

BORDENTOWN REGIONAL HIGH SCHOOL - LIBRARY
7:00 PM ~ PUBLIC SESSION
POST MEETING AGENDA

A. CALL TO ORDER

+Document Provided
+*Consent Agenda Item

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from April 4, 2012 through December 12, 2012 was conveyed to the *Burlington County Times*, *Register News*, and the *Trenton Times* on March 8, 2012.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION (If Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Bordentown Regional Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and **WHEREAS, the following subject shall be discussed on this date in a session of the *Board* closed to the public:**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above, in accordance with the *OPEN PUBLIC MEETINGS ACT*; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

E. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

F. RECOGNITION/PRESENTATION

G. STUDENT REPRESENTATIVES

H. CONSENT AGENDA APPROVAL (R.C.*)

1. *+ Motion to approve Minutes from 6/13/12
2. *+ Motion to approve Travel Requests
3. *+ Motion to approve Substitutes (BRSD)
4. *+ Motion to approve Out of District Placements for ESY
5. *+ Motion to accept Director of Special Services Monthly Report
6. *+ Motion to accept Special Education End of Year Report for the 2011-2012 School Year
7. *+ Motion to accept District Support Staff Monthly Report
8. *+ Motion to accept Director of Curriculum and Instruction Monthly Report
9. *+ Motion to accept HIB Report (information forthcoming)
10. *+ Motion to accept Enrollment Reports:

| | |
|------|-------|
| BRHS | 694 |
| BRMS | 524 |
| MIS | 381 |
| CBS | 237 |
| PMS | 642 |
| | 2,478 |

I. COMMITTEE REPORTS

1. Buildings & Grounds/Operations – June 18, 2012 – Mr. Drew, Chair
2. +Curriculum Committee – June 26, 2012 – Ms. Gens, Chair

J. UNFINISHED BUSINESS

K. SUPERINTENDENT’S REPORT

1. +Information : 2011-2012 Nursing Plan Summary
2. +HIB Bi-Annual Report from January 1, 2012 to June 30, 2012

L. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

***ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS***

1. Motion to accept resignation of David Misselhorn from the position of Spring Head Boy's Track & Field Coach, effective June 30, 2012.
2. Motion to accept resignation of Ms. Belinda Silver from the position of Spanish and ESL teacher at MIS, effective June 30, 2012.
3. Motion to accept resignation of Ms. Ruth Tilghman from the position of aide in the ESY Autism Program, summer 2012.
4. Motion to accept resignation of Ms. Mary Jordan and Ms. Michele Fecher from the position of National Honor Society Advisors at BRHS, effective June 21, 2012.
5. Motion to approve Mr. Jeffrey Burns to volunteer as a mentor of students for the 2012-2013 school year.

6. Motion to approve Ms. Teresa Lebel as aide for 2012-2013. Her name was inadvertently left off of the staff renewal list.
7. Motion to approve Ms. Carol Parkerson as a bus aide for the ESY 2012. She will be compensated at her current hourly rate.**
8. +Motion to approve **Ms. Jennifer Matthews** as a Teacher for the Deaf for the ESY 2012, which runs from July 2, 2012 through July 31, 2012. She will be MA Step 1, \$53,492, pro-rated to be paid her per diem rate for hours worked.**
9. +Motion to approve **Ms. Deborah Lampert** as an aide to the Teacher of the Deaf for the ESY 2012, which will run July 2, 2012 through July 31, 2012. She will be working 2 hours per day and will be Step 1, \$18,523, pro-rated to be paid hourly rate for hours worked.**
10. +Motion to approve **Mr. Donald Kafer, Jr.** as an instructional aide for the ESY 2012, which will run from July 2, 2012 through July 31, 2012. He will be working 4.5 hours per day and will be Step 1, \$18,523, pro-rated to be paid hourly rate for hours worked.**
11. +Motion to approve **Mr. Daniel Kehr** as an aide in the Autism Program for ESY 2012, which will run from July 2, 2012 through July 31, 2012. He will be working 4.5 hours per day and will be Step 1, \$19,727, pro-rated to be paid hourly rate for hours worked.**
12. +Motion to approve **Mr. Daniel Golenda** as an aide in the Autism Program for ESY 2012, which will run from July 2, 2012 through July 31, 2012. He will be working 4.5 hours per day and will be Step 1, \$19,727, pro-rated to be paid hourly rate for hours worked**

