



Permit # \_\_\_\_\_

## Cottonwood Classical Preparatory School Student Parking Permit

Cottonwood Classical Preparatory School high school students may park on our campus provided that they obtain a Student Parking Permit. Students with a valid CCPS parking permit may **only** park in the parking space designated on their parking permit. If a vehicle is in the permit holder's parking space, please notify the front office immediately. Do not park in staff parking or in another permit holder's parking space. ***Because of the limited number of spaces available, parking permits will be granted on a first come first serve basis.***

CCPS is a closed campus, which means that students are not allowed to come and go throughout the school day, unless written approval has been granted by the administration. ***Vehicles may not be accessed by students during the school day.*** Vehicles are not to be left on campus overnight unless an extenuating circumstance requires such and the administration has been informed. Violation of this policy or with any of the policies outlined in this section may result in the vehicle being towed and/or the parking permit being revoked.

If a high school student with a vehicle must leave during the school day for a scheduled appointment, prior notice must be submitted by the parent/guardian to the front office. For recurring self-release, a "Self-Release Form" can be accessed from the website or can be obtained from the Athletic and Activities office. This must be completed before returning it to the office for proper approval.

### Reckless Vehicle Use:

Definition: Using any motorized or self-propelled vehicle on or near school grounds in a reckless manner which disrupts the educational process or which threatens the health and safety of others.

- First Occurrence: Restriction of vehicle use
- Repeated Occurrences: Automatic revocation of vehicle use at CCPS.

Student Name: \_\_\_\_\_

NM Driver's License #: \_\_\_\_\_

Vehicle 1 Make \_\_\_\_\_ Model: \_\_\_\_\_

License Number: \_\_\_\_\_

Vehicle 2 Make: \_\_\_\_\_ Model: \_\_\_\_\_

License Number: \_\_\_\_\_

**Current** copies of the following items must be submitted with this form:

- Student's driver's license
- Proof of Insurance (Submit at the beginning of each semester)
- Vehicle Registration

We \_\_\_\_\_ (Parent/Guardian Name-print) give

\_\_\_\_\_ (Student name-print) permission to drive a vehicle to

Cottonwood Classical Preparatory School. We will not hold CCPS responsible for damage to vehicle, injury to student(s) or theft of items.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_