

**MINUTES - January 16, 2008**

**A. CALL TO ORDER**

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with Mr. Gabauer presiding.

**Sunshine Law Statement**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 2, 2007 through April 9, 2008 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on May 4, 2007

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered roll call: Ms. Cheesman, Ms. Gens, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. ABSENT: Ms. Dansbury (arrived at 7:05 p.m.), Ms. Glenn (arrived at 7:05 p.m.).

Also attending were: Dr. Diane DeGiacomo, Superintendent, and Mrs. Peggy A. Ianoale, School Business Administrator/Board Secretary.

Staff attending were: Louisa Kenny, Kathy Siegfried, Louise Sullivan, Rob Walder, Mark E. Damon, Roberta Hance, Carolyn M. Robinson, Sally Craig, Margaret Rizzo, Liz Brotherton, Patty Conigliaro, Kathy Moscatiello, Suzan Mohacsi.

Visitors attending: Tony DiLemme, Steven DiLemme, Helen DiLemme, Marnie Briel, Tanya Cuccic, Soozin Kang, Hea-Ream Lee, Jung-Hee Kim, Sujung Ohkim, Jihoon Oh, Byungwa Oh.

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**D. PRESENTATION**

1. Presentation by PMS Pre-School Program: Ms. Louise Sullivan, teachers, and students
2. Recognition:
  - Mr. Anthony DiLemme - former Board Member
  - Ms. Patricia Conigliaro & Ms. Carolyn Robinson - Retirees
  - Mr. Jihoon Oh, Ms. Hea Ream Lee, Mr. Brian Cha, and Mr. Jason Harris - Music Students/Instructor

**E. PRESIDENT GABAUER'S REPORT**

No report

**F. PUBLIC FORUM**

No discussion

**G. ATHLETIC REPORT - Ms. Heather Cheesman**

No report

**H. BUILDINGS & GROUNDS REPORT - Mr. Brian Lynch**

1. The committee met on Monday, 1/14/08. The report has been mailed to the board. A copy of the report is attached. The committee is recommending that we move forward with the design of the fields. Mr. Blatchley will be soliciting an additional proposal for design and engineering of fields.

**I. CURRICULUM/STUDENT ACTIVITIES REPORT - Ms. Chris Trogdon**

No report

**J. FINANCE REPORT - Ms. Pauline Glenn**

No report

**K. NEGOTIATIONS REPORT - Ms. Joann Dansbury**

We are still attempting to schedule a meeting with Transportation representatives to discuss proposals currently on the table.

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**L. PERSONNEL REPORT - Ms. Kim Zablow**

A motion was made by Ms. Zablow, seconded by Ms. Trogdon, to approve the following:

**1. Appointments per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to which this resolution applies is noted in **bold** print.

- a. Motion to approve unpaid leave of absence for Ms. Linda Eaton from the position of School Nurse at Peter Muschal Elementary School, effective January 9, 2008 through February 4, 2008.
- b. Motion to approve unpaid leave of absence for Ms. Anne-Marie Matelshak from the position of Custodian, effective January 15, 2008 through approximately February 11, 2008.
- c. Motion to approve Mr. Jason Harris as Orchestra Director for upcoming high school musical. Mr. Frank Planas was previously approved but cannot fulfill commitment.
- d. Motion to approve a stipend of \$2,000 for Ms. Sandy Ewell for the position of Affirmative Action Officer.
- e. Motion to approve Mr. Matthew Derby as a Stokes Advisor. Mr. Derby will be replacing Ms. Beth Santillo, who was previously approved.
- f. Motion to approve Ms. Barbara Kolpak-Hoffer as a 1:1 Aide to accompany a student on the Stokes trip.
- g. Motion to accept the resignation of Mr. Ron Jones from the position of BRHS Baseball Assistant Coach.
- h. Motion to accept the resignation of Ms. Beth Santillo from the position of BRMS Softball Assistant Coach.

