



**Megan Cope Elementary**

**Comprehensive School Safety Plan**

**2017-2018**

**Pursuant to Education Code 32280 – 32289**

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### **Megan Cope Mission:**

**Soaring to SUCCESS, Nothing Less!**

### **Megan Cope Vision:**

**The staff at Megan Cope Elementary School is committed to instructing children according to the most innovative and proven strategies. Our goal is to provide a standards-based education that incorporates a daily review of previous lessons and a preview of upcoming topics. In order to ensure that students have gained a thorough understanding of new learning, teachers expect that both oral and written questions will be answered in complete sentences. Our teachers are committed to working collaboratively within their grade levels and within the school as a whole. We firmly believe that by setting and maintaining high academic and behavioral standards for students, staff, and parents we will build a bridge to college and career readiness for all students.**

### **Megan Cope Safety Vision:**

**We are committed to providing students, staff and community members with a safe and orderly environment.**

## School Safety Planning Checklist School Year: 2016-2017

Item	Date Completed (Add Actual Date Completed)	Comments
School Safety Team Members Identified	September 22, 2016	School Site Council will act in place of School Safety Team
Create Calendar for School Safety Team Meetings	September 22, 2016	Calendar will coincide with School Site Council Meetings
Appropriate Strategies Have Been Identified & Reviewed with the Team for Compliance With EC 32282 (2) A-I -Child Abuse Reporting: BP 5141.4 -Disaster Procedures (Hour Zero) -Suspension/Expulsion BP/AR 5144.1 -Procedure for Notify Teachers of Dangerous Students - Discrimination/Harassment: BP/AR 5145.3, 5145.7 & 5145.9 -School Discipline Handbook - Safe Ingress & Egress (Hour zero) -Parent/Student Handbook	August 9, 2016	*Include copy of sign-in sheet in appendix *Include copies of BP/AR in appendix *Include copy of Discipline Handbook and Parent/Student Handbook in appendix
Review Bully Reporting and Investigation Process & Procedures BP 5131.2	October 6, 2016	Staff meeting with Mrs. Bolanos, school counselor for Anti-Bully week.
Assessment of School Crime Reviewed w/Team	February 27, 2017	*Include copy of sign-in sheet in appendix

<p>Assessment Results Reviewed w/Team</p> <ul style="list-style-type: none"> <li>-Suspensions</li> <li>-Expulsions</li> <li>-Discipline Referrals to Office</li> </ul>	<p>February 27, 2017</p>	<p>*Include copy of sign-in sheet in appendix</p>
<ul style="list-style-type: none"> <li>-CHKS</li> <li>-Parent Safety Survey</li> <li>-Teacher Safety Survey</li> <li>-Focus Group - Staff Observations</li> <li>-Other:</li> </ul>		
<p>Team Identified Priorities List Based on Assessment Review</p>	<p>February 27, 2017</p>	<p>*Include copy of sign-in sheet in appendix</p>
<p>Identify and Review Current Efforts to Address Priorities w/ Team</p>	<p>February 27, 2017</p>	<p>*Include copy of sign-in sheet in appendix</p>
<p>An Action Plan Has Been Developed To Address Each Priority Identified</p>	<p>February 27, 2017</p>	<p>*Include copy of sign-in sheet in appendix</p>
<p>School Resource Officer Reviews Plan</p>	<p>February 28, 2017</p>	
<p>Notification of Meeting on Plan Review Sent to Appropriate Individuals</p> <p>EC 32288 (b) (2) (A-F)*</p> <ul style="list-style-type: none"> <li>-Mayor</li> <li>-SJTA &amp; CSEA Presidents</li> <li>-PTA/PTO President</li> <li>-ASB President</li> <li>-Local Church Representative</li> <li>-Local Civic Leaders</li> <li>-Chamber of Commerce</li> <li>-Director of Student Support</li> </ul>	<p>TBA</p>	<p>*Include copy of notification in appendix</p>
<p>Public Meeting Held on the Safety Plan</p>	<p>February 28, 2017</p>	<p>*Include copy of sign-in sheet in appendix</p>

End of Year Evaluation of 2016-2017 Safety Plan	April 6, 2017	*Include copy of sign-in sheet in appendix *Include copy of End of Year Evaluation in Next Year's Plan
Key Findings From End of Year Evaluation of 2016-2017 Safety Plan by Team	April 6, 2017	
Safety Plan for 2017-2018 Due by July 1	July 1 <sup>st</sup> 2017	*Email 2017-2018 Comprehensive School Safety Plan in Word document w/appendix to
		Director of Student, Community & Personnel Support
Safety Plan Available for Public Review	At all times	

