

**PROCEEDINGS OF THE ST. JOHN THE BAPTIST PARISH SCHOOL BOARD
EDGARD, LA – MEETING OF JANUARY 14, 2016**

ITEM 1: The Chair called the meeting to order and read the following call:

HONORABLE MEMBERS OF THE SCHOOL BOARD
Parish of St. John the Baptist

Dear Board Member:

Upon call of the President, the St. John the Baptist Parish School Board will meet in special session at **West St. John Elementary School**, 2555 LA Hwy. 18, Edgard, Louisiana, on Thursday, January 14, 2016, at 6:00 p.m.

An agenda for the meeting is attached.

Sincerely, s/Kevin R. George
Superintendent/Secretary

The Chair called for a moment of silent meditation followed by the Pledge of Allegiance.

ITEM 2. ROLL CALL OF MEMBERS:

PRESENT: Messrs. Jack, Burl, Keller, Sanders, Johnson, Wise, Wallace, Nicholas, Triche, Jones.
ABSENT: Mrs. DeFrancesch

There were 10 members present, 1 absent.

ITEM 3a. APPROVAL OF MINUTES: Meetings of December 10, 2015.

MOTION BY: Sanders

SECOND BY: Triche

MOTION: To approve the minutes from the meetings of December 10, 2015.

No objections.

The motion carried.

10 Yeas - Jack, Burl, Keller, Sanders, Johnson, Wise, Wallace, Nicholas, Triche, Jones

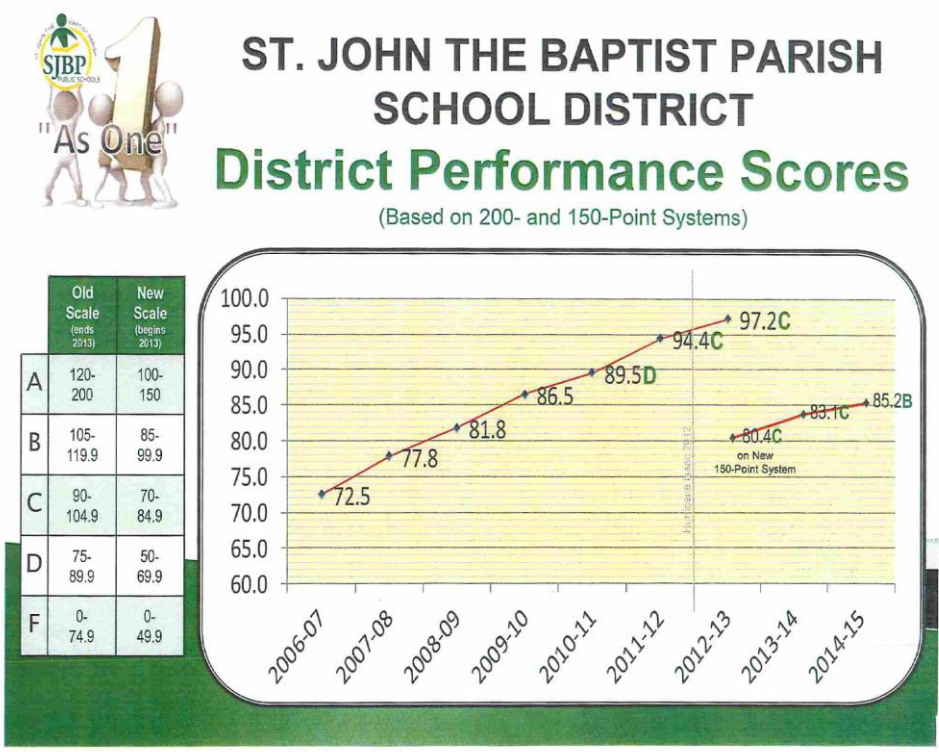
0 Nays

1 Absent – DeFrancesch

ITEM 4. SUPERINTENDENT’S REPORT. Mr. Kevin R. George, Superintendent.

a. Heidi Trosclair – SPS/DPS

Ms. Trosclair shared the following information with the Board and audience:



SJBP School Performance Scores 2015

School	2013		2014			2015		
	2013 Annual Letter Grade	2013 Annual SPS with Bonus Points	2014 Annual Letter Grade	2014 Annual SPS with Progress Points	2014 Progress Points	2015 Annual Letter Grade	2015 Annual SPS with Progress Points	2015 Progress Points
West St. John High School	B	91.7	B	98.6	9	A	106	10
John L. Ory Communications Magnet Elementary	A	109.2	A	106.7	6.9	A	100.9	0
Emily C. Watkins Elementary	D	66.3	C	80.6	8.9	B	89.7	8.5
LaPlace Elementary School	B	86.1	B	89	10	C	79.6	4.3
West St. John Elementary School (K-7)	D	60.9	D	62.8	0	C	79.4*	6.2
East St. John High School	Not Reported		C	75.8	0	C	77.1	0
Lake Ponchartrain Elementary School	C	72.6	D	61.3	0	C	76.3	4.4
East St. John Elementary School	C	76.2	C	79.4	7.6	C	70.7	4.3
Fifth Ward Elementary School	D	68	C	71.5	9.1	D	57.8	4
Garyville/Mt. Airy Math & Science Magnet Schl.	C	74.2	C	73.7	8.8	D	53.9	0
District	C	80.4	C	83.1	10	B	85.2	10

*TOP GAINS SCHOOL (+16.6)

3

2015 District Performance by Poverty Ranking

Highest Poverty (Ranking)	Parish	2014-2015 % Economically Disadvantaged	Ranking (69=Highest Disadvan. %)	DPS Ranking (1=Highest)	Difference
1	East Carroll Parish	96%	69	61	8
2	Madison Parish	95%	68	69	-1
3	Tensas Parish	94%	67	63	4
4	St. Helena Parish	93%	66	68	-2
5	City of Bogalusa School District	91%	65	64	1
6	City of Baker School District	88%	64	57	7
7	Franklin Parish	86%	63	46	17
8	Morehouse Parish	85%	62	66	-4
9	Orleans Parish (OPSB+RSD)	84%	61	41	20
10	Union Parish	84%	60	67	-7
11	City of Monroe School District	84%	59	60	-1
12	Red River Parish	83%	58	51	7
13	Richland Parish	83%	57	62	-5
14	Point Coupee Parish	83%	56	58	-2
15	Claiborne Parish	82%	55	54	1
16	Avoyelles Parish	82%	54	65	-11
17	St. John the Baptist Parish	81%	53	40	13
18	East Feliciana Parish	79%	52	50	2
19	East Baton Rouge Parish (EBR and RSD)	79%	51	48	3
20	St. Landry Parish	78%	50	59	-9

St. John has the 17th highest poverty rate of school districts statewide, yet ranks 40 in district performance. (That places us 13 spots above where we might have typically ranked based on our high poverty percentage. See numbers in the "Difference" column above.)

St. John is out-gaining many other parishes with similar populations.

2

Mrs. DeFrancesch arrived at 6:09 p.m. and was recorded as present.

ITEM 5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF

ITEM 6. PERSONNEL MATTERS

ITEM 7. BUSINESS AND FINANCE

ITEM 8. OLD BUSINESS

ITEM 8a. Ms. Page Eschette – Request Approval of new Teacher, Support and Community Members for various Committees.

MOTION BY: Jack

SECOND BY: Sanders

MOTION: To approve the new teacher, support and community members for various committees as presented.

No objections.

The motion carried.

11 Yeas - Jack, Burl, Keller, Sanders, DeFrancesch, Johnson, Wise, Wallace, Nicholas, Triche, Jones

0 Nays

0 Absent

New members nominated every two years. Ballots were collected during the month of November. Mr. Clayton’s name has been added to nominations for the Finance Committee.

Personnel Committee:

- Support: Nedra Harper (only nomination)
- Teacher: Melissa Fauchaux (only nomination)
- Community: Silvia Folgar-Perez (only nomination)

Finance Committee:

- Teacher: Bernetta Ambres (only nomination)
- Community: Jennifer Frizzell (only nomination)
- Support: Herman Clayton

Community/Pupil Committee:

- Support: Nycole Brown (only nomination)
- Community: Kynisha Murphy (only nomination)
- Teacher: Melissa Watson (only nomination)

ITEM 9. NEW BUSINESS

ITEM 9a. Mr. Felix Boughton/Mr. Hugh Martin – Approval of a resolution ordering and calling a special election to be held in the Parish of St John the Baptist, State of Louisiana, to authorize the levy of a sales and use tax; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.

MOTION BY: Nicholas
 SECOND BY: Triche

MOTION: To approve a resolution ordering and calling a special election to be held in the Parish of St John the Baptist, State of Louisiana, to authorize the levy of a sales and use tax; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith. No objections.

