

**PROCEEDINGS OF THE ST. JOHN THE BAPTIST PARISH SCHOOL BOARD
RESERVE, LA – MEETING OF JUNE 5, 2014**

ITEM 1: The Chair called the meeting to order and read the following call:

HONORABLE MEMBERS OF THE SCHOOL BOARD
Parish of St. John the Baptist

Dear Board Member:

Upon call of the President, the St. John the Baptist Parish School Board will meet in regular session at Godchaux Grammar Cafeteria, 1600 Highway 44, Reserve, Louisiana, on Thursday, June 5, 2014, at 6:00 p.m.

An agenda for the meeting is attached.

Sincerely, s/Kevin R. George
Superintendent/Secretary

The Chair called for a moment of silent meditation followed by the Pledge of Allegiance.

ITEM 2. ROLL CALL OF MEMBERS:

PRESENT: Messrs. Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche.
ABSENT: Jack.

There were 10 members present, 1 absent.

ITEM 3. Approval of Minutes – Meeting of May 15, 2014.

MOTION BY: Mr. Bacas

SECOND BY: Dr. Keller

MOTION: To approve the minutes of the meeting of May 15, 2014.

No objections.

The motion carried.

10 Yeas - Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

1 Absent – Jack


ITEM 4. SUPERINTENDENT’S REPORT. Mr. Kevin R. George, Superintendent.


Mr. George stated that Ms. Cindy Janecke (All South) and Mr. Ames Yeates (Yeates & Yeates Architects) would give an update on the Disaster Recovery.

Ms. Cindy Janecke shared the following PowerPoint. Both she and Mr. Yeates fielded questions from the Board following the presentation.


FEMA Sandy Recovery Investment Act (SRIA)

- School Board/FEMA fixed cost agreement - April 2, 2014
- Available funding \$38.6 Million of both schools
- FEMA wrote new roll up PW
- PW undergoing standard FEMA review process
- Funding will be available for the start of construction.





ALL SOUTH
CONSULTING
ENGINEERS, L.L.C.