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**L. PERSONNEL REPORT - Ms. Kim Zablow (continued)**  
**FOR APPROVAL AT THE 1/16/08 MEETING:**

- i. Motion to approve the following staff members for the After-School Enrichment Programs at BRMS:

Math:

Ms. Amy Coles                      Ms. Stephanie Kohnke

Language Arts:

Ms. Pam Poole                      Ms. Karyn Yakabosky

The following staff members may be used if one of the above teachers is unavailable to cover the session due to illness:

Ms. Mary Lynn Morino      Ms. Kristen Johansson      Ms. Jen DeMas  
Ms. Carla Tentilucci      Ms. Connie McMillin  
Ms. Barbara Cronin      Ms. Lisa Muolo

There will be two teachers for each section, Math and L.A. This will be funded through the No Child Left Behind Grant. The program will run from February 5 through the week of April 22, 2008.

- j. Approval of Spring Coaches:

BRHS Baseball:      Head Coach - Mr. Joe Sprague  
   Assistant - Mr. Chris Glenn and 1 Vacant

BRHS Softball:      Head Coach - Ms. Michelle Brennan  
   Assistant - Ms. Summer Sierra and 1  
   Vacant (pending # of girls)

BRHS Girls' Track:      Head Coach - Mr. Dave Misselhorn  
   Assistant - Mr. William Lloyd

BRHS Boys' Track:      Head Coach - Mr. Casey McAleer  
   Assistant - Vacant

BRHS Golf:              Co-Head Coaches: Mr. Ron Jones and  
   Mr. Frank Planas  
   Volunteer Assistant: Ms. Mary Jordan

BRMS Softball:      Head Coach - Ms. Julia Rosidivito  
   Assistant - Vacant

BRMS Baseball:      Head Coach - Ms. Jason D'Annunzio  
   Assistant - Mr. Kristian Rivera

- k. Motion to approve Mr. Brian Thomas as a 5 hours per night, 25 hours per week part-time custodian at Clara Barton Elementary School, effective January 16, 2008, Step 1 prorated, \$15,173 base + \$538 night shift differential for a total of \$15,711 prorated.
- l. Motion to approve Ms. Michael Ann Carter as a Substitute Counselor at CBS for CER CHILD Program, \$9.00 per hour, M-F 3:15 p.m. to 5:15 p.m.
- m. Motion to approve an increase of Substitute Nurse Pay from \$85.00 per day to \$100.00 per day.
- o. Motion to approve Ms. Lynette Lattin, an undergraduate speech intern from Richard Stockton College, to complete an internship experience at MIS under the direct supervision of Ms. Kim Walker for an 8 week internship.

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**L. PERSONNEL REPORT - Ms. Kim Zablow (continued)**

- p. Motion to approve Ms. Chelsea Eckhardt, an undergraduate speech intern from Richard Stockton College, to complete an internship experience at PMS under direct supervision of Ms. Jackie Chen for an 8-week internship.
- q. Motion to approve Ms. Kathy Creegan as full time 1:1 Aide for student at BRMS, Step 1, \$17,017 prorated. This will be effective as soon as paperwork is completed.
- r. Motion to approve **Ms. Lana Hale** as full time Instructional Aide for PMS Pre-School class (Autism Program), Step 1, \$18,123 prorated. This will be effective as soon as paperwork is completed.
- s. Motion to approve **Ms. Kerri Seals** as house manager for BPAC through the CER Department program, as needed, \$20.00 per hour, effective 1/16/08.

INFORMATION:

t. JOB POSTINGS: BRHS Baseball Assistant; BRMS Softball Assistant Coach; Instructional 1:1 Aide Full Time BRMS; Preschool Aide - full-time - PMS; Special Ed. Instructional Aide - full-time - CBS

2. Approval of Substitute Personnel  
Resolution: Criminal History Check

The following substitute staff, student teachers, positions, and rates of compensation as previously adopted are appointed for emergent hiring pending completion and certification of the State of New Jersey Criminal History Check. Affidavits are attached from the applicants attesting to no criminal record. (Substitutes to whom this applies are noted in **bold/black** type.)

a. See attached list

- Additional Names: **Mr. Peter Schaefer** - D - Teacher  
**Mr. Brian Adams** - Sub Aide  
**Ms. Megan Savoy** - Instructional Aide

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer.  
NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

**M. POLICY REPORT - Mr. Brian Lynch**

The Immunization Policy must be rewritten to reflect changes in the law. There are additional policies to be revised. After the budget meeting, we will schedule a policy meeting.