10 Yeas - Jack, Burl, Keller, Sanders, DeFrancesch, Johnson, Wallace, Nicholas, Triche, Jones
 1 Nays - Wise
 0 Absent
 The motion carried.

Mr. Wise stated that he wanted it recorded that he voted against this item because he feels a sales tax is a more punishing tax on the poorer people than a millage would be.

ITEM 9b. Mr. Felix Boughton/Mr. Hugh Martin – Approval of a resolution ordering and calling a special election to be held in the Parish of St John the Baptist, State of Louisiana, to authorize the levy of a special tax therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.


Due to Item 9a carrying, this item was not addressed.

ITEM 9c. Mrs. Patricia Triche – St. John the Baptist Parish School Board Head Start – Public Comments on the Coordinated Funding Request

Mrs. Triche stated that St. John Head Start has applied for Coordinated Funding and are required to allow a public forum for comment.

ITEM 9d. Mrs. Patricia Triche – St. John the Baptist Parish School Board Head Start – Present the completed desk review for fiscal audit

Mrs. Triche presented the following information to the Board:



Office of Head Start | 8th Floor Portals Building, 1250 Maryland Ave, SW, Washington DC 20024 | acls.hhs.gov

<p>To: Board Chairperson Mr. Keith Jones Board Chairperson St. John the Baptist Parish School Board 118 West 10th Street Reserve, LA 70084-5014</p>	<p>From: Responsible HHS Official Dr. Blanca Enriquez Director, Office of Head Start</p> <p style="text-align: right;"><i>Blanca E. Enriquez</i> / 1/14/15 Date</p>
---	---

Overview of Findings

On 8/11/2015, the Administration for Children and Families (ACF) conducted a monitoring review of the St. John the Baptist Parish School Board Head Start program to determine whether the previously identified findings had been corrected. We wish to thank the governing body, Policy Council, staff, and parents of your program for their cooperation and assistance during the review. This Head Start Review Report has been issued to Mr. Keith Jones, Board Chairperson, as legal notice to your agency of the results of the on-site program review.

Based on the information gathered during our review, we have closed the previously identified findings. Accordingly, no corrective action is required at this time. If you have questions about this report, please contact your ACF Regional Office.

Distribution of the Head Start Review Report
 Copies of this report will be distributed to the following recipients:
 Ms. Kimberly Chalk, Regional Program Manager
 Ms. Jamayca Gonzales, Policy Council Chairperson
 Mr. Kevin George, CEO/Executive Director
 Ms. Patricia Triche, Head Start Director

Overview Information	
Review Type:	Desk/FTL Solo
Organization:	St. John the Baptist Parish School Board
Program Type:	Head Start
Field Lead:	Ms. Lisa Tarrant
Funded Enrollment HS:	193
Funded Enrollment EHS:	Not Applicable

ITEM 9e. Mrs. Patricia Triche – St. John the Baptist Parish School Board Head Start – Present the November Director’s Report

Mrs. Triche presented the following report to the Board:

**HEAD START DIRECTOR’S MONTHLY REPORT
November 2015
Monthly Program Information Summary**

1. Health/Development Information Summary:

Health Screenings/ Developmental Assessments	# Completed	% Completed	# Follow-Ups Needed	# Follow-Ups In Process
Physical Exams	180	93	19	11
Dental Examinations	183	95	40	40
Immunizations	189	98	4	2

New student
Students due for annual physical

2. Parent Involvement Summary:

Parent Activities or Trainings	Dates	# Attending
St. John Child Development Center		
Parent Meeting	11/18/15	21
Thanksgiving Feast	11/19/15	23
West St. John Elementary		
Parent Meeting	11/12/15	8
Thanksgiving Feast	11/19/15	19

3. Disability/Mental Health Information Summary:

# Children with Completed IEP’s	# Referrals Pending	# Parent Conferences	# Mental Health Observations	# Mental Health Referrals
13	14	0	10	1

4. Program Enrollment and Attendance Report

School	Funded Enrollme nt	Children Accepte d	3 Years Old	4 Years Old	Vacant Slots	Average Attendance
St. John Child Development Center	100	0	0	100	0	86%
Lake Pontchartrain Elementary	78	0	0	78	0	89%
West St. John Elementary	15	0	0	15	0	86%

ITEM 9f. Ms. Eliza Eugene - Homework Hut

Ms. Eugene presented the following budget to the Board:
Salaries:

Teachers (50 days x \$60/day x 15) = \$45,000.00
Aides (50 days x \$30/day x 5) = \$7500.00

Total Salaries: \$52,500.00

MOTION BY: Nicholas
SECOND BY: Wallace
MOTION: To waive policy to vote on Item 9f (Homework Hut Salaries)
No objections.
11 Yeas - Jack, Burl, Keller, Sanders, DeFrancesch, Johnson, Wise, Wallace, Nicholas, Triche, Jones
0 Nays
0 Absent
The motion carried.

