Security.
7. Motion to approve the following Joint Transportation Agreement:
- a. Burlington County Education Services Unit Joint Transportation Agreement for Special Education Summer Schools, Public, Non-Public and Vocational Schools, and Special Education Winter Bus Routes for the 2017-2018 schoolyear. There is no cost to the district.

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8. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:

NORTHERN BURLINGTON SCHOOL DISTRICT

- a. To transport two students to and from Delaware Valley School, Hamilton Route # 95, effective September 1, 2016 to June 30, 2017. Total cost \$9,054.60. Previous cost \$9,238.10 (Adjustment due to adding/deleting students.)
- b. To transport two students to and from Hampton Academy, Westhampton, Route # 93, effective September 19, 2016 to June 15, 2017. Total cost \$11,132.01. Previous cost \$10,396.87. (Adjustment due to adding/deleting students.)

BURLINGTON CITY SCHOOL DISTRICT

- a. To transport Burlington HS Girls Lacrosse to Holy Cross High School, April 3, 2017. Total cost \$133.95.
- b. To transport Burlington City HS Baseball to New Egypt High School, April 3, 2017. Total cost \$203.60.
- c. To transport Burlington City Middle School Track to Helen Fort Middle School, April 3, 2017. Total cost \$144.97.
- d. To transport Burlington City HS Softball to Riverside HS and MS Softball to Delran Middle School, April 5, 2017. Total cost \$190.89.
- e. To transport Burlington City HS Girls Lacrosse to Ewing High School, April 7, 2017. Total cost \$150.68.
- f. To transport Burlington City HS Softball to Florence High School, April 20, 2017. Total cost \$131.13.
- g. To transport Burlington City HS Girls lacrosse to New Egypt High School, April 21, 2017. Total cost \$200.31.
- h. To transport Burlington City HS Baseball to Lindenwold High School, April 24, 2017. Total cost \$251.49.
- i. To transport Burlington City HS Girls lacrosse to Gloucester Park- Highland HS, April 26, 2017. Total cost \$255.90.
- j. To transport Burlington City HS Track to Penn Relays, Philadelphia, April 27, 2017. Total cost \$312.17.
- k. To transport Burlington City HS Track to Penn Relays, Philadelphia, April 28, 2017. Total cost \$364.92.

ROBBINSVILLE SCHOOL DISTRICT

- a. To transport Robbinsville HS Track to Maple Shade High School, April 1, 2017. Total cost \$798.92.
- b. To transport Robbinsville HS Color Guard to Branchburg Middle School, April 1, 2017. Total cost \$379.89.
- c. To transport Robbinsville HS Boys Lacrosse to Princeton Day School, April 8, 2017. Total cost \$247.17.
- d. To transport Robbinsville Girls Softball to Immaculate High School, April 8, 2017. Total cost \$544.53.
- e. To transport Robbinsville HS Track to College of NJ, April 15, 2017. Total cost \$549.24.
- f. To transport Robbinsville HS Golf to Mountain View County Club, April 18, 2017. Total cost \$215.49.
- g. To transport Robbinsville HS Tennis to Allentown HS, April 19, 2017. Total cost \$165.11.
- h. To transport Robbinsville HS Baseball to Smoyer Park, April 19, 2017. Total cost \$201.49.
- i. To transport Robbinsville HS Golf to Cream Ridge Country Club, April 19, 2017. Total cost \$187.49.

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- j. To transport Robbinsville HS Golf to Concordia County Club, April 21, 2017. Total cost \$90.37.
- k. To transport Robbinsville HS Golf to Cream Ridge County Club, April 21, 2017. Total cost \$161.52.
- l. To transport Robbinsville HS Girls Lacrosse Peddie School, April 26, 2017. Total cost \$191.49.
- m. To transport Robbinsville HS Boys Lacrosse to Freehold Twp. High School, April 29, 2017. Total cost \$63.98.
- n. To transport Robbinsville Softball to Tantum Park, April 29, 2017. Total cost \$171.09.

INFORMATION:

9. **+Report on School District Contacts:** Pursuant to 18A:18A-42.2 [PL 2015, Chapter 47] the Bordentown Regional School District Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all New Jersey State and Federal statutes and regulations; in particular, New Jersey Title 18A:18A et. seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

10. **Becoming A School Board Member: Candidate Kit**—available at NJ School Board's website  
<http://www.njsba.org/about/membership/school-board-candidacy/>  
Note: July 31, 2017 at 4:00 PM is last date/time for a candidate to file petition with the County Clerk for the November 2017 school board election.

**Note:** The following seats are available:

- 1 - Bordentown Township 3 year seat
- 1 - Bordentown Township 2 year seat
- 1 - Bordentown City 3 year seat
- 1 - Borough of Fieldsboro 3 year seat

ON A ROLL CALL VOTE (Items 1-8):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan (Except for Abstentions noted), Ms. Scozzari, Mr. Tyler Mr. Barman, and Mr. Mercantini (Except for Abstentions noted). NOES: None. ABSTENTIONS: Mr. Creegan (3.w & 3.x) and Mr. Mercantini (3.cc).

ABSENT: Mr. Schiano and Mr. Roselli.

Motion approved by majority.

**O. POLICY**

A motion was made by Mr. Creegan, seconded by Mr. Heberling to approve the following:

2<sup>nd</sup> Reading: (Policies on website for viewing)

- a. +Motion to adopt Policy #1120, Board of Education Meetings
- b. +Motion to adopt Policy #4113, Assignment: Transfer
- c. +Motion to adopt Policy #5111, Admission
- d. +Motion to adopt Policy #5118.2, Foster Care and Educational Stability (**New Policy and Regulation**)
- e. +Motion to adopt Policy #5131, Conduct/Discipline
- f. +Motion to adopt Policy #5131.5, Vandalism and Violence
- g. +Motion to adopt Policy #5134, Married/Pregnant Pupils
- h. +Motion to adopt Policy #5141, Health
- i. +Motion to adopt Policy #5141.4, Missing, Abused and Neglected Children
- j. +Motion to adopt Policy #6146.2, Promotion/Retention

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- k. +Motion to adopt Policy #6164.2, Guidance Services
- l. +Motion to adopt Policy #6171.1, Remedial Instruction
- m. +Motion to adopt Policy #6171.2, Gifted and Talented
- n. +Motion to adopt Policy #6172, Alternative Education Programs

ON A ROLL CALL VOTE (Items O.a-O.n):

AYES: Mr. Heberling, Mr. Fausti, Mr. Creegan, Ms. Scozzari, Mr. Tyler Mr. Barman, and Mr. Mercantini. NOES: None. ABSTENTIONS: None.

ABSENT: Mr. Schiano and Mr. Roselli.

Motion approved by majority.

**P. BOARD and PUBLIC FORUM - None**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

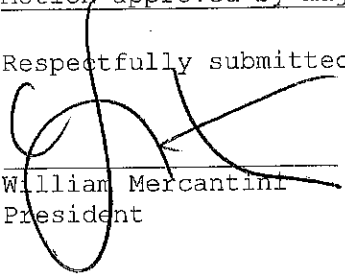
**Q. NEW BUSINESS - None**

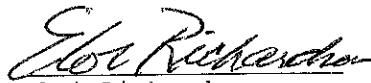
**R. ADJOURNMENT**

A motion was made by Mr. Heberling, seconded by Ms. Scozzari to adjourn the meeting at 7:41 p.m.

Motion approved by majority.

Respectfully submitted,

  
\_\_\_\_\_  
William Mercantini  
President

  
\_\_\_\_\_  
Eloi Richardson  
Board Secretary