

MILLBURN TOWNSHIP PUBLIC SCHOOLS  
Millburn, New Jersey

**\*\* A G E N D A \*\***  
REVISED 5/26/15

**ORGANIZATION MEETING AND REGULAR MEETING**

Millburn Township Board of Education

Tuesday, May 26, 2015

7:45PM – Education Center

- A. CALL TO ORDER
- B. SILENT COUNT OF BOARD MEMBERS
- C. ANNOUNCEMENT OF MEETING NOTICE

On January 13, 2015, a notice of this meeting was transmitted to the Board of Education and a copy of the notice was posted at the Education Center bulletin board. Copies were also transmitted to the Millburn-Short Hills Item, the Star-Ledger, the Millburn-Short Hills Independent Press, TV-36, the Township Clerk and members of the Township Committee, the Presidents of the PTO and Civic Associations, and the Public Library.

**D. ORGANIZATION MEETING ACTIONS (Roll Call Vote)**

- 1. Policies

RESOLVED, that the Board of Education adopts the policies and by-laws of the Millburn Township Board of Education for the 2015-2016 school year.

- 2. Curricula

RESOLVED, that the Board of Education adopts the Millburn Township Board of Education curricula and program of studies for the 2015-2016 school year.

- 3. Textbooks

RESOLVED, that the Board of Education approves the use of existing district textbooks for the 2015-2016 school year.

**D. 4. Service Appointments**

RESOLVED, that the Board of Education approves the following appointments for the 2015-2016 school year:

- a. J. Steven DiGeronimo as Board Secretary.
- b. The Superintendent of Schools, as Acting Board Secretary in the absence of the Board Secretary.
- c. Cheryl Nardino as Treasurer of School Monies for the Millburn Township Board of Education at the annual rate of \$ 9,439.
- d. Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC of Westfield, NJ as Board Attorneys for Labor, Special Education and General Counsel at the rate of \$165.00 per hour as per proposal dated, April 22, 2015, on file in the business office.
- e. Nisivoccia, LLP of Mt Olive, NJ as auditors at the annual rate of \$45,000 and additional services as needed as per proposal dated April 24, 2015 on file in the business office.
- f. Brown & Brown Benefit Advisors of Livingston, NJ as Dental Insurance Broker of Record and SEHBP Insurance Consultant at the monthly rate of \$6,000 per month as per proposal dated May 19, 2015.
- g. **RESOLUTION AUTHORIZING PROPOSAL FOR CERTAIN FINANCIAL ADVISORY SERVICES ADOPTED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, NEW JERSEY**

WHEREAS, there exists a need for specialized financial advisory services in connection with the authorization and the issuance of Bonds and/or Notes and other matters relating to Fiscal Management for The Board of Education of the Township of Millburn in the County of Essex, New Jersey (the "Board"), a body corporate of the State of New Jersey, including the review and compilation of financial and demographic information of the School District; obtaining the appropriate credit enhancements for any public debt issuance; structuring the various terms and conditions associated with the issuance of bonds; and general advice to the Board about the various financial aspects of the fiscal management; and

WHEREAS, such financial advisory services can be provided only by a recognized firm specializing in public finance, and the firm of Phoenix Advisors, LLC, Bordentown, New Jersey is so recognized by the financial community; and

**D. 4. g. Service Appointments continued:**

WHEREAS, funds are or will be available for this purpose;

**BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE  
TOWNSHIP OF MILLBURN IN THE COUNTY OF ESSEX, NEW JERSEY  
AS FOLLOWS:**

