



# UNION SCHOOL DISTRICT

## Board of Trustees Minutes – Regular Meeting

Date: December 12, 2016

Place: District Administration Building  
5175 Union Avenue  
San Jose, California 95124

Time: 6:00 P.M.

Board Present: Janice Hector, President  
Cindy Goodsell, Vice President  
Vickie Brown, Clerk  
Sheila Billings  
Jennifer Petroff

Staff Present: Denise Clay, Superintendent  
Mary Berkey, Assistant Superintendent  
Andrew Schwab, Associate Supt.  
Rita Sohal, Assistant Superintendent

### 1. CALL TO ORDER / FLAG SALUTE/SCHOOL PRESENTATION

President Janice Hector called the meeting to order at 6:01 p.m. Alta Vista students shared a STEAM activity with Board members. Students from Julia Pugliese's classroom demonstrated their "Makey Makey" invention kit, which turns everyday objects into touchpads and combines them with the internet. The students used their Makey Makey to create piano music. Following the interactive demonstration, the students were given certificates of appreciation from the Board members.

6:01 – 6:21  
Call to order/  
Alta Vista  
Student  
Presentation

### 2. OATH OF OFFICE

The Oath of Office was administered by Board President Janice Hector to appointed Board of Trustee members Vickie Brown and Jennifer Petroff. Following the Oath of Office, a short reception was held to celebrate the appointments.

6:21 – 6:23  
Oath of Office  
V. Brown and  
J. Petroff

Recess

6:23 – 6:38  
Recess

### 3. APPROVAL OF AGENDA AND MINUTES

Board member Cindy Goodsell moved to approve, seconded by Board member Vickie Brown and the Board voted 5 – 0 to approve the agenda and minutes as follows:

6:38 – 6:39  
Approval of  
agenda and  
minutes

Ayes: Billings, Brown, Goodsell, Hector, Petroff  
Noes: None  
Abstain: None  
Absent: None

3.1 The agenda was approved.

3.2 The minutes of the special Board meeting of November 14, 2016, and the regular Board meetings of November 14, 2016 and December 5, 2016 were approved.

4. COMMUNITY COMMENTS /COMMUNICATIONS

There were no community comments.

6:39 – 6:39  
No Community  
Comments

5. REPORTS FROM THE BOARD AND SUPERINTENDENT

Board member Cindy Goodsell wished everyone a happy holiday and looks forward to the winter break. Vickie Brown enjoyed the different hot topics at the CA School Boards Association (CSBA) workshop in December. Board member Sheila Billings welcomed Jennifer Petroff to the Board of Trustees and said she knows she will bring new ideas and has a balanced approach to decision-making. Ms. Billings said the Young Author’s Fair was impressive and the students were very articulate and inspiring. New Board member Jennifer Petroff said she is very excited to be here. Board member Janice Hector visited Union Middle School with Principal Todd Feinberg. Superintendent Denise Clay attended the Golden Bell Award ceremony and said it was a tribute to the work of the students, classified and certificated staff. Superintendent Clay attended Alta Vista, Lietz, Noddin and Oster winter concerts and said she will attend Athenour, Carlton and Guadalupe’s concerts and said Dartmouth’s and Union’s concerts are coming up. Superintendent Denise Clay said she and Assistant Superintendent Mary Berkey attended the California League of Middle School awards honoring Amanda Jamieson (Dartmouth) and Kelly Malatesta (Union Middle School).