East St John High School Repairs

High School Building Repairs

Construction Documents 95% complete

Advertise for bids – Week of June 16

Mitigation – Levee, Pump Station, Floodwall

Construction Documents 95% complete

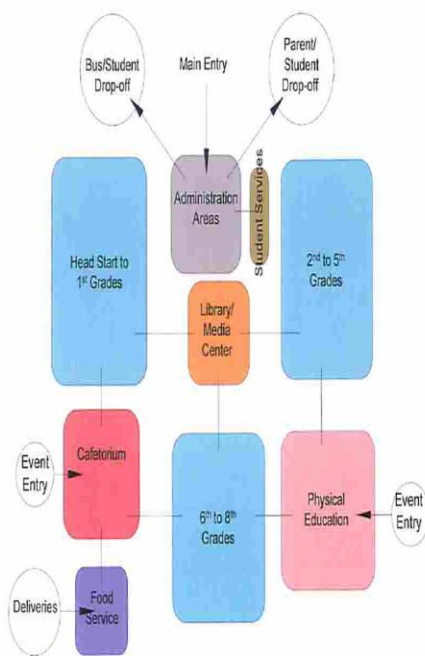
Advertise for bids – Week of June 16

School to Open August 2015



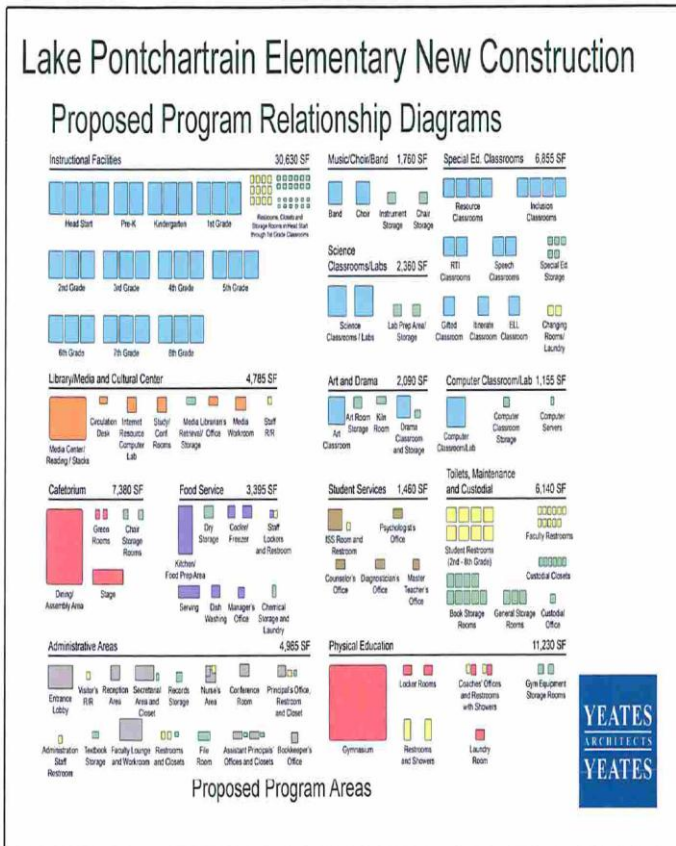
Lake Pontchartrain Elementary New Construction

Proposed Program Relationship Diagrams



General Spatial Relationships





Lake Pontchartrain Elementary New Construction Project Timeline/Schedule

LPE Program Complete	June 5, 2014
Demolition Documents Complete * **	July 11, 2014
LPE Schematic Design Phase Complete	September 10, 2014
Demolition of Existing School *	November 17, 2014
LPE Design Development Complete	January 22, 2015
LPE Construction Documents Complete	June 5, 2015
LPE Bid Date	August 4, 2015
LPE Construction Contract Awarding	August 18, 2015
LPE Construction (Substantially Complete)	20 months
LPE Move In	June 2017
LPE Start of School	August 2017

* Simultaneous with the Design of the new LPE School
 ** Conditioned upon immediate NTP and completion of environmental assessment by others

YEATES ARCHITECTS YEATES

ITEM 5. EDUCATIONAL PRESENTATIONS AND RECOGNITIONS BY THE BOARD OR STAFF

Mr. George gave the following report and honorees were presented with plaques/awards:

a. Recognition of Outstanding School Support Employees

The following employees were recognized:

- **Outstanding School Support Employees of the Year 2013-14 - School Level**

Brenda Anderson, Outstanding School Support Employee of the Year, ESJE
Anthony Valentine, Outstanding School Support Employee of the Year, ESJH
Patronella Williams, Outstanding School Support Employee of the Year, ECW
Michelle Dennis, Outstanding School Support Employee of the Year, FWE
Lynelle Nelson, Outstanding School Support Employee of the Year, GMMS
Alice Samuel, Outstanding School Support Employee of the Year, JLO
Patricia Nicholas, Outstanding School Support Employee of the Year, LPE
Laurie Adams, Outstanding School Support Employee of the Year, LES
Roxanne Grover, Outstanding School Support Employee of the Year, CDC
Teala Champagne, Outstanding School Support Employee of the Year, WSJE
Guindella Joseph, Outstanding School Support Employee of the Year, WSJH

- **Outstanding School Support Employees of the Year 2013-14 - District Level**

Anthony Valentine, St. John Parish Outstanding High School Support Employee of the Year
Patricia Nicholas, St. John Parish Outstanding Middle School Support Employee of the Year
Roxanne Grover, St. John Parish Outstanding Elementary School Support Employee of the Year

ITEM 6. PERSONNEL MATTERS

ITEM 7. BUSINESS AND FINANCE

ITEM 7a. Mr. Felix Boughton – Introduce Amended Budget for June 30, 2014.

This item was for introduction only. Documents are available for viewing at 118 West 10th Street, Reserve, LA

ITEM 7b. Mr. Felix Boughton – Introduce Comprehensive Budget for June 30, 2015

This item was for introduction only. Documents are available for viewing at 118 West 10th Street, Reserve, LA

ITEM 7c. Mr. Felix Boughton – Introduce Salary Schedule for June 30, 2015

This item was for introduction only. Documents are available for viewing at 118 West 10th Street, Reserve, LA

Mr. Boughton stated there will be a Public Hearing on the budgets on June 19, 2014 at 4:00 p.m. at the School Board Central Office.

