

**SECAUCUS BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
DATED: November 17, 2011**

President Manente called the meeting to order at 4:00PM and roll call taken as follows:

**PRESENT:** Messrs. McStowe, Manente, Lewis, Krajewski, Riebesell, Troyer, Ms. Marra and Mrs. Weiner

**ABSENT:** Mrs. Snedeker

President Manente declared a quorum present.

**Also present:** Cynthia Randina, CSA  
H. Ronald Smith, Interim SBA/BS  
Vittorio LaPira

Vice President, McStowe, asked everyone to rise and join in the salute to the flag. In accordance with the provisions of the Open Public Meeting Act, Vice President McStowe, announced that the Board Secretary had forwarded notice of this meeting for advertising by having the date, time and place thereof posted in the Secaucus Town Hall, on the bulletin board in the hallway of the Board of Education Administration Building, as well as being provided to the Secaucus Home News, Jersey Journal, and The Bergen Record.

### RESOLUTION

**INTRODUCED BY:** Mr. McStowe

**SECONDED BY:** Mr. Troyer

**WHEREAS,** it shall be necessary for the Secaucus Board of Education to discuss subjects concerning personnel matters;

**BE IT RESOLVED,** that the aforesaid subject will be discussed in closed Executive Session pursuant to the provisions of P.L. 1975, Chapter 231, and that such deliberations thereto will be made available to the public as soon as the reasons for non-disclosure no longer exist.

**NOW, THEREFORE, BE IT RESOLVED,** that the Secaucus Board of Education went into Executive Session at 4:05 PM in order to discuss personnel.

Motion by Mr. Riebesell, seconded by Mr. McStowe, and unanimously adopted by Board Members present to adjourn the Executive Session and resume the Regular Meeting at 7:06 PM

#### **S.G.O. Report**

Mr. Daniello gave a SGO update for the Middle School  
SHS SGO representatives gave an update and mentioned that the food service was better, but still has some issues.

#### **Superintendent's Report**

**Recommended action on Motions and Resolutions would be presented under Committee Reports and New Business.**

- College Fair at the High School on November 3<sup>rd</sup> was a huge success
- Pennies for Puppies campaign at the Elementary schools
- Update on Governor Christie's visit
- Anti-bullying update
- Clarified Home News article of October 27, 2011 regarding HIV and Suspension, accident & Violence report
- Update on EE4NJ training

#### **Report by the Secretary of the Board**

**Recommended action on Motions and Resolutions would be presented under Committee Reports and New Business.**

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- Payroll update- deadlines are on target

**Public Comments on Agenda Items**

Mr. Anderson commented on

- R1.4 questioned appointment on May 4<sup>th</sup>, why has this been reposted?
- R1.9 & R1.10 – asked increase percentage.
- R1.13 What is this position? Mrs. Randina answered that we will provide a copy of the job description.

**Committee Reports and New Business**

**RESOLUTION**

**INTRODUCED BY: Mr. Riebesell**

**SECONDED BY: Mr. McStowe**

**1. School Government**

**R1.1.** Approval of Medical Leave of Absence requests for the following staff members:

*Ivonne Vera*, Teacher Assistant, Clarendon School commencing October 24, 2011 through November 14, 2011 using (11) Illness days with pay.

*Maria Brislin*, English Teacher, Secaucus High School, *extending* Child Rearing Leave commencing January 13, 2012 through June 30, 2012 without pay.

*Dr. Daniela Riser*, Department Chairperson, Secaucus High School, Maternity Leave of Absence commencing September 26, 2011 through December 22, 2011 using (57) Illness days with pay.

**R1.2** Approval to appoint:

*Nicole Bonito*, Pre-K Teacher at the Secaucus Early Learning Center, effective November 18, 2011 through June 30, 2012, salary ***BA Step 1 \$56,384 (prorated)***.

*Jennine Peduto*, 6th Grade Long Term Replacement Teacher, Clarendon School, effective November 1, 2011 - June 30, 2012, replacing Lisa Smith Bonin who is on Child Rearing leave, salary ***BA Step 1 \$56,384 (prorated)***.

