

Student: \_\_\_\_\_ Advisor: \_\_\_\_\_ Date: \_\_\_\_\_ Grade: \_\_\_\_\_

	Advanced	Proficient	Basic	Below Basic	Points Earned
	4	3	2	1	
<b>Student Dress</b>	Student is dressed neatly and in professional business attire	Student is dressed in regular school clothing, but avoided wearing jeans and t-shirt	Student is dressed in jeans and/or t-shirt	Student is dressed sloppily and inappropriately for the conference	
<b>Introduction</b>	<p>Student greets guests</p> <p>Makes eye contact</p> <p>Introduces themselves in a professional way</p> <p>Explains purpose of the conference</p> <p><b>(4 of 4 checked)</b></p>	<p>Student greets guests</p> <p>Makes eye contact</p> <p>Introduces themselves in a professional way</p> <p>Explains purpose of the conference</p> <p><b>(3 of 4 checked)</b></p>	<p>Student greets guests</p> <p>Makes eye contact</p> <p>Introduces themselves in a professional way</p> <p>Explains purpose of the conference</p> <p><b>(2 of 4 checked)</b></p>	<p>Student does not greet guests, use eye contact, introduce him or herself and does not explain the purpose of the conference.</p>	
<b>Script/Content</b>	<p>Student discusses:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review of Goals (Academic, personal/ social and career or post-secondary)</li> <li><input type="checkbox"/> Current Grades</li> <li><input type="checkbox"/> Credit Check/ Graduation Progress</li> <li><input type="checkbox"/> Course Registration for next year (not seniors)</li> <li><input type="checkbox"/> Career Matchmaker</li> <li><input type="checkbox"/> Personal/Social/ Academic strengths &amp; weaknesses</li> <li><input type="checkbox"/> Involvement in Clubs/Activities/ Community or plans to be involved</li> </ul> <p><b>(7 of 7 checked)</b></p>	<p>Student discusses:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review of Goals (Academic, personal/ social and career or post-secondary)</li> <li><input type="checkbox"/> Current Grades</li> <li><input type="checkbox"/> Credit Check/ Graduation Progress</li> <li><input type="checkbox"/> Course Registration for next year (not seniors)</li> <li><input type="checkbox"/> Career Matchmaker</li> <li><input type="checkbox"/> Personal/Social/ Academic strengths &amp; weaknesses</li> <li><input type="checkbox"/> Involvement in Clubs/Activities/ Community or plans to be involved</li> </ul> <p><b>(5 of 7 checked)</b></p>	<p>Student discusses:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review of Goals (Academic, personal/ social and career or post-secondary)</li> <li><input type="checkbox"/> Current Grades</li> <li><input type="checkbox"/> Credit Check/ Graduation Progress</li> <li><input type="checkbox"/> Course Registration for next year (not seniors)</li> <li><input type="checkbox"/> Career Matchmaker</li> <li><input type="checkbox"/> Personal/Social/ Academic strengths &amp; weaknesses</li> <li><input type="checkbox"/> Involvement in Clubs/Activities/ Community or plans to be involved</li> </ul> <p><b>(3 of 7 checked)</b></p>	<p>Student discusses:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Review of Goals (Academic, personal/ social and career or post-secondary)</li> <li><input type="checkbox"/> Current Grades</li> <li><input type="checkbox"/> Credit Check/ Graduation Progress</li> <li><input type="checkbox"/> Course Registration for next year (not seniors)</li> <li><input type="checkbox"/> Career Matchmaker</li> <li><input type="checkbox"/> Personal/Social/ Academic strengths &amp; weaknesses</li> <li><input type="checkbox"/> Involvement in Clubs/Activities/ Community or plans to be involved</li> </ul> <p><b>(0-2 checked)</b></p>	
<b>Career Cruising Account</b>	Career Cruising components are completed in full, and reflect the capabilities of the student very well	Career Cruising components are nearly complete, and reflect the capabilities of the student very well	Career Cruising components are not completed, but it was attempted.	Career Cruising components have not been attempted.	
<b>Eye Contact</b>	Student uses very good eye contact throughout the conference	Student uses some eye contact throughout the conference	Student uses little eye contact throughout the conference	Student uses no eye contact throughout the conference	
<b>Conclusion</b>	<p>Asks if there are any questions and answers all questions fluently and confidently.</p> <p>Thanks parents/ guardians and advisor</p>	<p>Asks if there are any questions and answers most questions fluently and confidently</p> <p>Thanks parents/ guardians and advisor</p>	<p>Asks if there are any questions and answers some questions but lacks fluency and confidence</p> <p>May or may not thank parents/guardians</p>	<p>Does not ask for questions or thank parents/guardians and advisor</p>	

Passing score = 15

<b>Total:</b>
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