

Dear Parents and Students,

בס"ד

Two of the most important facets of the success of any school are structure and protocol. For Jews, protocol is a prominent theme and we are conditioned since infancy about the importance of structure in our lives.

The goal of our Resolution of Respect is to help facilitate an atmosphere that respects Torah values and reflects the moral compass of our Yeshiva High School. Respect doesn't simply mean being quiet when a teacher speaks or listening to directions -- although those are part of it. Respect is an attitude, which develops when a person values themselves, other people and experiences. When we speak about respect in our Yeshiva, it really covers three specific areas: Self, Authority and School.

Respecting oneself at North Shore Hebrew Academy High School is always done through the lens of being a Ben or Bat Torah and a moral human being. The way one acts, the way one talks, the way one treats others, the way one treats his or her body and the way one dresses all reflect a person's feeling of self-worth. The structures that have been put in place help to facilitate positive feelings of self-worth. In addition, and no less important, the rules and regulations allow us to ensure that each student can be wholly receptive to the Torah and ready to experience the beauty of *Shmirat Hamitzvot*.

Respect for authority is essential for any institution that needs to maintain order and ensure a safe learning environment for everyone. We take the dictum of *Derech Eretz* seriously and expect no less than complete compliance from all of our students. This allows the administration and faculty to provide the best education and learning experience for each and every student.

Respecting our beautiful building adds to the splendor of our education. When walking through a clean building, one feels invigorated and ready to learn. We take pride in where we sit, where we learn, where we eat and where we pray. These places are reflective of us as well. Our school is more than a place of learning; it is a second home.

When we work together and stand up for these rules we are making a statement about who we are as a school and as a community.

B'Hatzlacha,

Rabbi Dr. Noam Weinberg

Principal

### **RESOLUTION OF RESEPECT**

We at North Shore Hebrew Academy High School, believe that the image of the school is very much dependent on the decorum of its students both inside and outside of the school building. We expect our students to represent us with the utmost respect and dignity. We see our responsibility to be in a partnership with parents. Our role is to enforce our code of conduct in school and during school events. While the administration is always available to provide guidance to parents, it is the parents' responsibility to ensure their children's appropriate behavior outside of school.

In order to provide everyone in the school with a safe and nurturing environment in which learning is encouraged, students are expected to follow these guidelines. The administration at its discretion will impose consequences on students who act in any way that breaches school rules and standards.

### **RELIGIOUS OBSERVANCE**

- Boys must bring Tefillin daily.
- Everyone attends all Tefillot.
- No food may be consumed during "fast days."
- Saying thank you is a value we embrace. Students say thank you after class to teachers, and to fellow students when they are shown kindness. That same level of appreciation is expected regarding our students' relationship with Hashem. To this end students are expected to make all proper blessings when appropriate.
- Non-kosher food is not permitted.
- The halachot of yichud should be observed at all times. This means no boy or girl may be alone together in a room or stairwell at any time.
- Seforim must be treated with the utmost respect.
- No use of North Shore Hebrew Academy High School email during Shabbat and holidays.
- No "religious bullying," which involves degrading or mocking a student's level of religious observance.

## DRESS CODE

Modesty at North Shore Hebrew Academy High School is a reflection of individual character. We expect our students to behave in a manner that demonstrates a compliance with the dictates of modesty. Whenever they are in school, boys and girls must adhere to the published dress codes. This includes during special after-hours events, during school trips and during exam weeks.

Students who do not comply with the dress code will have one or both of their parents called by the school. The student's parent will have to come to school and bring the child appropriate clothing. If the parent cannot come to school, the child will be sent home and may return only when appropriately dressed. If neither of these two options can be accommodated, the child will receive an in school suspension for the remainder of the day and will be required to remain in the office of the Dean of Students.