*Enzo Castelli*, Head Custodian, Clarendon School, effective December 1, 2011 through June 30, 2011, ***Head Custodian Stipend + \$2000 stipend (prorated)***, replacing Michael DalPozzo who was reassigned to the Early Learning Center.

*Michele Amato*, Night Custodial Supervisor at Huber Street School, effective December 1, 2011 through June 30, 2011, ***Night Custodian Stipend + \$1300 stipend (prorated)***, replacing Enzo Castelli who was reassigned to Head Custodian at Clarendon School.

*Lacey Rozansky*, Teacher Assistant for Start Smart Program, Huber/Clarendon Schools. effective November 28, 2011 through June 30, 2011, ***Teacher Assistant Guide Step 4, salary \$22,600 (prorated)***.

**R1.3** Approval to appoint the following Substitute Teachers for the 2011-2012 school year:

Charles R. Auletto  
Alexander Ballas  
Rene A. Rivas

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Rajiv Randy Singh  
Anthony Spallone

**R1.4** Approval to compensate Coaches who were appointed on May 12, 2011 a stipend for the 2011-2012 school year as follows:

Sean Powers - Math Coach - Huber Street School	\$9000
Claire Costello- Literacy Coach - Huber Street School	\$9000
Lucy Biegler- Literacy Coach - Clarendon School	\$9000
Robert Valente- Math Coach - Clarendon School	\$9000

**R1.5** Approval to compensate Sharon Cutola for writing the Tech II Curriculum at \$35/hrs x 8 hrs.= \$280.

**R1.6** Approval to appoint the following staff members for Extra Curricular Activities at *Clarendon School* for the 2011-2012 school year:

ACTIVITY	STAFF MEMBER	STIPEND
Media Technology Club	Mary Amato	\$1175
Science Trip Coordinator	Alex Kuchar	\$1200
SGO Advisor	Felicia Maloney	\$1400
Yearbook (Annual)	Felicia Maloney	\$1000
Drama Club	Maleesa Lamatina	\$1500
Dance Club	Maleesa Lamatina	\$1500

**R1.7** Approval to appoint the following staff members for Extra Curricular Activities at *Huber Street School* for the 2011-2012 school year:

ACTIVITY	STAFF MEMBER	STIPEND
SGO Advisor	Alexis Leppin Kerri Stamm	\$1400/shared
Yearbook (Annual)	Kerri Stamm	\$1000
Dance Club	Mayling Cardenas Cindy Viera Nicole Hernandez	\$1500/shared

**R1.8** Approval to compensate Alex Kuchar for additional hours as Technology Coord. \$35/hr x 10.75hrs. = \$376.25

**R1.9** Approval to offer contract for the 2011-2012 school year to Alvaro Vega, Manager of Informational Technology and Network Systems, salary \$112,061.

**R1.10** Approval to offer contract for the 2011-2012 school year to Alfonse Tobia, Network Technician, salary \$53,805.

**R1.11** Approval to offer contract for the 2011-2012 school year to Debbie Zapoluch, Transportation Supervisor, salary \$66,549.

**R1.12** Approval to offer contract for the 2011-2012 school year to Eric Roque, Truancy/Attendance Officer, \$30/hr.

**R1.13** Approval to accept Job Description for K-12 Student Services Counselor.

**R1.14** Approval to appoint Salvatore Cioffi as the designated person for IPM, AHERA, PEOSHA & SAIF.

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**R1.15 Approval of Salary Increments for the following staff members who have acquired additional degree or credits, retroactive September 1, 2011.**

	Level	Step	Salary
Allison Cunniff	MA	3	\$60,486
Amanda Prieto	BA+30	2	\$58,957
Diorchinie Ortiz	MA+15	6	\$62,275
Edward Sommer	MA+6th yr	4	\$64,504
Fatma Mohamed	BA+15	2	\$57,737
Felice Wilson	MA+15	20	\$106,334
Kathleen Gerbasio	MA	4	\$60,689
Laurie Valente	MA+15	9	\$63,049
Lora Wegner	MA	5	\$60,893
Martha P. Rodriguez	MA+15	8	\$62,778
Michele Wurst	MA+15	10	\$63,566
Sean Powers	MA	7	\$61,373
Suzanne Spiekermann	BA+15	1	\$57,534
William Millevoi	MA+15	2	\$61,452
Denise McKenna	MA+6th yr	5	\$64,708

