

GARVEY SCHOOL DISTRICT
Rosemead, California

Minutes of Reorganization Meeting
December 10, 2015

The Garvey Board of Education met in regular session on December 10, 2015, at the Education Center, 2730 N. Del Mar Ave., Rosemead, California.

CALL TO ORDER

The meeting was called to order at 6:30 p.m., by Board President Henry Lo.

ROLL CALL

Present at the meeting were Mr. Bob Bruesch, Ms. M. Janet Chin, Ms. Maureen Chin, Mr. Henry Lo, Mr. Ronald Trabanino, Superintendent Anita Chu.

Also in attendance were Mr. Genaro Alarcon, Ms. Grace Garner, and Ms. Maria De La Cruz.

VISITORS PRESENT

Present as visitors were the persons listed on the attached Register of Attendance who signed the register and whose signatures were legible and are hereby made an official part of these minutes.

PLEDGE OF ALLEGIANCE TO THE FLAG

Janet Chin led the recitation of the Pledge of Allegiance.

OATH OF OFFICE AND SEATING OF NEW BOARD MEMBERS

The Honorable Hans Liang, Monterey Park City Council Member, administered the oath of office to newly elected Board Member Henry Lo.

The Honorable Bob Bruesch, Garvey Board of Education Member, administered the oath of office to newly elected Board Member Keilley Meng.

ELECTION OF BOARD OFFICERS

Election of President

Anita Chu opened the floor for nominations. Maureen Chin was nominated and accepted the nomination.

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board elected Maureen Chin as Board President.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

Election of Vice President

Maureen Chin opened the floor for nominations. Ronald Trabanino was nominated and accepted the nomination.

On the motion of Bob Bruesch, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board elected Ronald Trabanino as Board Vice President.

Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes

Election of Clerk

Maureen Chin opened the floor for nominations. Bob Bruesch was nominated and accepted the nomination.

On the motion of Kelley Meng, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board elected Bob Bruesch as Board Clerk.

Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes

Appointment of Secretary to the Board of Education

Maureen Chin opened the floor for nominations. Anita Chu was nominated and accepted the nomination.

On the motion of Maureen Chin, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board appointed Anita Chu as Secretary to the Board of Education.

Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes

SPECIAL RECOGNITIONS

Henry Lo acknowledged the presence of his parents, friends, and honorable guests. Kelley Meng acknowledged the presence of his parents, friends, and current and former teachers who supported her in this year's election.

The Board presented a plaque of recognition to Janet Chin as outgoing Board Member. The Board presented a plaque of recognition to Henry Lo as outgoing Board President.

A reception followed. The Board reconvened into public session at 7:15 p.m.

COMMUNICATION/REPORTS FROM THE BOARD AND SUPERINTENDENT

On the motion of Maureen Chin, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board moved Information Item No. 18.A. to take place before Agenda Item 12, Public Comment Period for Closed Session Agenda Items.

Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes

Anita Chu wished everyone a happy holiday celebration throughout the District this month. She spoke about a few current facilities enhancement projects. The installation of electronic marquees, designed to create a visible presence in the community and to enhance communication, will be completed at all school sites within the next three months.

Ms. Chu indicated that yesterday morning through the generous support from the Kiwanis Club and Board Clerk Bob Bruesch, two expensive 3-D printers were presented to young student leaders of Garvey Intermediate School and Temple Intermediate School. The students were very excited and they shared about how these printers will help them grow as 21st Century leaders.

Ms. Chu shared about an outdoor garden project at Garvey Intermediate School. With the guidance of a community garden expert, students and volunteers will soon begin planting on weekends to turn a large area of the school into a beautiful garden.

Ms. Chu expressed appreciation for the dedication of the Visual Arts and Performing Arts (VAPA) teachers who have been holding performances within and outside the District. A schedule of performances has been sent to Board members and administrators. Ms. Chu invited everyone to attend these holiday events.

Bob Bruesch announced that the Kiwanis Builders Clubs will begin at the two intermediate schools, Garvey and Temple.

