

July 22, 2018

Dear Parents,

Welcome to the Presbyterian Pan American School Girls' Dorm. We are excited to be able to work with your child. Our goal is to create an environment for your child that promotes academic growth, spiritual growth, relationship development, and physical health.

Each student will be given the opportunity to develop relationships with the dorm staff. We encourage them to talk with us and allow us to know them. We enjoy getting to know the students as individuals and interacting with them on a day to day basis.

The staff that has been hired is trained in using discipline with love. Every student who breaks a rule receives the same consequence. All of the students know from their first day, what the rules are and what the consequences are. If we allow students to break rules, we cannot keep the environment healthy. If a conflict arises, students are taught to seek out a staff member for guidance. We will teach them how to handle conflicts and intervene when necessary. Staff listens to all sides of their situations, so we are not making uninformed decisions. We will never make a disciplinary action without hearing everything all students involved have to say.

For safety reasons, the dorm is closed and locked to nonresidents from 7:30pm – 8:00am. If you need to see your child during that time, please call and make arrangements ahead of time.

To help your child be academically successful, please do not contact them during study hours: Sunday – Thursday from 7:30-9:30pm. We encourage students to have good contact with their families, but we remind them that they are to study during those times. If there is an emergency during study hours, your child may come and inform dorm staff and talk with the family member in the dorm office. This way, other students are not disturbed by the phone conversation.

If you have an emergency, please call Ms. Becca Westmoreland (361)-595-4755, Mrs. Caitlin Mixon at (361)-595-1045, Mr. Al Garcia Cell (361)522-0256, or dorm (361)592-0208. Mr. Garcia speaks Spanish and is able to contact Ms. Becca or Mrs. Caitlin immediately and alert them to the emergency. We have Spanish speakers who are able to translate anything we do not understand, so you are welcome to call us anytime.

We are often in the dorm with the students, so when you call, please leave a message, and we will contact you as soon as possible. The fastest way to reach us is by e-mail: bwestmoreland@ppas.org or cmixon@ppas.org

Thank you for giving us the opportunity to help educate your child. We hope to make the 2018-2019 school year a successful and enjoyable experience for your child.

Sincerely,

Ms. Becca Westmoreland
Mrs. Caitlin Mixon
Girls' Dorm Co-Directors