



SAC Meeting Agenda

Date: November 29, 2017.

Time: 3:30-4:30 p.m.

Location: Conference Room

School Mission: Needham Elementary School is a community committed to providing a safe and nurturing environment that fosters mutual respect and academic excellence. We challenge students to make creative, meaningful, and reflective contributions, and to succeed with integrity. Our students are inspired to be life-long learners and to become at home in the world.

School Goals:

- 1) **Professional Growth:** Each staff member will develop and demonstrate an understanding of Personalized Competency Based Learning, and implement its components into instruction.
- 2) **Student Growth:** All students will demonstrate growth in Reading Fluency, Comprehension, Writing and Math Computation.
- 3) **Community Confidence:** Parents and guardians of Needham students will demonstrate confidence in the school's academic program and student outcomes.
- 4) **School Performance Accountability:** Needham will receive a designation of Performance School from the Colorado Department of Education.

	Description	Lead	Action	Time
1	Electing a Chairperson Jen Morris and Camille Marshall -Parent Rep Mandy McKown - Teacher Rep	Mandy	Decision	3:30-3:40
2	School Safety & Security: Conscious Discipline : Jenny passed the CD books around and explained how Needham is using this. At each PLC we are watching a part of a video and how to model this with the kids. Jenny will get the data for the next meeting about bullying trends from IC and teachers. Drills - we have a fire drill tomorrow. SROs are called when a student leaves the property and if Mental Health & 9R : Shaun Evans going to each school twice a month. What are the extra services that we need in counseling and counseling support. Looking to hire a Director of Counseling at the district as well. Safe2Tell is a great resource. Have Kathy Morris come inform staff about Safe2Tell. Also invite Kathy Morris to Parent Info Night on Dec 19th. Procedures for entering/exiting: all of our doors are locked from 8am on, after 8:05 the doors are closed after that. Lockdown will be in January. * Can we get another set of doors for the front area? Parent question Playground: Swings are going to be updated and the fencing. We are in communication with the City about the wooden fence and chainlink fence with an opening and walkway. Signs were ordered for the public to be aware that it is not open during school hours. Bullying : We have a protocol for bullying, we have four students in the building with contracts - we determine the need for the contract with at least four points, which Jenny went over. We also need to make sure we have	Jenny	Info. Sharing	3:40-4:00



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	<p>enough documented information. Consequences are progressive, each school is a little bit different, Needham's is based on the district's guidelines and contacts with parents with is in IC. *How do students recognize bullying and report it? This is a parent question.</p>			
3	<p>PCBL Update: Professional Development : TSI : Five teachers went last year, the rest of the staff will go this year. Looks at metacognitive strategies, thinking about your thinking and aware of your thinking. 9R has committed that all teachers will be trained by the end of the year next year. Impact of student learning ownership is so significant. Math : Minds on Math - uses Thinking Strategies - also through PEBC - Teachers are taking a Stanford online teacher course for math as well. Info. Night in December will be focused on writing and you will be able to see the writing samples and common scoring criteria. PLCs will be focused on writing for the next two weeks, each teacher will bring three samples and discuss what proficiency looks like with the scoring guides. What are we pushing kids to achieve? What are my next steps to push on their writing and commitments. Talk about Writer's Workshop - Students are using Choice Boards in PE, Math, Writing, etc. The next Info Night will be based on Math.</p>	Laurie	Info. Sharing	4:00-4:20
4	<p>Open Discussion: School Concerns/Suggestions Mandy went over the DAAC minutes. Parent question : Trying to monitor the progress of students and planning time is aligned to what the students need to know. SMI and SRI is given to all 4th and 5th grade students so we can see the growth prior to getting the PARCC data. Go over the SRI and SMI data, Dibels data at the next SAC meeting. We want more information on how our students are doing. We want to know what the students are working on in all grade levels. Eventually there will be an online platform for parents to know how the students are growing. Please add the academic piece to newsletters.</p>	Jenny	Discussion	4:20-4:30

Attendees: Jenny McKenna, Laurie Rossback, Mary, Michelle, Jen, Camille Marshall

Notetaker: Mandy McKown

Facilitators: Jenny McKenna and Laurie Rossback