

**FRANKLIN LAKES BOARD OF EDUCATION
FRANKLIN LAKES, NEW JERSEY**

REGULAR BUSINESS MEETING AGENDA

Tuesday, January 06, 2015

Franklin Avenue Middle School
755 Franklin Avenue, 8:30 PM
Multi-Purpose Room

1. **CALL TO ORDER BY THE PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. This does not extend to Board discussions of pending or active litigation, contract negotiation, and matters involving the confidentiality and privacy rights of students and employees. In accordance with the provisions of the Act, the Franklin Lakes Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted on the School website; published in the Board's designated newspapers: *The Record* and *The Suburban News*; and mailed to all persons, if any, who have requested said notice. In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public. As a reminder, the Board of Education has a "BOE Suggestion Box" located on the District Website under "Board of Education." The Board welcomes your questions, input and suggestions.

4. **ROLL CALL**

Mr. Michael Ben-David, Ms. Christine Christopoul, Mr. Peter Koulikourdis, Dr. Jennifer Marcus, Ms. Susan McGowan, Mr. Robert Medeiros, Ms. Shirley O'Reilly, Ms. Kathie Schwartz, Ms. Jackie Veliky

5. **APPROVAL OF MINUTES**

- Motion to approve the Minutes from the meeting on December 15, 2014

OFFERED BY _____ SECONDED BY _____

6. **MOTION TO APPROVE BOARD SECRETARY AND TREASURER'S REPORTS**

November, 2014

7. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION**

The Board Secretary certifies that for the month ending November, 2014, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.A.C. 6A:23A-16.10(c)3.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that as of November, 2014, the Board Secretary's monthly financial report (appropriations section) did not reflect an over-expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year.

8. **PUBLIC WORK SESSION**

- HIB Grade Report Discussion – 10 minutes
- Report of Committees – 30 minutes (first meeting of the month)
 - Curriculum
 - Finance
 - Operations
 - Negotiations
 - Personnel
 - Policy
 - Technology

9. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON AGENDA ITEMS (30 MINUTES)**

- Motion to open the meeting to public discussion on agenda items
- Statements made by individual participants are limited to a duration of three (3) minutes unless otherwise announced at the beginning of the discussion. The Board urges large groups to select one person to represent them. The Board utilizes a yellow and red color-coded system to reinforce the three (3) minute time allotment to ensure the best opportunity for the Board to hear from all members of the public who wish to speak. The Board reminds those individuals who take the opportunity to speak to please step up to the microphone, identify themselves by name and address, and to limit their comments to items listed on the agenda. The Board may or may not respond to issues raised by members of the public. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, the Board discourages comments regarding students and employees and will not respond to such comments. Please note that after the public discussion is closed by the President, no other questions or comments from the audience will be permitted until the "Questions and Comments from the Audience on Any Topic of Concern" at the end of the agenda. At that time, questions do not have to be confined to agenda items.
- Motion to close the public discussion and re-enter the regular public meeting

10. **RESOLUTIONS**

COMMITTEE OF THE WHOLE

RESOLUTION NO. NONE

BUILDINGS, GROUNDS AND OPERATIONS

RESOLUTION NO. NONE

CURRICULUM & INSTRUCTION COMMITTEE

#1CUR

RESOLUTION NO. 11615

**APPROVAL OF PROFESSIONAL DEVELOPMENT CONTRACT WITH
VINCENT VARRASSI**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the Professional Development Agreement between Vincent Varrassi and the Franklin Lakes Public Schools to deliver in-service training in the area of collaborative education at the middle school level for Special Education teachers in the Franklin Lakes and Wyckoff School Districts on January 29, 2015 and February 24, 2015. Total cost is \$3,000 split between the two Districts, at a rate of \$1,500.00 each.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: January 06, 2015

Attachment

#2CUR

RESOLUTION NO. 11616

APPROVAL OF FIELD TRIPS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the field trips listed on the attached summary.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: January 06, 2015

Attachment

FINANCE

#1F

RESOLUTION NO. 11617

APPROVAL OF LINE ITEM TRANSFERS – DECEMBER, 2014

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board approves the line item transfers for the months of December, 2014. In order to accomplish the aforesaid purpose the Business Administrator was authorized to transfer the amount of money into and out of the line items set forth on the attached schedule.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: January 06, 2015

Attachment

#2F

RESOLUTION NO. 11618

APPROVAL OF CURRENT BILLS LIST

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the payment of claims on the current bills list in the amount of \$3,320,790.15 for December, 2014.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: January 06, 2015

Attachment

PERSONNEL

#1P

RESOLUTION NO. 11619

APPROVAL OF STAFF TRIPS AND CONFERENCES

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the attendance of staff members at the conferences listed on the attached summary.

Motion by _____
Passed _____ Failed _____

Seconded by _____

DATED: January 06, 2015

Attachment

#2P

RESOLUTION NO. 11620

APPOINTMENT OF SUBSTITUTE TEACHERS

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the following as Substitute Teacher(s):

Stephanie Ginsberg
Kristen Pizzolo

BE IT FURTHER RESOLVED that that above appointment(s) are subject to proof of compliance with the provisions of N.J.S.A. 18A:6-7.1b, Criminal History Records Checks for Substitutes.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: January 06, 2015

#3P

RESOLUTION NO. 11621

**ACCEPT RESIGNATION OF CHRISTINE COUNSEL-FLEISCHMANN,
PLAYGROUND/LUNCH AIDE, HIGH MOUNTAIN ROAD SCHOOL**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education accepts the resignation of Christine Counsel-Fleischmann, Playground/Lunch Aide, High Mountain Road School, effective January 6, 2015.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Superintendent of Schools is directed to forward a copy of this resolution to Christine Counsel-Fleischmann.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: January 06, 2015

#4P

RESOLUTION NO. 11622

APPROVAL OF ZERO PERIOD PAY FOR CINDY CIPRIANO

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves an additional three zero periods per week (one at CRS, one at HMR and one at WAS) at \$1,600.00 each for a total of \$4,800.00, prorated, for Cindy Cipriano, effective January 5, 2015 through June 30, 2015.