****Approved between meetings by the Superintendent of Schools**

13. Motion to approve Ms. Donna Esposito, Technology Teacher at MIS, to increase from part-time to full-time for the 2012-2013 school year. She will be MA + 6 with a salary of \$54,204, effective September 1, 2012.
14. +Motion to approve Ms. Lisa Krzywicki as an aide at PMS for the 2012-2013 school year. She will work 16.25 hours per week. Her salary will be Step 1, \$9,262, and is effective September 1, 2012 through June 30, 2013.
15. +Motion to approve Ms. Cheryl Jones as an aide at PMS for the 2012-2013 school year. She will work 16.25 hours per week. Her salary will be Step 1, \$9,262, and is effective September 1, 2012 through June 30, 2013.
16. +Motion to approve Ms. Jennifer Parkinson as an Elementary Teacher for Grade 5 Language Arts/Social Studies at MIS, effective September 1, 2012. She will be MA, Step 1, \$53,492. She was a leave replacement teacher previously. This is for a new section.
17. +Motion to approve **Ms. Valerie Scott** as an Elementary Teacher, Grade 5 Language Arts/Social Studies at MIS, effective September 1, 2012. She will be MA, Step 1, \$53,492. This is to replace a resignation.
18. +Motion to approve **Ms. Lauren Stern** as an Elementary Teacher, Grade 4 at MIS, effective September 1, 2012. She will be BA, Step 1, \$50,442. This is due to a teacher reassignment.
19. +Motion to approve additional student teachers as follows:
 - Katherine Lacenere – Language Arts – 9/4/12 – 12/20/12 – Rowan University – Mr. O’Leary
 - Laura Tress – 1st Grade – 9/4/12 – 12/20/12 – Rowan University – Ms. Ferrarese
 - Kimberly D’Amato – Pre-K – 9/4/12 – 11/7/12 & 11/8/12 – 12/12/12 – Rowan -Ms. Grabowski & Ms. Medici
 - Melissa Wolverton – 2nd Grade – 1/22/13 – 5/3/13 – TCNJ – Ms. Snyder & Ms. McKown

Board of Education – Bordentown Regional School District
Action Meeting Agenda **July 11, 2012**

20. Motion to approve the following BRHS Club and Activity Advisors - Stipends remain same pending negotiations.

| | | | |
|--------------------------------------|--|--|--|
| Sophomore Class Advisor(s) | Ms. Nina Hendricks Mrs. Ali Raynor | Marching Band Assistant Director | Ms. Liz Sterling |
| Freshman Class Advisors | Mrs. Terry Smith Mrs. Deborah Tartaglia | Math Club Advisor | Mrs. Lauren Messineo Mrs. LeaAnn Bergner |
| Senior Class Advisors | Mrs. Jennifer McCoy Ms. Maya Afek | Marching Band Director <u>Additional Services</u> <i>Drill Design</i> \$2,500.00 <i>Music Arranging</i> \$1,000.00 <i>Drill Instruction</i> \$1,000.00 | Mr. Michael Montalto Acct#11-190-100-500-06-160 Mr. Michael Montalto Mr. Michael Montalto Mr. Michael Montalto |
| Junior Class Advisors | Ms. Lauren Messineo Ms. Kara Lynch | Band Front Advisor | Ms. Tiffany Chen |
| Academic Coach – Debate/Mock Trial | Mr. John Tobias | Music Chorus Advisor | Mrs. Scottie LaMarra |
| Academic Coach-Model Congress | Mr. John Tobias Ms. Maya Afek | Newspaper Advisor | Mrs. Katelyn Nesi |
| Activity Points Coordinator | Mrs. Cindy Wagstaff | Student Council Advisor(s) | Mrs. Valeska Ochoa Mrs. Melissa Ditto |
| Art Club Advisor | Mrs. Amanda Sexton | Technology Student Association Advisor | Mr. Michael Sullivan |
| DECA Advisor | Mrs. Joyce Court Mrs. Kim Ballinger | Theatre Business Manager | Ms. Antoinette Saranin |
| Biology (Environmental) Club Advisor | Mrs. Karen Harrison | Theatre Director | Ms. Stacie Morano |
| FBLA Advisor(s) | Mrs. Ali Raynor | Theatre Orchestra Director | Mr. Michael Montalto |
| SAVE Advisor(s) | Ms. Nina Hendricks Mrs. Lisa Sabo | Theatre Vocal Director | Mrs. Scottie LaMarra |
| Honor Society Advisor | TBD | Yearbook Business and Yearbook Co-Advisors | Mrs. Deborah Tartaglia Mr. Anthony Rizzo |
| Interact Advisor | Mrs. LeaAnn Bergner Ms. Mary Jordan | Theatre Club / Stage Crew | Ms. Stacie Morano |
| World Language Club Advisor | Mrs. Cindy Wagstaff | Faith, Hope and Charity Club | Mrs. Wilma Mitchell-Carter |

