

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - May 8, 2013

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 7:00 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from January 23, 2013 through December 11, 2013 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on January 4, 2013.

The Secretary will enter this public announcement into the minutes of this meeting.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Creegan, Mr. Drew, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. **ABSENT:** Mr. Potts.

Also attending: Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Doneanne Sault, Donna Sensi, Roberta Hance, Leona Stanton, Pat Lynch, Donna Esposito, Anthony Rizzo, Lauren Brandimarto, Melanie Stokes, Robin Blue, Tera Russo, Loren Grabowski, Susan Snyder, Jodie Glenn, Rob Walder, Stephanie Kohnke, Anna Swiniuchowski, Dianne Mizerak, Jess Silva, Joey Chianese, Penny McCutchen, M. Kanamarlapudi, Karen Roscoe, and Liz Brotherton.

Visitors attending: Christina Okulicz, Wallace Okulicz, Andrew Okulicz, Robert Scranton, Dorothy Scranton, William Mercantini Sr., Kaitlyn Russo, Ashling Wahner, John Moynihan, Tim Fairlie, Mae Hamilton, Reba Snyder, Mike Dauber, Steve Heberling, Jim Brotherton, and Jill Popko.

D. EXECUTIVE SESSION RESOLUTION - None

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of Individual privacy;

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_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: _____)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under *South Jersey Publishing*, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 05/8/2013.

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and my choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

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- Mr. Dauber spoke on the following:
 - a. Semi Annual HIB Report-Availability
 - b. Survey
 - c. Employee #'s
 - d. MIS Project-Nature of the project and bidding status
 - e. Policies-Use of outside review and extent of policies reviewed.

F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVE - None

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:

1. *+Motion to approve Travel/Mileage reimbursement request
2. *+Motion to accept HIB Report

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: Mr. Drew.

ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

J. COMMITTEE REPORTS

1. Personnel Committee Meeting 4/22/13 - Kim Zablow, Chair

K. SUPERINTENDENT'S REPORT

INFORMATION

1. 2013 Student, Parent and Staff Survey for Bordentown Regional School District will be distributed at the end of May as part of our Pilot program.

L. PERSONNEL REPORT

A motion was made by Ms. Zablow, seconded by Mr. Creegan to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

ALL BREA SALARIES AND STIPENDS WILL BE PAID AT 2011-2012 RATES AND WILL BE ADJUSTED PENDING NEGOTIATIONS

1. +Motion to approve Mr. John Benavides as part-time night custodian, step 1 custodial, 25 hrs. /wk., with a pro-rated salary of \$20,657, effective May 9, 2013. This replaces a current vacancy.
2. Motion to accept resignation of employee # 4456 from the position of Custodial/Maintenance at the Bordentown Regional Middle School, effective April 17, 2013.

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3. Motion to accept resignation of Mr. William Walker from the position of Driver in the transportation department, effective April 23, 2013.
4. Motion to accept resignation of Ms. Theresa Shackil from the position of math teacher at BRMS effective July 1, 2013.
5. Motion to accept resignation of Mr. Jason Melber from the position of math teacher at BRMS effective July 1, 2013.
6. Motion to accept resignation of Ms. Elizabeth Santini from the position of elementary teacher at MIS effective July 1, 2013.
7. Motion to accept resignation of employee # 5872 from the position of elementary teacher at PMS effective July 1, 2013.
8. Motion to accept resignation of Mr. Kevin Wright from the position of Varsity Boys Basketball Coach.
9. Motion to approve employee # 5983 leave of absence from the position of general aide at CBS, April 9, 2013 through May 14, 2013.
10. Motion to approve employee # 5170 unpaid leave of absence from the position of custodian, May 23, 2013 for approximately six weeks.
11. Motion to approve the following staff members to attend the Tournament of Champions practices. The practice dates will be May 14, 16, 21, 23, 29 and 30, 2013 and will run approximately one hour each for a total of six hours, staff will be compensated at their hourly contracted rate per each hour of practice they attend:
 - a. Elizabeth Sterling, teacher, \$34.40/hr.
 - b. Traci Redler, Nurse, \$36.50/hr.
 - c. Lisa Mynarski, Nurse, \$40.26/hr.
 - d. Denise Stachura, teacher, \$34.50/hr.
 - e. Elaine Mitchell, aide, \$14.85/hr.
 - f. Michael Priano, CST, \$36.98/hr.
 - g. Loren Grabowski, teacher, \$34.50/hr.
12. +Motion to approve Student Teachers for 2013-2014.
13. +Motion to approve the following staff for 2013-2014 as per attached list:
 - Non-Tenured Teachers - "A"
 - Non-Tenured Administrators - "B"
 - Tenured Administrators - "C"
 - Non-Represented Administrators - "D"
 - Non-Tenured Support Staff - "E" & "H"
 - Non-Represented Support Staff - "E"
 - Tenured Staff - "F"
 - Aides - "G"

INFORMATION

14. +2013-2014 Employment Contract for Mr. Eloi Richardson, BA/BS
15. +JOB POSTINGS: 2 Teachers of Mathematics at BRMS - 4 Instructors for Middle School Summer School Program - Summer ESL Program - BRSD Extended School Year Program - Full Time Day Custodian at BRMS - Stipend Position, Instructors for Summer Basic Skills Program - Child Study Team, 11 Month Speech Therapist.

