

**Minutes of the  
October 16, 2017  
Regular Meeting of the  
China Spring Independent School District Board of Trustees**

The China Spring I.S.D. Board of Trustees met in a regular meeting on Monday, October 16, 2017. Superintendent Dr. Marc Faulkner, Assistant Superintendent Dr. Kevin Pitts, Executive Director of Finance Brenda Poteet, Executive Director of Instructional Services Jennifer Crook, Director of Special Education Cherish Hermes, Max Rutherford, Miranda Brown, Mike Kelly, Heather Jenkins, and Kim Coe met with the following trustees: Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent. Jeff Garrett was absent.

**1. Call to Order**

Rick Hines called the meeting to order at 6:00 p.m. noting that a quorum of Board Trustees was present and that the meeting had been duly called and that notice of the meeting had been posted in accordance with the Texas Government Code Chapter 551.

**2. Prayer**

The prayer was led by Chris Gerick.

**3. Pledge of Allegiance**

The pledge was led by Intermediate Student Ambassadors.

**4. China Spring ISD Mission and Vision statements**

**A. MISSION STATEMENT**

Our mission, in partnership with the community, is to provide individualized learning experiences to prepare students for success in life.

**B. VISION STATEMENT**

Our vision in China Spring Independent School District is to strive for continuous improvement of our educational system by providing opportunities for all to achieve excellence.

**C. BELIEF STATEMENT**

Adult learning models a life-long commitment to success.

Rick Hines read the statements.

**5. Faculty & Staff Members of the Month**

**a. Elementary Faculty Member of the Month – Mrs. Jenny Hale**

**b. Secondary Faculty Member of the Month – Mr. Clint Allen**

**c. Staff Member of the Month – Ms. Paula Erdman**

Dr. Faulkner presented the faculty and staff member awards of the month to Mrs. Jenny Hale and Ms. Paula Erdman. Mr. Clint Allen was ill, so his award will be given at the board meeting next month.

**6. Public Comment**

Mr. John Fox, parent of Intermediate School student Eli Fox, spoke on the CSISD hair dress code.

**7. Public hearing on the School FIRST Rating for China Spring ISD (Action Item)**

Brenda Poteet presented the China Spring ISD School FIRST rating for 2016-17 (based on 2015-16 Financials) where the district earned a score of 100 out of 100 possible points and a rating of Superior. Chris Gerick moved and Bubba Galvan seconded the motion to approve the report as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**8. Approval of minutes from the regularly scheduled board meeting held on September 18, 2017 (Action Item)**

Jeff Bradburn moved and Holly Dunham seconded the motion to approve the minutes from the regularly scheduled board meeting held on September 18, 2017. Rick Hines, Jeff Bradburn,

Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

#### **9. Reports to the Board (Information Item)**

- A. Extra-Curricular – Athletics, Band, FFA
- B. Intermediate Campus Presentation
- C. Executive Director of Finance
- D. Executive Director of Instructional Services
- E. Director of Special Education
- F. Assistant Superintendent
- G. Campus Principals
- H. Superintendent

- A. Coach Kristi Mize and Coach David Ellis gave reports on Athletic activity and successes; there were no Band or FFA representatives at the meeting due to practice for band contest and FFA competitions. The board was referred to the written report in their packets.
- B. Intermediate campus Principal Heather Jenkins presented a video about a “Day in the Life at the Intermediate.”
- C. Brenda Poteet gave the report on Business and Finance including the September 2017 food service summary and the Quarterly Investment Report for 9/30/2017.
- D. Executive Director of Instructional Services, Jennifer Crook, presented her report on Curriculum and Instruction.
- E. Director of Special Education Cherish Hermes presented her report on Special Education and CTE.
- F. Assistant Superintendent Kevin Pitts reported on Maintenance, Transportation and Food Service activity.
- G. Campus principal’s reports were included in the board packet.
- H. Dr. Faulkner gave the Superintendent’s report including: a.) Resignation of MS math teacher Shana Baldwin; b.) Charlye Baker, HS freshman auditioned for All State Symphony Orchestra – first China Spring student to make the Orchestra.; c.) Ads for Utility project currently running, bids due October 31<sup>st</sup> (potential Meeting for Nov 6<sup>th</sup> to approve selection); d.) FAST certificates from 2011 and 2012

I.

#### **10. Consideration, discussion, and possible approval of financial audit report from Pattillo, Brown, and Hill for the 2016-2017 school year (Action Item)**

Paula Lowe, audit manager for Pattillo, Brown & Hill presented summary numbers from the Annual Financial Report for the 2016-17 school year. Boyd Kent moved and Chris Gerick seconded the motion to approve the financial audit report as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

Board opted to move items 11 and 12 to the end of the meeting and continue with the remaining agenda items after a short break. Board took a break at 7:12p.m and returned at 7:17p.m.

#### **13. Review district purchases of supplies and personal property (Information Item)**

There were no questions.

#### **14. Consideration, discussion, and possible approval of purchasing computers on our annual computer refresh program schedule for \$66,474 (Action Item)**

Jeff Bradburn moved and Bubba Galvan seconded a motion to approve the purchase of computers for \$66,474 as part of our annual computer refresh program schedule. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

#### **15. Consideration, discussion, and possible approval of getting bids for asphalt repair for district roads (Action Item)**

No action taken.

#### **16. Consideration, discussion, and possible approval of changing the November Board Meeting from November 20, 2017 to November 13, 2017 (Action Item)**

Holly Dunham moved and Chris Gerick seconded a motion to approve changing the November Board Meeting from November 20<sup>th</sup> to November 13<sup>th</sup> because of the Thanksgiving holiday

schedule. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**17. Consideration, discussion, and possible approval of a waiver for early release days and professional development days for the 2017-2018 school year (Action Item)**

Boyd Kent moved and Jeff Bradburn seconded a motion to approve a waiver for 3 staff development days and 6 early release days as presented. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**18. Consideration, discussion, and possible approval of amending EIC (local) policy (Action Item)**

Bubba Galvan moved and Holly Dunham seconded a motion to approve proposed amendments to EIC (local) Academic Achievement/Class Ranking. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

**11. Executive Session, Govt. Code 551.074 and 551.072**

The Board went into executive session at 7:30 p.m. pursuant to the Texas Open Meeting Act, Govt. Code 551.074 and 551.072.

- A. Discussion of real property
- B. Contract approval for teacher

The Board returned from executive session at 8:31 p.m. with no action taken.

**12. Action arising from Executive Session (Action Item)**

- A. No action
- B. No action


**19. Discussion of future agenda items for November's regular board meeting (Information Item)**

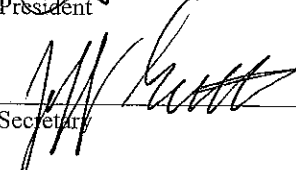
- 1) Called meeting in November for Utilities Project
- 2) Cougar Kitchen Award Winners
- 3) Update on potential Asphalt Repair Project

**20. Adjourn (Action Item)**

Jeff Bradburn moved and Boyd Kent seconded the motion to adjourn the meeting. Rick Hines, Jeff Bradburn, Holly Dunham, Chris Gerick, Bubba Galvan and Boyd Kent voted in favor of the motion. The motion carried unanimously.

The meeting was adjourned at 8:32 p.m.

  
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President

  
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Secretary