1. The firm of Phoenix Advisors, LLC, Bordentown, New Jersey is hereby retained to provide specialized financial advisory services to the Board for the 2015-16 fiscal year in accordance with a Proposal, dated May 18, 2015, submitted to the Board (the "Proposal").
  2. The Proposal is awarded without competitive bidding in accordance with N.J.S.A. 18A:18-5(a)(2) because such services are considered extraordinary and unspecifiable in their nature.
  3. A copy of this resolution as well as the Proposal shall be placed on file with the Secretary of the Board.
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- h. Wells Fargo Insurance Services Northeast of Madison, NJ as Property and Liability Insurance Broker of Record.
  - i. Dr. Dahlia Hall as School Physician (Medical Inspector) at the annual rate of \$9, 500 for the SY 2015-2016.
  - j. Dr. Michele Gilsenan as High School Sports Doctor at the annual rate of \$16,700 for the SY 2015-2016.
  - k. Ms. Candace Wildy as Affirmative Action Officer, Title IX Coordinator and 504 Officer.
  - l. John Van Teeckelenburgh as Right-to-Know contact, AHERA Designated Person, Integrated Pest Management Coordinator (IPMC), Safety & Health Designee, Emergency Management Coordinator, Indoor Air Quality Designee, Chemical Hygiene Officer, and Asbestos Management Officer.
  - m. Director of Special Services as Liaison to the Division of Child Protection and Permanency (DCP&P), formerly (DYFS).
  - n. Daniel Brundage as District Anti-Bullying Coordinator.

**D. 4. Service Appointments continued:**

- o. J. Steven DiGeronimo as Public Contracts Officer.
- p. J. Steven DiGeronimo as Public Agency Compliance Officer (PACO).
- q. J. Steven DiGeronimo as Custodian of Records.
- r. J. Steven DiGeronimo as Purchasing Agent as follows:

WHEREAS, N.J.S.A. 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter, and

WHEREAS, J. Steven DiGeronimo possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq; and

WHEREAS, N.J.S.A. 18A:18A-3 provides that contracts, awarded by the purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$36,000, may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution, and

WHEREAS, N.J.S.A. 18A:18A-37, c. provides that all contracts that are in the aggregate less than \$5,400 may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution,

NOW THEREFORE BE IT RESOLVED, the Millburn Board of Education pursuant to the statutes cited above hereby appoints the person holding the title of School Business Administrator as its purchasing agent and assigns him the statutory authority, responsibility and accountability for the purchasing activity of the Millburn Board and Education, and be it

FURTHER RESOLVED, that the person holding the title of School Business Administrator is hereby authorized to award contracts on behalf of the Millburn Board of Education that are in the aggregate less than \$5,400 without soliciting competitive quotations, and be it

FURTHER RESOLVED, that the person holding the title of School Business Administrator is hereby authorized to seek competitive quotations and advertise for bids, when applicable and practicable, and award contracts which in the aggregate exceed \$5,400 but are less than the bid threshold of \$36,000.

**D. 4. Service Appointments continued:**

- s. The appointment of J. Steven DiGeronimo as Investment Officer as follows:  
  
WHEREAS, prudent financial management includes the investment of temporarily idle funds; and  
  
WHEREAS, frequently throughout the course of the school year, funds are available for short and long term investments;  
  
NOW THEREFORE BE IT RESOLVED the Millburn Township Board of Education authorizes the School Business Administrator to transfer and invest funds and in his absence the Superintendent and the Assistant Business Administrator.
- t. AXA Equitable; Lincoln Investment Planning, Inc; Variable Annuity Life Insurance Company (VALIC) and Prudential Retirement as 403(b) plan providers.
- u. AXA Equitable and Lincoln Investment Planning, Inc. as 457 plan providers.
- v. Prudential Insurance Company of America as disability insurance vendor (at no cost to the district).
- w. The Star-Ledger, The Item and The Independent Press as legal newspapers pursuant to N.J.S.A. 18A:18A-4.
- x. Parette Somjen Architects of Rockaway, NJ as Public School Architect of Record for the period July 1, 2015 to June 30, 2016, as per proposal dated April 24, 2015.