ON A ROLL CALL VOTE (Items 1-7):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

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ON A ROLL CALL VOTE (Item 8):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann,
Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: Mr. Drew.
ABSTENTIONS: None. ABSENT: Mr. Potts.
Motion approved by majority.

ON A ROLL CALL VOTE (Items 9-12; 13A, 13B, 13C, 13D, 13E&H, 13E, 13G):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Ms. Goff, Mr. Hartmann,
Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: None.
ABSTENTIONS: None. ABSENT: Mr. Potts.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 13F):

AYES: Mr. Drew, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow,
and Ms. Hartmann. NOES: None.
ABSTENTIONS: Mr. Creegan and Ms. Gens. ABSENT: Mr. Potts.
Motion approved by majority.

M. BUSINESS, FINANCE & OPERATIONS

A motion was made by Ms. Gens, seconded by Ms. Goff to
approve the following:

1. +Motion to submit to the Department of Education for review and approval, plans and specifications for the site improvements at the MacFarland Intermediate School, designated as an "Other Capital Project"; no state funding requested or available
2. Motion to approve the district to provide transportation for a trip for Goddard School, Bordentown to Scottish Rite Building, Bordentown, on June 28, 2013, 40 children and chaperones. Goddard will be paying \$24.39
3. Motion to approve transportation, one bus and a driver, to visit Play & Learn (a Day Care Center at our local church in Bordentown) to go to their school on May 16, 2013 from 10:00 am to 10:30 am and give the students a brief discussion on the safety rules for riding the school bus. This has been an activity that we have been doing for them in the past at no charge
4. Motion to approve the following student transportation contract with a contractor for summer of 2012
 - a. Rick Bus Co.
(This is a change from previous approval due to a price adjustment on contract.) To transport one student to and from Midland School of North Branch, Route MID1S, effective July 5 to August 5, 2012. **NEW TOTAL COST \$5,588.00.**
(previous cost was \$7,620.00) **This was due to a student not attending the last two weeks.
5. Motion to approve the following Joint Agreement payable to other school districts:
 - a. Northern Burlington Regional School District
(This is a change from previous approval due to price adjustment.) To transport one student to and from Yale School, Cherry Hill, Route YCH2, effective September 1, 2012 to June 30, 2013. **NEW TOTAL COST \$13,235.95.**
(previous cost was \$15,576.75)

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6. Motion to approve the following Joint Agreement payable to Bordentown Regional School District:
- a. Black Horse Pike Regional School District
To transport one student to and from Burlington City High School, Route # 125, effective April 29, 2013 to June 30, 2013. Total cost \$ 4,148.60.
 - b. Chesterfield School District
(This is a change from previous approval due to student not attending.) To transport one student to and from Hampton Academy, Mt. Holly, Route #97, effective January 7, 2013 to April 23, 2013. **NEW TOTAL COST \$2,695.87.** (previous cost was \$4,062.04)

INFORMATION

7. +New Hanover School District Representation
8. Request for proposal, that the district is issuing, for school physician services for fiscal year 2013-2014.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Gens, Mr. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: Mr. Drew.
ABSTENTIONS: None. ABSENT: Mr. Potts.
Motion approved by majority.

ON A ROLL CALL VOTE (Items 2-6):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: None.
ABSTENTIONS: None. ABSENT: Mr. Potts.
Motion approved by majority.

N. POLICY

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. 1st Reading - (revisions on district website, proposed edits are highlighted)
 - a. +Motion to amend Policy # 9010, Role of the Member
 - b. +Motion to amend Policy # 9326, Minutes
2. Motion to engage New Jersey School Board Association (NJSBA) to review BRSD's policies with recommendation for required revisions, modifications, etc. This review is part of the district's annual dues.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: Mr. Drew.
ABSTENTIONS: None. ABSENT: Mr. Potts.
Motion approved by majority.

ON A ROLL CALL VOTE (Item 2):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: None.
ABSTENTIONS: None. ABSENT: Mr. Potts.
Motion approved by majority.