ITEM 7d. Mr. Felix Boughton – Approve fiscal agent proposal for three years (7/1/14 – 6/30/2017)

MOTION BY: Mr. Wise

SECOND BY: Mr. Johnson

MOTION: To accept Capital One as the fiscal agent for three years (July 1, 2014 through June 30, 2017).

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

ITEM 7e. Mr. Peter Montz – Recommendation of the following Bids/Proposals: Proposal 15.02 Official Journal; Bid 15.08 Bus Parts; Bid 15.09 Copier/Computer Paper; Bid 15.10 Office Supplies; Bid 15.11 Instructional Materials; Bid 15.12 General Maintenance; Bid 15.13 Electrical Supplies; Bid 15.14 Air Conditioning/Welding Supplies; Bid 15.15 Plumbing Supplies; Bid 15.16 Custodial Supplies; Bid 15.18 Award/Incentive Items; Proposal 15.20 Food Service Equipment Maintenance; Proposal 15.21

Emergency Construction of Building Components and/or Grounds; Proposal 15.22 Emergency Water Restoration Services.

MOTION BY: Dr. Keller

SECOND BY: Mr. Johnson

MOTION: To accept the recommendations for Bids/Proposals: Proposal 15.02 Official Journal; Bid 15.08 Bus Parts; Bid 15.09 Copier/Computer Paper; Bid 15.10 Office Supplies; Bid 15.11 Instructional Materials; Bid 15.12 General Maintenance; Bid 15.13 Electrical Supplies; Bid 15.14 Air Conditioning/Welding Supplies; Bid 15.15 Plumbing Supplies; Bid 15.16 Custodial Supplies; Bid 15.18 Award/Incentive Items; Proposal 15.20 Food Service Equipment Maintenance; Proposal 15.21 Emergency Construction of Building Components and/or Grounds; Proposal 15.22 Emergency Water Restoration Services.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

ITEM 7f. Mr. Peter Montz – Request Board approval to declare buses S-1, 25, 78, 80, 84, 99, 63, 77, S-10, 23, 56, 03, 02, 76, 58, 89, 79, 60, 05, M10, M05, M01, GMC drayage pickup truck and Ford Crown Victoria surplus materials and sell to the highest bidder.

MOTION BY: Dr. Keller

SECOND BY: Mr. Johnson

MOTION: To declare buses S-1, 25, 78, 80, 84, 99, 63, 77, S-10, 23, 56, 03, 02, 76, 58, 89, 79, 60, 05, M10, M05, M01, GMC drayage pickup truck and Ford Crown Victoria surplus materials and sell to the highest bidder.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

ITEM 7g. Ms. Terry Charles - Request Board approval of bid awards for the SY 2014-15 for Milk/Milk Products, Processed Foods, Frozen Foods, Meat/Meat Products, Cleaning Supplies, Paper Supplies, and Small Equipment for Cafeterias.

MOTION BY: Dr. Keller

SECOND BY: Mr. Wise

MOTION: To approve bid awards for the SY 2014-15 for Milk/Milk Products, Processed Foods, Frozen Foods, Meat/Meat Products, Cleaning Supplies, Paper Supplies, and Small Equipment for Cafeterias.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

**ST. JOHN the BAPTIST PARISH
CHILD NUTRITION PROGRAM**

BID RECOMMENDATION SUMMARY

School Board Meeting Date: 6/05/2014

Bid Name: Small Equipment

Bid Number: #80

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 4

Alack Refrigeration/Ga.Lotz
Economical Jan. & Paper
Cayard's Inc.
Buckalew's

Number of Bids submitted: 3

Alack Refrigeration
Economical Jan. & Paper
Cayard's Inc.