**D. 5. Finance**

- a. Depositories and Signatories  
  
RESOLVED, that the Board of Education approves the following list of depositories (with signatories) for the 2015-2016 school year:

<u>Account Name</u>	<u>Bank</u>	<u>Signatory(ies)</u>
General Fund	Wells Fargo	Treasurer / Bd Pres. / Bd Secretary
Payroll Agency	Bank of America	Treasurer
Flexible Spending	Bank of America	Treasurer
Investment Account	Bank of America	Board Secretary

Organization Meeting and Regular Meeting of May 26, 2015

**D. 5. a. Finance continued:**

Payroll	Bank of America	Treasurer
Revolving Expense	Bank of America	Either Bd Secretary or Supt.
Unemployment	Bank of America	Either Bd Secretary or Supt.
Cafeteria Account	Wells Fargo	Treasurer / Board Secretary
Safe Deposit Box	Wells Fargo	Either Bd Secretary or Supt.
Deerfield General Account	Wells Fargo	Principal / Bd Secretary / School Secretary (any two)
Glenwood General Account	Wells Fargo	Principal / Bd Secretary / School Secretary (any two)
Hartshorn General Account	Wells Fargo	Principal / Bd Secretary / School Secretary (any two)
South Mountain General Account	Wells Fargo	Principal / Bd Secretary / School Secretary (any two)
Wyoming General General Account	Wells Fargo	Principal / Bd Secretary / School Secretary (any two)
Middle School Account	PNC Bank	Principal / Bd Secretary / Vice Principals / School Secr. (any two)
High School General Account	Wells Fargo	Principal / Bd Secretary / Vice Principals (any two)
HS Connie Syclarz Memorial Account	Investor's S&L	Principal / Vice Principals (any two)
Athletic Official & Entry Fees Account (requires signature of Athletic Director and one other signature)	Bank of America	Director of Athletics / Bd Secretary / HS Principal / HS Vice Principals
Capital Reserve	NJ/ARM	Business Administrator / Asst.
2006 Bond Referendum Grant	NJ/ARM	Business Administrator
Anticipation Note	NJ/ARM	Business Administrator

**D. 5. Finance continued:**

b. Regular Education Tuition Rates

RESOLVED, that the Board of Education approves the following tuition rates for regular education students for the 2015-2016 school year:

Pre-School/Kindergarten	14,025 / year	1,402.50 / month
Grades 1 – 5	14,043 / year	1,404.30 / month
Grades 6 – 8	14,648 / year	1,464.80 / month
Grades 9 – 12	14,996/ year	1,499.60 / month

c. Resolution requesting Millburn Township to authorize payments of district taxes according to the following schedule:

July 10, 2015	6,822,424.00	
August 10, 2015	6,822,424.00	
September 10, 2015	6,822,424.00	
October 9, 2015	6,822,424.00	
November 10, 2015	6,822,424.00	
December 10, 2015	6,822,424.00	
<b>TOTAL LAST HALF OF 2015</b>		<b>\$40,934,544</b>
January 8, 2016	6,822,423.00	
February 10, 2016	6,822,424.00	
March 10, 2016	6,822,424.00	
April 8, 2016	6,822,424.00	
May 10, 2016	6,822,424.00	
June 10, 2016	6,822,424.00	
<b>TOTAL FIRST HALF OF 2016</b>		<b>\$40,934,543</b>
<b>GRAND TOTAL</b>		<b>\$81,869,087.00</b>

d. Authorization to Pay Claims Against the Board

RESOLVED, that the Board of Education establishes for the 2015-2016 school year that payment of claims against the Board shall occur at a regular monthly meeting as presented by the Business Administrator/Board Secretary, and further, authorizes the Business Administrator/Board Secretary to approve such intermittent payments as may be required for the effective conduct of school district affairs, and for said payments to be presented to the Board for approval at its next regular meeting.

**D. 5. Finance continued:**

- e. Authorization to Purchase by State Contract

RESOLVED, that the Board of Education authorizes the Business Administrator/Board Secretary pursuant to 18A:18A-10(a) to make purchases as needed and appropriate by use of the contracts awarded by the Purchase Bureau of the Division of Purchase and Property, Department of Treasury, State of New Jersey, and in accordance with the Public Procurement Laws for the 2015-2016 school year.