Motion by _____ Secoded by _____
Passed _____ Failed _____

DATED: January 06, 2015

#5P

RESOLUTION NO. 11623

**APPOINTMENT OF PLAYGROUND/LUNCH AIDE(S)
FOR THE 2014-15 SCHOOL YEAR**

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of the following as Playground/Lunch Aide(s) for the remainder of the 2014-15 School Year:

Name	Hours	Hourly rate
Janet Crocamo (HMR)	12.5 per week	\$13.00

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of the above appointment to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: January 06, 2015

#6P

RESOLUTION NO. 11624

APPOINT MELISSA MICHELMAN FROM .30 FTE TO .40 FTE

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of Melissa Michelman, part-time Special Education Math Teacher, from .30 FTE to .40 FTE for the remainder of the 2014-15 school year, placed at Step 12, Class BA at a prorated salary of \$26,144.00, effective December 22, 2014 – June 30, 2015.

BE IT FURTHER RESOLVED that this appointment is expressly contingent upon Melissa Michelman executing the Board’s customary employment contract, containing a sixty (60) day termination clause.

* SALARY TO BE ADJUSTED UPON RATIFICATION OF SUCCESSOR BOARD/FLEA AGREEMENT

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: January 06, 2015

#7P

RESOLUTION NO. 11625

APPOINTMENT OF MIREYA PAUWELS AS PREK PARAEDUCATOR AT HIGH MOUNTAIN ROAD SCHOOL

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves the appointment of Mireya Pauwels as a PreK ParaEducator at High Mountain Road School for the 2014-15 school year, at a salary of *\$23,496.00, prorated, effective January 12, 2015 – June 30, 2015.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Superintendent of Schools to make application for approval of the employment of Mireya Pauwels to the Commissioner of Education on an emergent basis for a period of three months pursuant to N.J.S.A. 18A:6-7.1c pending clearance of a Criminal History Records check.

BE IT FURTHER RESOLVED that this appointment is expressly contingent upon Mireya Pauwels executing the Board’s customary employment contract, containing a sixty (60) day termination clause.

* SALARY TO BE ADJUSTED UPON RATIFICATION OF SUCCESSOR BOARD/FLEA AGREEMENT

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: January 06, 2015

POLICY

#1POL

RESOLUTION NO. 11626

FIRST READING OF REVISED POLICY #6151: CLASS SIZE

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Franklin Lakes Board of Education approves a first reading for revised Policy #6151: Class Size.

Motion by _____ Seconded by _____
Passed _____ Failed _____

DATED: January 06, 2015

Attachment

- 11. **SUSPENSION REPORT**
- 12. **ENROLLMENT REPORT**
- 13. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**

14. **BOARD COMMENTS/NEW BUSINESS**

15. **QUESTIONS AND COMMENTS FROM THE AUDIENCE ON ANY TOPIC OF CONCERN – 30 MINUTES**

- Motion to open the meeting to public discussion
- Please follow the guidelines as stated under "Questions and Comments from the Audience on Agenda Items"
- Motion to close the public discussion and re-enter the regular public meeting

16. **PRIVATE WORK SESSION TIME:**

WHEREAS, the Open Public Meetings Act and the Franklin Lakes Board of Education reserve the right within the constraints of State Law to sit in Private Session; and WHEREAS, there now exists a need for this Board of Education to meet in Private Session;

NOW, THEREFORE, BE IT RESOLVED, that the Franklin Lakes Board of Education recess into Private Work Session to discuss exempt matters pertaining to personnel, legal matters and any such matters that may come before the Board; and

BE IT FURTHER RESOLVED that the public will be informed regarding the topics discussed in Private at a later date undetermined at this time.

OFFERED BY _____ SECONDED BY _____

17. **ADJOURNMENT**

OFFERED BY _____ SECONDED BY _____

Respectfully submitted,

Michael Solokas
Business Administrator/Board
Secretary

INDEX: JANUARY 06, 2015

RESOLUTION #	TOPIC
COMMITTEE OF THE WHOLE	
	NONE
BUILDINGS, GROUNDS AND OPERATIONS	
	NONE
CURRICULUM & INSTRUCTION	
1CUR	APPROVAL OF PROFESSIONAL DEVELOPMENT CONTRACT WITH VINCENT VARRASSI
2CUR	APPROVAL OF FIELD TRIPS
FINANCE	
1F	APPROVAL OF LINE ITEM TRANSFERS - DECEMBER 2014
2F	APPROVAL OF CURRENT BILLS LISTS
PERSONNEL	
1P	APPROVAL OF STAFF TRIPS AND CONFERENCES
2P	APPOINTMENT OF SUBSTITUTE TEACHERS
3P	ACCEPT RESIGNATION OF CHRISTINE COUNSEL-FLEISCHMANN, PLAYGROUND/LUNCH AIDE, HIGH MOUNTAIN ROAD SCHOOL
4P	APPROVAL OF ZERO PERIOD PAY FOR CINDY CIPRIANO
5P	APPOINTMENT OF ADDITIONAL PLAYGROUND/LUNCH AIDES FOR THE 2014-15 SCHOOL YEAR

INDEX: JANUARY 06, 2015

6P	APPOINT MELISSA MICHELMAN FROM .30 FTE TO .40 FTE
7P	APPOINTMENT OF MIREYA PAUWELS AS PREK PARAEDUCATOR AT HIGH MOUNTAIN ROAD SCHOOL
POLICY	
1POL	FIRST READING OF REVISED POLICY #6151: CLASS SIZE

AGREEMENT

THIS AGREEMENT made this ____ day of December, 2014, by and between the FRANKLIN LAKES BOARD OF EDUCATION, which has offices located at 490 Pulis Avenue in the Township of Franklin Lakes, County of Bergen and State of New Jersey (hereinafter referred to as the "BOARD") and Vincent Varrassi whose office is located at 312 Warren Avenue in the Borough of Ho-Ho-Kus and State of New Jersey (hereinafter referred to as *Vincent Varrassi*).