**R1.16 Approval to accept resignation of Jaime Woyce as Indoor Track and Field Assistant and post the position.**

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker				X
Tom Troyer	X			
MaryAnn Weiner	X			

2. **Curriculum:**  
Recommended Board Action for the following:

**RESOLUTION**

**INTRODUCED BY:** Mr. Krajewski

**SECONDED BY:** Mr. McStowe

**R2.1** Approval to implement the following clubs:

- Middle School Technology Club -*compensation is TBD*
- After School Sports Club for Middle School - *no compensation*

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			

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Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker				X
Tom Troyer	X			
MaryAnn Weiner	X			

**3. Finance**

**Recommended Board Action for the following:**

**RESOLUTION**

**INTRODUCED BY: Ms. Marra**

**SECONDED BY: Mr. McStowe**

- R3.1 Approval of Bill List – October 2011 - Total Bills to be Approved \$1,115,296.30**  
**R3.2 Approval of Out of District Travel**  
**R3.3 Approval of the submission of the FY 2010/2011 IDEA Amendment**  
**R3.4 Approval of the submission of the EE4NJ Grant Acceptance Certificate to the NJDOE**  
**R3.5 Approval of the adoption and implementation of *Systems 3000* for the 2011-2012 school year: Personnel, Payroll, and Financial Accounting.**

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			
Lisa Snedeker				X
Tom Troyer	X			
MaryAnn Weiner	X			

**4. Safety/Security/Buildings & Grounds**

**Recommended Board Action for the following:**

**RESOLUTION**

**INTRODUCED BY: Mr. McStowe**

**SECONDED BY: Mrs. Weiner**

- R4.1 Approval of Field Trips**  
**R4.2 Approval of Transportation Identification Route Numbers**

	Yes	No	Abstain	Absent
Charles Krajewski	X			
Joseph Lewis	X			
Jack McStowe	X			
Dora Marra	X			
Salvatore Manente	X			
Gary Riebesell	X			

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Lisa Snedeker				X
Tom Troyer	X			
MaryAnn Weiner	X			

**5. Technology Committee**

Mr. Lewis gave an update on recent Technology

**6. Policy Committee** -No Report

**7. Athletic Liaison**

Mr. Riebesell reviewed all athletic stats

**8. Shared Services**

Mrs. Weiner gave an update on shared services with the Town and building impact on the community.

**9. Legislative Report** - No Report

**10. New Business**

Update was given on Hurricane recovery  
Booster club

**11. Resident's Forum General**

Ms. Cali asked When we hire outside contractors, can work be done after school hours?

Mr. Anderson.

- Asked when will the staff receive their insurance cards?
- Thanked Grace & Ron for meeting deadlines on payroll
- Questioned Linda Wilhelm's \$131,500 salary
- Why did we accept Governor Christie's visit to Secaucus?
- Pilot program extended for two years.
- Mrs. Randina complimented Allison on how well she had prepared.
- Dr. Berckes addressed Governor Christie's visit.

**12. Board Member Comments**

Mr. Krajewski and Mr. Troyer commented on the Governor's visit

Ms. Marra felt the Governor's visit was positive. The teacher and children were superb.

Mr. McStowe reported that the college fair was excellent.

Mr. McStowe spoke on behalf of Mrs. Snedeker and himself regarding the Hartz Mountain Holiday Party for Huber and Clarendon School Kindergarten classes on December 12<sup>th</sup>.

Mr. Riebesell discussed channel 34 adjustments made

**13. Adjournment**

Motion by Mr. Manente seconded by Ms. Marra, and unanimously adopted by Board Members present to adjourn the regular meeting at 8:21 PM

Respectfully submitted,

  
H. Ronald Smith  
Interim Board Secretary and Business Administrator