### **Our Expectations for Boys**

- Dress pants or non-blue jeans
- No t-shirts including pocketed tees
- No sweatpants, joggers, or athletic pants
- Sweatshirts only over acceptable shirts
- Tzitzit and kippot at all times
- Hair neat and of approved length
- No shaved sideburns or dyed hair (in accordance with Halacha)

### **Our Expectations for Girls**

- Skirts that hit the knees in any position
- No slits in skirts above the knee
- No divided skirts, slacks, tight fitting or sheer clothing
- No cap sleeves
- No tops that are lower and wider than the perimeter of the collarbone
- No exposed midriffs—front or back

### **ATTENDANCE AND LATENESS**

- The parents of absent students will be contacted by phone or email.
- Students who arrive at davening after 8:05 are considered to be late to school.
- All scheduled classes must be attended every day.
- Students who do not report to their assigned classes are cutting,
- There are no unassigned periods. Students who are not assigned to a class must go to the Library for study periods.
- A student must always report to his or her assigned room for attendance even when there is a substitute teacher.
- No student is excused from class without documented permission. Students who are excused from classes must be cleared officially.
- It is the student's responsibility to make sure that his or her attendance record is cleared.
- Prompt arrival to class is essential to ensure correct attendance records.
- A student who is detained by a faculty member or administrator must bring a note to the class he or she is late for.

### **SECURITY AND DRIVING PRIVILEGES**

- Students may not bring friends or relatives to school without permission.
- Students must comply with instructions given to them by security personnel.
- During fire drills, lockdown drills and other safety drills, students must refrain from making noise.
- Students may not leave the campus without permission from their parents or guardians, who must come into the school and sign them out at the security desk.
- A student is permitted to sign out early from school a maximum of three times per semester. After the third time, an administrator must approve the student's leaving.
- If a student has study periods or substitute teachers at the end of the day, after having their attendance recorded, they may have a parent sign them out (according to the procedure explained above) without it affecting the three permitted sign-out rule.
- Only seniors may park on campus, but only after completing a registration card and receiving a parking tag which must be displayed prominently.
- Students may park only in assigned spaces.

## INTELLECTUAL HONESTY

North Shore Hebrew Academy High School takes academic integrity very seriously both as an ethical and as an academic issue. Breaches of academic integrity will be dealt with as follows:

- **1<sup>st</sup> Offense:** student will receive a 0 for the exam, quiz or assignment. That grade will be averaged into the student's semester grade. The offense will be recorded in the student's permanent file. The administration reserves the right to remove this record from the file based on good behavior.
- **2<sup>nd</sup> Offense:** the administration reserves the right to take appropriate disciplinary action, including suspension.
- **3<sup>rd</sup> Offense:** student will receive a failing grade for the semester. Re-admission for the following year is contingent upon retaking the course in summer school.

Please refer to the following guidelines with respect to homework, exams and papers. Failure to comply with these guidelines is considered a violation of the Intellectual Honesty Policy.

### Homework

- Students are expected to complete all homework independently. Copying homework from another individual or providing homework for another student to copy is considered a violation of the Intellectual Honesty Policy.

### Exams

- Students must complete all exams individually without outside help or assistance.
- Students must not utilize unauthorized written materials during exams.
- Students must not utilize any communication devices during exams.
- Students must not use recording devices during exams.
- Students may not keep their cell phones near them during exams. Appropriate places to store phones will be provided.

### Papers

Plagiarism is a violation of academic integrity and is not permitted. For clarity, the following is considered plagiarism:

- Copying or paraphrasing without attribution is considered plagiarism.
- Presenting the ideas of others as one's own is considered plagiarism.
- Recycling materials that others have written is considered plagiarism.
- Recycling materials created for other classes is not permitted.
- All student papers must be run through the anti-plagiarism website [turnitin.com](http://turnitin.com).
- Students are not permitted to work together or collaborate unless given express permission by the teacher.

## **BULLYING**

North Shore Hebrew Academy High School takes bullying in all its forms very seriously. Such behavior is inappropriate and will NOT be tolerated at North Shore Hebrew Academy High School.

Bullying is defined as unwanted, aggressive behavior that involves a real or perceived power imbalance in the following four areas: physical assault, verbal assault, sexual harassment and cyberbullying. The behavior is either repeated, or has the potential to be repeated, over time. Please note that this list is intended to be illustrative and not exhaustive.