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**N. TECHNOLOGY REPORT - Ms. Joann Dansbury**

No report

**O. SPECIAL EDUCATION REPORT - Ms. Joann Dansbury**

No report

**P. CER REPORT - Ms. Chris Trogdon**

No report

**Q. BCC REPORT - Ms. Heather Cheesman**

No report

**R. PTO/PTA/ED.FOUNDATION REPORT - Ms. Peggy Gens**

1. PMES November PTA Meeting Minutes (attached)
2. MIS January Agenda (attached)

**S. SUPERINTENDENT'S REPORT - Dr. Diane DeGiacomo**

A motion was made by Ms. Dansbury, seconded by Ms. Gens, to approve the following:

1. Motion to approve ETS to perform a survey with high school math students
  2. Motion to approve BRHS Girls Step Team to attend Teen Arts at BCC
- Motion unanimously approved.

**T. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

A motion was made by Ms. Cheesman, seconded by Ms. Dansbury, to approve the following items:

1. Acceptance of Reports  
List of Bills
2. a. Acceptance of Board Secretary's Monthly Certification, Budgetary Line Item Status  
b. Certification of budgetary Major Account/Fund Status
3. 2007-2008 No Child Left Behind Consolidated Application
4. EMTC Budget 2007-2008
5. Motion to approve Transfer of Funds
6. Motion to adopt CER Budget
7. Motion to approve Change Order - Falasca Mechanical - increase of \$850.00
8. Motion to approve Travel Log

ON A ROLL CALL VOTE: AYES: Ms. Cheesman, Ms. Dansbury, Ms. Gens, Ms. Glenn, Mr. Lynch, Ms. Trogdon, Ms. Wehrman, Ms. Zablow, and Mr. Gabauer. NOES: None. ABSTENTIONS: None. ABSENT: None.  
Motion unanimously approved.

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**U. PRINCIPALS' REPORTS**

Acknowledgment of receipt of fire drills and suspensions:

<u>ENROLLMENT</u>	<u>FIRE DRILLS</u>
BRHS 762	12/12/07 & 12/19/07
BRMS 531	12/10/07 & 12/19/07
MIS 355	12/10/07 & 12/14/07
CBS 219	12/12/07 & 12/19/07
PMS 531	12/12/07 & 12/14/07
TOTAL 2,398	

**V. OTHER ADMINISTRATIVE REPORTS**

No reports

**W. DISCUSSION/INFORMATION ITEMS - Dr. Diane DeGiacomo**

1. Information from proposed Superintendent Search Organizations
2. Reminder - Board Budget Meeting: 1/23/08, 6:00pm
3. Approval letter for Professional Development Plan
4. BRMS Newspaper "The Paw Print"

A motion was made by Ms. Glenn, seconded by Ms. Dansbury, to amend the Interim Superintendent's contract to include up to 5 days per week.  
Motion unanimously approved.

**X. NEW HANOVER REPORT**

No report

**Y. STUDENT REPRESENTATIVES - Ms. Jaclyn Gabauer and Ms. Harlee Gallo**

No report

**Z. OLD BUSINESS**

No report

**AA. BOARD AND PUBLIC FORUM**

1. Mr. Bernotas had questions regarding the need for the district to have a superintendent.
2. There was a question from the public regarding why the play at BRMS was cancelled.

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**BB. EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-6, et. Seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

**STUDENT MATTER**

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above, in accordance with the OPEN PUBLIC MEETINGS ACT; and

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 10:25 p.m.

**CC. ADJOURNMENT**

A motion was made by Ms. Glenn, seconded by Ms. Zablow to adjourn the meeting at 10:30 p.m.  
Motion unanimously approved.

Respectfully submitted,

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John R. Gabauer, III  
President

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Peggy A. Ianoale  
School Business Administrator/Board Secretary