## School Safety Team 2016-2017

Name	E-mail	Position
Bridget Heeren, Principal Amy Rose, Assistant Principal	<a href="mailto:bheeren@sanjacinto.k12.ca.us">bheeren@sanjacinto.k12.ca.us</a> <a href="mailto:a.rose@sanjacinto.k12.ca.us">a.rose@sanjacinto.k12.ca.us</a>	Principal Assistant Principal
Sue Mountain, Secretary Patricia Moreno, Site-Community Liaison Renee Moore, Library-Media Technician Veronica Luna	<a href="mailto:smountain@sanjacinto.k12.ca.us">smountain@sanjacinto.k12.ca.us</a> <a href="mailto:pmoreno@sanjacinto.k12.ca.us">pmoreno@sanjacinto.k12.ca.us</a>  <a href="mailto:rmoore@sanjacinto.k12.ca.us">rmoore@sanjacinto.k12.ca.us</a>  <a href="mailto:vluna@sanjacinto.k12.ca.us">vluna@sanjacinto.k12.ca.us</a>	Classified Employee(s)
Michelle Ott, Teacher Stacy Ward, Teacher Jessica Darapiza	<a href="mailto:mott@sanjacinto.k12.ca.us">mott@sanjacinto.k12.ca.us</a> <a href="mailto:sward@sanjacinto.k12.ca.us">sward@sanjacinto.k12.ca.us</a> <a href="mailto:jdarapiza@sanjacinto.k12.ca.us">jdarapiza@sanjacinto.k12.ca.us</a>	Certificated Employee(s)
Nora Ambriz Leah Luna Tiffany Urquiza Annette Coronado Christina Tritt Bobbi Moreno Frank Urquiza	<a href="mailto:urquizajr@aol.com">urquizajr@aol.com</a>	Parent(s)
		Other Members
Deputy Dunlap	<a href="mailto:tdunlap@sanjacinto.k12.ca.us">tdunlap@sanjacinto.k12.ca.us</a>	Law Enforcement Contact

Note: School Safety Team may be the School Site Council. The Team MUST include Parents.

## Meeting Dates of School Safety Team

Month	Day	Time	Location	Comments/Needs
July 2016				
August				
September	22nd	3:30-4:30	Megan Cope Library	*see attached notes
October				
November				
December	1st	3:30-4:30	Megan Cope Library	*see attached notes
January 2017				
February	27th	3:30-4:30	Megan Cope Library	*see attached notes
March				
April	6th	3:30-4:30	Megan Cope Library	*see attached notes
May				
June				

Note: Agendas, Minutes or Meeting Notes should be placed in Appendix for documentation.



