

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
November 9, 2015

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6885 Orangethorpe Avenue, Buena Park, California.

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the meeting at
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CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mr. Samuel Van Hamblen.

FLAG SALUTE

MEMBERS PRESENT

Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L. Carole Jensen; Mr. Brian Chambers; Mrs. Rochelle Smith.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi, Assistant Superintendent, Administrative Services; Dr. Ramon Miramontes, Assistant Superintendent, Educational Services; Mrs. Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel requested that Item IV. Hearing Session be moved to follow Item V. Programs and Reports. The agenda was approved as amended.

Mrs. Michel made the motion, seconded by Mrs. Jensen, to approve the agenda amended.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, November 9, 2015 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF OCTOBER 26, 2015

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Michel, to approve the Minutes of the Regular Meeting of October 26, 2015.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. PRESENTATION

.01 BUENA PARK SCHOOL DISTRICT EDUCATION FOUNDATION SPONSOR AWARDS

The Buena Park School District Education Foundation recently conducted its First Annual Art Contest. The theme of the contest was "My Big Dream." The top four winning students received a \$25 Target gift card and their artwork was framed and presented to the Gold and Platinum Sponsors of the Foundation at tonight's Board meeting.

V. PROGRAMS AND REPORTS

.01 CHARLES G. EMERY SCHOOL REPORT

Charles G. Emery School Principal Jennifer Pesavento recognized nine students for exemplifying the District's core ethical values. Landon James, Natalie Kim, Ada Lopez, Jose Ramirez, Kasey Kim, Michael Yoon, Tala Alramahi, Rida Fatima and Arleth Castillo received certificates of recognition from the Governing Board.

Emery School Principal Jennifer Pesavento and Kindergarten through grade six teachers' Chantel Pettitt, Kelli Palmer, Rebecca Park, Ana Ngo, Dee Cavanee, Bob Mize, Jennifer Schell and Steve Little reported how they are using the Classrooms Without Limits program at Emery. Students are engaged using the interactive whiteboard; Chrome books to take Accelerated Reader (AR) tests and Starfall for reinforcement activities; iPads for research, AR testing, Story Works, ST Math and assignments; Airplay for Common Core mathematical problems, accessing textbooks online; and using the application "Notes" in math to display answers. Students are also submitting essays using their iPads and Gate students use their iPads to create videos and design new classroom configurations using pictures and analysis.

Minutes, November 9, 2015 (Continued)

V. PROGRAMS AND REPORTS (Continued)

.02 REPORT OF STUDENT ACHIEVEMENT

Following years of measuring student achievement by the STAR system, Buena Park School District has moved into the era of multiple measures, California Assessment of Student Performance and Progress (CAASPP). Multiple measures provide ongoing instructional feedback for teachers and students through district benchmarks, Smarter Balance interim assessments and the CELDT testing. District Literacy TOSAs' Stephanie Williamson and Vanessa Gomez shared statistical data and findings for Early Literacy, English Learners, and Title III AMAO 1 and 2. Dr. Kaivan Yuen reported on the CST Science scores for fifth and eighth grade indicating that eight grade students transitioned to the National Generation Science Standards (NGSS) and grades TK through seven will follow in 2016-17. Dr. Miramontes shared baseline data for the Smarter Balance Performance (SBAC) in ELA and Math. Fifth and sixth grade students did better in ELA than the other grade levels and third grade students performed significantly better in math than all other grades. Next steps include implementing a performance management system that will measure student achievement through formative, interim and summative assessments.

.03 TECHNOLOGY REPORT

Dr. Miramontes presented a review of Classrooms Without Limits (CWL) which provide a limitless learning environment that engages and fuels student passion to learn, grow and lead in a connected society. CWL comprises five steps within its structure: 1) infrastructure-including a new robust network, WAN (OCDE to District office) and WLAN (District office to school sites; 2) 21st century learning environments which allow for collaboration, technology integration and engaged and interactive learning experiences; 3) 1:1 personalized learning allowing grade 4-6 students daily access to technology to communicate and collaborate; 4) community outreach encompassing, Footsteps2Brilliance, Points of Contact, partnerships and weekly meetings; and 5) professional learning for Tech Leads, Tech Tuesdays and learning by doing.