WITNESSETH:

WHEREAS, the BOARD desires to retain the services of **VINCENT VARRASSI** to provide in-service training in our School District in the area of collaborative education at the middle school level.

WHEREAS, based upon his experience, **VINCENT VARRASSI** is prepared to and desires to furnish in-service workshop to the BOARD for the benefit of general/special education teachers; and

WHEREAS, the parties are desirous of memorializing the terms of their agreement.

NOW, THEREFORE, based upon the foregoing premises and mutual promises and covenants contained herein, the parties agree to be bound by the following terms and conditions:

1. RESPONSIBILITIES OF THE BOARD

- a. The BOARD will provide the necessary space required for implementation of in-service workshops within district.

2. RESPONSIBILITIES OF VINCENT VARRASSI

- a. Each Workshop provider rendering services pursuant to this Agreement shall possess a valid license and Certificate in Educational Services pursuant to N.J.S.A. 18A:26-2 and N.J.A.C. 6:11-11.1 et seq., and **VINCENT VARRASSI** shall provide the BOARD with a copy of a resume to attest to Mr. Varrassi's ability to fulfill requests for in-service programs.
- b. The specific special educational services which **VINCENT VARRASSI** will deliver, as directed by the BOARD's Director of Special Services or his/her designee, include:
 - 1. Two full day workshops in the area of collaborative education. The cost of which will be shared with the Wyckoff Board of Education.
 - 2. The shared cost will be \$1,500.00 per district for in-service on January 29th and February 24th, 2015.
 - 3. Provide the District with the handouts and material to be copied.

3. TERMS OF AGREEMENT

It is understood by and between both parties that:

- a. The BOARD shall pay VINCENT VARRASSI a fee at the following salary: \$1,500.00. Services are to be provided as required by the BOARD's Director of Special Services when school is in session on January 29th, 2014 and February 24th, 2015.
- b. The BOARD agrees to pay VINCENT VARRASSI for in-service workshops rendered no later than forty-five (45) days following the date of the BOARD's receipt of VINCENT VARRASSI's invoice.

4. MISCELLANEOUS PROVISIONS

- a. The various rights and remedies of the parties set forth herein are cumulative, and the failure of either party to enforce strict performance of the covenants and conditions of this Agreement shall not be construed as a waiver or relinquishment of any such covenant or condition and same shall continue in full force and effect.
- b. The terms and conditions set forth herein shall be deemed severable. If any clause or provision contained herein shall be deemed unenforceable by a court of competent jurisdiction, it shall not affect the validity


of any other clause or provision which shall continue in full force and effect.

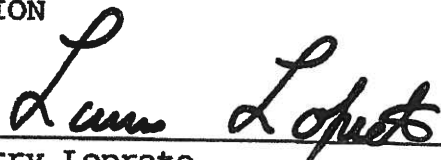
- c. This Agreement may be terminated upon at least thirty (30) days written notice by either party. All written notices affecting termination must be delivered by certified or registered mail to the parties' addresses referenced above. The date of deposit of any notice in a United States Post Office or Post Office Box with all postage prepaid shall be deemed the date of delivery thereof. However, failure to comply with the terms and conditions of this Agreement constitutes cause for immediate termination.
- d. This Agreement represents the entire agreement between the parties. No additions, changes, modifications, renewals, extensions or other representations or promises shall be binding upon the parties unless reduced to writing and signed by both parties.
- e. This Agreement is subject to any and all federal, state and local statutes and laws, municipal ordinances and all regulations promulgated by any agency of the federal and state government.

IN WITNESS WHEREOF, the parties have hereunto set their hand and seals the day and year first above written.

WITNESS:

FRANKLIN LAKES BOARD OF
EDUCATION

BY: 
MICHAEL SOLOKAS
Board Secretary/Business

BY: 
Larry Loprete
Board President

DATED:

DATED:

WITNESS:

BY: _____

BY: _____
VINCENT VARRASSI
In-Service Provider

DATED:

DATED:

EXHIBIT A

N.J.S.A. 10:5-31 and N.J.A.C. 17:27

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

Goods, Professional Services and General Service Contracts

(Mandatory Affirmative Action Language)

During the performance of this contract, the contractor agrees as follows:

1. The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Except with respect to affectional or sexual orientation, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting for the provisions of this nondiscrimination clause.
2. The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex.
3. The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act

and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

4. The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.
5. The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2 or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.
6. The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
7. The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.
8. In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.
9. The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:
 - a. Letter of Federal Affirmative Action Plan Approval

- b. Certificate of Employee Information Report
 - c. Employee Information Report Form AA302
10. The contractor and its subcontractors shall furnish such reports or other documents to the Division of Contract Compliance and EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C. 17:27.

Field Trip Chart - January 6, 2015

DATE	TRIP	WHO	TIME	Total No. attending	COST OF TRIP	COST TO STUDENT	COST TO DISTRICT
1/30/15	Buehler Challenger & Science Center	WAS 5th grade	10:00am-1:45pm	53 students 7 staff	\$1,820	\$34.00	\$0