6:39 – 6:46  
Reports from  
the Board and  
Superintendent

6. APPROVAL OF CONSENT ITEMS

Board member Vickie Brown moved for approval of the consent items. Board member Sheila Billings seconded the motion and the Board approved the consent items by the following roll call vote:

6:46 – 6:46  
Approved  
Consent  
Items

- Ayes: Billings, Brown, Goodsell, Hector, Petroff
- Noes: None
- Absent: None
- Abstentions: Goodsell for agenda item #6.7

- 6.1 The Board approved the Personnel Report.
- 6.2 The Board approved the warrant list.
- 6.3 The Board approved the budget transfers and revisions.
- 6.4 The Board approved the declaration of surplus property for private sale or discard.
- 6.5 The Board accepted a grant award from the Xilinx Educational Ecosystems for Union Middle School.
- 6.6 The Board accepted a donation from South Bay Access Solutions for Oster Elementary School.
- 6.7 The Board adopted Resolution No. 16-17-07, Compensation for a member of the Governing Board under Education Code Section 35120(c) for absence due to illness.
- 6.8 The Board approved the award of contract for Lietz, Oster and Alta Vista Maker Space project site improvements to DRP Construction.

6.9 The Board approved the laptops, Chromebooks and Chrome Management Licenses purchase from MJP Technologies, utilizing the piggyback method.

6.10 The Board approved and ratified change orders at Lietz and Oster Schools.

6.11 The Board approved the award of contract to Borrego Solar for the solar project at six elementary and two middle schools in Union School District.

7. DISCUSSION ITEM

6:46 – 6:51  
7-11 Committee  
Presentation

7.1 The Board members received a 7-11 Committee presentation from Jennifer Fosco, the committee Vice-chair. The 7-11 District Advisory Committee was formed for the purpose of gathering relevant information to make a recommendation to the Union School District Board for the district property known as the Corporation Yard. A map was provided for the audience. A public hearing was held for Community input. The committee decided the Corporation Yard is under-utilized. The committee recommendation is to declare the district property to be surplus and to repurpose the property for another use. The 7-11 committee encouraged the Board to keep the Community informed.

8. ACTION ITEMS

8.1 Assistant Superintendent Rita Sohal presented the 2016-17 First Interim Report and stated it is certified as per Ed code at least two times per year and is a snapshot of our year to date as of October 31, 2016. Ms. Sohal said that Management, certificated and classified salary increases were included and said that we received a positive certification. Board member Vickie Brown moved to approve the First Interim Report, seconded by Board member Sheila Billings.

6:51 – 6:56  
Approved  
First Interim  
Report

Ayes: Billings, Brown, Goodsell, Hector, Petroff  
Noes: None  
Abstain: None  
Absent: None

8.2 Assistant Superintendent Rita Sohal presented/reviewed the 2017-18 budget development calendar. The Board reviewed the dates and Board member Jennifer Petroff moved to approve the 2017-18 budget development calendar as presented. Board member Cindy Goodsell seconded the motion and the Board unanimously voted 5 – 0 to approve the budget development calendar.

6:56 – 6:57  
Approved  
2017-18  
Budget  
Development  
Calendar

Ayes: Billings, Brown, Goodsell, Hector, Petroff  
Noes: None  
Abstain: None  
Absent: None

8.3 Superintendent Denise Clay presented the Series 6000: Instruction, Board policies for approval. Board Member Sheila Billings moved to approve the Series 6000 Board Policies, seconded by Board member Vickie Brown by the following vote:

6:57 – 7:03  
Approved  
Series 6000:  
Instruction  
Board Policies

Ayes: Billings, Brown, Hector, Goodsell, Petroff  
Noes: None  
Abstain: None  
Absent: None

- 8.4 Superintendent Denise Clay requested approval to change the January 9, 2017 Board meeting to January 23, 2017. Board member Vickie Brown moved to approve the date change, seconded by Board member Jennifer Petroff. The Board members approved the date change by a 5-0 vote.

