

**Howard Gardner Community Charter School  
Meeting Notes/Minutes  
Governing Board of School  
Regular Board Meeting  
December 7, 2016 5:30 PM  
Howard Gardner Community School, 647 E St. Chula Vista, CA 91910**

**Present: Beverly Bautista, Scott Singh, Sarah Cantu, Louis Barrios, and Crystal Clumfoot  
Absent: Barry Taylor**

Recorder: Marisol Cortes

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
1.Call to Order & Pledge of Allegiance	<ul style="list-style-type: none"> <li>Call to order at 4:40 PM</li> </ul>	By: Crystal Clumfoot
2. Pledge of Allegiance		Led by: Crystal Clumfoot
3. Approval of agenda for December 7, 2016	<ul style="list-style-type: none"> <li>Moved item #8 to #4a (before public communication) and item #11 to the end of the meeting</li> </ul>	1 <sup>st</sup> Louis Barrios 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
4. Approval of previous Board meeting minutes from September 14, 2016	<ul style="list-style-type: none"> <li>Approved</li> </ul>	1 <sup>st</sup> Louis Barrios 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
4a. Approval of 2015-16 year and financial audit report-Christy White and Associates	<ul style="list-style-type: none"> <li>Approved</li> </ul>	1 <sup>st</sup> Louis Barrios 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
5. Public Communication	<ul style="list-style-type: none"> <li>Had 3 Public Speakers</li> </ul>	No action required.

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
6. Comments from the Board concerning items not on the Agenda (Board Members Only)	<ul style="list-style-type: none"> <li>• None</li> </ul>	
7. Reports: Executive Director, Teacher, PAC, SSC report(s) (attach copy of written report)	<ul style="list-style-type: none"> <li>• Mrs. Gonzalez gave PAC report</li> <li>• Mr. Class gave teacher report</li> <li>• Ms. Bautista gave director's report</li> </ul>	
<b>Discussion Items:</b>		
8. Review resumes of potential Board Members	<ul style="list-style-type: none"> <li>• Approved all three new board members Luz Gonzalez Lisa Berlanga Elijahmay D. Azucena</li> </ul>	1 <sup>st</sup> Scott Singh 2 <sup>nd</sup> Louis Barrios 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
9. New calendar dates	<ul style="list-style-type: none"> <li>• Discussion of dates</li> </ul>	No action required
<b>Action Items:</b>		
10. Approval of HGCS Organizational Chart	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Louis Barrios 2 <sup>nd</sup> Scott Singh 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
12. Approval of 2016-17 1 <sup>st</sup> Interim Report, Delano Jones-CSMC	<ul style="list-style-type: none"> <li>• Approved</li> </ul>	1 <sup>st</sup> Louis Barrios 2 <sup>nd</sup> Sarah Cantu 3 Ayes 0 Nays 0 Abstained <b>Approved</b>
13. Monthly Financial update-Delano Jones-CSMC	<ul style="list-style-type: none"> <li>• Marisol Cortes shared the monthly financial update</li> </ul>	No action required

AGENDA ITEMS	DISCUSSIONS	ACTION / FOLLOW – UP
14. Adjournment	<ul style="list-style-type: none"> <li>• Meeting adjourned at 5:42 PM</li> <li>• Next meeting on January 18, 2017 at 5:30 PM</li> </ul>	1 <sup>st</sup> Scott Singh 2 <sup>nd</sup> Louis Barrios 3 Ayes 0 Nays 0 Abstained <b>Approved</b>

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**Print Name** (Governing Board Secretary of Howard Gardner Community Charter School)

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**Signature**

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**Board-Approval Date**