*

Franklin Lakes Board of Education Monthly Transfer Report

va_s1701
12/01/2014

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Regular Programs	11-1XX-100-XXX 12-1XX-100-XXX 13-1XX-100-XXX 15-1XX-100-XXX 18-1XX-100-XXX	9,261,219.65	54,503.65	9,315,723.30	931,572.33	(46,539.01)	-0.50	885,033.32	552,234.61
Special Education, Basic Skills/Remedial and Bilingual Instruction and Speech/OT/PT and Extraordinary Services	1X-2XX-100-XXX 1X-000-216-XXX 1X-000-217-XXX	4,850,106.00	300.00	4,850,406.00	485,040.60	1,562.00	0.03	486,602.60	20,673.73
Vocational Programs-Local	1X-3XX-100-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
School-Spon. Co/Extra-Curr. Activities, School Sponsored Athletics, and Other Instructional Programs	11-4XX-100-XXX 11-4XX-200-XXX 12-4XX-100-XXX	118,339.45	0.00	118,339.45	11,833.95	0.00	0.00	11,833.95	25,701.45
Community Services Programs/Operations	1X-800-330-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
UNDISTRIBUTED EXPENDITURES		14,229,665.10	54,803.65	14,284,468.75		(10,000.00)	-1.61	52,170.00	598,609.79
Tuition	11-000-100-XXX 16-000-100-XXX 17-000-100-XXX 18-000-100-XXX	621,700.00	0.00	621,700.00	62,170.00	(10,000.00)	-1.61	52,170.00	74,422.73
Attendance and Social Work, Health, Guidance, Child Study Teams, Education Media Services/School Library	1X-000-211-XXX 1X-000-213-XXX 1X-000-218-XXX 1X-000-219-XXX 1X-000-222-XXX	2,080,488.00	0.00	2,080,488.00	208,048.80	17,903.00	0.86	225,951.80	77,299.41
Improvement of Instruction Services and Instructional Staff Training Services	1X-000-221-XXX 1X-000-223-XXX	150,000.00	0.00	150,000.00	15,000.00	7,035.25	4.69	22,035.25	82,831.55
General Administration	1X-000-230-XXX	450,869.00	0.00	450,869.00	45,086.90	30,000.00	6.65	75,086.90	11,198.05
School Administration	1X-000-240-XXX	1,001,750.00	0.00	1,001,750.00	100,175.00	0.00	0.00	100,175.00	19,022.79
Central Svcs & Admin Info Technology	1X-000-25X-XXX	507,295.00	0.00	507,295.00	50,729.50	0.00	0.00	50,729.50	71,504.43
Operation and Maintenance of Plant Services	1X-000-26X-XXX	2,318,348.75	280,030.27	2,598,379.02	259,837.90	36,038.76	1.39	295,876.66	22,337.47
Student Transportation Services	1X-000-270-XXX	827,895.00	1,680.25	829,575.25	82,957.53	0.00	0.00	82,957.53	6,199.50
Personal Services-Employee Benefits	1X-XXX-XXX-2XX	5,063,000.00	0.00	5,063,000.00	506,300.00	(36,000.00)	-0.71	470,300.00	87,647.73
Transfer Property Sale Proceedes to Debt Service Reserve	11-000-520-934	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Franklin Lakes Board of Education Monthly Transfer Report

va_s1701
12/01/2014

Budget Category	Accounts	Original Budget	Revenues Allowed + Pr Yr Reserve	Orig + Rvnues Allowed + Pr Yr Reserve	Maximum Transfer Out Allowed	YTD Net Transfers	% change of Transfers	Remaining Transfers Out Allowed	Account Balance
Food Services	11-000-310-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL GENERAL CURRENT EXPENSE		13,021,345.75	281,710.52	13,303,056.27					452,463.66
Equipment	1X-XXX-XXX-73X	50,156.49	3,205.00	53,361.49	5,336.15	0.00	0.00	5,336.15	50,156.49
Facilities Acquisition and Construction Services	1X-000-4XX-XXX	86,004.66	0.00	86,004.66	0.00	0.00	0.00	0.00	86,004.66
Capital Reserve-Transfer to Capital Expend. Fund	12-000-4XX-931	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Capital Reserve-Transfer to Repayment of Debt	12-000-4XX-933	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL EXPENDITURES		136,161.15	3,205.00	139,366.15					136,161.15
TOTAL SPECIAL SCHOOLS	13-XXX-XXX-XXX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Transfer of Funds to Charter Schools	10-000-100-56X	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
General Fund Contribution to School Based Budgets	10-000-520-930	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OPERATING BUDGET GRAND TOTAL		27,387,172.00	339,719.17	27,726,891.17					1,187,234.60


