

Board of Education – Bordentown Regional School District

Action Meeting Agenda

February 17, 2016

**BORDENTOWN REGIONAL HIGH SCHOOL – LIBRARY
6:30 PM ~ EXECUTIVE SESSION
7:00 PM ~ PUBLIC SESSION**

A. CALL TO ORDER

+Document Provided

Sunshine Law Statement:

In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner:

Schedule of meetings to be held from January 20, 2016 through December 7, 2016 was conveyed to the *Burlington County Times* and the *Trenton Times* on January 11, 2016. **The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on February 8, 2016.**

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

C. ROLL CALL

D. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

_____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

_____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

Board of Education – Bordentown Regional School District

Action Meeting Agenda

February 17, 2016

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education’s position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public’s interest and the employee’s privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is Increment Withholding);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

_____, Board Secretary

E. RECOGNITION/PRESENTATION

- 1. BRHS Mock Trial Team – Burlington County Champions

F. STUDENT REPRESENTATIVES

G. PUBLIC FORUM – FOR AGENDA ITEMS ONLY

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five (5) minutes** and limited to a **thirty (30) minute total**. Please state your name and address for the record.

H. UNFINISHED BUSINESS

I. CONSENT AGENDA APPROVAL

- 1. +Motion to approve Travel/Mileage reimbursement requests
- 2. +Motion to approve Minutes, January 6, 2016 and January 20, 2016
- 3. +Motion to approve Bill List, January 2016
- 4. +Motion to approve Board Secretary/Treasurer Report, January 31, 2016
- 5. +Motion to approve Substitute List

Board of Education – Bordentown Regional School District

Action Meeting Agenda

February 17, 2016

- 6. +Motion to approve Special Education Student Placement
- 7. +Motion to accept Director of Special Services Report
- 8. +Motion to accept Director of Curriculum and Instruction Report
- 9. +Motion to accept District Support Staff Report
- 10. +Motion to accept Enrollment & Principal Reports:
 - BRHS 716
 - BRMS 615
 - MIS 413
 - CBS 236
 - PMS 579
 - 2,559

J. COMMITTEE REPORTS

- 1. Buildings and Grounds Committee Meeting, 2/16/16 – Mr. William Mercantini, Chair

K. SUPERINTENDENT’S REPORT

- 1. +Motion to accept HIB Report & Determinations:

School	# of Reports	# of HIB
CBS	0	0
PMS	0	0
MIS	1	0
BRMS	0	0
BRHS	0	0
TOTAL:	1	0

INFORMATION

- 2. Budget Status Update

L. CURRICULUM REPORT

- 1. Motion to approve a field trip for PMS 1st Graders to the Bordentown City Library on May 9th and May 10th, 2016. Classes will go in two sessions, 10:15 am and 1:10 pm each day and obtain a library card, learn how to use the library and learn about their summer programs. There is no cost to the District.
- 2. Motion to approve NJSIAA State Wrestling Tournament in Atlantic City, March 4, 2016 through March 6, 2016 for Mr. Joseph Sprague and Mr. Matthew Benedetti. The number of wrestlers has yet to be determined. Cost dependent upon number of qualifying wrestlers. (approximately \$1,200)

M. PERSONNEL REPORT

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

***ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2014-2015 RATES AND
WILL BE ADJUSTED PENDING NEGOTIATIONS***

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

- 1. Motion to approve increment withholding for employee #4612, for the 2016-17 school year, effective July 1, 2016.
- 2. Motion to accept resignation of Ms. Jessica Dickinson from the position of Math Teacher at BRMS, effective April 22, 2016.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

February 17, 2016

3. **Motion to accept resignation due to retirement of Ms. Kimberley Walker from the position of Speech/Language Specialist at MIS, effective July 1, 2016.**
4. Motion to accept resignation of Mr. Steven Perry from the position of Co-Varsity Golf Coach, effective immediately.
5. Motion to approve Mr. Ronald Jones as Head Varsity Golf Coach, Step 3, effective immediately with a pro-rated stipend of \$3,784. Mr. Jones was previously approved as a Head Co-Coach.
6. +Motion to approve Ms. Stephanie Byrne as a long term leave replacement at PMS, effective February 25, 2016 through June 20, 2016. Ms. Byrne will be compensated according to the long term leave pay scale. After 60 working days, Ms. Byrne will be compensated at Step 1, BA, with a pro-rated salary of \$50,982.
7. Be it resolved that the commencement of leave of absence requested by employee #5495, effective February 5, 2016 through approximately February 26, 2016, or until medically cleared to return, is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee’s continued payment of all required health care contributions in accordance with Board policy and applicable law.
8. Motion to approve **Ms. Symeyra Bektas** as a Childcare/BSAS sub for the CDA department, effective February 18, 2016 or until paperwork is complete, with an hourly salary of \$12/hr. for hours worked.
9. Motion to approve **Ms. Sonya Glenn** as a Childcare/BSAS sub for the CDA department, effective February 18, 2016 or until paperwork is complete, with an hourly salary of \$12/hr. for hours worked.
10. Motion to approve the following spring 2016 salary adjustments for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Borek, Jessica	Step 7, BA +18	Step 7, BA +24	\$58,557	+\$356
Fyczok, Lauren	Step 1, BA +6	Step 1, BA +12	\$52,052	+\$341
Minster, Andrea	Step 14, MA +18	Step 14, MA +24	\$75,457	+\$712
Rizzo, Anthony	Step 16, MA +18	Step 16, MA +24	\$84,920	+\$712
Wright, Kevin	Step 12, BA +24	Step 12, BA +30	\$66,977	+\$356