Keilley Meng thanked everyone for their support during the election campaign. She commented on her attending the recent California Schools Boards Association (CSBA) conference.

Maureen Chin thanked everyone for attending and for welcoming the newly elected Board members. Ms. Chin wished everyone a very happy and safe holiday.

REPORT FROM UNION REPRESENTATIVES

- **Garvey Education Association (GEA)**
Michael Drange, President of Garvey Education Association, congratulated Kelley Meng and Henry Lo as newly elected Board members. Mr. Drange noted Agenda Action Item 19H, GEA's Initial Bargaining Proposal and the District being ready at the next meeting to submit their proposal. Mr. Drange stated his interest in hearing about the information regarding the First Interim Report tonight. Mr. Drange talked about the performance schedule for the different concerts and performances by the Garvey Intermediate Band, Choir and Drama; as well as, the Temple Intermediate Band, Choir and Drama; and the Rhythmax Show Choir in the various community locations and at the school sites.
- **Classified School Employees Association (CSEA)**
Olivia De Leon, President of CSEA, Chapter 212, congratulated newly elected Board Members Keilley Meng and Henry Lo. Ms. De Leon stated that Chapter members approved the CSEA bargaining proposal at the last Chapter meeting. Ms. De Leon invited Board and Cabinet members to the CSEA Christmas celebration at the Parent Center on December 17, 2015, at 5:15 p.m.

REPORT FROM HEAD START REPRESENTATIVES

Tiffany Avalos, Liaison for Head Start/LACOE, and Policy Committee (PC) Treasurer, and Secretary for LACOE Head Start, reported on the Head Start PC budget expenditures for October 31, 2015. 22.98 percent of the budget was expended leaving 77.02 percent in the remaining budget. Non-federal share (NFS) volunteer hours are at 18 percent in November 2015 and the requirement is 25 percent.

Jorge Rodriguez, Liaison for Head Start/LACOE, Sergeant-at-arms for LACOE Head Start, and member of various PC subcommittees, addressed the Board regarding District property. He asked the Board to consider moving the Head Start Office on Newmark Avenue to Williams School in order to have a more centralized Head Start Office.

Anita Chu indicated that the Head Start enrollment is at 100 percent. She thanked the hard work of staff and parents for this accomplishment. Ms. Chu addressed the Head Start staff vacancies down from 20 vacancies to only two vacancies. Ms. Chu stated that upon the resignation of the Head Start Director, Carolyn Wong, the flyer to announce and fill this position will be made soon.

Bob Bruesch asked for information on early Head Start and the benefits to the students.

REPORT FROM DISTRICT REPRESENTATIVES

- **PTA:** None
- **SELPA Community Advisory Committee (CAC):** None

HEARING OF PERSONS IN THE AUDIENCE: None

REPORTS AND INFORMATION ITEMS

A. Garvey School District's 2015-2016 First Interim Report

Anita Chu, Grace Garner, and Maricela Barba gave a Power Point presentation regarding the District's 2015-2016 First Interim Report.

Anita Chu stated this First Interim Report captures the budget changes since the Board's budget adoption in July 2015. On an annual basis, the Los Angeles County Office of Education requires submission of two interim reports in December and March to monitor the fiscal status of school districts. Ms. Chu indicated that based on the First Interim Report, the budget is presented with a positive certification. This means the District will be able to meet the financial obligations for the current and two subsequent years.

Grace Garner spoke of the assumptions considered to determine the District's revenues for 2015-16 through 2017-18. These assumptions include: the 2015-16 State adopted budget, the District's actual current year enrollment and Period 2's Average Daily Attendance (ADA), the District's Local Control Funding Formula (LCFF) allocation, and guidance from LACOE and School Services of California. Ms. Garner explained that student enrollment has declined by 161 students this year and the continuous declining enrollment will adversely impact the state funding level. Based on LACOE's guidance, districts need to be prudent in their planning for current and two subsequent years since there is still high uncertainty in State Revenues.

