

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - November 2, 2011

A. CALL TO ORDER

The **Conference Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board President read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2011 through April 4, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 12, 2011.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. **ABSENT**: Ms. Goff and Mr. Potts.

Also attending: Dr. Constance J. Bauer, Superintendent, Ms. Peggy Ianoale, School Business Administrator/Board Secretary.

Staff attending: Louise Sullivan, Emily Cain, Patrick Lynch, Penny McCutcheon, Tina Zack, Liz Brotherton, and Anthony Rizzo.

Visitors attending: Sherri Parrotta, Mae Hamilton, Marianne Jackson, Terry Chase, and Jim Brotherton.

D. EXECUTIVE SESSION RESOLUTION - None

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

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BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

E. PUBLIC FORUM - FOR AGENDA ITEMS - None

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVE - Madison Parrotta

- Volleyball Tournament will be held 11/22/11 from 5:30 to 8:30. There will be 6 players per team and the cost is \$5 per person.
- Senior Citizens dinner will be on 12/4/11 from 4:30 to 8:30. The seniors will bring desserts, juniors will bring spaghetti sauce, sophomores are responsible for salad, and the freshmen will bring plates.
- Winter Ball is 12/16/11. It is semi-formal. There is an increased interest in having more dances.

H. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Zablow, seconded by Ms. Gens to approve the following:

1. *+Motion to approve Travel Requests

ON A ROLL CALL VOTE (Item 1):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.

Motion unanimously approved.

I. COMMITTEE REPORTS

1. +Operations Committee - 10/27/11 Meeting

Mr. Drew discussed the handout on different Tiers for Building Use. Community groups will have minimal charges up to outside groups who would pay actual rental fees. Proposal attached to the minutes. This proposal will be on the agenda for approval on November 16, 2011.

J. UNFINISHED BUSINESS - None

K. SUPERINTENDENT'S REPORT

Recommendation for SAC will be held for further discussion with administrators. Part-time Nurse (25.5 hours) for PMS will be posted.

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L. PERSONNEL REPORT

A motion was made by Ms. Gens, seconded by Ms. Dansbury to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold** print.

1. Motion to approve stipend for Black Seal License for Mr. Justin Jones. This will be an additional \$928 adjustment to his salary.
2. +Motion to approve Ms. Margaret Kolesar as an Aide for Transportation, 17.5 hours per week. She is currently a classroom aide at CBS at and will move to the Transportation Department. This is an assignment change.
3. +Motion to approve Ms. Terry Gordon as Aide in the classroom at CBS, 17.5 hours per week. This is an increase from 16.25 hours per week and will fill the vacancy from Ms. Kolesar. Ms. Gordon will move from the Cafeteria to the classroom, Salary will be \$10,028, pro-rated.
4. +Motion to approve **Ms. Janet Harnum** as an Aide in the Cafeteria at CBS, 16.25 hours per week with a salary of \$9,262, pro-rated. This will fill the vacancy created by Ms. Gordon's transfer.
5. +Motion to approve Ms. Jane Porter-Bond as an Aide in the Cafeteria at PMS. This is an additional 16.25 hours per week with an additional salary of \$9,262. This will fill the vacancy created by a resignation.
6. +Motion to approve **Ms. Carol Muhler** as an Aide in the Cafeteria at PMS, 16.25 hours per week with a salary of \$9,262, pro-rated. This is to assist with special needs of a student.
7. Motion to approve Ms. Theresa Lebel as an Aide in the Transportation Department. She will increase her hours from 16.25 per week to 25.5 per week with a salary of \$14,612, pro-rated. This replaces a resignation.
8. Motion to approve correction of salary for Ms. Patti Dixon who was approved for increase in hours for a mid day run with salary of \$3,528 but the corrected salary will be \$4,410.
9. Motion to approve Mr. Jeff Delia as a contracted school bus driver, Step 1 with no benefits, salary of \$15,636, pro-rated. This fills a vacancy due to a previous resignation.
10. +Motion to approve Mr. Christopher Glenn as Head Baseball Coach for BRHS for the 2011-2012 school year. This will be **Step 3 with a stipend of \$7,009.**
11. Motion to approve Mr. Joseph Sprague as interim Head Wrestling Coach at BRHS, Step 3 plus 1 longevity for a stipend of \$8,667.
12. Motion to approve Ms. Joan Gratton as BRMS Auditorium Coordinator, Step 3 with a stipend of \$2,662, pro-rated.
13. Motion to approve Leave of Absence for employee #4979 from the position of Special Education Teacher. Employee will use 2 paid accumulated sick days on February 21 and 22, 2012. Employee will then use 20 paid accumulated sick days from February 23, 2012 through March 21, 2012. NJFLA will commence on March 22, 2012 through June 22, 2012 for 12 weeks.