## School Safety Assessment Data 2016-2017

Data Source	Comments	Analysis																																																																																																																																																																																																																																																																																																																																																																																																
School Crime-Incidents Involving SJPD	No School Crime Reports	N/A																																																																																																																																																																																																																																																																																																																																																																																																
Suspensions	Examined 2016-2017 Suspension Report on 2-7-17	Suspensions were recorded as Fighting/Verbal Altercation with a total of 10, Serious Injury and Assault 2, Dangerous Objects 1, and Disobedience and Defiance 1; for a total of 15.																																																																																																																																																																																																																																																																																																																																																																																																
Expulsions	No expulsions in the past five years.	N/A																																																																																																																																																																																																																																																																																																																																																																																																
Office Discipline Referrals	Examined the 2016-2017 Discipline Distribution Report on 2-7-17	<p>The top areas for discipline referrals for this time period were documented as follows:</p> <table border="1" style="font-size: small; width: 100%;"> <thead> <tr> <th colspan="13">2016-2017 Discipline Distribution Report from 8/11/2016 to 2/7/2017</th> <th style="text-align: right;">Page 1</th> </tr> <tr> <th rowspan="2">Code # and Name</th> <th rowspan="2">Total</th> <th colspan="5">Grade</th> <th colspan="2">Sex</th> <th rowspan="2">Hispanic/Latino?</th> <th colspan="5">Race (Not Hispanic)</th> </tr> <tr> <th>K</th> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>F</th> <th>M</th> <th>Y</th> <th>100</th> <th>200</th> <th>300</th> <th>400</th> <th>600</th> <th>700</th> </tr> </thead> <tbody> <tr> <td>2 Sexual Harassment</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> </tr> <tr> <td>51 Disrespect - Peer</td> <td>17</td> <td>2</td> <td>3</td> <td>-</td> <td>3</td> <td>6</td> <td>3</td> <td>8</td> <td>9</td> <td>8</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>4</td> <td>4</td> </tr> <tr> <td>53 Disrespect - Staff</td> <td>6</td> <td>-</td> <td>-</td> <td>1</td> <td>1</td> <td>4</td> <td>-</td> <td>2</td> <td>4</td> <td>3</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>3</td> <td>-</td> </tr> <tr> <td>54 Disrespect - Expectations/Rule</td> <td>5</td> <td>2</td> <td>2</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>5</td> <td>1</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>3</td> </tr> <tr> <td>55 Disrespect - Property</td> <td>4</td> <td>-</td> <td>-</td> <td>2</td> <td>-</td> <td>1</td> <td>1</td> <td>-</td> <td>4</td> <td>1</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>2</td> <td>-</td> </tr> <tr> <td>57 Fighting/Verbal Altercation</td> <td>25</td> <td>-</td> <td>1</td> <td>6</td> <td>5</td> <td>9</td> <td>4</td> <td>1</td> <td>24</td> <td>12</td> <td>1</td> <td>2</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>5</td> <td>5</td> </tr> <tr> <td>60 Inappropriate Language</td> <td>18</td> <td>-</td> <td>2</td> <td>3</td> <td>2</td> <td>5</td> <td>6</td> <td>5</td> <td>13</td> <td>12</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>3</td> <td>2</td> </tr> <tr> <td>61 Preflight</td> <td>5</td> <td>1</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>3</td> <td>1</td> <td>4</td> <td>1</td> <td>2</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>2</td> <td>-</td> </tr> <tr> <td>68 Vulgarly</td> <td>2</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>2</td> <td>-</td> <td>-</td> <td>2</td> <td>2</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>70 Disruptive Behavior</td> <td>39</td> <td>3</td> <td>7</td> <td>5</td> <td>4</td> <td>13</td> <td>7</td> <td>6</td> <td>33</td> <td>19</td> <td>2</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>9</td> <td>8</td> </tr> <tr> <td>73 Homeplay</td> <td>2</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>2</td> <td>-</td> <td>1</td> <td>1</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> </tr> <tr> <td>97 Other</td> <td>4</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>2</td> <td>1</td> <td>3</td> <td>1</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>1</td> </tr> <tr> <td>A1 Fighting/Verbal Altercation</td> <td>10</td> <td>1</td> <td>1</td> <td>-</td> <td>3</td> <td>1</td> <td>4</td> <td>2</td> <td>8</td> <td>5</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>3</td> <td>1</td> </tr> <tr> <td>A2 Serious Injury/Assault</td> <td>2</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>2</td> <td>2</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>B Dangerous Objects</td> <td>1</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>K Disobedience/Defiance</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> <td>1</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> <td>1</td> <td>-</td> </tr> <tr> <td><b>Totals:</b></td> <td><b>142</b></td> <td><b>10</b></td> <td><b>17</b></td> <td><b>19</b></td> <td><b>19</b></td> <td><b>47</b></td> <td><b>30</b></td> <td><b>28</b></td> <td><b>114</b></td> <td><b>69</b></td> <td><b>9</b></td> <td><b>5</b></td> <td><b>-</b></td> <td><b>-</b></td> <td><b>-</b></td> <td><b>-</b></td> <td><b>35</b></td> <td><b>24</b></td> <td><b>-</b></td> </tr> </tbody> </table>	2016-2017 Discipline Distribution Report from 8/11/2016 to 2/7/2017													Page 1	Code # and Name	Total	Grade					Sex		Hispanic/Latino?	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<b>Totals:</b>	<b>142</b>	<b>10</b>	<b>17</b>	<b>19</b>	<b>19</b>	<b>47</b>	<b>30</b>	<b>28</b>	<b>114</b>	<b>69</b>	<b>9</b>	<b>5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35</b>	<b>24</b>	<b>-</b>																																																																																																																																																																																																																																																																																																																																																																															
Reports of Bullying	Examined Incident Statements/Parent Concerns, Discipline Distribution Report, and Suspensions from 2016-2017	Most incident statements were referring to an individual incident or multiple incidents with different students which were investigated and determined to not be a case of bullying. There are 0 documented incidents of first offense bullying and 0 suspensions.																																																																																																																																																																																																																																																																																																																																																																																																