Bob Bruesch asked about a possible increase in funding from the State for Special Education. Maricela Barba indicated that the District has not been notified of any increases. Each district is required by law to provide these services, and there is not enough funding to cover Special Education services.

Ms. Barba addressed the expenditure assumptions for 2015-16 through 2017-18. These assumptions include: step/column adjustments, STRS and PERS increases, increase in Special Education expenses, and Board approved Local Control and Accountability Plan (LCAP) budgets. She presented the multi-year projections for the unrestricted funding, which is comprised primarily of LCFF funding. It is projected that the District will have deficit spending which will decrease the funding balance for this year and the next two year. Ms. Barba addressed the Proposition 30 funds and sales tax funding which might not be guaranteed after 2017-18. The LCFF funding is also being gradually reduced throughout the years. Ms. Barba stated the District is working on contingency plans to prepare the District for the phasing out and projected budget reductions.

PUBLIC COMMENT PERIOD FOR CLOSED SESSION AGENDA ITEMS: None

MOTION TO GO INTO CLOSED SESSION

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board adjourned at 8:21 p.m. to closed session and addressed those items posted on the agenda.

Vote: Bob Bruesch Yes
Maureen Chin Yes
Henry Lo Yes
Keilley Meng Yes
Ronald Trabanino Yes

RECONVENE INTO PUBLIC SESSION

The Board reconvened in public at 9:03 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Maureen Chin indicated there was no action taken during the closed session.

CONSENT AGENDA

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved the Consent Agenda and addendums with corrections as indicated below.

A. Board/Superintendent

1. Approval of Minutes
Regular Board Meeting – November 5, 2015. Approved.

Special Board Meeting - November 18, 2015. Approved as corrected.
Bob Bruesch noted a correction to page 2, paragraph 5, last line, adding: *“Mr. Bruesch noted there are regulations regarding non-profit organizations.”*
2. Conference/Convention Attendance
It is recommended that the Board of Education approve requests for conference and convention attendance as presented. Approved.
3. Certification of Signatures
It is recommended that the Board of Education approve the certification of signatures as presented. Approved.
4. Revised Board Bylaw Exhibit(5)9270 – Conflict of Interest
It is recommended that the Board of Education approve revisions to Exhibit 5 of Board Bylaw 9270 Conflict of Interest to update the designated reporting positions. Approved.
5. Head Start/State Preschool Budget Adjustment and Request for Advance Approvals (BAR/RAA) for One Time Supplemental (OTS) Funding – Replacement of Classroom Portables at Bitely School
It is recommended that the Board of Education approve the Head Start/State Preschool Budget Adjustment and Request for Advance Approvals (BAR/RAA) for One Time Supplemental (OTS) Funding to replace two classroom portables at Bitely School in the amount of \$875,000. Approved.

6. Consultant – Head Start State Preschool Refunding Application
It is recommended that the Board of Education approve the contract with Janice Onami to provide services in facilitating and preparing the Head Start Refunding Application for the 2016-17 school year, for an amount not to exceed \$4,500, to be paid from Head Start funds. Approved.

B. Human Resources

1. Personnel Assignment Report - Revised
It is recommended that the Board of Education approve Personnel Assignment Report No. 15-16-07 as presented. Approved.
2. California State University Los Angeles Student Teaching Agreement
It is recommended that the Board of Education approve California State University Los Angeles Student Teaching Agreement. Approved.
3. Job Description & Salary Schedule Revision – Director I, Child Development
It is recommended that the Board of Education approve the revision of the job description and salary schedule of Director I, Child Development. Approved.

C. Learning Support Services: None

D. Student Support Services

1. Contract – NEURO-EDUCATIONAL CLINIC (Independent Educational Evaluation)
It is recommended that the Board of Education approve the contract with NEURO-EDUCATIONAL CLINIC for an Independent Educational Evaluation (IEE), for an amount of \$4,800, to be paid from Special Education Funds. Approved.