 School Business Administrator Signature

Date
 1-5-15

Franklin Lakes Board of Education

Summary Check Register By Check#

2F

12/01/2014
va_chkr8.081205

Posted Checks : Current Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
41716	12/08/2014	3123	ACADEMIC THERAPY PUBLICATIONS	\$103.36
41717	12/08/2014	3527	GEGRB/ AMAZON	\$193.51
41718	12/08/2014	2940	BC EDUCATIONAL TECH TRAINING CTR	\$200.00
41719	12/08/2014	1102	BENECARD SERVICES, INC.	\$76,310.40
41720	12/08/2014	1109	BERGEN CTY SPECIAL SERVICES	\$6,394.08
41721	12/08/2014	3217	BOSWELL ENGINEERING	\$180.00
41722	12/08/2014	3838	AUBREY BYRNE	\$1,200.00
41723	12/08/2014	1175	THE CARLEX COMPANY	\$29.55
41724	12/08/2014	1181	CATAPULT LEARNING, LLC	\$1,878.00
41725	12/08/2014	1280	DEMCO	\$507.42
* 41727	12/08/2014	3706	ECLC OF NEW JERSEY	\$5,241.72
41728	12/08/2014	2469	EDUCATIONAL DATA SERVICES, INC	\$1,170.00
41729	12/08/2014	1321	ENTEL SYSTEMS	\$1,550.00
41730	12/08/2014	1348	FOLLETT SCHOOL SOLUTIONS, INC	\$942.51
41731	12/08/2014	1351	FORUM SCHOOL	\$4,113.90
41732	12/08/2014	1364	FRANKLIN LAKES POLICE DEPT.	\$483.00
41733	12/08/2014	1370	SCHOOL SPECIALTY INC	\$13.25
41734	12/08/2014	1371	DR. ESTHER FRIDMAN	\$1,150.00
41735	12/08/2014	3101	BARBARA HANNON	\$1,462.50
41736	12/08/2014	3021	INTERSTATE WASTE SERVICES-NJ	\$2,796.71
41737	12/08/2014	3688	JAMMIN JENN LLC	\$165.00
41738	12/08/2014	3280	VASSILIA KATRITSIS	\$1,375.00
41739	12/08/2014	1517	KEAN UNIVERSITY	\$1,350.00
41740	12/08/2014	3843	KIM MASTER	\$200.00
41741	12/08/2014	2643	MILLER	\$25.73
41742	12/08/2014	2643	McHENRY	\$18.15
41743	12/08/2014	1709	NATHAN LANE AGENCY, INC.	\$24,991.62
41744	12/08/2014	3831	NEW BEGINNINGS AT EMERSON	\$5,498.60
41745	12/08/2014	3106	NISIVOCCIA & COMPANY LLP	\$35,000.00
41746	12/08/2014	3597	AM ALLIANCE FOR HEALTH/PE/REC/DANCE-NJ	\$85.00
41747	12/08/2014	3568	NJASL-CONFERENCE REGISTRATION	\$200.00
41748	12/08/2014	1755	NJSBA	\$149.00
41749	12/08/2014	1773	OAKLAND HARDWARE	\$35.89
41750	12/08/2014	1910	ORANGE & ROCKLAND UTILITIES, INC.	\$10,408.73
41751	12/08/2014	2378	PESI HEALTHCARE	\$189.99
41752	12/08/2014	2598	JACLYN BAJZATH	\$93.97
41753	12/08/2014	2598	KRISTINE CECERE	\$76.98
41754	12/08/2014	1887	REALLY GOOD STUFF	\$160.30
41755	12/08/2014	2662	COVIELLO	\$59.00
41756	12/08/2014	2662	FISSEL	\$59.00
41757	12/08/2014	1763	REGION 1-MAHWAH BOARD OF EDUCATION	\$28,901.30
41758	12/08/2014	3567	RIDGEWOOD SPEECH & LANGUAGE CENTER	\$500.00
41759	12/08/2014	3471	RIVERVIEW SERVICE CENTER	\$335.48
41760	12/08/2014	3061	SAGE DAY	\$5,775.00
41761	12/08/2014	1948	SCHOLASTIC, INC.	\$288.75
41762	12/08/2014	1950	SCHOOL SPECIALTY INC	\$135.48
41763	12/08/2014	1970	SHAW'S COMPLETE SECURITY	\$238.00
41764	12/08/2014	1990	MICHAEL SOLOKAS	\$40.50
41765	12/08/2014	2325	CAMBIUM LEARNING, INC.	\$10,061.49
41766	12/08/2014	3405	STONEGATE ASSOCIATES	\$3,870.00

Run on 12/23/2014 at 01:01:02 PM

* Break in Check # Sequence

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POSTED CHECKS				
General Account -Check Series #1				
41767	12/08/2014	2121	UNITED WATER NEW JERSEY	\$332.32
41768	12/08/2014	2199	PATRICIA WULSTER	\$43.15
41769	12/08/2014	2380	WYCKOFF BOARD OF EDUCATION	\$1,399.40
41770	12/11/2014	1279	SCHOOL SPECIALTY	\$540.86
41771	12/11/2014	1002	A-VAN ELECTRICAL SUPPLY, INC.	\$93.80
41772	12/11/2014	3527	GEGRB/ AMAZON	\$728.37
41773	12/11/2014	1114	BERGEN PROTECTIVE SYSTEMS	\$910.00
41774	12/11/2014	1139	BOROUGH OF FRANKLIN LAKES	\$633.50
41775	12/11/2014	3099	CAMBRIDGE DATA GRAPHICS	\$1,419.00
41776	12/11/2014	2285	DEVELOPMENTAL STUDIES CENTER	\$594.00
41777	12/11/2014	1371	DR. ESTHER FRIDMAN	\$625.00
41778	12/11/2014	3454	ACCO BRANDS USA LLC D/B/A GBC	\$390.00
41779	12/11/2014	1442	HEINEMANN	\$90.00
41780	12/11/2014	1463	HOME DEPOT CREDIT SERVICES	\$295.61
41781	12/11/2014	2462	JACOBSEN LANDSCAPE MAINTENANCE SVCS	\$1,999.00
41782	12/11/2014	3410	K.C.G. INC	\$1,308.98
41783	12/11/2014	2471	KATHLEEN KAPLAN	\$400.00
41784	12/11/2014	1515	KARL & ASSOCIATES	\$1,250.00
41785	12/11/2014	3818	KUIKEN'S DAIRY FARM LLC	\$837.24
41786	12/11/2014	3779	CABLEVISION LIGHTPATH	\$3,606.45
41787	12/11/2014	1759	NORTH JERSEY MEDIA GROUP	\$89.26
41788	12/11/2014	3851	NW FINANCIAL GROUP, LLC	\$750.00
41789	12/11/2014	3491	PEARSON	\$3,036.00
41790	12/11/2014	3231	PRITCHARD INDUSTRIES, INC	\$79,315.36
41791	12/11/2014	2662	DE PRIMA, CHUCK-ASSIGNER	\$59.00
41792	12/11/2014	2662	DE PRIMA, JR	\$59.00
41793	12/11/2014	2662	CALIFANO	\$59.00
41794	12/11/2014	2662	MORIARTY	\$59.00
41795	12/11/2014	2662	RIOLO	\$59.00
41796	12/11/2014	1950	SCHOOL SPECIALTY INC	\$287.60
41797	12/11/2014	2525	STAPLES ADVANTAGE	\$96.86
41798	12/11/2014	3758	SUPER TEACHER WORKSHEETS	\$300.00
41799	12/11/2014	3357	T. M. BRENNAN CONTRACTORS, INC	\$30,449.38
41800	12/11/2014	2101	TRI-DIM FILTER CORPORATION	\$197.22
41801	12/11/2014	2164	WATERTIGHT PLUMBING & HEATING	\$1,440.00
41802	12/11/2014	2174	WESTERN PEST CONTROL	\$264.00
41803	12/11/2014	2631	WINSOR LEARNING, INC.	\$42.90
41804	12/18/2014	3527	GEGRB/ AMAZON	\$690.27
41805	12/18/2014	3541	AMERIFLEX BUSINESS SOLUTIONS	\$101.50
41806	12/18/2014	1206	AT&T MOBILITY	\$985.57
41807	12/18/2014	1109	BERGEN CTY SPECIAL SERVICES	\$5,257.28
41808	12/18/2014	1114	BERGEN PROTECTIVE SYSTEMS	\$705.00
41809	12/18/2014	1162	BER	\$389.00
41810	12/18/2014	3279	DIRECT ENERGY BUSINESS	\$2,265.52
41811	12/18/2014	2584	DIRECT ENERGY BUSINESS	\$8,728.37
41812	12/18/2014	1698	DURHAM SCHOOL SERVICES	\$11,120.95
41813	12/18/2014	3706	ECLC OF NEW JERSEY	\$2,354.00
41814	12/18/2014	3848	EDUCATIONAL DEVELOPMENT SOFTWARE	\$2,000.00
41815	12/18/2014	3249	FIELDSTONE BOOK COMPANY	\$10.40
41816	12/18/2014	3845	FIGHTING CHANCE SOLUTIONS, LLC	\$270.00