Number of "No Bids": 1
 Buckalew's

Number of "Rejections": 1
 Cayard's

(Vendor did not fill out the certification form regarding verification of employees and the form was not notarized by a notary public)

BID AWARD RECOMMENDATION

Alack Refrigeration: 54 Items
Economical Janitorial & Paper : 14 Items
Total: 68 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department.

**ST. JOHN the BAPTIST PARISH
 CHILD NUTRITION PROGRAM**

BID RECOMMENDATION SUMMARY

Meeting Date: 06/05/2014
Bid Name: Bread/Bread Products

Bid Number: #10

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 1
 Flower's Baking Co. of New Orleans/Baton Rouge

Number of Bids submitted: 0

Number of "No Bids":
 Flower's Baking Co. 1
 Of New Orleans/Baton Rouge

Number of "Rejections": 0

BID AWARD RECOMMENDATION

Flower's Baking of Baton Rouge: 0 Items
 (We will rebid the bread bid and the next bid opening will be on Thursday, June 12th)

Total: 0 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department

**ST. JOHN the BAPTIST PARISH
 CHILD NUTRITION PROGRAM**

BID RECOMMENDATION SUMMARY

Meeting Date: 6/05/2014
Bid Name: Frozen Foods

Bid Number: #35

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 9
 Diamond Food Distributors
 Pon Food Corporation
Food Brokers :
 Belle Foods, LLC.
 Paramount Marketing Group
 Food Service Hopco Marketing
 Southern Sales Solutions
 Accent Marketing
 Pinnacle Marketing Inc.
 Morel & Associates Inc.

Number of Bids submitted: 2
 Diamond Food Distributors
 Pon Foods Corporation

Number of "No Bids": 0

Number of "Rejections": 0

BID AWARD RECOMMENDATION

Diamond Food Distributors: 39 Items
Pon Food Corporation: 18 Items
Total: 57 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department

**ST. JOHN the BAPTIST PARISH
 CHILD NUTRITION PROGRAM**

BID RECOMMENDATION SUMMARY

Meeting Date: 6/05/2014
Bid Name: Meat/Meat Products

Bid Number: #50

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 9

Diamond Food Distributors
 Pon Food Corporation

Food Brokers:

Paramount Marketing Group
 Belle Foods, LLC.
 Food Service Hopco Marketing
 Southern Sales Solutions
 Accent Marketing
 Morel & Associates, Inc.
 Pinnacle Marketing, Inc.

Number of Bids submitted: 2

Diamond Food Distributors
 Pon Foods Corporation

Number of "No Bids": 0

Number of "Rejections": 0

BID AWARD RECOMMENDATION

Diamond Food Distributors: 16 Items
Pon Food Corporation: 28 Items
Total: 44 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department

**ST. JOHN the BAPTIST PARISH
 CHILD NUTRITION PROGRAM**

BID RECOMMENDATION SUMMARY

Meeting Date: 6/05/2014
Bid Name: Processed Foods

Bid Number: #30

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 9

Diamond Food Distributors
 Pon Food Corporation

Food Brokers

Bell Foods
 Paramount Marketing Group
 Food Service Hopco Marketing
 Southern Sales Solutions
 Accent Marketing
 Morel & Associates, Inc.
 Pinnacle Marketing Inc.

Number of Bids submitted: 2

Diamond Food Distributors
 Pon Foods Corporation

Number of "No Bids": 0

Number of "Rejections": 0
BID AWARD RECOMMENDATION

Diamond Food Distributors: 101 Items
Pon Food Corporation: 53 Items
Total: 154 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department

**ST. JOHN the BAPTIST PARISH
 CHILD NUTRITION PROGRAM
 BID RECOMMENDATION SUMMARY**

Meeting Date: 6/05/2014
Bid Name: Cleaning Supplies

Bid Number: #60

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 2
 Economical Janitorial &Supplies
 Pon Food Corporation

Number of Bids submitted: 2
 Economical Janitorial & Supplies
 Pon Food Corporation

Number of "No Bids": 0

Number of "Rejections": 0

BID AWARD RECOMMENDATION

Economical Janitorial/Supplies: 14 Items
Pon Food Corporation: 1 Items
Total: 15 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department

**ST. JOHN the BAPTIST PARISH
 CHILD NUTRITION PROGRAM
 BID RECOMMENDATION SUMMARY**

Meeting Date: 6/05/2014
Bid Name: Paper Supplies

Bid Number: #70

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 5
 Schneider Paper Products
 Economical Janitorial &Supplies
 Pon Food Corporation
 All American Poly
Broker:
 Par-Pak, Inc.

