

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
March 9, 2015

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72 hours before the meeting are available for public inspection at
6885 Orangethorpe Avenue, Buena Park, California.

The Agenda and all corresponding exhibits are available online 72 hours before
the meeting at
www.bpsd.k12.ca.us

CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the President, Mr. Samuel Van Hamblen.

FLAG SALUTE

MEMBERS PRESENT

Mr. Samuel Van Hamblen; Mrs. Barbara Michel (absent); Mrs. L. Carole Jensen; Mr. Brian Chambers; Mrs. Rochelle Smith.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunezumi, Assistant Superintendent, Administrative Services; Mr. Ramon Miramontes, Assistant Superintendent, Educational Services (absent); Mrs. Carma Cordray, Executive Assistant.

I. GOVERNING BOARD BELIEFS, PROCESSES, RESPONSIBILITIES

The Governing Board approved the Buena Park School District Belief Statements, Processes and Responsibilities at their November 17, 2000 Board meeting. For the benefit of new Board members and to refresh sitting members of the Board's role and responsibilities, Board members will read excerpts from these documents at the beginning of each Board meeting.

II. APPROVAL OF AGENDA

Mrs. Smith made the motion, seconded by Mr. Chambers, to approve the agenda.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 9, 2015 (Continued)

III. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF FEBRUARY 23, 2015

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Jensen, to approve the Minutes of the Regular Meeting of February 23, 2015.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

IV. HEARING SESSION

California School Employees Association, Chapter #569's President, JoAnn Butcher presented their 2015-2018 negotiation proposal to the Governing Board.

V. PROGRAMS AND REPORTS

.01 JAMES A. WHITAKER SCHOOL REPORT

James A. Whitaker School Principal Julie Linnecke recognized seven students for exemplifying the District's core ethical values. Mary Ellen Garcia Avalos, Jayden Garcia, Jordan Vazquez, Ayleth Melchor Aguirre, David Garza, Yulitza Meza-Cruz and Riley Godfrey received certificates of recognition from the Governing Board.

Principal Linnecke and Whitaker Literacy TOSA (Teacher on Special Assignment) Heather Grethe presented an Early Literacy Report to the Board. In an effort to achieve the District's goal of every child reading at grade level by third grade, Whitaker staff has implemented intensive tiered interventions and strategic support by classroom teachers, utilized the services of the transitional kindergarten teacher from August to December and gained additional support from the Literacy TOSA. Ms. Grethe discussed various classroom interventions implemented to target instruction and shared statistical data to substantiate marked improvement. Parents also play a role in improving their students literacy by participating in the "Take Home Books" and "Raising a Reader Books-Kindergarten" program.

Minutes, March 9, 2015 (Continued)

VI. ACTION CALENDAR

.01 APPROVE SECOND INTERIM BUDGET REPORT, 2014-2015

Agenda Exhibit B.

Pursuant to Education Code 42130, the Governing Board is required to certify within 45 days of the close of the period ending January 31 that the District will be able to meet its financial obligations for the budget year and for two subsequent years. Assumptions from the Governor's Proposal which was released on January 9 are incorporated as part of the Second Interim Report.

The District has made the following key budget changes for Second Interim reporting purposes:

- LCFF revenues have been increased by \$84,893, a 0.2% increase over First Interim projections
- other State revenues increased by \$134,279 (+5.6%) due to increase in State categorical funding
- salaries were reduced by \$200,799 (-0.7%) based on a review of position control and year to date spending trends
- employee benefits were increased by \$170,895 pending reconciliation of MEBA to SISC transition costs
- spending for books and supplies increased by \$190,172 attributable to increased categorical funding
- Services and Other Operating Expenditures were increased by \$215,413 due primarily to higher electricity costs
- Other Outgo which consists primarily of special education tuition payments increased by \$200,000

