A. Call to Order

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, July 25, 2018 in the Cafetorium of Howell Township Middle School North, 501 Squankum-Yellowbrook Road, Farmingdale, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on Howell Television.

Mr. Timothy P. O’Brien, Board President
Mr. Mark A. Bonjavanni, Board Vice President
Mr. Laurence Gurman, Board Member
Dr. Denise Lowe, Board Member
Mrs. MaryRose Malley, Board Member
Mrs. Cristy Mangano, Board Member
Mr. Albert Miller, Board Member
Mrs. Jennifer Okerson, Board Member
Mr. Ira Thor, Board Member
### 2. District Goals

**Student Achievement:**
- To foster a learning environment that emphasizes personalized learning, student empowerment, and standards-aligned student growth.

**District Culture & Climate:**
- Sustain a positive culture of learning within the current building structures.

**Community Interaction:**
- Increase community outreach and district transparency through multiple mediums of communication.

**Technology:**
- Transform educational settings through the use of technology to foster progressive learning environments.

### 3. Board Goals

**Governance:**
- The Board will utilize the workshop model to improve the Board’s knowledge on educational issues in the district.

**Boardsmanship:**
- The Board will develop and implement an in district orientation for new Board members.

**Student Achievement:**
- The Board will use data to inform decision-making regarding student success.
The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject**  
4. Statement to the Public

**Meeting**  
Jul 25, 2018 - Regular Meeting

**Category**  
A. Call to Order

**Access**  
Public

**Type**  
Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject**  
5. Roll Call

**Meeting**  
Jul 25, 2018 - Regular Meeting

**Category**  
A. Call to Order

**Access**  
Public

**Type**  
Procedural

**Subject**  
6. Salute to Flag

**Meeting**  
Jul 25, 2018 - Regular Meeting

**Category**  
A. Call to Order

**Access**  
Public

**Type**  
Procedural

**Subject**  
7. Announcement by President

**Meeting**  
Jul 25, 2018 - Regular Meeting

**Category**  
A. Call to Order
Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on July 19, 2018.

### B. Executive Session

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Enter in Executive Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jul 25, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>B. Executive Session</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Recommended Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Howell Township Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session on July 25, 2018, 2018 at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public’s interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject</th>
<th>2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jul 25, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>B. Executive Session</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
</tbody>
</table>

### C. Minutes and Correspondence

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Approval of Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

D. Comments

1. Board President's Comments

Subject: 1. Board President's Comments

Meeting: Jul 25, 2018 - Regular Meeting

Category: D. Comments

Access: Public

Type: Information

E. Reports

1. Superintendent's and Board Secretary's Reports

Subject: 1. Superintendent's and Board Secretary's Reports

Meeting: Jul 25, 2018 - Regular Meeting

Category: E. Reports

Access: Public

Type: Reports

F. Committee Updates and Liaison Reports

Recommended Action: Motion to approve minutes of the July 11, 2018 Regular Meeting and Executive Session Minutes of the July 11, 2018 meetings, as attached.
WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

H. Unfinished Business

I. Discussion Items
## J. New Business - Consent Agenda

<table>
<thead>
<tr>
<th>Subject</th>
<th>1. Approval of Consent Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting</td>
<td>Jul 25, 2018 - Regular Meeting</td>
</tr>
<tr>
<td>Category</td>
<td>J. New Business - Consent Agenda</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]</td>
</tr>
</tbody>
</table>

## K. 3000 Professional Staff - Consent Agenda

### 1. Staff Transfer

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Jul 25, 2018 - Regular Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>K. 3000 Professional Staff - Consent Agenda</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Approve the transfer of Erin Cutillo, Grade 3 Teacher at Ardena School to the position of Itinerant ESSA Instructional Coach effective September 1, 2018 (Replacing Natalie Nigro - Transfer)</td>
</tr>
</tbody>
</table>

### 2. Instructional Coach Professional Learning Planning Committee

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Jul 25, 2018 - Regular Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Category</td>
<td>K. 3000 Professional Staff - Consent Agenda</td>
</tr>
<tr>
<td>Access</td>
<td>Public</td>
</tr>
<tr>
<td>Type</td>
<td>Action (Consent)</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Approve Erin Cutillo for the Instructional Coach Professional Learning Planning Committee not to exceed the stipend of $500 upon completion of committee work. (Replacing Natalie Nigro)</td>
</tr>
</tbody>
</table>
Subject: 3. New Teacher Mentor(s)

Meeting: Jul 25, 2018 - Regular Meeting
Category: K. 3000 Professional Staff - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action:
Appoint the following New Teacher Mentor(s) for the 2018-2019 school year.