Ayes: Billings, Brown, Hector, Goodsell, Petroff  
 Noes: None  
 Abstain: None  
 Absent: None

7:03 – 7:04  
 Approved change to Schedule for Regular Board Meetings

## 9. ANNUAL ORGANIZATIONAL MEETING

- 9.1 The Board held its election of officers to serve for the 2017 year. Janice Hector was elected President, Sheila Billings was elected Vice President, and Jennifer Petroff was elected to serve as the Clerk. Cindy Goodsell was designated to cast the Board's vote for the 2017 County Committee on School District Organization and Vickie Brown was designated to represent the Board on the Santa Clara County School Executive Board. Board member Sheila Billings moved to approve and the motion was seconded by Board member Vickie Brown. The Board voted 5-0 to approve the election of officers for each seat.

Ayes: Billings, Brown, Goodsell, Hector, Petroff  
 Noes: None  
 Abstain: None  
 Absent: None

7:04 – 7:08  
 Election of Officers for 2017

## 10. REPORTS OF ASSOCIATION

- 10.1 There was no CSEA report.  
 10.2 There was no UDEA report.

7:08 – 7:08  
 No CSEA Report  
 No UDEA Report

## 11. REVIEW BOARD AGENDA CALENDAR/FUTURE AGENDA ITEMS

The Board reviewed the Board agenda calendar and Board President Janice Hector requested a study session to work with our new board member. Superintendent Denise Clay requested a community event due to the quick actions of Councilmember Donald Rocha after a student was hit in the Lietz attendance area in a crosswalk. Board member Cindy Goodsell announced she will be resigning at the end of this year and will turn in her formal resignation. Board President Janice Hector said that Board member Cindy Goodsell has always made the best decisions for our district and has the utmost integrity and will be missed. Superintendent Denise Clay thanked Cindy Goodsell for welcoming her into the district and appreciates the time spent teaching her about the District and for her pride in the district.

7:08 – 7:19  
 Reviewed Board Agenda Calendar

Recess

7:19 – 7:25  
 Recess

## 12. CLOSED SESSION

The Board members met in closed session with Superintendent Denise Clay and Director of Special Education Linda Haines to discuss a mediated settlement for Case 16-17-D.

7:25 – 8:08  
 Closed session

The Board met in closed session with labor negotiators Superintendent Denise Clay, Assistant Superintendent Mary Berkey, and Assistant Superintendent Rita to discuss Union Classified School Employees Association (CSEA) and Union District Educators Association (UDEA) Labor negotiations (Govt. Code §54957.6)

The Board members met in closed session with Superintendent Denise Clay, Assistant Superintendent Mary Berkey, and Assistant Superintendent Rita Sohal regarding Public Employee Discipline/Dismissal/Release (Govt. Code §54957).

The Board members met in closed session with Superintendent Denise Clay, Assistant Superintendent Rita Sohal, and Gillmor and Associates Lease Consultants Lisa Gillmor and Paulo Hernandez to discuss Parcel No. 421-20-010.

Recess

The Board members adjourned closed session to attend to the study session announcing that closed session would be reconvened after the study session.

8:08 – 8:08  
Board  
Adjourned  
Closed Session  
to begin  
the Bond Study  
Session

13. BOARD STUDY SESSION

The Board members, Superintendent Denise Clay, Assistant Superintendent Mary Berkey, Assistant Superintendent Rita Sohal, Associate Superintendent Andrew Schwab and Bond Director Sharon Serrano met in a board study session to discuss Bond projects.

8:08 – 9:55  
Bond Study  
Session

Reconvened Closed Session

The Board members reconvened closed session.

9:55 – 10:21  
Reconvened  
Closed Session

14. REPORT OF ACTION TAKEN IN CLOSED SESSION

The Board approved a mediated settlement for Case 16-17-D.

10:21 – 10:21  
Report from  
Closed Session

15. ADJOURNMENT

Board member Vickie Brown moved to adjourn the meeting at 10:21 p.m. Board member Jennifer Petroff seconded the motion and the motion was approved with a 4-0 vote. The next regularly scheduled meeting is January 23, 2017.

10:21 p.m.  
Adjourned

Respectfully submitted,  
  
*Denise Clay, Secretary*

Approved by Board Action:

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Clerk