Calif. Healthy Kids Survey	Examined Healthy Kids Survey Results from 2015-2016 School Year	According to the CHKS Survey 92% of the students stated they feel safe at school. 47% said they have been hit or pushed at school. 54% of the students reported that mean rumors had been
		spread about them. The students said 96% of them feel that teachers believe they can do a good job. 46% of the students reported not being given a chance to help decide things at school and 62% reported no that teachers ask what you want to learn about. 97% of students reported that a parent believed they can do a good job.
Parent Surveys	Examined Parent Survey and Discussion at SSC	Parents are concerned with the traffic and the number of parking spaces in Parking Lots A and B. They are concerned with the egress of students at the end of the day including the crossing area at Via La Sierra and Cottonwood. Parents are concerned with kindergarten playground supervision in the morning and on Fridays. There is a concern regarding the lack of shade at the kindergarten and first grade pick up area and on the playground especially for inclement weather days.
Teacher Safety Surveys	Distributed and collected anonymous teacher survey	Teachers shared concerns with the parking lot dismissal, need for more supervision on playground and hallways during class time, and the parking lot egress. There is a concern for theft in the parking lot.
Focus Groups	Student Groups	A few issues the students brought up repeatedly were: students playing too rough in games at recess, rumors being spread about them or friends, and they don't like the "bullies" which are the kids who seem to be mean to others on a regular basis.

Staff Observations	Classified Staff Survey	Classified staff completed an anonymous survey and shared concerns regarding the amount of flies in the lunch shelter, the need for more playground equipment, insect bites, and equipment needs in case of a natural disaster.
Other		Both parent and staff groups listed flooding from rain as a concern in the parking lot and classrooms due to inadequate drainage. Evacuation routes for emergency were listed on
		the surveys, as well as lining up by the fence during drills. Request for additional entrance into school for drop off and pick up.

### **Policies and Procedures Reviewed & Revised**

<b>Policy/Procedures</b>	<b>Reviewed w/Team Y/N</b>	<b>Comments</b>	<b>Revisions</b>
Child Abuse	Y	Reviewed at SSC and Staff Meeting	
Emergency Response (Hour Zero)	Y	Reviewed at SSC and Staff Meeting	
Suspensions and Expulsions	Y	Reviewed at SSC and Staff Meeting	
Notification of Dangerous Pupils	Y	Reviewed at SSC and Staff Meeting	
Discrimination and Harassment	Y	Reviewed at SSC and Staff Meeting	

School Dress Code	Y	Reviewed at SSC and Staff Meeting	
Safe Ingress and Egress	Y	Reviewed at SSC and Staff Meeting	
Safe and Orderly Environment	Y	Reviewed at SSC and Staff Meeting	
Rules and Procedures on Discipline	Y	Reviewed at SSC and Staff Meeting	
Hate Crimes/Bullying Reporting	Y	Reviewed at SSC and Staff Meeting	

**Current Activities & Programs**  
2016-2017

<b>Current Activities/Programs</b>	<b>Priority Targeted</b>	<b>Funding Sources</b>
PBIS Positive Behavioral Interventions and Supports	All students and staff	LCAP
Hawkeye Patrol—4 <sup>th</sup> and 5 <sup>th</sup> grade students facilitate student supervision and promote making smart choices on the playground.	All students	N/A
Intramural Sports League	4th/5th Grade Students	N/A
Classroom Lessons	Kinder-5 <sup>th</sup> Grade Students	LCAP

Elementary Counseling *Focus Groups *One-on-one	All students	LCAP
Family Reading Nights	All students and families	N/A
Family Nights (Movie, Dance, Harvest Festival)	All students and families	PTA
Peer Mediation	Students in Need	N/A
Recess Games	All Students	LCAP
Seahawk Running Club	All students	N/A
Traffic Study	All students and families	City of San Jacinto

## Priorities Identified for 2017-2018

Priority Area	Data Source	Justification
<p><b>Priority One:</b></p> <p>Improve student drop-off and pick-up before and after school.</p> <p>Improve egress of the students from the school at dismissal.</p>	<p>Teacher/ Administration Observation, Parent Survey, Police Observation</p>	<p>All students exit out of the school gates into the parking lots where a majority of students are picked-up. The average time for the parking lots to clear is between 15 and 25 minutes. The police have given out tickets for illegal U-turns, illegal parking, etc...Students are not always using crosswalks or waiting for supervisors and are running through the parking lots where cars are driving through. At drop-off, cars will sometimes park and not move blocking the flow of traffic. Students are being dropped off in an unsupervised parking lot. There are approximately 900 students who are exiting out 3 gates at the end of the school day. These are very compacted and we have had discipline incidents occur as well as injuries.</p>
<p><b>Priority Two:</b></p> <p>Increase organization and dissemination of information regarding safety procedures and ensure the amount of safety equipment.</p>	<p>Teacher/ Administration/Parent Observation, Discipline Reports</p>	<p>On safety surveys and in safety meetings, there was noted a need to: communicate the evacuation procedures to all staff and community, organize and evaluate the safety equipment, and revisit emergency procedures most specifically student location.</p>
<p><b>Priority Three:</b></p> <p>Increase quantity of safety and emergency equipment supplies and storage space for it.</p>	<p>Teacher/ Administration Observation, Parent Survey</p>	<p>On safety surveys and from feedback from the staff, there is a need to have enough supplies available in the event of an emergency.</p>

## Action Plan Priority One

**Priority 1:** Improve student drop-off and pick-up before and after school and improve egress of the students from the school at dismissal.