21. Motion to approve the following Coaches for 2012-2013- Stipends remain the same pending negotiations

| | | |
|---------------------------------|------|---|
| Stephen Perry | BRHS | Head Football Coach |
| Larry Carthan | BRHS | Assistant Football Coach |
| Collin Hewko * (Step 1 \$4,384) | BRHS | Assistant Football Coach |
| Larry Larned | BRHS | Assistant Football Coach |
| Ernest Covington | BRHS | Assistant Football Coach |
| Michael Brennan | BRHS | Head Boys Soccer Coach |
| David Pone | BRHS | Assistant Boys Soccer Coach |
| Kevin Wright | BRHS | Assistant Boys Soccer Coach |
| Dominick Castaldo | BRHS | Head Girls Soccer Coach |
| Christopher O'Leary | BRHS | Assistant Girls Soccer Coach |
| Michelle Quigley | BRHS | Assistant Girls Soccer Coach |
| Julie Resieg | BRHS | Head Field Hockey Coach |
| Amy Fiscaro | BRHS | Assistant Field Hockey Coach |
| Beth Boccanfuso | BRHS | Fall Cheerleading Coach ½ Stipend |
| Margaret Anderson | BRHS | Fall Cheerleading Coach ½ Stipend |
| Beth Boccanfuso | BRHS | Winter Cheerleading Coach ½ Stipend |
| Margaret Anderson | BRHS | Winter Cheerleading Coach ½ Stipend |
| Dave Misselhom | BRHS | Head Cross Country Coach |
| Kevin Wright | BRHS | Head Boys Basketball Coach |
| Christopher Glenn | BRHS | Assistant Boys Basketball Coach |
| Stephen Perry | BRHS | Assistant Boys Basketball Coach |
| William Lloyd | BRHS | Head Girls Basketball Coach |
| Larry Carthan | BRHS | Assistant Girls Basketball Coach |
| Thomas Ridolfi | BRHS | Assistant Freshman Girls Basketball Coach |
| TBD | BRHS | Interim Head Wrestling Coach |
| Larry Larned | BRHS | Assistant Wrestling Coach |
| Dave Misselhom | BRHS | Head Winter Track Coach |

Board of Education – Bordentown Regional School District

Action Meeting Agenda

July 11, 2012

| | | |
|---|-------------|--|
| Joseph Minch | BRHS | Assistant Winter Track Coach |
| Ron Jones | BRHS | Head Bowling Coach |
| Jason D'Annunzio | BRHS | Assistant Bowling Coach |
| Wilma Mitchell-Carter | BRHS | Head Step Team Coach |
| Christopher Glenn | BRHS | Head Boys Baseball Coach |
| Ernest Covington | BRHS | Assistant Boys Baseball Coach |
| Brian Guire | BRHS | Assistant Boys Baseball Coach |
| Michael Oliver | BRHS | Assistant Boys Baseball Coach |
| Melissa Hodge | BRHS | Head Girls Softball Coach |
| Nina Hendricks | BRHS | Assistant Girls Softball Coach |
| VACANT | BRHS | Assistant Girls Softball Coach |
| VACANT | BRHS | Head Boys Spring Track Coach |
| Joseph Minch | BRHS | Assistant Boys Spring Track Coach |
| William Lloyd | BRHS | Head Girls Spring Track Coach |
| Jeremy Adamiak | BRHS | Assistant Girls Spring Track Coach |
| Larry Carthan | BRHS | Assistant Girls Spring Track Coach (1/2 assistant) |
| Brian Wheeler | BRHS | Assistant Girls Spring Track Coach (1/2 assistant) |
| Ron Jones | BRHS | Head Golf Coach |
| Stephen Perry/Larry Larned* (Step 1 \$755) | BRHS | Coach Summer Weight Room (1/2 stipend each) |
| Christopher Glenn | BRMS | Head Boys Soccer Coach |
| Jason D'Annunzio | BRMS | Head Girls Soccer Coach |
| Lisa Wendel | BRMS | Head Girls Field Hockey Coach |
| Kristian Rivera | BRMS | Head Boys Basketball Coach |
| Robert Conlin | BRMS | Head Girls Basketball Coach |
| Charles Lynch | BRMS | Head Wrestling Coach |
| Francine Rossi | BRMS | Head Cheerleading Coach |
| Matthew Derby | BRMS | Head Boys Baseball Coach |
| Matthew Savoy* | BRMS | Head Girls Softball Coach |
| Matthew Derby | BRMS | Fall Intramural Coordinator |
| Frederic Lemmerling | BRMS | Fall Intramural Coordinator |
| Dawn Patterson | BRMS | Winter Intramural Coordinator |
| Andrea Renna | BRMS | Winter Intramural Coordinator |
| Jason D'Annunzio | BRMS | Spring Intramural Coordinator |
| William Lloyd | BRHS | Site Manager – Fall |
| Michael Brennan | BRHS | Site Manager – Winter |
| Christopher O'Leary | BRHS | Site Manager – Spring |
| Robert Conlin | BRMS | Site Manger – Fall |
| Gregory Poole | BRMS | Site Manager – Winter |
| Gregory Poole | BRMS | Site Manager - Spring |