<table>
<thead>
<tr>
<th>NEW TEACHER</th>
<th>MENTOR/SCHOOL</th>
<th>PAYMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Stefania Purpura</td>
<td>Alyssa Monaco/Greenville</td>
<td>$337.50</td>
</tr>
<tr>
<td>Melanie Rodberg</td>
<td>Kelly Straus/Ardena</td>
<td>$412.50</td>
</tr>
<tr>
<td>Gabrielle Burkart</td>
<td>Christopher Seiler/MSS</td>
<td>$525.00</td>
</tr>
</tbody>
</table>

Subject: 4. Renewal Substitute Teacher(s) $100 per day

Meeting: Jul 25, 2018 - Regular Meeting
Category: K. 3000 Professional Staff - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action:
Renew the attached list of Substitute Teacher(s) for the 2018-2019 school year, at the rate of $100 per day, as needed.

Administrative File Attachments
Substitute Teacher Renewal $100 (1).pdf (48 KB)

Subject: 5. Renewal Substitute Teacher(s) $85 per day

Meeting: Jul 25, 2018 - Regular Meeting
Category: K. 3000 Professional Staff - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action:
Renew the attached list of Substitute Teacher(s) for the 2018-2019 school year, at the rate of $85 per day, as needed.
Subject: 6. Workshop Registration and Mileage

Meeting: Jul 25, 2018 - Regular Meeting

Category: K. 3000 Professional Staff - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

Subject: L. 4000 Support Staff - Consent Agenda

1. LOA for Central Office Secretary

Meeting: Jul 25, 2018 - Regular Meeting

Category: L. 4000 Support Staff - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Approve the following leave of absence for Megan Ornstein, Central Office Secretary.

<table>
<thead>
<tr>
<th>LEAVE</th>
<th>FROM</th>
<th>THROUGH</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Leave</td>
<td>July 30, 2018</td>
<td>July 31, 2018</td>
</tr>
<tr>
<td>With Pay</td>
<td>(2 sick days)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Ext. Medical Leave</td>
<td>August 1, 2018</td>
<td>August 31, 2018</td>
</tr>
<tr>
<td>Without Pay</td>
<td>(4 weeks)</td>
<td></td>
</tr>
<tr>
<td>With Benefits</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Subject: 2. Renewal Substitute Aide(s) $9.00 per hour

Meeting: Jul 25, 2018 - Regular Meeting

Category: L. 4000 Support Staff - Consent Agenda
Access: Public
Type: Action (Consent)

Recommended Action:
Renew the attached list of Substitute Teacher Assistant(s) for the 2018-2019 school year, at the rate of $9.00 per hour, as needed.

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**M. 5000 Pupils - Consent Agenda**

**Subject**

1. Affirm HIB Report

Meeting:
Jul 25, 2018 - Regular Meeting

Category:
M. 5000 Pupils - Consent Agenda

Access:
Public

Type:
Action (Consent)

Recommended Action:
Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the July 21, 2018 Board Meeting.

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**N. 6000 Finances - Consent Agenda**

**Subject**

1. Bills and Claims Submitted by Board Secretary

Meeting:
Jul 25, 2018 - Regular Meeting

Category:
N. 6000 Finances - Consent Agenda

Access:
Public

Type:
Action (Consent)

Recommended Action:
Approve the payment of all bills and claims as shown for the periods 06/29/2018 and 07/01/2018 - 07/19/2018 that have been certified by the Board Secretary and filed in the Board Office.

Pursuant to N.J.A.C. 6:20-2:13, I certify that as of July 25, 2018 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.

Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.
Subject: 2. Award Food Service Management Services Contract

Meeting: Jul 25, 2018 - Regular Meeting

Category: N. 6000 Finances - Consent Agenda

Access: Public

Type: Action (Consent)


Subject: Revised 2018-2019 Budget

Meeting: Jul 25, 2018 - Regular Meeting

Category: N. 6000 Finances - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Approve the 2018-2019 revised budget, as recommended by the Finance Committee at its Monday, July 23, 2018 meeting (budget to be provided).

O. 7000 Properties - Consent Agenda

Subject: 1. Donation

Meeting: Jul 25, 2018 - Regular Meeting

Category: O. 7000 Properties - Consent Agenda

Access: Public

Type: Action (Consent)

Recommended Action: Accept a landscaping donation from an Eagle Scout to Ramtown Elementary School, as described in the attached documents.

File Attachments
RAMTOWN DONATION.PDF (141 KB)

P. New Business: Non-Consent Agenda Items
WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and
WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

S. Closing Items

Subject 1. Adjournment
Meeting Jul 25, 2018 - Regular Meeting
Category S. Closing Items
<table>
<thead>
<tr>
<th>Access</th>
<th>Public</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type</td>
<td>Action</td>
</tr>
<tr>
<td>Recommended Action</td>
<td>Motion to Adjourn</td>
</tr>
</tbody>
</table>

RONALD SANASAC  
Assistant Superintendent for Business Administration/Board Secretary