

REQUEST FOR PROPOSALS FOR DISTRICT-WIDE CUSTODIAL SUPPLIES
RFP #763
RESPONSE TO QUESTIONS

1. **Question:** Is this bid generally awarded to one or multiple vendors?

Response: Vendors must quote separately upon each item quoted upon, unless otherwise requested herein. Purchase orders will be awarded in part of the entire quote. (Refer to RFP Page 5 *Assumptions & Constraints*).

2. **Question:** Can you clarify to whose attention the bid and samples should be sent, as on the Notice to Bidders page, it indicates Ellen Rebosura, but on Page 3, it indicates Madeline Gabel.

Response: Send Bid and Samples to the Attention of Ellen Rebosura.

3. **Question:** Can you supply us with the award pricing and winning vendor(s) from the previous bid for the garbage can liners, Item No. C-005 and waste basket liners, Item No. C-006A, or the current pricing and vendors?

Response: Garbage Can Liners Item No. C-005: Hillyard/\$26.10 per case of 250 count
Waste Basket Liners Item No. C-006A: Hillyard/\$19.18 per case.

4. **Question:** Regarding the 33x39 liner, are you asking for 1,000 bags, or cases, as the unit of measure indicates EA?

Response: Garbage Can Liners, Item No. C-005 Unit of Measure is Case.

5. **Question:** Based on past ordering history, can you tell us about how often the warehouse places its orders for the liners (monthly, quarterly or other?) and what is an approximate case order?

Response: Liners are ordered one time annually.

6. **Question:** Can we call FedEx at our expense and pick up a sample of each bag?

Response: Samples will not be provided by the District. Please refer to item description on the RFP.

7. **Question:** We would like to request a recap on what you purchased and price paid for these products last year?

Response: See list provided here.

8. **Question:** There are a few items listed twice. Should we price both lines or just one?

Response: Please provide pricing for both lines.

9. **Question:** In the past you have taken shipment of all the paper up front. Is that still the case or do you order when needed?

Response: Up front shipment of all the paper.

10. **Question:** What roll towel and toilet tissue do you currently use?

Response: See Special Instructions - RFP Attachment A for description.

11. **Question:** Can you confirm the distributor who currently supplies you with (Deb) products so that we can refer the bid to them and work with them on responding to your bid?

Response: Our current distributor for Deb Aero Blue foaming hand soap is California Janitorial.

12. **Question:** If I bid an alternate but equal for the Hillyard chemicals on bid lines 5 through 10, would I need to send samples of those products? If so, when do the samples need to be at the district?

Response: No, samples are not requested for those types of items. Samples are only requested for the items indicated on page three of Addendum No. 1.