### **Physical Assault:**

- Defined as: any unwanted or unwelcome physical behavior of a non-sexual nature directed at another

### **Verbal Assault:**

- Defined as: uttering slurs, threats, or negative descriptions, spreading rumors, social bullying, name-calling, teasing, embarrassing others, shunning, and making derogatory comments of any kind.

### **Sexual Harassment:**

- Defined as: suggestive comments, sexual innuendo, jokes of a sexual nature, or inappropriate and/or unwanted touching

### **Cyberbullying:**

- Defined as: electronic communications that involve but are not limited to slurs, threats, negative descriptions, sexting, derogatory comments, inappropriate photographs, images, video or audio, rumors, social bullying, name-calling, teasing, or shunning

Students who feel they are being subjected to bullying should report such behavior to Dr. Vitow or Rabbi Weinberg.

The North Shore Hebrew Academy High School will undertake a prompt and thorough investigation of any such reports and will take appropriate remedial action.

Punishments for bullying may involve: parental meetings, withdrawal or limitations of school privileges such as participation in teams, activities, loss of driving privileges, probation, mandated professional counseling, suspension or expulsion.

## **ALCOHOL AND SUBSTANCE ABUSE**

North Shore Hebrew Academy High School has a zero tolerance policy for alcohol and substance abuse. Students who are in possession of, under the influence of, or trafficking in alcohol, illegal substances or drug paraphernalia during school hours or in the school building will face disciplinary action, including but not limited to immediate expulsion. The administration reserves the right to deal with each specific situation on a case by case basis

We firmly believe that parents need to be active participants in the upbringing of their children. Accordingly, our parents are held to certain standards. North Shore Hebrew Academy High School expects all of our parents to partner together with us in teaching our children appropriate behavior around alcohol. Parents who encourage, facilitate, or are party to unacceptable behavior outside of school undermine the hard work we, as educators do on a daily basis and do not reflect the values and standards we expect for our school and for our community. While we have no interest in policing the conduct and judgment of our parent body, parents must understand that their actions and in action with respect to their children's use of and exposure to alcohol and illegal substances have consequences. Parents should review this policy and be guided accordingly.

### **PROHIBITED BEHAVIORS**

The administration recognizes that all behavior occurs within a context and will take that into account when adjudicating punishment for infractions. Punishments may involve: parental meetings, withdrawal or limitations of school privileges such as participation in teams, activities, loss of driving privileges, probation, mandated professional counseling, or suspension. The following list of prohibited behaviors is intended to be illustrative and is not exhaustive.

- Cutting class
- Being late to school more than four times per semester
- Violations of dress code
- Public displays of either aggression or affection that are not in concert with our Torah values
- Disorderly behavior in common areas
- Gambling
- Chronic lateness to class
- Persistent unauthorized absence from class
- Unacceptable classroom behavior
- Cheating and/or plagiarizing
- Deliberate defiance of a teacher's instructions
- Violating the provisions of the Acceptable Use Policy Contract students and their parents sign regarding use of technology in the school
- Disrespecting boundaries and the personal property of others
- Use of profanity
- Vandalism
- Eating and drinking anything in the classroom
- Running, jumping, yelling and/or playing loud music or music with profanity
- Littering in the classrooms, restrooms, and common areas

**OFFENSES WHICH MAY RESULT IN EXPULSION**

- Being in possession of, under the influence of, or trafficking in alcohol, illegal substances or drug paraphernalia
- Possession and/or use of a weapon
- Robbery
- All forms of bullying including but not limited to those referenced in the bullying section set forth herein
- Repeated intellectual dishonesty
- Taking, displaying, sharing, or electronically sending or posting any images, video or audio of others in the school community without express permission

Being part of a healthy organization requires committed partners. As a Yeshiva High School, we take our responsibility for each and every learner seriously. It is our obligation to ensure a safe learning environment for all of our students. Our "Resolution of Respect" clearly outlines the expectations we have for active members of our school community and clearly articulates the reality of accountability. We expect parents to play a role in this partnership so that our children maintain the standards we expect from them both inside and outside of school. We all need to do our respective parts in order to maintain our high standards of academic excellence and a culture of dignity and respect.