Number of Bids submitted: 4
 Economical Janitorial & Supplies
 Pon Food Corporation
 Schneider Paper Products
 All American Poly

Number of "No Bids": 0
 Number of "Rejections": 0

BID AWARD RECOMMENDATION

Economical Janitorial/Supplies: 35 Items
Pon Food Corporation: 3 Items
Schneider Paper Products: 26 Items
All American Poly: 1 Item

Total: 64 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department
ST. JOHN the BAPTIST PARISH
CHILD NUTRITION PROGRAM

BID RECOMMENDATION SUMMARY

Meeting Date: 6/05/2014

Bid Name: Milk/ Milk Products

Bid Number: #20

RELEASE/RECEIPT INFORMATION

Number of Bid Packets released: 3
 Brown's Dairy
 Kleinpeter Farms Dairy Products
 Borden's Dairy

Number of Bids submitted: 3
 Brown's Dairy
 Kleinpeter Farms Dairy Products
 Borden's Dairy

Number of "No Bids": 0

Number of "Rejections": 0

(All or Nothing Bid)

BID AWARD RECOMMENDATION

Borden's Dairy Products 8 Items

Total: 8 Items

Bid and Bid Award prices are available for review in the Child Nutrition Department

ITEM 8. OLD BUSINESS

ITEM 9. NEW BUSINESS

ITEM 9a. Ms. Bonnie Dinvaut – Request Approval of District Technology Plan

MOTION BY: Mr. Sanders

SECOND BY: Mr. Nicholas

MOTION: To approve the District Technology Plan.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

The District Technology Plan is available for viewing at 118 West 10th Street, Reserve, LA or digitally at www.stjohn.k12.la.us

ITEM 10. ADMINISTRATIVE MATTERS

ITEM 10a. Executive Session – Charles Patin (Class action attorney) St. John the Baptist Parish School Board, Et Al v. State of Louisiana, Et Al

MOTION BY: Mr. Wise

SECOND BY: Mr. Jones

MOTION: To convene in Executive Session.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

The Board convened in Executive Session at 7:16 p.m.

MOTION BY: Mr. Burl

SECOND BY: Dr. Keller

MOTION: To reconvene in Regular Session.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

The Board reconvened in Regular Session at 7:35 p.m.

MOTION BY: Dr. Keller

SECOND BY: Mr. Wise

MOTION: To waive policy to discuss the matter pertaining to adoption of a resolution regarding employment of special council, in accordance with Louisiana Revised Statute 42:263.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

MOTION BY: Dr. Keller

SECOND BY: Mr. Wise

MOTION: To hire Hammonds & Sills and Blackwell & Associates and to adopt a resolution agreeing to institute litigation to recover the annual growth adjustment of 2.75 percent required to be applied to the state and local base per pupil amount in the Minimum Foundation Program funding formula for fiscal Year 2013-14.

No objections.

The motion carried.

11 Yeas – Jack, Burl, Keller, Sanders, DeFrancesch, Jones, Johnson, Wise, Bacas, Nicholas, Triche

0 Nays

0 Absent

ITEM 11. BOARD ITEMS OF INTEREST

Dr. Keller asked administration to give a report on textbooks at the next board meeting.

Mr. George stated that the board had expressed an interest in extending the Board Retreat (scheduled for July 1, 2014) an extra ½ day. The board informally decided to extend the retreat to include the morning of July 2, 2014.

ITEM 12. ADJOURNMENT - The agenda having been completed, and there being no further business, there was a

MOTION BY: Dr. Keller

SECOND BY: Mr. Jones

MOTION: Motion for adjournment.

There were no objections.

The meeting adjourned at 7:47 p.m.

Kevin R. George, Secretary

Clarence Triche, President