E. Business Services

1. Purchase Order Report
It is recommended that the Board of Education approve Purchase Order Report No.15-16-07 as presented. Approved.
2. Appropriation Transfers
It is recommended that the Board of Education approve the Appropriation Transfers as presented. Approved.
3. Contract – Higginson Architects, Inc. (Bitely Head Start Building)
It is recommended that the Board of Education approve contract with Higginson Architects, Inc. to provide Architectural and Engineering Services for the proposed new modular Head Start Building at Bitely School, for an amount of \$38,400, to be paid from Head Start Funds. Approved.
4. Contract – Higginson Architects, Inc. (HVAC)
It is recommended that the Board of Education approve contract with Higginson Architect, Inc. to provide Constructional Engineering Services for HVAC preparation at various sites, for an amount not to exceed \$100,000, to be paid from Facilities Fund. Approved.
5. Contract – GDL Construction (Marquees)

It is recommended that the Board of Education approve contract with GDL Construction to do site work for District-owned Marquees at various sites, for an amount of \$144,800, to be paid from Facilities Fund. Approved.

6. Contract – Time & Alarm Systems (Camera Surveillance System)
It is recommended that the Board of Education approve contract with Time & Alarm Systems to install a District-wide Camera Surveillance System. Cost not to exceed \$170,000; to be paid from Facilities Fund. Approved.
7. Contract – WCCR Construction (Monterey Vista School Relocatable Building)
It is recommended that the Board of Education approve contract with WCCR Construction to hook up a Relocatable Building at Monterey Vista School, for an amount of \$85,350, to be paid from Facilities Fund. Approved.
8. Contract – Wheeler Construction (Monterey Vista School Shade Structure)
It is recommended that the Board of Education approve contract with Wheeler Construction to install a new cloth shade structure at Monterey Vista School, for an amount of \$13,500, to be paid from Facilities Fund. Approved.
9. Contract – Amec Foster Wheeler Environment & Infrastructure, Inc.
It is recommended that the Board of Education approve contract with Amec Foster Wheeler Environment & Infrastructure, Inc. for Geotechnical and Construction materials Testing and Inspection Services for the proposed improvements to various school sites, for an amount not to exceed \$15,000, to be paid from Facilities Fund. Approved.
10. Resolution No. 15-16-07 – Health Benefits for Board of Education
It is recommended that the Board of Education approve Resolution No.15-16-07 electing to be subject to Section 22895 of the Public Employees’ Medical and Hospital Care Act (PEMHCA) to establish a health benefit vesting requirement for the Garvey School District Board of Education. Approved.
11. Resolution No 15-16-08 – Temporary Borrowing
It is recommended that the Board of Education approve Resolution No 15-16-08 electing to authorize staff to temporary borrow from the School Pools Fund maintained by the Los Angeles County Treasurer in the 2015-16 Fiscal Year. Approved.

ACTION ITEMS

- A. 2015-2016 First Interim Report
It is recommended that the Board of Education approve the District’s First Interim Report (Positive Certification) pursuant to Education Code (EC) Sections 35035(g), 42130 and 42131, certify District’s ability to meet its financial obligations for the remainder of current fiscal year (2015-16) and subsequent two fiscal years (2016-17 and 2017-18).

On the motion of Bob Bruesch, seconded by Keilley Meng, and carried by a vote of 5 to 0, the Board approved Action Item A, as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

B. Head Start Board Member Liaison

It is recommended that the Board of Education discuss and select a Board Member to be the Head Start Liaison for 2016.

On the motion of Ronald Trabanino, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board appointed Bob Bruesch as Head Start Liaison for 2016.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

On the motion of Bob Bruesch, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board appointed Keilley Meng as alternate Head Start Liaison for 2016.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

C. Establishment of Regular Board Meetings for 2016

It is recommended that the Board of Education approve the 2016 Regular Board Meeting Schedule as presented.

