

# District Issued 1:1 Computing Policy

## No. 708.1

### Purpose:

The Chestnut Ridge School District, in grades 8-12, provides students a technology-rich core curriculum which utilizes open-source materials such as Moodle, Flex Books and Google Apps for Education. These instructional tools are heavily supported by web-based educational sites designed to enhance and advance current state teaching standards. To guarantee equal access to technology for all students in grades 8-12, the district offers a 1:1 Computing Program. These resources will help teachers and students facilitate instruction and learning consistent with the educational objectives of the Chestnut Ridge School District.

### Regulations:

This form, as well as the district's Technology Acceptable Use Policy, must be signed by a parent/guardian and returned in order for the student to be able to take a school issued laptop home. Refusal by a parent/guardian to execute all required forms will result in the student's having privileges for computer use only during the school day ("Day User" – see student responsibilities for specifics detailing a day user account).

The use of Chestnut Ridge School District's technology resources is a privilege-- not a right. The privilege of using the technology resources provided by the Chestnut Ridge School District is not transferable or extendable by students to people or groups outside the district and terminates when a student is no longer enrolled in the Chestnut Ridge School District.

## User Terms and Conditions

### Guidelines:

#### STUDENT RESPONSIBILITIES:

Students will be held responsible for maintaining their individual school-issued computers (or own technology device if they so choose) and keeping them in good working order.

- Computer batteries must be charged at home and ready for school daily.
- Computer bags furnished by the school district, if applicable, must be returned with only normal wear and no alterations to avoid paying a bag replacement fee.
- School issued laptops must remain in the "always on" case at all times, both during transport and actual use.
- School-issued computers that malfunction due to a manufacture defect will be repaired or replaced at no cost or with minimal cost to the student. Students who intentionally or negligently damage school owned computers will be entirely responsible for the costs of replacement or repairs. **Repeat offenders will be dealt with on an individual basis by the Principal's office.**
- Theft of a school-owned laptop should be reported immediately to the Principal's office and the State Police. Reporting must be done by the student's parent or guardian.
- Replacement cost for school-issued laptops. Eliminate this number which are stolen, lost or damaged beyond normal use will be the burden of the student's parent or guardian.

- Individual school-owned laptops and accessories must be returned to the Technology Department at the end of each school year. Students will be re-issued the same device for the following school year.
- Students, who graduate early, withdraw, are suspended or expelled, or terminate enrollment at Chestnut Ridge School District for any other reason, must return their individual school-owned laptop on the date of termination.
- As a “Day User,” the student is responsible for signing out the school issued laptop before 8:00 A.M. and must sign the device back in by 3:10 P.M. **each school day**. A *day user* is also responsible for ensuring that the device is plugged in to charge overnight.

If a student user is under the age of 18 or subject to legal guardianship, by signing this document, the parent or guardian acknowledges and agrees that all references to responsibilities for the cost of repairs and/or replacement of the school-issued laptop or laptop accessories shall be the responsibility of the parent or guardian.

School-issued laptops remain the property of the Chestnut Ridge School District and must be returned upon a student’s graduation, transfer, or expulsion. If a student fails to return the school issued laptop at the end of the school year or upon termination of enrollment, that student and/or student’s parent or guardian will be subject to criminal prosecution and/or civil liability. The student and/or student’s parent or guardian will also pay the replacement cost of the school-issued laptops. Failure to return the school-owned laptop will result in a police report being filed with the appropriate law enforcement agency by the building Principal or Principal’s designee unless the user or user’s parent or natural guardian has notified the District in writing prior to the date of required return of the school-issued laptop that the same has been lost or misplaced and the user or the user’s parent or natural guardians pays the replacement cost in full or makes appropriate arrangements satisfactory to the District to replace the school-based laptop.

Furthermore, the student and/or student’s parent or guardian will be responsible for any damage to the school-issued laptops, consistent with this agreement and must return the school issued laptop and accessories to the Technology Department in satisfactory condition. The student and/or student’s parent or guardian may be charged a fee for any needed repairs not to exceed the replacement cost of the school-issued laptop.

## **USER COSTS:**

Students participating in the 1:1 Computing Program must pay a **one-time** acquisition fee of \$20.00 for the privilege of being able to remove the school-issued laptop from the District’s buildings or premises. No fee shall be assessed to any student who only uses a school-issued laptop on District property during normal school hours and/or on premises owned by the District. Payment of this fee entitles students to the use of their school-issued device 24 hours a day/seven days a week during the months of the normal school year. Payment must be received prior to receipt of a district owned laptop. If, due to financial hardship, a student or a student’s parent or guardian believes the fee is unable to be paid, such student or his or her parent or guardian may apply to the District in writing on the Application for Waiver form developed by the District and available in the building Principal’s office for waiver of such fee, explaining the reasons why such waiver is requested.

## 1:1 Computing User Agreement

By signing below, I/we are designating our preferred manner of providing the necessary, individual technology required for daily instruction as a student of the Chestnut Ridge Senior High School.

I/we understand we must follow all terms and agreements as listed above and as outlined in district policy 815; Acceptable Use of Internet.

I/we understand that we are responsible for any damages, repairs or replacement resulting from theft, willful misuse, or negligence.

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\_\_\_\_\_ I/we are electing to participate in the district's 1:1 Computing Program.

\_\_\_\_\_ I/we are electing to participate as a Day User.

\_\_\_\_\_ I/we are electing to NOT participate in either district sponsored technology program. We understand that technology is an integral part of the curriculum and commit to bringing our own device. A signed copy of the district's Bring Your Own Device registration form is attached. We understand that our device must be capable of utilizing the Chrome web browser.

_____	_____	
Student Name	Grade	
_____	_____	_____
Student ID#	Student Signature	Date
_____	_____	_____
Parent Name	Parent Signature	Date