

**Mountain View High School
Mountain Heights Academy**

2018-2019



**Comprehensive School Safety Plan
Pursuant to Education Code 32280 - 32289**

Mission Statement

The mission of Mountain View High School is to provide to our students the opportunity to acquire academic skills, character traits, and the confidence and communication skills to pursue gainful employment, community involvement, and personal goals.

The mission of Mountain Heights Academy is to provide a flexible and student-centered educational experience that facilitates learning and nurtures students to become productive members of our community.

Safety Team Vision Statement

Mountain View High School / Mountain Heights Academy Safety Committee will work together to create a safe school plan which can be adapted to the needs of the campus fostering positive interactions and a comfortable atmosphere which will increase student achievement.

Safety Plan Revisions

Date Revised	Person Responsible	Date of Public Meeting	Board Adopted Y/N	Comments
8/4/17	Ken Swanson			Looking at old plan and Hour Zero
8/8/17	Ken Swanson			Looking at current programs for the new school year.
9/14/17	Ken Swanson			Looking at data
10/12/17	Ken Swanson, Principal			Revising plan adding programs.
10/11/17	Ken Swanson Principal	10/11/17		Back to School night
4/11/18	Ken Swanson Principal			Open House Public Meeting

Note: Plans must be adopted by March 1st of every year pursuant to Education Code 32286

School Safety Planning Checklist
School Year: 17-18

Item	Compliance Y/N	Comments
School Site Council or School Safety Team Developed	Y	Safety Team. Shea Skaug, Karin Lee, Monica Alcantara, Shea Skaug, Robert Lopez, Ken Swanson, Tricia Ochoa, Denise Leonard
Assessment of School Crime Conducted	Y	Reviewed discipline records 2016-2017
Other Assessments Conducted*	Y	Suspension data, CHKS
Analysis of Data Conducted	Y	8/8/17
School Site Council or Team Identified Priorities Listed Based on Assessment	Y	Grade rate needs to increase—Possible causes from assessment = Truancy, Drugs, Pregnancy
Appropriate Protocols Have Been Identified for Compliance With EC 32282 (2) A-J	Y	Keenan trainings, Hour Zero, Teachers notified of dangerous students 8/9/16, Annual Notification, Dress code, drop off / pick up procedures. (All students enter and exit from the front of the school. No know ingress/ egress issues. Met with Deputy Leal 10/28/16)
An Action Plan Has Been Developed	Y	
Law Enforcement Approval of Plan		Deputy Dunlap
Notification of Meeting on Plan Sent to Appropriate Individuals EC 32288 (b) (2) (A-F)*	Y	
Public Meeting Held on the Safety Plan	Y	Date Conducted: Open House
Annual Evaluation of Safety Plan Conducted	Y	Date Conducted:
Key Findings of Evaluation Presented to Council or Safety Team		
Annual Plan Review and Revisions by March 1st of each year		

* See Page Seven for Full List

School Safety Team

Name	Contact	Role
Principal or Designee	kswanson@sanjacinto.k12.ca.us	
Classified Employee(s)	MAlcantara@SanJacinto.k12.ca.us rlopez@SanJacinto.k12.ca.us salston@sanjacinto.k12.ca.us SSkaug@sanjacinto.k12.ca.us	
Certificated Employee(s)	dleonard@SanJacinto.k12.ca.us klee@sanjacinto.k12.ca.us tochoa@sanjacinto.k12.ca.us	
Parent (s)		
Other Members	tdunlap@sanjacinto.k12.ca.us	
Law Enforcement Contact	Deputy Dunlap	

**Note: Develop this team only if the school site council will not be developing the safety plan.
Meeting Dates 17-18**

Month	Day	Time	Location	Comments/Needs
July				
August	8/7/17	7:30	Lounge	Hour Zero, Keenan, data, dangerous students, comments
September	9/15/17	12:30	Office	Meet with team for ideas on plan and trouble areas
October	10/13/17	1:30	Room 204	Talk about safety
November	11/4/17	1:30	204	Safe practices for school employees
December	12/15/18	12:30	Lounge	Whole team meeting classified and certificated
January	1/12/18	1:40	204	Approve plan
February				
March				
April				
May				
June				

Note: Agendas, Minutes or Meeting Notes should be placed in Appendix for documentation