IV. HEARING SESSION

No comments.

Minutes, November 9, 2015 (Continued)

VI. ACTION CALENDAR

.01 ACCEPT CONSOLIDATED SCHOOL SITE SAFETY PLANS (CSSP): ALL SCHOOLS

Agenda Exhibit B.

Education Code Section 32280 et.seq., provides requirements for comprehensive school site safety plans. In establishing such requirements, it is the intent that all California public schools, in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. Further, Education Code Section 32286 specifies timelines for an annual review, update and reporting of the key elements of the plan by each school-site council or school safety planning committee.

Mr. Chambers made the motion, seconded by Mrs. Michel, that the Governing Board accept the Consolidated School Site Safety Plans (CSSP): All Schools.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 APPROVAL OF THE 2015-2016 SINGLE SCHOOL PLANS FOR STUDENT ACHIEVEMENT

Agenda Exhibit C.

The No Child Left Behind (NCLB) Act of 2001 requires districts to be more accountable for academic progress of all students. One of the regulations outlined in NCLB is that schools must develop a Single School Plan for Student Achievement (SPSA) each year and that it is approved by the local School Site Council for each school and also approved by the district Governing Board. Each school's staff has conducted a comprehensive analysis of data to set specific goals and determine actions to improve academic achievement of all students. These comprehensive plans have been approved by each of the respective school site councils and received input from the English Learners Advisory Committee.

Minutes, November 9, 2015 (Continued)

VI. ACTION CALENDAR (Continued)

.02 APPROVAL OF THE 2015-2016 SINGLE SCHOOL PLANS FOR STUDENT ACHIEVEMENT (Continued)

Mrs. Michel made the motion, seconded by Mrs. Smith, that the Governing Board approve the 2015-2016 Single School Plans for Student Achievement.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

VII. DISCUSSION CALENDAR

.01 Board Policy Adoption/Review/Revision/Deletion

- BP0200 Goals for the District (revise)(Magnuson)
- BP0500 Accountability (revise)(Magnuson)
- BP3100 Budget (revise)(Magnuson)
- BP6151 Class Size (revise)(Magnuson)

Agenda Exhibit D.

The Governing Board considered the listed board policies for adoption/review/revision/deletion and indicated changes where necessary. Indicated changes will be made and the policies will be included on the Consent Calendar for approval on the next Board agenda. The Governing Board requested Board Policy 0200 Goals be brought back for further discussion on the next Board agenda.

.02 Board Policy Discussion: Facilities

- BP3517 Inspection
- BP7000 Concepts and Roles

Agenda Exhibit E.

Discussion was held regarding the Board's desire to adhere to board policies relating to facilities and whether to allow employees to bring personal items into their workspace that could pose a safety hazard and/or cannot be readily stored from view (e.g., furnishings, equipment, appliances) without the written consent of the site/department administrator. Board consensus was no appliances are to be allowed in the modernized classrooms and that the same policy should be phased into the remaining sites and District Office by the end of the current school year.

Minutes, November 9, 2015 (Continued)

VII. DISCUSSION CALENDAR (Continued)

.03 Board Bylaw 9250 Remuneration, Reimbursement, and Other Benefits

Agenda Exhibit F.

Board Bylaw 9250 states that on an annual basis, the Governing Board may increase the compensation of the Governing Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. Discussion was held regarding whether to increase the Board member's monthly stipend.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Jensen requested Item .05 Business Services Report be removed from the consent calendar.

Mr. Hamblen requested Item .06 Contract/Service Agreement(s) No. 213 be removed from the consent calendar.

.08 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Consent Calendar Items .02, .03, .04, and .07, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #15-16-09

Agenda Exhibit G.

CERTIFICATED PERSONNEL

I. NEW HIRE (Ratification)

The following certificated candidate has been selected for hire effective as indicated for the 2015-16 school year, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated.