On the motion of Bob Bruesch, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved Action Item C., as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

D. Los Angeles County School Trustees Association (LACSTA) Board Representative

It is recommended that the Board of Education appoint a member as their voting representative for the Los Angeles County School Trustees Association (LACSTA) for 2016.

On the motion of Ronald Trabanino, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board appointed Henry Lo, as representative for the Los Angeles County School Trustees Association (LACSTA) for 2016.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

On the motion of Henry Lo, seconded by Bob Bruesch, and carried by a vote of 5 to 0, the Board voted to appoint an alternate representative for LACSTA for 2016.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

On the motion of Ronald Trabanino, seconded by Henry Lo, and carried by a vote of 5 to 0, the Board appointed Keilley Meng as alternate representative for LACSTA for 2016.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

E. Los Angeles County Committee on School District Organization Board Representative

It is recommended that the Board of Education appoint a member as their voting representative to elect members to the Los Angeles County Committee on School District Organization at the October/November 2016 County meeting.

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board appointed Maureen Chin as representative to the Los Angeles County Committee on School District Organization at the October/November 2016 County meeting.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

F. California School Boards Association (CSBA) Delegate Assembly Nominations

It is recommended that the Board discuss and possibly nominate a candidate for the California School Boards Association's (CSBA) Delegate Assembly Election for Subregion 23-A. Delegate will serve a two-year term from April 1, 2016 through March 31, 2018.

On the motion of Henry Lo, seconded by Maureen Chin, and carried by a vote of 5 to 0, the Board nominated Bob Bruesch a candidate for the CSBA'S Delegate Assembly Election for Subregion 23-A to a two-year term from April 1, 2016 through March 31, 2018.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes
	Keilley Meng	Yes
	Ronald Trabanino	Yes

G. Public Hearing – Garvey Education Association (GEA) Interest-Based Initial Bargaining Proposal for 2015-2016

A public hearing opened at 9:16 p.m. and closed at 9:17 p.m., to discuss the Garvey Education Association (GEA) Interest-Based Initial Bargaining Proposal to Garvey School District for 2015-2016. There were no requests to speak.

H. Garvey Education Association (GEA) Interest-Based Initial Bargaining Proposal for 2015-2016

It is recommended that the Board of Education approve the Garvey Education Association (GEA) Interest-Based Initial Bargaining Proposal to Garvey School District for 2015-2016.

On the motion of Henry Lo, seconded by Ronald Trabanino, and carried by a vote of 5 to 0, the Board approved Action Item No. H., as presented.

Vote:	Bob Bruesch	Yes
	Maureen Chin	Yes
	Henry Lo	Yes

Keilley Meng Yes
Ronald Trabanino Yes

OTHER ITEMS OF INTEREST TO THE BOARD

Bob Bruesch stated the installation of officers for the Builders Club will take place at Garvey Intermediate School on Wednesday, January 27, 2015, at 4:30 p.m., Garvey Intermediate School.

Maureen Chin addressed a concern regarding bungalows with no blinds and response during an emergency when people are inside the classrooms, including classroom with tiny windows. Bob Bruesch asked for a report on older bungalows and safety concerns to these buildings, possibly in need of replacement.

PUBLIC AGENDA ITEMS: None

FUTURE MEETINGS

The Board reviewed the list of future meetings and potential agenda topics.


Meeting Date	Agenda Topic
January 14, 2016	
February 4, 2016	
February 25, 2016	

ADJOURNMENT

There being no additional items, the meeting was adjourned at 9:35 p.m.



Maureen Chin, Board President



Anita Chu, Board Secretary

**REGISTER OF ATTENDANCE AT GARVEY SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING**

Mane Alvarado
Tiffany Avalos
Janet Chin
Hing Kee Chow
Britney Conner
Olivia De Leon
Digia Dam
Michael Drange
Rene Hernandez
Kevin Hobby
Gloria Lopez
Courtney Luc
Daisy Ma
Mei
Romelia V. Morales
Mom Por
Terry Skotnes
Chris Spitler
Kim Yamasama