Income

- Funding model: LCFF funding rate 29.15%
- Revenue Limit ADA: 5,095 ADA
- Lottery (\$/ADA): \$128.00 unrestricted, \$30.00 restricted
- Special Education Transfer: \$4,014,243
- Interest Income: \$35,000
- Deferred Maintenance: \$250,000 contribution
- Mandated Costs: \$141,538 (Block Grant), \$338,494 (One-time)

Minutes, March 9, 2015 (Continued)

VI. ACTION CALENDAR (Continued)

.01 APPROVE SECOND INTERIM BUDGET REPORT, 2014-2015
(Continued)

One-Time Transfers in BPSD 2014-15 Budget

- Federal Categorical Transfer: Class Size Reduction
\$200,000
- Interfund Transfer: Deferred Maintenance Fund
\$250,000

At Second Interim the District reports an overall General Fund (unrestricted and restricted combined) operating deficit of \$2,425,125. The deficit is a result of unrestricted and restricted deficits of \$1,437,431 and \$987,694 respectively. The restricted deficit spending is attributable to funding carryovers that were credited as revenues in the prior year, but are budgeted only as expenditures in the current year. The deficits for the General Fund Combined, Unrestricted, and Restricted have increased by \$378,689, \$293,300, and \$85,389 respectively. The projected Unrestricted General Fund ending balance of \$3,752,753, is comprised of \$1,724,171 in Designation for Economic Uncertainties to provide sufficient funding to allow for a 3% economic reserve for uncertainty, revolving cash of \$55,000, and \$1,973,582 for designated amounts including reserves for: IMFRP, Kid Connection program surplus and provisions for Other Post Employment Benefits (OPEB).

Multi-year projections (MYP) cover the period 2014-15 through 2016-17. The following assumptions are incorporated into the MYP:

- LCFF funding rate: 2014-15-29.15%, 2015-16-32.19%, 2016-17-11.00%
- Unduplicated students: 2014-15-80.17%, 2015-16-80.13%, 2016-17-80.03%
- declining enrollment trend to continue; following a 241-student enrollment loss in 2014-15, an enrollment loss of 100 students is projected in 2015-16 followed by an additional 50 students for 2016-17
- Unrestricted Reserves: in addition to unrestricted reserves previously set aside, District has in 2015-16 set aside \$1.75 million for program restoration/enhancement.

Minutes, March 9, 2015 (Continued)

VI. ACTION CALENDAR (Continued)

.01 APPROVE SECOND INTERIM BUDGET REPORT, 2014-2015
(Continued)

Building off of the assumptions above coupled with our 2014-15 projections, we anticipate the unrestricted General Fund to have a shortfall (revenues vs. expenditures) of \$1,437,431 but surpluses in subsequent years of \$1,708,500 and \$387,595 in 2015-16 and 2016-17 respectively. We further estimate District reserves (i.e., Designation for Economic Uncertainties) for 2014-15 through 2016-17 as follows: 3.5%, 3.1%, and 3.0%.

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board approve the Second Interim Budget Report, 2014-2015.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 2015-2016 BUENA PARK SCHOOL DISTRICT INSTRUCTIONAL CALENDAR

Agenda Exhibit C.

Following joint meetings held with the Buena Park Teachers Association and the California School Employees Association, Chapter #569, the 2015-2016 Instructional Calendar was approved by the Governing Board. School will open on Wednesday, August 12, 2015 and conclude on Thursday, May 26, 2016. Winter recess will be December 21, 2015 through January 1, 2016 and Spring recess will be March 28 through April 1, 2016. The 2015-2016 Instructional Calendar complies with existing bargaining unit contracts and Education Code requirements relating to staff contractual work days and student attendance.

Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board approve the 2015-2016 Buena Park School District Instructional Calendar.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 9, 2015 (Continued)

VI. ACTION CALENDAR (Continued)

.03 CERTIFICATION THAT CERTIFICATED EMPLOYEES ARE PROPERLY ASSIGNED

Agenda Exhibit D.

In accordance with the Education Code requirements of the Commission on Teacher Credentialing, certificated employees working outside their credential authorization must be identified on an annual basis. BPSD has identified three teachers that have been certified as "highly qualified" under the provisions of the federal No Child Left Behind legislation, if applicable, for the assignment/subject area.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve the Certification That Certificated Employees Are Properly Assigned.