Woodward, Colin - 11/09/2015
Teacher #080109J014

Minutes, November 9, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-09 (Continued)

CERTIFICATED PERSONNEL (Continued)

II. RE-HIRE CERTIFICATED SUBSTITUTE

Zambon, Thomas - 11/10/2015

Substitute Teacher

CLASSIFIED PERSONNEL

I. CHANGES OF ASSIGNMENT

Paz, Adriana - 11/10/2015

Current Assignment(s):

Playground Supervisor #081137W011

Breakfast Supervisor #081149W005 (short term)

Substitute Playground Supervisor

Delete: Breakfast Supervisor #081149W005(short term)

II. EMPLOYMENT OF SHORT-TERM CLASSIFIED EMPLOYEES:

Collinsworth, Deborah

Breakfast Supervisor #081149W005

0.5 hour per day

Funding Source: Whitaker SLIP

Location: Whitaker School

Anticipated Dates: November 10, 2015 - May 26, 2016

Rate of Pay: \$11.30 per hour (includes benefits)

of Days (not to exceed): 117

Total Cost (not to exceed): \$662

Jimenez, Zonia

Breakfast Supervisor #081149C001

0.5 hour per day

Funding Source: Corey SLIP

Location: Corey School

Anticipated Dates: November 10, 2015 - May 26, 2016

Rate of Pay: \$11.30 per hour (includes benefits)

of Days (not to exceed): 117

Total Cost (not to exceed): \$662

III. ADDITIONAL HOURS FOR TRAINING FOR CHILD NUTRITION SERVICE CLASSIFIED STAFF

The District will be providing food handler training for cafeteria cook managers and cafeteria workers. The training covers regulations, as well as essentials related to food safety, personal

hygiene when working with foods, cross-contamination and allergens, time and temperature, and cleaning and sanitation.

Minutes, November 9, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #15-16-09 (Continued)

CLASSIFIED PERSONNEL (Continued)

III. ADDITIONAL HOURS FOR TRAINING FOR CHILD NUTRITION SERVICE CLASSIFIED STAFF (Continued)

Day two of the training includes the administration of the food handlers test, successful completion of which results in Food Handlers Certification recognized by the State of California. Training and testing are scheduled for November 23 and 24, and are offered to thirty-five (35) cafeteria workers, paid at a range of \$18.26 to \$22.30 (includes benefits), and up to four (4) cook managers paid at a range of \$24.38 to \$29.63 (includes benefits) per hour. Participation in the training and testing is optional and voluntary. Participating staff members will be paid their current hourly rate of pay for up to eleven (11) hours, for a total cost that will not exceed \$9,890, payable from child nutrition services funds.

IV. SEPARATION OF EMPLOYMENT

#0800000048 - 12/30/2015

Bus Driver #081106T001

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit H.

September 28-30, 2015, November 16-17, 2015 - "National Board Content Advisory Committee Meeting" (Ratification) - L. Milch

October 20-21, 2015 - "Planning and Financing Your Future School Facility Program" (Ratification) (Cost Change Only, Originally Approved on 10/12/15) - K. Tsunezumi, M. Anderson

October 28, 2015 - "Disaster Preparedness Academy" (Ratification) (Cost Change Only, Originally Approved on 10/12/15) - K. Tsunezumi, M. Anderson

October 29, 2015 - "2015 Green CA Schools and Colleges Summit & Exposition" (Ratification) (Cost Change Only,

Originally Approved on 10/12/15) - K. Tsunozumi, M. Anderson
 November 13, 2015 - "The SBAC, It's Not Your Children's (or Grandchildren's) CST!" - R. Miramontes, K. Yuen, V. Gomez, S. Williamson, A. Oei, E. Bagger, V. Connolly, J. Pesavento, R. Harrison, R. Jeffrey, J. Linnecke

Minutes, November 9, 2015 (Continued)

VIII.CONSENT CALENDAR (Continued)