- f. District Purchasing Manual

RESOLVED, that the Board of Education approves the Millburn Township Purchasing Manual, dated May 26, 2015, as on file in the business office.

- g. Business Operations Standard Operating Procedures

RESOLVED, that the Board of Education approves the Millburn Township Business Operations Standard Operating Procedures Manual, dated May 26, 2015, as on file in the business office.

- h. Resolve to approve to continue membership in the Pooled Insurance Program of New Jersey for the period July 1, 2015 to June 30, 2017.

- i. Resolution for member participation in a cooperative pricing system with the Middlesex Regional Educational Services Commission:

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on May 26, 2015, the governing body of the Millburn Township Board of Education, County of Essex, State of New Jersey, duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**NOW, THEREFORE BE IT RESOLVED** as follows:

**TITLE**

This resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Millburn Township Board of Education



**D. 5. i. continued:**

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the School Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**6. Board Meeting Dates**

RESOLVE that the Board of Education approves the following meeting dates for the 2015-2016 school year: (Note: all meetings will be held on a Monday in the Education Center, unless otherwise noted.)

June 24, 2015	7:45PM	<b>Wednesday/Board Retreat</b>
July 20, 2015	7:45 PM	
August 24, 2015	7:45 PM	
September 8, 2015	7:45 PM	<b>Tuesday</b>
September 28, 2015	7:45 PM	
October 12, 2015	7:45 PM	
October 26, 2015	7:45 PM	
November 9, 2015	7:45 PM	
November 23, 2015	7:45 PM	
December 14, 2015	7:45 PM	
January 4, 2016	7:45 PM	<b>Board Re-Organization</b>
January 11, 2016	7:45 PM	
January 25, 2016	7:45 PM	
January 31, 2016	2:00 PM	<b>Sunday /Open Forum /Public Library</b>
February 8, 2016	7:45 PM	
February 22, 2016	7:45 PM	
March 7, 2016	7:45 PM	
March 21, 2016	7:45 PM	
April 4, 2016	7:45 PM	
April 25, 2016	7:45 PM	
May 9, 2016	7:45 PM	
May 23, 2016	7:45 PM	<b>Organization Meeting</b>
June 6, 2016	7:45 PM	
June 20, 2016	7:45 PM	

**D. 7. Board Committees**

RESOLVED, that the Board of Education establishes committees as follows for the 2015-2016 school year.

- Finance
- Student Liaison Committee
- Negotiations
- Personnel (Ad Hoc)
- Policy
- Program
- Property
- Special Education (Ad Hoc)
- Board/Staff
- Residency
- Communications

**8. Petty Cash Accounts**

RESOLVED, that the Board of Education approves the following petty cash accounts and the individuals responsible for the accounts for the SY 2015-2016:

Education Center      \$200    Asst. Business Administrator  
Special Education      \$200    Director of Special Services

The maximum expenditure from each account for each purchase is \$35.00

**9. Board Member Code of Ethics**

RESOLVED, that the Board of Education acknowledges that each Board Member has received a copy of the Code of Ethics as follows:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.

**D. 9. Board Member Code of Ethics continued:**

6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Superintendent.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the Superintendent and will act on such complaints at public meetings only after failure of an administrative solution.

**D. 10. District Mission Statement**

RESOLVED, that the Board of Education adopts the district's mission statement for the 2015-2016 school year as follows:

The mission of the Millburn Township School District, reflecting our commitment to the pursuit of excellence, is to educate students\* to be successful and engaged citizens of an ever-changing world through outstanding teaching, challenging programs, and enriching experiences in a safe, nurturing learning environment.

*\* all students will meet or exceed the NJCCCS and the CCSS*

**11. Appointments of Representatives**

RESOLVED, that the Board of Education approves the following appointments for the 2015-2016 school year:

- a. Mr. Westfall-Kwong as Board Representative to the Essex Regional Educational Services Commission for the 2015-2016 school year.
- b. The Superintendent of Schools as Board Representative to the Morris Union Jointure Commission Board of Education for the 2015-2016 school year.
- c. Mr. King as Board Representative to the NJSBA Delegate Assembly for the 2015-2016 school year as previously approved on January 12, 2015.