O. CURRICULUM REPORTS

A motion was made by Ms. Gens, seconded by Mr. Creegan to approve the following:

1. +Motion to approve BRHS SAT Preparation Course - Pilot Program

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2. +Motion to enter into a Memorandum of Understanding with Rider University, "Preparing for the NGSS in NJ: Collaborative Efforts for Implementation". Cost to the district is estimated not to exceed \$700, including sub rate and travel
3. Motion to approve BRHS field trip, June 7, 2013, to the U Got Brains Contest (Don't Text and Drive) in Freehold, NJ. The cost to district for transportation is \$195.52
4. Motion to approve Kim Fithen as chaperone for Bordentown Regional Middle School's Stokes trip in May, 2013, Step 1, with a stipend of \$517.20. This replaces a staff member that is unable to attend
5. Motion to accept the following school bus emergency evacuation drills.

Bus Evacuations were conducted on the following dates:

- a. On April 23, 2013 at 7:15am at BRHS, 318 Ward Ave. Routes 5, 8, 1, 2, 16, 4, 6, 19, 15, 21 22, 10, 24, & 96. Overseeing the drill was Security Personnel.
- b. On April 24, 2013 at 7:50am at BRMS, 50 Dunns Mill Rd., Routes 35, 41, 38, 47, 33, 46, 49, 51, 31, 32, 45, 36 & 96A. Overseeing the drill were Security Personnel, School Principal, Assistant Principal, & School Staff.
- c. On April 25, 2013 at 8:25am at CBS/MIS, 100 Crosswicks Street, Routes 56, 61, 67, 70, 66, 52, 65, 54 & 96B. Overseeing the drill were the School Principal & Security Personnel.
- d. On April 30, 2013 at 9:00am at PMS, 323 Ward Ave. Routes 87, 76, 81, 78, 89, 83, 73, 88, 79, 72, 77, & 96C. Overseeing the drill were the School Principal, School Staff, & Security.

ON A ROLL CALL VOTE (Items 1-5):

AYES: Mr. Creegan, Mr. Drew, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Wehrman, Ms. Zablow, and Ms. Hartmann. NOES: None.

ABSTENTIONS: None. ABSENT: Mr. Potts.

Motion approved by majority.

P. DISCUSSION/INFORMATION ITEMS - None

Q. NEW HANOVER REPORT - None

R. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session. Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

- Ms. Snyder spoke on the following:
 - a. School Calendar—any plans to reconsider changing scheduled late arrivals
- Ms. Heberling spoke on the following:
 - a. Personnel - Aides outsourcing
 - b. Hall of Fame Committee - Nature of the committee and its benefits
 - c. Survey - Cost
 - d. Transportation to Philadelphia Airport
- Mr. Drew spoke on the following:
 - a. Committees under Board control; review current practice

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- Mr. Dauber spoke on the following:
 - a. Survey-Inquiry on which one.
 - b. Voting Rights to New Hanover
 - c. Committees-Comment of time spent thereon
- Ms. Blue spoke on the following:
 - a. Climate Survey-explanation thereof
- Ms. Russo spoke on the following:
 - a. PTO-Request use of district facilities
 - b. MIS Project-Very excited about this
 - c. Impact of teachers on her daughter-Thanks staff
- Ms. Popko spoke on the following:
 - a. Awards-Wished had more recognize
 - b. Mr. Creegan's vote-Questioned his vote on Agenda Item #L-13F
 - c. Academics-Hope for more discussion on academic vs. extra-curricular
 - d. Curriculum-Request for more information from the Director
- Mr. Lynch spoke on the following:
 - a. Don't Text & Drive Campaign
 - b. NYC workshop
 - c. Athletic Hall of Fame
 - d. Academic Awards
- Ms. Gens spoke on the following:
 - a. Academics-Indicated District is moving towards greater emphasis on this

A motion was made by Ms. Wehrman, seconded by Mr. Drew to approve the following:

1. Motion for the Board to look into the appointment of members and the role of the Athletic Hall of Fame and the Alumni Hall of Fame.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Drew and Ms. Wehrman. NOES: Mr. Creegan, Ms. Gens, Ms. Goff, Mr. Hartmann, Ms. Zablow, and Ms. Hartmann.

ABSTENTIONS: None. ABSENT: Mr. Potts.

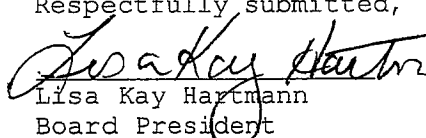
Motion Not approved.

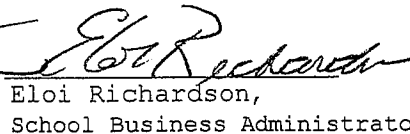
S. ADJOURNMENT

A motion was made by Ms. Wehrman, seconded by Mr. Hartmann to adjourn the meeting at 8:40 p.m.

Motion unanimously approved.

Respectfully submitted,


Lisa Kay Hartmann
Board President


Eloi Richardson,
School Business Administrator/Board Secretary