- .03 CONFERENCE/TRAVEL ACTION REPORT (Continued)
 December 1, 2015, March 3 & 10, 2016, May 3, 2016 -
 "Positive Behavior Interventions and Supports (PBIS)
 Training at a Glance (2015-16)" - J. Reddingius, S.
 Voelker, T. Hoang, T. Morgan, L. Lucero
 January 14, 2016 - "Governor's Budget Workshop" - K.
 Tsunozumi, G. Ung, R. Palomino
- .04 INTER-DISTRICT TRANSFERS, 2015-2016
 Agenda Exhibit I.
 Permits granted to date: In: 195
 Out: 183
- .07 INTERDISTRICT TRANSFER REQUEST: JOCELYN FLORES

DISCUSSION OF ITEMS REMOVED FROM CONSENT CALENDAR

- .05 BUSINESS SERVICES REPORT
 Regarding P.O. #J08R0406, Heinemann Publishing for
 \$7,649.80, Mrs. Jensen questioned whether testing
 supplies could be paid for with lottery funds. Dr.
 Miramontes responded that lottery funds could be used for
 testing materials.
 Mrs. Jensen pointed out that page 2 of 3 of the Purchase
 Order listing was misaligned. District staff will
 provide a corrected page.
- .06 CONTRACT/SERVICE AGREEMENT(S) NO. 213
 Mr. Hamblen questioned why Letner Roofing Company did not
 submit a bid for the Beatty roofing project. Mr.
 Tsunozumi indicated they were a no show for the job walk.

VIII.CONSENT CALENDAR (Continued)

- .09 ITEMS REMOVED FROM CONSENT CALENDAR
 Mrs. Jensen made the motion, seconded by Mrs. Michel that
 the Governing Board approve Item .05 Business Services
 Report and Item .06 Contract/Service Agreement(s) No.

213, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, November 9, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.05 BUSINESS SERVICES REPORT

Agenda Exhibit J.

a. Purchase Orders dated 10/27/15-11/09/15 were approved in the total amount of \$110,329.17.

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 213

Agenda Exhibit K.

Contract #: 16-01
 Contractor: Commercial Roofing Systems, Inc.
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New Bid

Description of Services: Roofing Project at Beatty Elementary per specifications, Bid #16-01. Bids submitted:

Commercial Roofing	\$166,486
Chapman Coast Roof Co., Inc.	\$180,000
Best Contracting Services, Inc.	\$218,250
C.I. Services, Inc.	\$223,622

Contract Period: December 19, 2015 - January 16, 2016
 Funding Source: Deferred Maintenance
 Total Expenditure: Not to Exceed \$166,486

Contract #: 16-02
 Contractor: Danny Letner Inc. dba Letner Roofing Company
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New Bid

Description of Services: Roofing Project at Corey Elementary per specifications, Bid #16-02. Bids submitted:

Letner Roofing Company	\$75,000
Chapman Coast Roof Co., Inc.	\$88,795

C.I. Services, Inc.	\$95,630
Commercial Roofing	\$105,972
Best Contracting Services, Inc.	\$116,485

Contract Period: December 19, 2015 - January 16, 2016
 Funding Source: Deferred Maintenance
 Total Expenditure: Not to Exceed \$75,000

Minutes, November 9, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 213 (Continued)

Contract #: 16-03
 Contractor: Danny Letner Inc. dba Letner Roofing Company
 Site Dept. Manager: K. Tsunezumi
 New Contract/Amendment: New Bid

Description of Services: Roofing Project at Transportation Garage at district office per specifications, Bid #16-03. Bids submitted:

Letner Roofing Company	\$65,000
Chapman Coast Roof Co., Inc.	\$82,200
C.I. Services, Inc.	\$92,508
Commercial Roofing	\$111,880
Best Contracting Services, Inc.	\$117,250

Contract Period: December 19, 2015 - January 16, 2016
 Funding Source: Deferred Maintenance
 Total Expenditure: Not to Exceed \$65,000

Contract #: 16-14
 Contractor: Momentum in Teaching, LLC
 Site Dept. Manager: R. Miramontes
 New Contract/Amendment: Amendment

Description of Services: Addition of two days (September 5, 2015 and November 5, 2015) to professional development and coaching contract focusing on Common Core State Standards aligned with "Writer's Workshop" and Balanced Literacy approach. (Ratification)

Contract Period: August 10, 2015 - March 16, 2016
 Funding Source: General Fund
 Total Expenditure: Increase Not to Exceed \$6,000
 Total Not to Exceed \$66,000

Contract #: 16-44

Contractor: 1 iPad Gratis LLC
Site Dept. Manager: K. Yuen
New Contract/Amendment: New

Description of Services: Provide supplemental education services to students who are eligible.