**D. 11. Appointment of Representative continued:**

- d. Dr. Wadhwa as Board Representative to the Millburn Township Joint Facilities Committee for the 2015-2016 school year as previously approved on January 12, 2015.
- e. Mr. Gray as Board Representative to the Garden State Coalition for the 2015-2016 school year as previously approved on January 12, 2015.

**D. 12. District Organizational Chart**

RESOLVED, that the Board of Education approves the District's Organizational Chart, dated May 20, 2015, for the 2015-2016 school year, as on file in the office of the Business Administrator.

**REGULAR MEETING**

**E. MINUTES**

- 1. Regular Public Meeting of May 11, 2015
- 2. Closed Minutes of Meeting of May 11, 2015
- 3. Special Meeting of May 14, 2015
- 4. Closed Minutes of Special Meeting of May 11, 2015

**F. PRESENTATION**

- 1. World Language Program – Grades 3 – 5
- 2. Next Generation Science Standards

**G. BOARD PRESIDENT'S REPORT**

**H. BOARD COMMITTEE REPORTS**

- 1. Finance Committee Report
- 2. Personnel Committee Report
- 3. Program Committee Report
- 4. Property Committee Report

**I. SUPERINTENDENT’S REPORT**

1. Bus Evacuation Drills for Spring 2015 (per NJAC 6A:27-111.2)

Spring evacuation drills for all routes contracted with Barker Bus Company and Millburn Township buses were held in the AM between April 30<sup>th</sup> 2015 and May 12<sup>th</sup> 2015, at the following school locations, and were supervised by the school principals. Signed documentation of each drill is on file at the Transportation Offices.

Millburn High School	4/28/15
Millburn Middle School	5/12/15
Hartshorn School	4/30/15
Glenwood School	4/30/15
Deerfield School	4/30/15
Wyoming School	4/30/15
South Mountain School	4/30/15

**J. ASSISTANT SUPERINTENDENT’S REPORT**

**K. SCHOOL BUSINESS ADMINISTRATOR’S REPORT**

**L. DISCUSSION**

**M. PUBLIC COMMENTS**

For members of the Millburn School District community who may be joining a Meeting for the first time or would like to provide comments tonight, we’re sharing the Board Policy pertaining to public comments. Thanks in advance for sharing your thoughts as per the District’s Policy!

**0167 - Public Participation in Board Meetings**

*The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide for two periods of public comments at every regularly scheduled meeting of the Board, the length of each period to be determined by the Board. Public participation shall be governed by the following rules:*

1. *A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate.*

## Organization Meeting and Regular Meeting of May 26, 2015

2. *Each statement made by a participant shall be limited to a reasonable time as determined by the presiding officer.*
3. *No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard.*
4. *All statements shall be directed to the presiding officer; no participant may address or question Board members individually.*
5. *The presiding officer may (a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant to the district; (b) Request any individual to leave the meeting when that person does not observe reasonable decorum; (c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting; (d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.*

## **N. BOARD ACTION ITEMS (Roll Call Votes)**

### **1. Instruction Agenda Items**

- a. Resolve to affirm the administration's determinations concerning the HIB investigations for the period 5/1/15 to 5/14/15 as outlined in the confidential report shared with Board of Education members and on file in the Superintendent's office.
- b. Resolve to approve Professional Development Requests / Teacher Conferences as per policies 3440 and 4440 requiring prior approval of travel reimbursement expenses.
- c. Resolve to approve membership into the New Jersey State Interscholastic Athletic Association (NJSIAA) for the 2015-2016 school year.
- d. Resolve to approve the following athletic teams to begin summer practice on or after June 8, 2015 in accordance to NJSIAA Rules and Regulations:

Girls/Boys Basketball  
Baseball  
Football  
Boys/Girls Tennis  
Boys/Girls Cross Country  
Field Hockey  
Boys/Girls Soccer  
Girls Volleyball  
Wrestling

**N. 1. Instruction Agenda Items continued:**

- e. Resolve to approve the following contracts with Essex Regional Educational Services Commission for the SY 2015-16:
  - 1. Instructional Services Agreement for Chapters 192/193
  - 2. Nursing Services for Nonpublic Schools
  - 3. Addendum to the Public School Child Study Team Services
  - 4. Public School Home Instruction Services
  - 5. Non-Public IDEA-B Services
- f. Resolve to approve use of the state approved Marshall Model for teacher evaluation for the 2015-2016 School Year.
- g. Resolve to approve use of the state approved Marshall Model for Principal and Assistant Principal Evaluation for the 2015-2016 School Year.
- h. Resolve to approve in-district summer programs 2015:
  - 1. ELL Elementary Summer Enrichment Program to be held at Glenwood Elementary School.
  - 2. Algebra I CPA level course to be held at Millburn High School.
  - 3. Power Skills to be held at the Millburn Middle School.
  - 4. ESY Program to be held at the Millburn Middle School.

**2. Personnel Agenda Items**

- a. Resolve to approve Personnel Report, dated May 26, 2015.

**3. Business Agenda Items**

- a. Resolve to approve budget transfers for the month of April 2015.
- b. Resolve to approve Treasurer of School Moneys report for period ending April 30, 2015.

**N. 3. Business Agenda Items continued:**

- c. Approval and Certification of Board Secretary's Report for period ending April 30, 2015.
- d. Resolve to approve Bill Schedule # 12, dated May 26, 2015 in the amount of \$7,934,814.13.
- e. Resolve to appoint Saban Engineering Group, Inc., of Kearny, NJ to provide professional Environmental Management Services for the SY 2015-2016 on an as-needed basis as per proposal dated April 14, 2015.
- f. Resolve to approve a contract with Rullo & Juillet Associates, Inc of Cedar Grove, NJ to provide Environmental Consultant Services for the SY 2015-2016 in the amount of \$14,199.
- g. Resolve to approve a contract with Saban Engineering Group, Inc of Kearny, NJ as engineer for Asbestos Management Services for the SY 2015-2016 in the amount of \$6,800 for 2 six months surveillances, as per a proposal dated April 14, 2015.
- h. Resolve to approve a contract with Elevator Maintenance Corporation of Kearny, NJ to provide Elevator Maintenance Services for the SY 2015-2016 in the amount of \$875.00 per month as per a proposal dated April 6, 2015.
- i. Resolve to approve a contract with TruGreen of South Plainfield, NJ to provide Turf Management Services for the SY 2015-2016 in the amount of \$8,608 for all fields plus \$17.00 per 1,000 sq.ft. for slice seeding, \$7 per 1,000 sq.ft. for aeration and \$41 per 1,000 sq. ft. for top soil, as per a proposal dated April 28, 2015.
- j. Resolve to approve a contract with Alliance Commercial Pest Control, Inc. of Tinton Falls, NJ to provide Integrated Pest Management Services for the SY 2015-2016 for all district buildings in the amount of \$4,499.52 per year, emergency services outside the normal scope of services at \$75.00 per hour and \$15 per linear foot for termite treatments as per a proposal dated April 13, 2015.
- k. Resolve to approve Frontline Technologies Group, LLC of Malvern, PA to provide Automated Substitute Placement and Absence Management Services (Aesop) for the SY 2015/2016 at yearly rate of \$12,900. Be it further resolved to approve a One Time Implementation Fee of \$7,000 for SY 15/16.
- l. Resolve to approve participation in Joint Transportation Agreement with Educational Services Commission of Morris County for the SY 2015/2016. This authorizes the Millburn Township Board of Education to utilize their services in the procurement of busing services on an as-needed basis.