INFORMATION

11. **+JOB POSTINGS:** 2nd Shift Custodian – BRMS Teacher of Mathematics –

N. BUSINESS, FINANCE & OPERATIONS

1. +Motion to accept Board Secretary’s Monthly Certification: Budgetary Line Item Status and Budgetary Major Account/Fund Status at January 2016.
2. +Motion to approve Transfer of Funds.
3. Motion to increase Petty Cash funds for Buildings & Grounds from \$125.00 to \$400.00 to more closely reflect operational needs to make immediate payments in comparatively small amounts (i.e. parts for repairs) on emergency basis.
4. +Motion to approve an agreement with our official depository (PNC Bank) for direct scanning of deposit checks into our account(s) by scanning them to make electronic images of the checks and transmitting the same to the bank to expedite funds availability. [This will initially be conducted on a pilot basis for the CDA operations through the rest of calendar year 2016 and then be evaluated for continued use thereafter; start up and monthly fees are being waived by PNC for at least this pilot period.]
5. +Motion authorizing Bordentown Regional School District to purchase proprietary Apple technology products via a cooperative contract awarded by Hunterdon County Education Services Commission (“HCESC”), as Lead Agency, following public solicitation of sealed bids.

Board of Education – Bordentown Regional School District

Action Meeting Agenda

February 17, 2016

6. +Motion to award a contract for the removal and replacement of 43,000 +/- square feet (“partial removal/replacement”) of the existing roofing system at the Middle School to **Strober-Wright Roofing, Inc.**, at a fixed cost of **\$792,750** for the base bid and **\$48,000** for the alternative exterior ductwork insulation, based on a determination that **Strober-Wright Roofing Inc.** is the lowest responsible bidder pursuant to N.J.S.A. 18A:18A-4(a) from the thirteen (13) bids received. This roof replacement is being financed in part through a grant (ROD IV grant project #0475-1055-14-001-G04) received under the Educational Facilities Construction and Financing Act (18A:7G1 et seq.) and is subject to this Act’s requirements.
7. Motion to approve the following out of district placements:
 - a. One student to Garfield Park Academy, effective 11/12/15 – pro-rated tuition \$56,460
 - b. One student to BCSSSD Middle School, effective 1/21/16 – pro-rated tuition \$38,092
 - c. One student to Burlington Co. Alternative HS, effective 1/25/16 – pro-rated tuition \$18,675
 - d. Two students to MCSSSD – Joseph Capello School, PreK, effective 1/5/16 – pro-rated tuition \$111,185 (\$55,592.50 each)
 - e. One student to Delaware Valley School for Exceptional Children, effective 1/5/16 – pro-rated tuition \$35,369.41
8. Motion to approve the following Joint Agreements payable to Bordentown Regional School District:
 - Robbinsville School District
 - a. To transport Robbinsville Swim Team to and from Mercer County Community College on January 11, 2016. Total cost \$105.13.
 - b. To transport Robbinsville Swim Team to and from Hamilton West High School on January 26, 2016. Total cost \$134.00.
 - Riverton School District
 - a. To transport Riverton Students from Trenton State House to Riverton School on January 8, 2016. Total cost \$132.40.
 - Florence Township School District
 - a. (This is a change from previous approval due to a student not attending) To transport nine students to and from Notre Dame High School, Lawrenceville, Route #94, effective September 1, 2015 to June 30, 2016. Total cost \$7,956.00. (previous cost \$8,840.00)
 - Northern Burlington School District
 - a. (This is a change from previous approval due to adding another student) To transport two students to and from Delaware Valley School, Hamilton, Route #95, effective September 1, 2015 to June 30, 2016. Total cost \$10,973.90. (previous cost \$7,153.72)

O. POLICY

P. PUBLIC COMMENTS

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be **five** minutes. Please state your name and address for the record.

Q. NEW BUSINESS

Board of Education – Bordentown Regional School District

Action Meeting Agenda

February 17, 2016

R. EXECUTIVE SESSION

RESOLUTION:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting: and

WHEREAS, the Board of Education of Bordentown Regional School District (“Board of Education”) has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

____ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

____ Any matter in which the release of information would impair a right to receive funds from the federal government;

____ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

____ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled:

BREA Labor Negotiations)

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/6/2016.

_____, Board Secretary

S. ADJOURNMENT