AYES: 3; NOES: 1; ABSENT: 1.

Roll call vote: Yes-Chambers, Hamblen, Smith
 Noes-Jensen
 Absent-Michel

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 PERMISSION TO GO TO BID: WIDE AREA NETWORK (WAN) AND WIRELESS LOCAL AREA NETWORK (WLAN) INSTALLATION

Agenda Exhibit E.

On June 3, 2014, the BPSD community authorized Measure 'B' and the issuance of up to \$71 million in general obligation bonds to repair our schools. Included in Phase I of the District's Facilities Implementation Plan is a project to upgrade our Wide Area Network (WAN) and to provide Wireless Local Area Network (WLAN) at all of our sites. It is anticipated that the cost of implementation will exceed the minimum contract price to qualify as a Public Works project subject to public bid under provisions of the Government Code. The Governing Board authorized approval to go to bid on this project.

Minutes, March 9, 2015 (Continued)

VI. ACTION CALENDAR (Continued)

.04 PERMISSION TO GO TO BID: WIDE AREA NETWORK (WAN) AND WIRELESS LOCAL AREA NETWORK (WLAN) INSTALLATION

(Continued)

Mrs. Smith made the motion, seconded by Mr. Chambers,

that the Governing Board approve the Permission To Go To Bid: Wide Area Network (WAN) and Wireless Local Area Network (WLAN) Installation.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

VII. DISCUSSION CALENDAR

.01 Board Bylaw 9250 Remuneration, Reimbursement, and Other Costs

Agenda Exhibit F.

Governing Board members continued their discussion regarding Governing Board Remuneration and Mr. Magnuson provided answers for two questions from the previous Board discussion regarding a requirement for the minimum number of meetings to be held during any given month and the compensation if a member is absent from a meeting during any particular month.

VIII. CONSENT CALENDAR

.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

No items were removed from the consent calendar.

.08 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made a motion to approve the Consent Calendar excluding .02 Personnel Action Report, Classified Personnel, Item II. Leave of Absence request for employee #0800000410. The Consent Calendar was approved as amended.

Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board approve Consent Calendar Items .02 through .07, as amended, according to the Education Code.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, March 9, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #14-15-15

Agenda Exhibit G.

CERTIFICATED PERSONNEL

I. NEW HIRES

The following certificated employee has been selected for hire effective as indicated below, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated.

Employee: Lemen, Matthew - 03/10/2015
Position: Educational Specialist #080119E001

The following certificated substitute has been selected for rehire effective as indicated below. (Ratification)

Alcordero, Christopher - 03/06/2015
Substitute Teacher
Erickson, Rene - 03/06/2015
Substitute Teacher
Hollon, Michael - 03/06/2015
Substitute Teacher
Jauregui, Kristen Joy - 03/02/2015
Substitute Teacher
Kline, Daniel - 03/02/2015
Substitute Teacher
Pak, Katherine - 03/06/2015
Substitute Teacher

CLASSIFIED PERSONNEL

I. NEW HIRES

Tygenhof, Lacey - First Duty Day 2015-16
Occupational Therapist #081161D001

II. LEAVE OF ABSENCE (Ratification)

Unpaid leave of absence under the provisions of the federal Family Medical Leave Act/California Family Rights Act.

ID#: #0800000410
Position: Instructional Assistant II
- Special Education #081124J001
Effective Dates: 03/04/2015 - 05/27/2015

Minutes, March 9, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.02 PERSONNEL ACTION REPORT #14-15-15 (Continued)

CLASSIFIED PERSONNEL (Continued)III. SEPARATION OF EMPLOYMENT

#0800002105 - 03/10/2015

Substitute Typist Clerk

IV. CURRICULUM WORKChild Care During GRIP Meetings, Whitaker School

Whitaker School will be hosting ELAC, GRIP (Gang Reduction Intervention Partnership), and other parent meetings. In order to increase parent participation, child care will be provided. One classified employee will provide child care during each meeting and will be paid the current hourly rate of pay (a range of \$18.63 - \$32.33, depending on job classification, includes benefits), not to exceed sixteen hours, payable from Whitaker School Title I funds, for a total not to exceed \$528.

