

February 1, 2016
Jonesboro, Louisiana

The Jackson Parish School Board met in regular session at 6:00 p.m. on February 1, 2016, at its regular meeting place, 315 Pershing Highway, Jonesboro, Louisiana. The following were present for roll call: Dennis Clary, Wade McBride, Mary Saulters, Calvin Waggoner, Melissa Perry, Gerry Mims and Gloria Davis.

The meeting was called to order by President Melissa Perry.

Gloria Davis gave the invocation.

Calvin Waggoner led the board in the Pledge of Allegiance.

Motion was made by Mary Saulters, seconded by Wade McBride and carried to approve as presented minutes of the meeting held January 11, 2016.

Motion was made by Calvin Waggoner, seconded by Dennis Clary and carried to add the following item to the agenda:

- 5a. Consider the purchase of copy paper for all schools at a cost of \$10,000.00 to be paid from respective District Funds. The lowest bid will be considered for acceptance based upon availability and freight charges.

Motion was made by Mary Saulters, seconded by Calvin Waggoner and carried to add the following item to the agenda:

- 5b. Consider accepting low bid of \$5600.00 from Ferguson Heating and Air to replace a pump at Jonesboro Hodge High School auditorium. To be paid from Jonesboro Hodge District Funds.

Mary Saulters reported to the Board on a meeting of the Executive Finance Committee held prior to the Board meeting.

Motion was made by Dennis Clary, seconded by Gloria Davis and carried to approve for payment the following bills: General Fund, Federal Program, Food Service, Sales Tax and Special Education.

Motion was made by Wade McBride, seconded by Gerry Mims and carried to approve purchasing a Cutout Maker at a cost of \$4,660.00 and the premium access to upgrade letters, shapes and fonts at a cost of \$2005.00, for a total cost of \$6,665.00 from Office Automation. To be paid out of IDEA Preschool fund.

Motion was made by Gerry Mims, seconded by Dennis Clary and carried to approve purchasing 19 computers at a cost of \$8,982.63 from Dell Computers for Business Lab at Jonesboro Hodge High School. Mrs. Enloe will use \$5,000.00 from her annual CTE \$50/student allotment and the remaining amount will be paid using Career Development Funds.

Motion was made by Gloria Davis, seconded by Wade McBride and carried to approve paying stipends to all employees that are nationally board certified other than teachers and counselors through Special Education IDEA and MAC funding. This stipend will be paid in May of each year and will only be paid as long as funding is available through Special Education IDEA and MAC funding. (Counselors and Teachers already receive this stipend due to state mandate)

Mary Saulters gave a report of the Executive Finance Committee meeting held January 21, 2016.

Executive Finance Committee Meeting
January 21, 2016

The Executive Finance Committee met at 12:00 p.m. on January 21, 2016, at Catfish Inn Quitman, Louisiana. The following members present: Melissa Perry, Mary Saulters, and Calvin Waggoner.

The meeting was called to order by Executive Finance Committee Chair Mary Saulters. The Executive Finance Committee discussed travel policy of Jackson Parish School Board. Travel policies of five different parishes were given to the members of the executive finance committee to read and discuss. Mrs. Bertha Robinson stated the necessity of traveling out of state because of job responsibilities. Mrs. Dorsey Dorothy stated that her many job responsibilities called for out of state travel as well. Mr. Sam Strozier stated that some in-state travel is mandated by the state. Mr. James Odom refreshed the committee on board policy DJD item E. That policy states time away from regular job responsibilities will be considered and approved by the Superintendent prior to having travel approved. Priority should be given to regular job responsibilities especially during periods of critical times in your job. Mr. Odom also stated board policy DJD item F that states administrative staff personnel's total days away from regular job responsibilities will be monitored and reported to the Superintendent on a quarterly basis. Last policy Mr. Odom stated was board policy DJD item K that states total travel allotment for supervisors, not to include the Title or IDEA programs, shall be \$2000 for out-of-parish travel per year and an additional \$800 will be allowed for in-parish travel per year. The Executive Finance Committee agreed to look over the information provided to them and reconvene at a later date to determine if changes need to be made to Jackson Parish School Board travel policy. No recommendations made at this time.