*New to the position

22. +Motion to approve the following volunteer coaches for 2012-2013:

- Step Team: Michael Ann Carter Iasha Richmond
- Cheerleading: Lisandra Martinez
- Golf: Mary Jordan Larry Larned
- BRMS Girls Soccer: Kelly Kocsak
- BRMS Boys Soccer: Terrio Jenkins
- BRMS Boys Basketball: Terrio Jenkins
- BRHS Boys Soccer: Dean Kreiser CJ Dixon
- BRHS Wrestling: William Moore Larry Kipp Brett Pedersen Chris Garafolo
- BRHS Field Hockey: Christine Villaruz
- BRHS Girls Soccer: Jessica Villalba

23. MOTION TO APPROVE THE FOLLOWING STUDENTS FOR SUMMER CDA POSITIONS:

- COURTNEY REDLER – VOLUNTEER** **KATIE BRODOWSKI – VOLUNTEER**
- JULIE TARPLEY – VOLUNTEER** **KOLE CREEGAN – VOLUNTEER**
- JESSICA VILLALBA - \$12/HR SOCCER – (COLLEGE STUDENT – FINGERPRINTED)**
- SARAH SHULTZ - \$9/HR FIELD HOCKEY – (STUDENT WITH WORKING PAPERS ON FILE)**

24. INFORMATION:

+JOB POSTINGS: Elementary ESL Teacher – PT; Elementary Spanish Teacher – PT; 1st Grade Teacher – PMS; Security Officer – District; Kindergarten Teacher Leave Replacement – CBS; Teacher of Deaf for ESY Program; CDA Childcare and Office Administrative Assistant; 2 BSI Teachers Grades 6-8 1 Math & 1 LA - PT

M. BUSINESS, FINANCE & OPERATIONS

1. +Motion to approve Sodexo Addendum/renewal – Food Service Management Company (4th year of service and final renewal) for the 2012-2013 School Year (this renewal reflects same fees as for FY11-12):
 - **General Support Services Allowance:** General Support Services Allowance equal to \$46,420.00 for the 2011-2012 contract year, payable in ten equal installments of \$4,642.00 September through June, computed at the end of each Accounting Period and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
 - **Management Fee:** District shall pay Sodexo a Management Fee in an amount equal to \$29,540.00 per year payable in 10 equal installments of \$2,954.00, September through June for the 2012-2013 contract year. The Management Fee shall be calculated at the end of each Account Period during the school year and prorated for any partial Accounting Period. Partial Accounting Period shall be defined as a period of time less than one month.
 - **Surplus Guarantee:** Sodexo guarantees that District shall receive an annual financial return of \$28,350.00 for the 2012-2013 school year. If the annual financial return for the Food Service program falls short of the aforementioned amount, Sodexo shall pay the difference to District in an amount not to exceed 100% of Sodexo’s annual Management Fee. Sodexo reserves the right to recover any such reimbursement made during the current contract year from that year’s surplus on a monthly basis.
2. Motion to establish Petty Cash limits for each school and office to be \$125.00 (no change)
3. +Motion to approve submission of an amendment to the 2011-12 NCLB grant to recapture SES and professional development funds from prior year(s) not needed, as permitted:
 - a. Title I \$ 36, 544 (SES Funds) and \$11,960 (2010-11 Carry over)
 - b. Title IIA \$ 3,921 (2010-11 Carry over)
4. Motion to appoint the following providers of professional services:
 - a. +Physician—Bordentown Family Practice (Dr. Moishe Starkman, MD), for School Year 2012-13; not to exceed \$20,000 (new physician; no increase over prior year).
 - b. Architect of Record—Joseph Krawiec, AIA,LLC for School Year 2012-13, at \$140.00 per hour (no increase over prior rate).
 - c. +Labor Negotiator—Taylor, Whalen and Hybbeneth for the period July 1, 2012 to December 31, 2012 at \$160.00 per hour (no increase over prior rate).
5. Motion to retain Joseph Krawiec. AIA, LLC to assist in preparing a Request for Proposal (RFP) for engineering and related professional services in connection with possible renovation project, concerning the playground resurfacing, the drainage system, and other related matters at MacFarland Intermediate School. Fees for this service not to exceed \$2,000.
6. +Motion to ratify replacement purchase of a “one pass, chemical free” surface scrubber/stripping machine, to replace two machines with operational issues, at a cost not to exceed \$7,000, per quote through the Middlesex Regional Educational Services Commission.
7. Motion to re-adopt price of athletic season passes for School Year 2012-13 to cover all Fall, Winter and Spring athletic events (no change over prior year)
 - a. Adults \$4, season pass \$25
 - b. Students \$2, season pass **\$10**
 - c. Senior Citizens Free