<b>Activities: Prevention &amp; Intervention</b>	<b>Target Date</b>	<b>Person Responsible</b>	<b>Budget Source</b>	<b>Comments</b>	<b>Completed Y/N</b>
Police presence	As needed August-June 2017-2018	San Jacinto PD Traffic Team	N/A	The police will have a rotation so they are at the school to assist on a regular basis	N
Assist directing traffic	Daily August-June 2017-2018	Principal, AP, Supervisors, San Jacinto PD Traffic Team	N/A	Ensure staff is present in parking lots, at cross walks, and near the streets to assist flow	N
Parent reminders of student pick-up procedures	As needed August-June 2017-2018	Principal, AP, Clerk	N/A	Utilize parent link and fliers sent home to remind parents of parking lot rules	N
Crosswalk and stop sign put in at Cawston and Via La Sierra	June 2017	Administration, City of San Jacinto	Dependent on city funding	The crosswalk will allow for safe crossing and the stop sign will create more possibility for cars exiting Via La Sierra to clear parking lots faster.	N
Implement tiered intervention system for parents who do not follow rules	As needed June 2017	Principal, AP, San Jacinto Police Department Traffic Team	N/A	System for same offense: 1. Parent warning 2. Police warning 3. Banned from parking lot	N

Make Via La Sierra 4 lanes	Dependent on City	District and City of San Jacinto	District or city funds	Would have to show city there is a need for them to widen street	N
Egress procedures	August 2017 August-June 2017-2018	Administration, Teachers, Supervisors	N/A	All staff will focus on proper egress procedures during the first month of school focusing on taking turns out the gate and parking lot behavior expectations.	N

## Action Plan Priority Two

**Priority 2:** Increase organization and dissemination of information regarding safety procedures and ensure the amount of safety equipment.

<b>Activities: Prevention &amp; Intervention</b>	<b>Target Date</b>	<b>Person Responsible</b>	<b>Budget Source</b>	<b>Comments</b>	<b>Completed Y/N</b>
Provide time for Safety Committee to organize Sea-van.		Administration and safety committee			N
Complete inventory of safety equipment.		Administration and safety committee			
Communicate to parents and community the safety procedures for evacuations and emergencies.		Administration and safety committee		Hold a safety meeting for parents and community.	



## Action Plan Priority Three

### Priority 3: Ensure adequate supplies for safety Seavan.

<b>Activities: Prevention &amp; Intervention</b>	<b>Target Date</b>	<b>Person Responsible</b>	<b>Budget Source</b>	<b>Comments</b>	<b>Completed Y/N</b>
Organize and take inventory of Seavan supplies	August 1, 2017	Facilities Department, Administration	Facilities		
Purchase supplies for safety van.	June 15, 2017	Facilities Department, Administration	Facilities		

## Safety Plan Revisions

<b>Date Revised During the Year</b>	<b>Person Responsible</b>	<b>Date of Public Meeting</b>	<b>Summary of Revision(s)</b>


Note: Plans must be adopted by the School Safety Team prior to March 1<sup>st</sup> of every year pursuant to Education Code 32286. Plans must be submitted to the Director of Student, Community & Personnel Support prior to July 1<sup>st</sup> of every year.

## End of Year Evaluation School Safety Plan

2016-2017

\*to be completed April 6, 2017 SSC Meeting #4

Priority Area	Met Y/N	Comments
<u>Priority One</u>		

<b><u>Priority Two</u></b>		
<b><u>Priority Three</u></b>		
<b><u>Priority Four</u></b>		
<b><u>Priority Five</u></b>		

**End of Year Evaluation School Safety Plan**  
2017-2018

<b>Priority Area</b>	<b>Met Y/N</b>	<b>Comments</b>
<b><u>Priority One</u></b>		

<b><u>Priority Two</u></b>		
<b><u>Priority Three</u></b>		
<b><u>Priority Four</u></b>		

## **Appendix**

1. Sign-In Sheets from all School Safety Team Meetings
2. Board Policies
3. School Discipline Handbook
4. Parent/Student Handbook
5. Plan Notification Letter/Email
6. Prior End of Year Evaluation