Assessment

Data Source	Comments	Analysis					
School Crime	Low	Only significant crime was in the area of truancy cites, paraphernalia cites, intoxicant cites					
Suspensions	Disobedience suspensions way down	Offense	'14	'15	'16	'17	Change
		Fighting	14	14	12	8	-4
		Intoxicants	9	10	4	0	-4
		Disobedience	58	8	0	0	0
Expulsions	Low	Expulsions	'14	'15	'15	'17	Increase
			3	0	0	0	0
Expulsions have not changed significantly.							
Referrals	Low	Student were referred to the office for defiance, disruption, dress code, profanity, sleeping in class					
Surveys (Health Kids or other) List:	Students use marijuana	The majority of students indicate that 80% or more of their friends use marijuana. Students indicate acceptance of this, yet do not approve of smoking cigarettes. Students indicate they feel safe at school and do not use intoxicants at school yet use intoxicants away from school. School connectedness was high, yet in that area students felt that they were lacking meaningful participation.					
Focus Groups	Need more	Teachers at Friday staff meetings- Concerns shared Office staff afternoon meetings –Concerns shared SSC/ELAC—Concerns shared					
Teacher Observations	Daily successes	17-18 Students have been producing more credits this year than last year at a rapid rate. Students have been frustrated with teachers who are trying to grade work and tests, and assist students.					
Other	Students are not bringing items to school as much as in the past or hiding it better.	In 2012, lighters, cigarettes, pipes, etc. were found around the outside of the campus in the shrubs, hidden by students before they came on school grounds. (Enough to fill a gallon sized Ziploc bag). In 2013 the same items were found, but only filled a quart sized Ziploc bag. 2018- only 5 found					

Capacity Assessment

Current Efforts	Target Group	Funding Source
ASB Activities	All School connectedness	ASB \$
Family Days	Family connection to school	General
Cyber Citizen Lessons Bully, footprint, phishing, privacy, I D theft.	All students and teachers	0
Community Service De Anza –assistance, campus service	All students	0
Career Counseling	All students / Counselor	0
Business Summit	20 students chosen by counselor	0
SRO citation for offenses	Offenders	0
Kaiser Presentations STD	All student body invited	0
Into the Future—MSJC	All student body invited	0

Data Analysis

Priority Area	Data Source	Justification
Priority One Increase grad rate/attendance/ credit production	CALPADS AERIES FileMaker	Grad rate took sharp spike. 3 rd highest grad rate in Riverside Co.
Priority Two Decrease dropout	CALPADS AERIES FileMaker	We are here to educate and graduate students. Connecting students to school can keep them coming. Provide more meaningful activities.
Priority Three Marijuana	CHKS	Too many students feel that marijuana is acceptable/use/friends use/don't believe it causes harm. Causes apathy, lack of drive to complete school.
Priority Four Truancy	AERIES FileMaker	Students who don't come to school do not make progress toward graduation.
Priority Five Pregnant teens	AERIES Observation Counselor	It is harder to complete school when a teen is raising a child at the same time. Students miss school during and after pregnancy.

Action Plan

Universal Prevention/Primary Prevention

Goal: Increase the grad rate

Objective One: Get kids to graduate in 4 years

Activities	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Meet with all students and go over graduation requirements and steps to get there.	On enrolling	Principal, Counselor	General	Transcript analysis, credits per week needed to graduate	Y
Provide academic activities in the classroom to gain knowledge necessary to complete courses.	On entering classroom	All teachers	General	Quality instruction in the classroom	Y
Provide academic activities in the classroom to pass the classes	On entering classroom	teachers	General	Student needing to pass classes	Y
Career counseling	On Enrolling then each time the student is back in the office	Principal, Counselor	General	Setting goals and having kids see a future after high school. Opening eyes to possibilities.	Y
Royal Blue events	Monthly	Office staff	General	2.0 credits a week, zero hours owed. We celebrate what is important.	Y
Progress reports sent home.	Quarterly	Teachers and office staff	General	Added tardy and attendance report to this item, not just credits.	Y
Thumbs up	Friday	Office staff	Donations	Pass a class get a ticket in the weekly drawing	Y
Sports	All year	PE Teachers	General	4 sports a year	Y