MOTION BY: Nicholas
 SECOND BY: Wallace
 MOTION: To approve a budget of \$52,500.00 in salaries for Homework Hut.
 No objections.
 11 Yeas - Jack, Burl, Keller, Sanders, DeFrancesch, Johnson, Wise, Wallace, Nicholas, Triche, Jones
 0 Nays
 0 Absent
 The motion carried.

ITEM 9g. Ms. Terry Charles – Request approval to accept the Bid Award Recommendation for Large Kitchen Equipment.

MOTION BY: Wise
 SECOND BY: Sanders
 MOTION: To accept the Bid Awards Recommendation for Large Kitchen Equipment as presented.
 No objections.
 11 Yeas - Jack, Burl, Keller, Sanders, DeFrancesch, Johnson, Wise, Wallace, Nicholas, Triche, Jones
 0 Nays
 0 Absent
 The motion carried.

 CHILD NUTRITION PROGRAM

BID RECOMMENDATION SUMMARY

School Board Meeting Date: 1-14-16

Bid Name: Large Equipment

Bid Number: #85

RELEASE / RECEIPT INFORMATION

Number of Bid Packets released: 4
 Alack Refrigeration/Ga.Lotz
 Cayard's Inc.
 Buckalew's
 Richard's Restaurant Supply

Number of Bids submitted: 3
 Alack Refrigeration
 Buckalew's Richard's
 Restaurant Supply

Number of No Bids : 1
 Cayard's

Number of Rejections : 1
 Richard's Restaurant Supply (Vendor did not fill out the certification form regarding verification of employees and the form was not notarized by a notary public)

BID AWARD RECOMMENDATION

Alack Refrigeration: 4 Items
 Buckalew's: 1 Item

Total: 5 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department.

ITEM 9h. Mr. Peter Montz / Ms. Cindy Janecke – Request approval to accept substantial completion for East St. John High School Mitigation Project

MOTION BY: Wise
 SECOND BY: Keller
 MOTION: To accept substantial completion for East St. John High School Mitigation Project as of September 18, 2015.

Jan Langford (Hard Rock Construction) stated that it is her belief that the substantial completion should be accepted as of September 19, 2015 without debate. Mr. Sanders stated that he felt she was out of order by saying that there is no debate, especially following the extensive discussion held at the Land and Facilities Meeting the day prior. Mr. Burl stated the Land & Facilities Committee did not have a recommendation for the Board and that the substantial completion should have been brought to the Board long before now if they truly thought the job was substantially complete in September. Following further discussion, there was a

SUBSTITUTE MOTION BY: Burl

SECOND BY: Sanders

MOTION: To table this item.

No objections. Upon roll call to table, there was

11 Yeas - Jack, Burl, Keller, Sanders, DeFrancesch, Johnson, Wise, Wallace, Nicholas, Triche, Jones

0 Nays

0 Absent

The motion carried.

ITEM 10. ADMINISTRATIVE MATTERS

Superintendent George stated that there will be a “Groundbreaking” for Lake Pontchartrain Elementary School next Friday, January 22, 2016 at 1:30 p.m.

Also, there will be a Community Information Meeting at the Central Library on Wednesday February 3rd at 6:00 pm until 7:00 pm. The presentation would be about 20 minutes, with time for Q & A. Focus would be to give residents and interest parties an overview of the construction schedule, types of noises/times of work in the area, efforts to minimize impact on neighborhood, etc. Format will be very similar to the LPE demo community meeting.

ITEM 11. BOARD ITEMS OF INTEREST

The Board will meet for their January Retreat this coming Wednesday, January 20, 2016 at the Embassy Suites in Baton Rouge, beginning at 8:30 a.m.

ITEM 12. ADJOURNMENT - The agenda having been completed, and there being no further business, there was a

MOTION BY: Jack

SECOND BY: DeFrancesch

MOTION: Motion for adjournment.

There were no objections.

The meeting adjourned at 7:28 p.m.

Kevin R. George, Secretary

Keith Jones, President