8. Motion to approve the following:
 - a. Douglass Outreach (Rutgers) to provide services for consultation to Autistic classes in program. The cost of the service for the 2012-2013 is approximately \$4,350 plus transportation (mileage).
 - b. Voorhees Pediatric to provide speech services for two students in out of district placements for the summer program at a cost of \$95/session for an approximate total cost of \$2,400.
 - c. Clare Fannon and Associates to provide physical therapy services for PMES, CBES, MIS, BRMS and BRHS:
PT Fees:
Direct/Integrated – PT - \$80/hr.
PT Group (3 or more – 30 min.) - \$100/hr.
PT Evaluation - \$240
Consult PT (e.g. gym/teacher/parent consults, meetings, evaluations, indirect svc., progress report, etc.) - \$60/hr.
Needs will depend on IEPs
 - d. Commission for the Blind and Visually Impaired services provided by the NJ Commission for the Blind and Visually Impaired for three students as follows:
 - Level 1 service – Cost \$1,700 (one student)
 - Level 3 services – Cost \$11,500 (two students)
 - e. Pediatric Workshop to provide physical therapy to one student in an out of district placement. Cost is \$107/hr.
9. Motion to approve contract between BRSD and Preferred Home Health Care and Nursing services for one out of district student for the 2012-2013 school year. Cost is approximately \$88,200/yr.
10. +Motion to accept tuition student from Medford Township Public Schools for Bordentown's Extended School Year Program. Tuition of \$4,567 includes costs for related services.

11. +Informational

- CDA Summer 2012 Enrollment
- 2011-2012 Tuition Reimbursement

N. POLICY

O. CURRICULUM REPORTS

1. +Motion to approve purchase of new Textbooks, *Forensic Science for High School*, 2nd Edition, by Kedall Hunt Publishing 2009 – 50 books @ \$81.11 = \$4,055.50
2. +Motion to approve purchase of new Textbooks, *Biology*, by McGraw Hill 2013 – 25 books @ \$135 and test bank @ \$49.95 = \$3,424.95

P. DISCUSSION/INFORMATION ITEMS

1. +Bronze Award in the Healthier US School Challenge for MIS, CBS & PMS
2. +MIS Newsletter
3. +BRMS Newsletter

Q. NEW HANOVER REPORT – CHRIS SIRAK

R. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all

comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

S. EXECUTIVE SESSION (If Necessary)

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the *Bordentown Regional Board of Education* may exclude the public from that portion of the meeting at which the *Board of Education* discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the *Board* closed to the public:

NEGOTIATIONS/PERSONNEL/LEGAL

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above, in accordance with the *OPEN PUBLIC MEETINGS ACT*; and
BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

T. MOTION TO APPROVE SALARY INCREASES FOR THE FOLLOWING STAFF, RETRO ACTIVE TO JULY 1, 2011 THROUGH JUNE 30, 2012:

- GEORGE DIXON - \$1,040**
- KAREN LUBBERS - \$1,292**
- SHARON SCHLUPP - \$593**
- LISA LIMANI - \$1,114**
- CHARLENE SENACHAI - \$983**

U. ADJOURNMENT