



RE: PRESCRIPTION OR OVER THE COUNTER MEDICATION ADMINISTRATION CONSENT FORM

Dear Parent/Guardian:

Parents of students who require the administration of medication during the school day must have a **PRESCRIPTION OR OVER THE COUNTER MEDICATION ADMINISTRATION CONSENT FORM** on file in the school office.

This form must be completely filled out each school year and signed by the parent/guardian and the child's health care provider before the child can be assisted with the administration of medication by the district personnel at the school site. The authorized health care provider must be licensed in California.

It is the parent/guardian's responsibility to provide the school site with all necessary information and special instructions in writing related to the administration of medication to their child. The parent/guardian must immediately notify the school in writing of any changes in the child's regimen or authorizing health care provider. It is also the child's responsibility to follow the health care provider's recommendations and instructions related to taking the medication (i.e., the child is responsible for going to the office at the prescribed times).

In signing the **PRESCRIPTION OR OVER THE COUNTER MEDICATION ADMINISTRATION CONSENT FORM**, the parent/guardian gives permission to the district nurse or other designated school personnel to communicate with the health care provider and /or pharmacist of the pupil regarding any questions that may arise with regard to the medication.

Medication must be in its original container and brought to school by the parent/guardian, or an adult designee. All controlled medication will be counted and recorded on a medication log when delivered to school.

ALL medication must be picked up by a parent/guardian or adult designee at the end of the school year. **NO** medication will be given to a student to take home. Medication left in the school office at the end of the school year will be discarded.

If you have any questions, please contact the school office.