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POSTED CHECKS				
General Account -Check Series #1				
41817	12/18/2014	2717	THE FISHBOWL	\$141.00
41818	12/18/2014	1346	FOGARTY & HARA	\$2,149.50
41819	12/18/2014	3771	FOGARTY & HARA, ESQS.	\$4,302.00
41820	12/18/2014	3410	K.C.G. INC	\$412.40
41821	12/18/2014	3627	MASTER GRINDING & SECURITY, LLC	\$207.00
41822	12/18/2014	3772	METHFESSEL & WERBEL, ESQS	\$6,920.80
41823	12/18/2014	1669	METROPOLITAN TELECOMMUNICATION	\$1,113.16
41824	12/18/2014	1774	OAKLAND MARINE & EQUIPMENT	\$531.95
41825	12/18/2014	2598	CHRISTINE MONAHAN	\$194.25
41826	12/18/2014	3137	PRO-ED INC	\$60.45
41827	12/18/2014	3728	RICKARD REHABILITATION SERVICES, INC.	\$455.00
41828	12/18/2014	2234	RUTGERS UNIVERSITY	\$2,315.50
41829	12/18/2014	1950	SCHOOL SPECIALTY INC	\$18.90
41830	12/18/2014	1970	SHAW'S COMPLETE SECURITY	\$343.00
41831	12/18/2014	2525	STAPLES ADVANTAGE	\$104.64
41832	12/18/2014	2020	STORR TRACTOR COMPANY	\$454.98
41833	12/18/2014	3357	T. M. BRENNAN CONTRACTORS, INC	\$22,250.78
41834	12/18/2014	2073	THERAPRO, INC.	\$73.95
41835	12/18/2014	2122	UNIVERSAL AWARDS	\$40.00
41836	12/23/2014	3436	PRUDENTIAL RETIREMENT	\$152.62
41837	12/23/2014	3527	GECRB/ AMAZON	\$92.00
41838	12/23/2014	1109	BERGEN CTY SPECIAL SERVICES	\$7,080.96
41839	12/23/2014	1181	CATAPULT LEARNING, LLC	\$1,878.00
41840	12/23/2014	1278	DELTA DENTAL	\$24,060.28
41841	12/23/2014	3706	ECLC OF NEW JERSEY	\$2,424.75
41842	12/23/2014	1343	FIRST GROUP AMERICA	\$26,516.10
41843	12/23/2014	3180	FIRST STUDENT, INC	\$900.00
41844	12/23/2014	1348	FOLLETT SCHOOL SOLUTIONS, INC	\$658.14
41845	12/23/2014	3835	IMPRINT MARKETING CONCEPTS, INC.	\$1,008.10
41846	12/23/2014	2647	INST. FOR MULTISENSORY EDUCATION	\$37.99
41847	12/23/2014	3579	J & J ELECTRICAL CONSTRUCTION & DESIGN	\$4,376.00
41848	12/23/2014	2462	JACOBSEN LANDSCAPE MAINTENANCE SVCS	\$425.00
41849	12/23/2014	3165	MCMANIMON, SCOTLAND & BAUMANN, LLC	\$858.00
41850	12/23/2014	3849	MONTAGE PRESS	\$57.50
41851	12/23/2014	3829	NAT. ASSOC. FOR GIFTED CHILDREN	\$198.00
41852	12/23/2014	2435	NAT. GEOGRAPHIC SCHOOL PUBLISH	\$85.80
41853	12/23/2014	3817	NESTLE PURE LIFE DIRECT	\$10.53
41854	12/23/2014	3077	NORTHERN VALLEY REGIONAL H.S.	\$2,000.00
41855	12/23/2014	3231	PRITCHARD INDUSTRIES, INC	\$219.60
41856	12/23/2014	1868	PUBLIC SERVICE ELEC. & GAS	\$6,302.38
41857	12/23/2014	2662	CALIFANO	\$59.00
41858	12/23/2014	2662	KEANE	\$59.00
41859	12/23/2014	2662	LEDERER	\$59.00
41860	12/23/2014	2662	MORIARTY	\$59.00
41861	12/23/2014	2662	MOSCHEL	\$59.00
41862	12/23/2014	2662	STANKIEWICZ	\$59.00
41863	12/23/2014	2429	SYSTEMS 3000	\$9,606.00
41864	12/23/2014	3357	T. M. BRENNAN CONTRACTORS, INC	\$2,519.58
41865	12/23/2014	3683	THE CRAIG SCHOOL	\$3,567.60