The Executive Finance Committee recommend presenting to the board: Please consider allowing the national board certification pay for the speech therapists, social workers and Educational Diagnosticians to be paid yearly from IDEA and Mac Moneys so long as the

money is available and approved in the yearly grant budget. This stipend would be paid in May of each year as long as there are budgeted funds in Special Education IDEA and MAC.

The Executive Finance Committee discussed Teacher/Student ratio at schools. No recommendation made at this time.

The Executive Finance Committee discussed hourly employees who work over 20 hours a week that are on yearly contract. It was discussed that if contracts were not going to be renewed then the hourly employees will be notified by February of this year.

Motion was made by Mary Saulters and 2nd by Calvin Waggoner to adjourn the Executive Finance Committee meeting at 1:07 PM.

Motion was made by Wade McBride, seconded by Gloria Davis and carried to approve the Minutes of the Executive Finance Committee meeting that was held on January 21, 2016 at 12:00 p.m. at Catfish Inn in Quitman, Louisiana.

Motion was made by Gerry Mims, seconded by Wade McBride and carried to approve accepting bid from Heartland School Solutions of \$11,835.00 to replace the Inventory Management System for the School Food Service program. The bid from Heartland will meet all of the required specifications needed. To be paid from School Food Service funds.

Motion was made by Gerry Mims, seconded by Wade McBride and carried to approve purchasing copy paper for all schools at a cost of \$10,000.00 to be paid from respective District Funds. The lowest bid will be considered for acceptance based upon availability and freight charges.

Motion was made by Mary Saulters, seconded by Calvin Waggoner and carried to accept low bid of \$5600.00 from Ferguson Heating and Air to replace a pump at Jonesboro Hodge High School auditorium. To be paid from Jonesboro Hodge District Funds.

Dennis Clary reported to the Board on a meeting of the Building and Grounds Committee held prior to the Board meeting.

Motion was made by Mary Saulters, seconded by Gloria Davis and carried to accept low quote of \$12,000.00 from Danny Monk to install ceramic tile in foyer, entry hall and coaches office in Weston High School gym at a cost of \$12,000.00. To be paid with Weston Bond money.

Motion was made by Wade McBride, seconded by Mary Saulters to accept low quote from John Culpepper, Jr. to run and maintain the Weston High School waste water treatment plant. This to include all maintenance of pumps, testing of run-off water, and all

record-keeping as needed to maintain State requirements. The cost will be \$600.00 a month. To be paid from Weston District Fund.

Motion was made by Gloria Davis, seconded by Mary Saulters and carried to accept low quote of \$9492.00 per year with a three (3) year contract from Sports Floors, Inc. for re-surfacing all gym floors in our parish. To be paid from respective District funds (Quitman District Fund \$2,801.00, Jonesboro District Fund \$5,070.00, Weston District Fund \$1,621.00).

Motion was made by Mary Saulters, seconded by Dennis Clary and carried to advertise for bids for the selling of 2/3 acres of land located on Old Winnfield Rd. in Jonesboro, Louisiana.

Motion was made by Dennis Clary, seconded by Wade McBride and carried that the Board go into Executive Session to discuss the pending litigation, which is entitled Johnson and United States versus Jackson Parish School Board, Civil Action #65-11,130 on the docket of the United States District Court for the Western District of Louisiana.

Motion was made by Calvin Waggoner, seconded by Dennis Clary and carried to return to open session with no action taken.

Motion was made by Gerry Mims, seconded by Mary Saulters and carried to adjourn. Meeting adjourned at 7:38 p.m.

President

Secretary-Treasurer