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14. Motion to approve Ms. Andrea Potocny to do classroom observation at PMS in partial fulfillment of college course requirements for TCNJ. This is for one class observation this month.
15. Motion to approve Ms. Aisha Khan to do classroom observation at PMS for "Tools of the Mind" program. She is a Pre-K teacher at the Chapin School in Princeton and they would like to observe this program to see if they choose to go forth with it.
16. Motion to approve Ms. Albina McElhoes to do classroom observation at CBS in partial fulfillment of college course requirements for Thomas Edison State College. She will observe Ms. Wawrzyniak's classroom on November 3, 2011.
17. Motion to approve Ms. Hayley Wolford to complete her student teaching at CBS in Mr. Brian Mitchell's classroom from December 10, 2011 through March 7, 2012. Ms. Wolford is currently completing observation hours at CBS in order to fulfill college course requirements.
18. Motion to approve Ms. Kelly Rehder, a Neumann University Student, to do student teaching at CBS. She will do Regular Education with Mrs. Ferrarese in 1st grade from January 9, 2012 through February 24, 2012 and then Special Education with Mrs. Stanton in 3rd grade from February 27, 2012 through April 27, 2012.

JOB POSTINGS:

19. +Learning Disabilities Teacher Consultant - Leave Replacement

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: Ms. Dansbury. ABSENT: Ms. Goff and Mr. Potts.
Motion approved by majority.

ON A ROLL CALL VOTE (Items 2 - 18):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.
Motion unanimously approved.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Wehrman, seconded by Ms. Zablow to approve the following:

1. +Motion to approve BRSD to donate a retired 54 passenger bus to our local Fire Companies. This will be for training the firefighters and rescue workers.
2. Motion to approve the following Transportation Agreements:
**JOINT AGREEMENTS PAYABLE TO BORDENTOWN REGIONAL SCHOOL DISTRICT
Eastampton Township Board of Education**
 - A. To transport Bordentown Regional Middle School Girls Soccer team to **Easthampton Middle School** on October 11, 2011, **Total cost \$85.08** (Easthampton Middle School was unable to provide transportation.)

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Hamilton Township School District

- A. To transport one student from **St. Mary's School in Bordentown to Over The Rainbow**, Route # 101, effective September 1, 2011 to June 30, 2012, **Total cost \$442.00.**

Trenton Public Schools

- A. To transport one student to and from **Mercer County Special Services School**, Route # 92, effective October 20, 2011 to June 30, 2012, **Total cost \$7,334.00.**

New Hanover School District

- A. To transport one student to and from **Bordentown Regional High School**, Route # 102, effective October 22, 2011 to June 30, 2012, **Total cost \$6,046.67.**

JOINT AGREEMENTS PAYABLE TO OTHER SCHOOL DISTRICTS

Cinnaminson Township School District

- A. To transport one student to and from **Katzenbach School in Ewing**, Route # SE43 Effective September 1, 2011 to June 30, 2012, **Total cost \$3,706.98.**

Florence Township School District

- A. To transport one student to and from **Kingsway Learning Center-Moorestown**, Route # A6, effective September 1, 2011 to June 30, 2012, **Total cost \$5,600.00.**

STUDENT TRANSPORTATION CONTRACTS WITH A CONTRACTOR

Rick Bus Co. Inc.

- A. To transport one student to and from **Midland School in Monmouth**, Route # MID1, effective September 1, 2011 to June 30, 2012, **Total cost \$50,950.80.**
3. +Informational - School Bus Emergency Evacuation Drills
4. +Non-Represented Staff Salaries

ON A ROLL CALL VOTE (Items 1 - 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. **NOES:** None.

ABSTENTIONS: None. **ABSENT:** Ms. Goff and Mr. Potts.

Motion unanimously approved.

N. POLICY - None

O. CURRICULUM REPORTS

A motion was made by Ms. Hartmann, seconded by Ms. Wehrman to approve the following:

1. +Motion to approve contracts for SES (Supplemental Educational Services) as attached
2. +Motion to approve 4th grade curriculum
3. **Motion to approve student placement at BRMS of a New Hanover student on a tuition basis for the 2011-2012 school year.**
4. **+Education Transformation Task Force Initial Report**

ON A ROLL CALL VOTE (Items 1 and 3):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. **NOES:** None.

ABSTENTIONS: None. **ABSENT:** Ms. Goff and Mr. Potts.

Motion unanimously approved.

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A motion was made by Ms. Hartmann, seconded by Mr. Drew to *Table Item #2*:

ON A ROLL CALL VOTE (Item 2):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Ms. Zablow, and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff and Mr. Potts.

Motion unanimously approved.

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - Chris Sirak

- Back to School Night was in early October and went very well.
- The punch list is 32 pages long.
- Problems with gym ceiling have been resolved.
- The report on sending middle school students to BRMS is due to New Hanover on November 15th.

R. PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Marianne Jackson - question about fields for community use.
- Mr. Drew requested punch list for fields.
- Mr. Sirak - BRHS Thespian Society did "Trick or Treat so Kids Can Eat" Food is being weighed tonight. "Treasure Island" dinner and show on November 17 will cost \$20. The show runs Nov. 17-19th.

S. EXECUTIVE SESSION RESOLUTION

Ms. Dansbury read the following resolution, seconded by Ms. Wehrman and unanimously approved at 8:00 p.m.:

RESOLUTION:

Open Public Meetings Act

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

Personnel/Negotiations

NOW, THEREFORE, BE IT RESOLVED that the aforestated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

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The Board returned to Open Session at 9:30 p.m.

T. ADJOURNMENT

A motion was made by Ms. Hartmann, seconded by Mr. Drew to adjourn the meeting at 9:30 p.m.

Motion unanimously approved.

Respectfully submitted,

Thomas Dalton
President

Peggy A. Ianoale
School Business Administrator/Board Secretary