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POSTED VOIDED CHECK(S)

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POSTED VOIDED CHECK(S)

General Account -Check Series #1

41726	12/08/2014	3381	DEPENDABLE MULCH	\$837.24
Total Current Cycle Voided Checks				\$837.24

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POSTED VOIDED PRIOR CYCLE CHECKS

General Account -Check Series #1

41222	09/18/2014	1279	SCHOOL SPECIALTY	\$540.86
				<hr/>
				\$540.86
				<hr/>
				\$542,624.18

Total for General Account Check Series #1

\$542,624.18

Franklin Lakes Board of Education

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Posted Checks : Current Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
Agency Account -Check Series #3				
5577	12/15/2014	3820	BRUCEPIEKARSKY OFFICER SUPERIOR COURT NJ	\$330.98
5578	12/15/2014	3431	FRANKLIN TEMPLETON INVESTMENTS	\$2,575.00
5579	12/15/2014	3425	LINCOLN INVESTMENT PLANNING, INC.	\$1,475.00
5580	12/15/2014	3737	LSW -NATIONAL LIFE	\$200.00
5581	12/15/2014	3556	SHERIFF OF BERGEN COUNTY	\$530.20
5582	12/23/2014	3426	AFLAC	\$1,216.74
5583	12/23/2014	3820	BRUCEPIEKARSKY OFFICER SUPERIOR COURT NJ	\$330.98
5584	12/23/2014	3436	PRUDENTIAL RETIREMENT	\$279.81
5585	12/23/2014	3440	FLBOE	\$17,802.00
5586	12/23/2014	3441	FLBOE	\$7,175.04
5587	12/23/2014	1359	FRANKLIN LAKES BD OF EDUCATION	\$211,079.79
5588	12/23/2014	3431	FRANKLIN TEMPLETON INVESTMENTS	\$2,075.00
5589	12/23/2014	3425	LINCOLN INVESTMENT PLANNING, INC.	\$1,475.00
5590	12/23/2014	3737	LSW -NATIONAL LIFE	\$200.00
5591	12/23/2014	3430	NJEA	\$22,868.53
5592	12/23/2014	3427	PRUDENTIAL INS. CO. OF AMERICA	\$3,520.92
5593	12/23/2014	3556	SHERIFF OF BERGEN COUNTY	\$530.20
Total for Agency Account Check Series #3				\$273,665.19

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Posted Checks : Current Cycle : December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
Hand Checks				
* 121214	12/01/2014	2302	NJ STATE HEALTH BENEFITS	\$258,961.25
* 912151401	12/15/2014	3428	AXA EQUITABLE	\$16,398.90
912151402	12/15/2014	3432	TAX DEFERRED SOLUTIONS	\$3,150.00
912151403	12/15/2014	3443	FEDERAL /FICA /MEDICARE TAX	\$193,650.55
912151404	12/15/2014	3448	NJ STATE TAX	\$24,135.12
* 912152014	12/15/2014	1810	PAYROLL ACCOUNT #2	\$834,660.82
* 912301401	12/23/2014	3434	TPAF	\$116,110.56
912301402	12/23/2014	3435	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	\$17,721.35
912301403	12/23/2014	3428	AXA EQUITABLE	\$16,238.90
912301404	12/23/2014	3432	TAX DEFERRED SOLUTIONS	\$3,150.00
912301405	12/23/2014	3443	FEDERAL /FICA /MEDICARE TAX	\$185,395.85
912301405	12/23/2014	3446	FRANKLIN LAKES BOARD OF EDUCATION (SUI)	\$3,214.40
912301406	12/23/2014	3447	FRANKLIN LAKES BOARD OF EDUCATION (FLI)	\$756.29
912301407	12/23/2014	3448	NJ STATE TAX	\$23,687.08
912301408	12/23/2014	3436	PRUDENTIAL RETIREMENT	\$152.62
* 912302014	12/30/2014	1810	PAYROLL ACCOUNT #2	\$807,117.09
Total for Hand Checks				\$2,504,500.78
Total Posted Checks				\$3,322,168.25

Franklin Lakes Board of Education

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Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10		\$837.24		\$88,346.21	\$89,183.45
10	11	\$509,277.25		\$1,812,392.95		\$2,321,670.20
Fund 10	TOTAL	\$509,277.25	\$837.24	\$1,812,392.95	\$88,346.21	\$2,410,853.65
20	20	\$32,509.69				\$32,509.69
90	90		\$273,665.19		\$603,761.62	\$877,426.81
GRAND	TOTAL	\$541,786.94	\$274,502.43	\$1,812,392.95	\$692,107.83	\$3,320,790.15

*** Total Prior Cycle Checks Voided in selected cycle(s): \$540.86**

Total Checks from selected cycle(s) voided in the selected cycle(s): \$837.24

* Prior Cycle Voids are not included in the above totals.