**N. 3. Business Agenda Items continued:**

- m. Resolve to approve participation in Joint Transportation Agreement with Sussex County Regional Cooperative Transportation Cooperative for SY 2015/16.
- n. Resolve to approve to award a bid for printed materials for the SY 2015-2016 to Centurion Printing Co, Inc. of Kenilworth, NJ in the amount of \$11,146.78, plus additional items to be ordered as needed at bid prices throughout 2015-2016 SY.
- o. Resolve to approve the following Agreement with Cablevision Lightpath:

**WHEREAS**, the Board secured a proposal from Cablevision Lightpath for the design, maintenance and service of a Private Fiber Network for all school locations (“Project”) for the period of July 1, 2015 through June 30, 2020, with a one (1) year renewal provision, and

**WHEREAS**, the Agreement calls for the design to be completed in the 2015-16 school year at no cost to the District, and

**WHEREAS**, effective July 1, 2016, the Board will be charged a monthly fee for the maintenance and services of the system at an amount of \$17,368, and

**WHEREAS**, the Agreement does not require bidding as it is an Agreement that is subject to the jurisdiction of the New Jersey Board of Public Utilities and thus an exception to the New Jersey Public School Contracts Law N.J.S.A. 18A:18A-5(a)(7), and

**NOW THEREFORE BE IT RESOLVED**, the Board hereby approved the Agreement with Cablevision Lightpath for the terms and conditions specified.

- p. Resolve to approve, under the recommendation of the Board President, authorization of the establishment of an ad-hoc Transition committee for the duration of May 26, 2015 through December 31, 2015.
- q. Resolve to approve obsolescence of the following outdated technology equipment, located at the Middle School and authorization of the Business Administrator to facilitate recycling:

Xerox Phaser Printer	Asset Tag	2427
Xerox Phaser Printer	Asset Tag	2391

Be it further resolved, to approve Urban Renewal of Kearny, NJ to remove and recycle this outdated technology equipment, at no cost.

**4. Policy Agenda Items (Roll Call Vote)**

Second Reading of Policies:

- a. Policy 0134 – Bylaw: Board Self Evaluation
- b. Policy 0152 – Bylaw: Guidance in Election of Board Officers
- c. Policy 2468 – Independent Evaluations
- d. Policy 2622 – Student Assessment
- e. Policy 3212 – Attendance (Teaching Staff)
- f. Policy 3218 – Substance Abuse (Teaching Staff)
- g. Policy 4212 – Attendance (Support Staff)
- h. Policy 4218 – Substance Abuse (Support Staff)
- i. Policy 5200 – Attendance
- j. Policy 5339 – Dyslexia
- k. Policy 5460 – High School Graduation
- l. Policy 5465 – Early Graduation
- m. Policy 5512 – HIB
- n. Policy 5600 – Discipline/Student Code of Conduct
- o. Policy 8630 – Bus Driver/Bus Aide Responsibility

Regulations:

- p. Regulation 3218 – Substance Abuse (Teaching Staff)
- q. Regulation 4218 – Substance Abuse (Support Staff)
- r. Regulation 5200 – Discipline/Student Code of Conduct
- s. Regulation 8630 – Bus Driver/Bus Aide Responsibility

**O. OLD BUSINESS**

**P. NEW BUSINESS**

**Q. PUBLIC COMMENTS (not to exceed 30 minutes)**

**R. BOARD MEMBER COMMENTS**

**S. EXECUTIVE SESSION**

BE IT RESOLVED by the Millburn Board of Education that on Tuesday, May 26, 2015, during the regular public meeting on that date, this body shall meet at the Education Center, 434 Millburn Avenue, Millburn, New Jersey, for a discussion pursuant to Section 7b of the Open Public Meetings Act. A general description of the matter to be discussed is as follows:

- 1. Confidential Student Matter

The discussion on this topic will be disclosed to the public at the next public meeting of the Board or as soon thereafter as the circumstances and nature of the subject permits.

**T. ADJOURNMENT**