

**Long-Range Facilities Master Plan
Oversight Committee**
Jefferson Middle School
San Gabriel, CA
March 20, 2014
7:20 p.m. - 9:23 p.m.

The Long-Range Facilities Master Plan Oversight Committee (“LRFMPOC”) of San Gabriel Unified School District (“SGUSD”) in Los Angeles County met in regular session at the time and on the date above with attendance as follows:

Present:	Jerry Schwartz	Chairman
	Mickey Scannell	Vice Chair
	Kathay Feng	Member
	Armando Pacheco	Member
	Quyen Phan	Member
	Hugo Correa	Member
	Lee Freeman	Member
Absent:	Robert Fujisaki	Member
Others Present:	Nonette Martin	Assistant Superintendent of Business Services
	Randy Gamache	Contract Project Manager
	Esther Minwary	Orchestra Teacher, Jefferson Middle School

I. GENERAL FUNCTIONS

A. Call to Order

Chair Jerry Schwartz called the meeting to order at 7:20 p.m. (7:20– 8:30 p.m. – Construction Tour; 8:30 – 9:23 Meeting).

B. Minutes

Hugo Correa moved and Armando Pacheco seconded, minutes of February 20, 2014, Meeting unanimously approved with corrections (In the attendance list, identify Scannell as Vice Chair, Hugo Correa as a Member; under the Chairman’s Report, identify Randy Gamache as the new contract Project Manager; under the construction update for Gabrielino, correct to: “\$65,000 to hold for review of the geo-technical testing” and correct the spelling of Gile’s name; under the McKinley Bid Package Action Item, add last sentence “It may impact the date of the April meeting.”)

C. Next Regular Meeting

April 10, 2014, 7:00 p.m., at SGUSD.

II. REPORTS

A. Chairman’s report – Jerry Schwartz

- a. The LRFMPOC Committee recommended that the SGUSD Governing Board approve the issuance of the bid documents for McKinley Elementary construction. They have approved.
- b. Cynthia Juvinal presented a statement at the SGUSD Governing Board meeting. One of her concerns was the SGUSD provided no recognition of volunteer service. Discussion ensued.

Nonette will take the recommendation of the LRFMPOC and see if we can organize a reception for Board appointed committees (LRFMPOC and BAIC) before an upcoming Board meeting. This will be a once a year reception to allow Board members and Committee members to meet, interact, and recognize the contributions of these volunteers. We will also recognize members who are stepping off the committee with a certificate.

B. Construction update – Randy Gamache

- a. **McKinley:** We have all the approvals we need from DSA and the Health Department. On March 11, there were 44 attendees at the job walk, including 12 general contractors. There are 8 general contractors putting in bids. The bids are due on April 2. Randy and company will choose the contractor of choice on April 3. The LRFMPOC meeting is re-scheduled to April 10 to allow us to vote on the recommendation. Construction is scheduled to start on April 28.
- b. **Gabrielino:** Gile has done the 50% review. Hydrologue has completed the final soils report. The soils report for the old auto repair building is now being reviewed by California Geological Survey (CGS), and then it will be sent to LPA (architect) who will finish structural design of the project. The plans will then be submitted to the DSA for review; the hope is that DSA will approve between October 2014 and January 2015. (There are three projects that need to be closed out before DSA approval).
- c. **Jefferson:** Construction has been completed for the fitness center, sports field, kitchen, band, orchestra and choral rooms. Construction on the Administration Building and walkway cover continues.

III. ACTION ITEM

A. Technology Subcommittee Report Update

Vice Chair Scannell reviewed the technology report. Feng offered and LRFMPOC agreed that the photos should be integrated into the report. Scannell will plan to present the report at an upcoming Board meeting.

IV. ADJOURNMENT

Chair Schwartz adjourned the meeting at 9:23 p.m.