STAFF TRIPS AND CONFERENCES
BOARD AGENDA of January 6, 2015

First Name	Last Name	School	Conference/Class	City, State	Date(s)	Cost Not to Exceed
Teri	Corage	WAS	NJ Educational Computer Cooperative Annual Conference <i>N/ECC</i>	MSU Montclair, NJ	1/7/15	\$95
Donna	Luciano	CRS	NJ Educational Computer Cooperative Annual Conference <i>N/ECC</i>	MSU Montclair, NJ	1/7/15	\$95
Stacey	Melhorn	WAS	NJ Educational Computer Cooperative Annual Conference - presenter <i>N/ECC</i>	MSU Montclair, NJ	1/7/15	\$98.10
Lorraine	Preziosi	WAS	NJ Educational Computer Cooperative Annual Conference <i>N/ECC</i>	MSU Montclair, NJ	1/7/15	\$105.50
Luisa	Betrus	WAS	NJ Educational Computer Cooperative Annual Conference <i>N/ECC</i>	MSU Montclair, NJ	1/9/15	\$100.89
Stacey	Melhorn	WAS	NJ Educational Computer Cooperative Annual Conference <i>N/ECC</i>	MSU Montclair, NJ	1/9/15	\$98.10
Collette	Caesar	FAMS	Practical Strategies for Helping Your Students with Special Needs Experience Greater Success with the CCSS <i>Bureau of Education & Research</i>	Parsippany, NJ	1/13/15	\$235.00
Donna	Luciano	CRS	Common Core and PARCC – Best Practice Lessons Involving Databases/Digital Resources <i>Bergen/Passaic Assn. of School Librarians</i>	FAMS FL, NJ	1/13/15	\$25.00
Kristine	Cecere	WAS	NJ Leadership Summit: Understanding and Implementing PARCC <i>N/ASCD</i>	Forsgate CC Monroe Twtnshp., NJ	1/21/15	\$145.00
Kristine	Cecere	WAS	Connecting ELA Curriculum, Instruction & Assessment with Common Core & PARCC <i>N/PSA</i>	Forsgate CC Monroe Twtnshp., NJ	1/26/15	\$149.00
Tamara	Bibergal	HMR	Constructing Explanations: Preparation for Implementation of Next Generation Science Standards NJACE Science Education Institute	Raritan Valley CC Somerville, NJ	1/27/15	\$129.64

**STAFF TRIPS AND CONFERENCES
BOARD AGENDA of January 6, 2015**

Denise	Liedel	HMR	Constructing Explanations: Preparation for Impl. of Next Generation Science Stds. <i>N/AACE Science Education Institute</i>	Raritan Valley CC Somerville, NJ	1/27/15	\$129.64
John	Caliso	District	CEC National Conference on Special Education <i>Council for Exceptional Children</i>	San Diego, CA	4/7/15- 4/11/15	\$2,420.72

Policy

CLASS SIZE

It shall be the policy of the Franklin Lakes Board of Education to make every effort to maintain class sizes that are educationally supportive of quality education and economically sound.

The Board of Education understands that achieving this goal is dependent upon the financial ability of the school district and the efficient usage of all of its resources, including its physical facilities. Thus, the Board also directs the Superintendent to work with the principals in establishing the most appropriate usage of the school buildings. The principal, working under the supervision of the Superintendent and in cooperation with members of the school staff concerned, shall be responsible for the assignment to classes of all students in his/her school.

Grade Level

Recommended Ranges

*Kindergarten
Grades 1 – 2*

Recommended 14 – 18

Grade 3

Recommended 16 – 20

Grades 4 – 5

Recommended 18 - 22

Grades 6 - 8

Recommended 16 - 24

The board may, when average class size moves beyond the recommended range, approve teacher assistance through the use of additional certified teachers or approved aides. Class size may vary between schools and shall generally not exceed the recommended range. This policy does not preclude the board, upon the recommendation of the chief school administrator, from adjusting class size due to extenuating circumstances.

Elementary Class Size K-5

1. If a class falls below the stated recommended range, whenever possible the administration shall make adjustments to bring the class size to within the recommended range.
2. If a class falls above the recommended range, the administration shall make adjustments to bring the class size to within the recommended range. If the class size adjustment would bring a new class below the recommended range, the administration, in lieu of opening a new class, and after considering all of the ramifications, may provide an additional teacher or classroom assistant to the class that falls above the recommended range.
3. In certain circumstances, the Superintendent shall have the authority to make specific exceptions to the above rules for individual classes. In determining an exception, the Superintendent shall give consideration to curricular needs, the educational needs of students, staffing matters, room

availability, classroom size, class size average per grade level, and the financial condition of the school district.

Middle School Class Size 6-8

At the middle school level, a recommended range for class size varies based upon programmatic needs and capacity. In grades 6-8, the recommended range for class size shall generally be between 16-24 students.

The Board recognizes the impact of teaming and special programming on the middle school schedule. Staff assignments will be made by the Principal within personnel allotments established for the school by the Superintendent, reflecting the number and type of special programs offered at the school, as well as fluctuations in enrollment.

Decisions pertaining to class size and student-teacher ratio involve factors that are complex and varied. These factors include:

- A. Number of BSI, special education, ESL, remedial, advanced and gifted/talented students.
- B. Facilities
- C. Personnel
- D. Budget
- E. Achievement test results or other comparable data.
- F. Teacher recommendation.
- G. Emotional, social composition of class.
- H. Future enrollment trends.

As a class approaches maximum size or as a need becomes apparent, the administration shall conduct a study of these variables to ascertain student needs and the advantages/disadvantages of keeping the class intact.

Adopted: June 5, 2001
 Revised: March 4, 2008
 NJSBA Review/Update: September 2009
 Readopted:

Key Words

Class Size, Space-per-student Requirements

Legal References: N.J.S.A. 18A:11-1 General mandatory powers and duties
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)
N.J.A.C. 6A:8-2.1 Authority for educational goals and standards
N.J.A.C. 6A:10A et seq. *Improving Standards-Driven Instruction and
 and Increasing Efficiency in Abbott School Districts*

Literacy

See particularly

CLASS SIZE (continued)

File Code: 6151

Appendix A	
<u>N.J.A.C.</u> 6A:14-4.7	Program criteria: special class programs, secondary and vocational rehabilitation
<u>N.J.A.C.</u> 6A:23-8.3	Commissioner to ensure achievement of the Core Curriculum Content Standards
<u>N.J.A.C.</u> 6A:26-2.1 <u>et seq.</u>	Long-Range Facilities Plans
<u>N.J.A.C.</u> 6A:32-8.2	School enrollment
<u>N.J.A.C.</u> 6A:32-8.3	School attendance

Possible

<u>Cross References:</u>	3240	Tuition income
	*5118	Nonresidents
	*5120	Assessment of individual needs
	*5145.4	Equal educational opportunity
	6150	Instructional arrangements
	*6171.4	Special education
	*7110	Long-range facilities planning

*Indicates policy is included in the Critical Policy Reference Manual.