Contract Period: December 1, 2015 - April 15, 2016
Funding Source: Title I Program Improvement
Total Expenditure: Not to Exceed \$16,000

Minutes, November 9, 2015 (Continued)

VIII.CONSENT CALENDAR (Continued)

.06 CONTRACT/SERVICE AGREEMENT(S) NO. 213 (Continued)

Contract #: 16-45
Contractor: A Better Tomorrow Education
Site Dept. Manager: K. Yuen
New Contract/Amendment: New

Description of Services: Provide supplemental education services to students who are eligible.

Contract Period: December 1, 2015 - April 15, 2016
Funding Source: Title I Program Improvement
Total Expenditure: Not to Exceed \$31,200

Contract #: 16-46
Contractor: Club Z! dba Tutoring USA Inc.
Site Dept. Manager: K. Yuen
New Contract/Amendment: New

Description of Services: Provide supplemental education services to students who are eligible.

Contract Period: December 1, 2015 - April 15, 2016
Funding Source: Title I Program Improvement
Total Expenditure: Not to Exceed \$17,600

Contract #: 16-47
Contractor: Oxford Tutoring
Site Dept. Manager: K. Yuen
New Contract/Amendment: New

Description of Services: Provide supplemental education services to students who are eligible.

Contract Period: December 1, 2015 - April 15, 2016
Funding Source: Title I Program Improvement
Total Expenditure: Not to Exceed \$21,000

IX. BOARD COMMENTS

Mr. Chambers attended the Whitaker Fall Festival and Trunk or Treat, Emery's Trunk or Treat and auction and Beatty's Halloween Dance stating, "each event was well attended and everyone seemed to be having a terrific time."

Mrs. Michel is enjoying her participation in the GRIP Mentor Program at Buena Park Junior High School.

Mrs. Jensen shared that the Buena Park Junior High Honors Program and Honors Academy will be hosting a fundraising Quartermania event December 5, 2015.

Minutes, November 9, 2015 (Continued)

IX. BOARD COMMENTS (Continued)

Mr. Magnuson indicated he will be attending the Teacher of the Year Banquet at the Disneyland Hotel on November 10 to honor Beatty teacher Gilbert Kim.

Mr. Magnuson will be participating in the La Palma Days Parade along with Corey and Buena Park Junior High schools on Saturday, November 14.

Mr. Magnuson reported that the La Palma City Council will be discussing school district boundary changes at their November 17 meeting.

X. INFORMATION/CORRESPONDENCE.01 Information/Correspondence

- Williams Settlement legislation 1st Quarter Report
Agenda Exhibit L.

The Williams Settlement Legislation 1st Quarter Report submitted by the Orange County Department of Education for the period July, August, and September 2015 indicates the following:

- two reviews were conducted at decile 1-3 schools on August 21, 2015 for instructional materials, BPSD is in compliance
- two reviews were conducted on September 10, 2015 for school site facilities, any deficiencies were reported to school administrators for remediation
- no uniform complaints were filed during the period of April through June 2015.

.02 Major Topics for Governing Board

Agenda Exhibit M.

XI. CLOSED SESSION

At 7:59 p.m., Mrs. Smith made the motion, seconded by Mrs. Michel, that the Governing Board go into closed session.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, November 9, 2015 (Continued)

XII. RECONVENE

At 8:36 p.m., Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board reconvene.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. REPORTING OUT OF CLOSED SESSION

.01 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

.03 PUBLIC EMPLOYEE PERFORMANCE EVALUATION-SUPERINTENDENT

The Governing Board accepted the Superintendent's goal criteria for the 2015-16 school year.

.04 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Discussion was held regarding Public Employee Discipline/Dismissal/Release.

XIV. ADJOURNMENT

At 8:37 p.m., Mrs. Smith made the motion, seconded by Mrs. Jensen, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member