Goal: Increase the grad rate

Objective One: provide intervention to get on target

Activities	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Monitor student progress on a weekly basis. Call in students not progressing toward a diploma and provide interventions.	Daily	Principal, Counselor, Teachers	General	Credits per week earned versus credits per week needed to graduate.	Y
Interventions include: Home visits, letters home, calls home, SST, additional hours of school, program change, adopt a student, pep talks,	As needed	Principal, Counselor, Teachers	General		Y
Saturday School	Bi monthly	Admin, teacher, attendance clerk	General	Target students for attend make up	Y
Referral to outside agencies for counseling services, medical, and other social services.	As needed	Counselor	0	Victor outreach, medical	Y
Senior targeted meeting	As needed	Counselor	0	50-60 Seniors close to graduation. Go over financial aid, resume building, scholarship application, encourage to complete courses. And go for A-G	Y

Action Plan

Intensive Intervention/Tertiary Prevention

Goal: Increase the grad rate

Objective One: Help students find a program to bring success

Activities	Target Date	Person Responsible	Budget Source	Comments	Completed Y/N
Program Change to Mid Morning cluster	As needed	Admin	General	Student not making progress need a more restrictive setting. One teacher 3 hours	Y
Program Change to Adult Ed	As needed	Admin	General	Student not making progress need a different setting at night with less credits needed to graduate	Y
Come Back Kids Referral	As needed	Admin	0	Student not making progress need a different setting at night with less credits needed to graduate	Y
Cal Safe Referral	As needed	Admin	0	Pregnant Teen needing a different environment	Y
Program change to HiSET	As Needed	Admin	0	MSJC, Hemet adult, and SJ adult offer HiSET prep classes for students with good skills close to 18 and need a huge number of credits to graduate.	
Foster Youth Grad Track	As needed	Admin	0	Foster youth who moved around during HS and don't have chance to graduate by the end of grade 12.	Y
Grief Group	As needed	Counselor	0	Target students dealing with loss	Y

Refer to SPED for assessment, COP	As needed	Admin, teacher, counselor	0	Review student placement for appropriateness	Y
YAT	As needed	Admin, YAT team	0	Student and parent willing to have voluntary probation. Truancy, Drugs, other crime	Y
Police Citation	As needed	Admin, police	0	Students cited for truancy, drugs, loitering, other crimes	Y
DPSS Report	Monthly	Admin, attendance clerk	0	Report is generated and emailed to DPSS/ CAL Works if student has poor attendance	Y
CAL Works, and other social services attendance report	Daily	Prin	0	Students with history of poor attendance must prove good attendance or family has funds reduced. Requests to fill out documents to the AP daily.	Y
Mandatory 5 th period	Daily	Admin	0	Makes up attendance and gives more time for teacher contact to increase credit production	Y
Suspension/Expulsion	As needed	Admin	0	Students in violation of ed code.	Y
Native Challenge	On going	Counselor	0	20 students targeted to teach about healthy life choices to avoid drugs, truancy, teen pregnancy	Working on it
CPS	As needed	All mandatory reporters	0	Any student showing signs of abuse/neglect etc.	Y

Policies and Procedures

Policy/Procedure	Compliance Y/N	Comments	Next Steps
Child Abuse	Y	8/7/17- Staff meeting	Keenan
Disaster/Crisis/ Earthquake	Y	Hour Zero 8/7/17 Great shake 10/19/17	Continue to review procedures and expectations monthly and as needed.
Suspensions and Expulsions	Y	8/7/17- Staff meeting	
Notification of Dangerous Pupils	Y	8/7/17- staff meeting	Continue to monitor
Discrimination and Harassment	Y	In registration packet.	Continue to monitor
Dress Code	Y	8/18/17- Whole campus assembly, reviewed monthly at SOM assembly and on announcements	Continue to review rules and expectations monthly and as needed.
Safe Ingress and Egress	Y	Student enter and exit at the front of the school. No known hazards at this time	Continue to be in contact with SJPD
Safe and Orderly Environment	Y	Supervision team on duty 6:30am to 3:30pm. All teacher on duty at all breaks.	Continue to monitor
Rules and Procedures on Discipline	Y	8/18/17- Whole campus assembly, reviewed monthly at SOM assembly	Continue to review rules and expectations monthly and as needed.
Hate Crimes Reporting	Y	None to report at this time.	Continue to monitor

Evaluation

Effort and Process:

- Number of staff, students, families and others involved
- Number of hours
- Number of meetings

Impact:

- Reductions in:
 - School Crime
 - Suspensions
 - Expulsions
 - Referrals
 - Truancy
 - Negative perceptions
- Increase in:
 - Academics
 - Attendance
 - Positive climate
 - Positive outcomes