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit H.

March 19, 2015 - "Social Narratives & Story Based Interventions" - E. Dyck, L. Mock, J. Yoo, H. Baldelli
 March 17-30, 2015 - "State Conference California Association of School Transportation Officials" - A. Perez

.04 INTER-DISTRICT TRANSFERS, 2014-2015

Agenda Exhibit I.

Permits granted to date: In: 192
 Out: 181

.05 INTER-DISTRICT TRANSFERS, 2015-2016

Agenda Exhibit J.

Permits granted to date: In: 10
 Out: 40

Minutes, March 9, 2015 (Continued)

VIII. CONSENT CALENDAR (Continued)

.06 BUSINESS SERVICES REPORT

Agenda Exhibit K.

- a. Purchase Orders dated 02/24/15-03/09/15 were approved in the total amount of \$195,146.76.

.07 GIFT ACCEPTANCE: SOUTHERN CALIFORNIA CRICKET ASSOCIATION
\$2,000.00

Agenda Exhibit L.

Southern California Cricket Association, Ajay Baryah, 28126 Peacock Ridge Drive, Rancho Palos Verdes, California, 90275, made a check donation in the amount of \$2,000 to Beatty Elementary School, to be used for student programs and incentives.

IX. BOARD COMMENTS

Mrs. Jensen, Mr. Hamblen and Mr. Magnuson toured the Beatty campus with Principal Annie Oei on February 26, 2015.

Mrs. Jensen attended the Buena Park Junior High School Open House activities on March 5.

Mr. Magnuson shared a draft copy of the School News publication highlighting Buena Park School District programs and activities. This 10 page publication will be translated into Spanish and Korean and distributed throughout the community during the March-April timeframe.

Mr. Magnuson shared the news that four Buena Park School District teachers; Margaret Garcia-Gilbert School, Vanessa Gomez-BPJH, Jeanette Solomon-Whitaker School and Anita Thompson, Pendleton School, were chosen by Parenting OC Magazine as one of the "Top 25 Teachers of OC."

Mr. Magnuson indicated the La Palma State of the City Luncheon will be held on April 22 and any Board members wishing to attend should RSVP to his office and that Corey School has changed the date of their Open House from April 16 to April 30, 2015.

X. INFORMATION/CORRESPONDENCE

.01 Correspondence

.02 Major Topics for Governing Board

Agenda Exhibit M.

Minutes, March 9, 2015 (Continued)

XI. CLOSED SESSION

At 6:55 p.m., Mr. Chambers made the motion, seconded by Mrs.

Jensen, that the Governing Board go into closed session.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

XII. RECONVENE

At 8:02 p.m., Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board reconvene.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

XIII. REPORTING OUT OF CLOSED SESSION

.01 PUBLIC EMPLOYEE PERFORMANCE EVALUATION-SUPERINTENDENT'S MID-YEAR EVALUATION REPORT

The Governing Board provided comment to the Superintendent regarding his Mid-Year Evaluation.

.02 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE BUENA PARK TEACHERS ASSOCIATION (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the Buena Park Teachers Association (Government Code #54957.6).

.03 LABOR RELATIONS: CONFERENCE WITH GREG MAGNUSON, NEGOTIATOR WITH THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #569 (GOVERNMENT CODE #54957.6)

Discussion was held regarding Labor Relations: Conference with Greg Magnuson, Negotiator with the California School Employees Association, Chapter #569 (Government Code #54957.6).

XIV. ADJOURNMENT

At 8:03 p.m., Mrs. Jensen made the motion, seconded by Mrs. Smith, that the Governing Board adjourn the meeting.

AYES: 4; NOES: 0; ABSENT: 1.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member