

Mission Statement

Our purpose is to educate all students to develop skills, knowledge, and attitudes to be responsible, productive, and fulfilled individuals able to succeed ethically in a democratic society.

Distribution:

- *Parents and Guardians*
- *Students*
- *Employees*
- *School/District Advisory Committee(s)*
- *Applicable Private School Officials*
- *And Other Interested Parties*

To fulfill the notification requirement, information is included in the Handbook for Parents/Students which is updated annually and distributed to parents and students at the beginning of the school year. In addition, this informational brochure is available at the school and district office, and it is also distributed annually to all employees and individuals serving on District and site advisory committees.



**Eastside Union School District
Educational Services
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Eastside Union School District

Uniform Complaint Procedures 2010-2011



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Uniform Complaint



The Eastside Union School District is primarily responsible for complying with applicable state and federal laws and regulations governing educational programs. Whenever possible complaints should be discussed with the teacher or principal and resolved informally. If an informal resolution is not possible, the following formal complaint procedures apply.

The Eastside Union School District Governing Board of Trustees designates the superintendent or his designee, to receive and investigate formal written complaints alleging unlawful discrimination or the district's failure to comply with state or federal laws governing categorical programs.

Procedures

The complaint review process shall be completed and the complainant shall receive:



The district's decision within 60 calendar days from the date the superintendent/designee receives the complaint, unless the complainant agrees in writing to an extension of the time line.

An unlawful discrimination complaint must be filed not later than six months from the date the alleged discrimination occurs, or six months from the date the complainant first obtains knowledge of the facts of the alleged discrimination.

** Important **

A complaint form may be obtained at the school office, district office, or downloaded from the district's website at www.eastside.k12.ca.us. You may also download a copy of the California Department of Education complaint form from the following website:

<http://www.cde.ca.gov/re/cp/uc/>



Annual Notice

The complainant has the right to appeal the district's decision to the California Department of Education (CDE) by filing a written appeal within 15 days of receiving the district's decision. The appeal to the CDE must include a copy of the complaint filed with the district, a copy of the district's decision, and the rationale for appealing the district's decision. A complainant may pursue available civil law remedies outside of the district's complaint procedures.

Complainants may seek assistance from mediation centers or public/private interest attorneys. Civil law remedies that may be imposed by a court include, but are not limited to, injunctions and restraining orders. For discrimination complaints, however, a complainant must wait until 60 days have elapsed from the filing of an appeal with the CDE before pursuing civil law remedies. The moratorium does not apply to injunctive relief and is applicable only if the district has appropriately, and in a timely manner, apprised a complainant of his/her right to file a complaint in accordance with Education Code 262.3 and title 5 CCR 4622.