

## NEW HAVEN UNIFIED SCHOOL DISTRICT

DOCUMENT 00100

### NOTICE TO BIDDERS

1. Notice is hereby given that the governing board ("Board") of the New Haven Unified School District ("District" or "Owner") will receive sealed bids for the following project ("Project" or "Contract"):

**PARKING LOT IMPROVEMENTS:  
Alvarado Elementary Hillview Crest Elementary Schools**

2. Sealed Bids will be received until **1:00 p.m., Thursday, June 9, 2016**, at the District Office, 34200 Alvarado Niles Road, Union City, CA 94587, California, , to the attention of Co-Superintendent/Chief Business Officer, at or after which time the bids will be opened and publicly read aloud. Any claim by a bidder of error in its bid must be made in compliance with section 5100 et seq. of the Public Contract Code.
3. The Project consists of:
  - a. Alvarado Elementary School: Provide a new asphalt parking lot and revise the existing parking lot and drop off area including, but not limited to, slurry seal and re-striping of existing parking lot, re-grading and creation of bio-retention area, new driveway approaches and concrete walks, new fencing, and upgrade of the existing ADA path of travel.
  - b. Hillview Crest Elementary School: Provide an addition to the existing parking lot and drop off area including, but not limited to, additional asphalt parking lot, slurry seal and re-striping of existing parking lot, new driveway approach and crosswalk configuration, upgrade of the existing ADA path of travel, demolition of existing trash enclosure, and addition of a new trash enclosure.
4. All bids shall be on the form provided by the District. Each bid must conform and be responsive to all pertinent Contract Documents, including, but not limited to, the Instructions to Bidders.
5. To bid on this Project, the Bidder is required to possess one or more of the following State of California Contractor Licenses: **A or B**.

The Bidder's license(s) must remain active and in good standing throughout the term of the Contract.
6. A bid bond by an admitted surety insurer on the form provided by the District, cash, or a cashier's check or a certified check, drawn to the order of the New Haven Unified School District, in the amount of ten percent (10%) of the total bid price, shall accompany the Bid Form and Proposal, as a guarantee that the Bidder will, within seven (7) calendar days after the date of the Notice of Award, enter into a contract with the District for the performance of the services as stipulated in the bid.
7. Pursuant to Public Contract Code Section 20111.5 [or Section 20111.6 (for contracts over \$1 million using state bond funds entered into after January 1, 2014)], only prequalified bidders will be eligible to submit a bid for this Project. Any bid submitted by a bidder who is not prequalified shall be non-responsive and returned unopened to the bidder.

8. The successful Bidder shall be required to furnish a 100% Performance Bond and a 100% Payment Bond if it is awarded the contract for the Work.
9. The successful Bidder may substitute securities for any monies withheld by the District to ensure performance under the Contract, in accordance with the provisions of section 22300 of the Public Contract Code.
10. The Contractor and all Subcontractors under the Contractor shall be registered with the Department of Industrial Relations and pay all workers on all work performed pursuant to this Contract not less than the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work as determined by the Director of the Department of Industrial Relations, State of California, for the type of work performed and the locality in which the work is to be performed within the boundaries of the District, pursuant to sections 1770 et seq. of the California Labor Code. Prevailing wage rates are also available from the District or on the Internet at: <<http://www.dir.ca.gov>>.
11. **A MANDATORY** pre-bid conference and site visit will be held on **10:00 am, Thursday, May 26<sup>th</sup>, 2016** at Corporation Yard, 3636 Smith Street, Union City, CA. All participants are required to sign in front of the Main Building. Failure to attend or tardiness will render bid ineligible.
12. Contract Documents are available for review at the office of Lionakis, 101 Montgomery Street, Suite 500, San Francisco, CA, 94101. In addition, Contract Documents are available for bidders' review at the local builders' exchanges. A list of these builders' exchanges is available at the Architect's office.
13. The Board reserves the right to reject any and all bids and/or waive any irregularity in any bid received. If the District awards the Contract, the security of unsuccessful bidder(s) shall be returned within sixty (60) days from the time the award is made. Unless otherwise required by law, no bidder may withdraw its bid for ninety (90) days after the date of the bid opening.
14. The District shall award the Contract, if it awards it at all, to the lowest responsive responsible bidder based on:  

The base bid amount only.

Sincerely,  
Akur Varadarajan  
Co-Superintendent/Chief Business Officer  
New Haven Unified School District