

MINUTES OF THE REGULAR MEETING OF THE
GOVERNING BOARD OF THE
BUENA PARK SCHOOL DISTRICT
December 8, 2014

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6885 Orangethorpe Avenue, Buena Park, California.

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the meeting at
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CALL TO ORDER

The meeting was called to order at 6:00 p.m. by the Clerk/President
Pro Tem, Mr. Samuel Van Hamblen.

FLAG SALUTE

MEMBERS PRESENT

Mr. Samuel Van Hamblen; Mrs. Barbara Michel; Mrs. L. Carole Jensen;
Mr. Brian Chambers; Mrs. Rochelle Smith.

ADMINISTRATION

Mr. Gregory Magnuson, Superintendent; Mr. Kelvin Tsunozumi,
Assistant Superintendent, Administrative Services; Mr. Ramon
Miramontes, Assistant Superintendent, Educational Services; Mrs.
Carma Cordray, Executive Assistant.

I. APPROVAL OF AGENDA

Mrs. Michel made the motion, seconded by Mr. Chambers, to
approve the agenda.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so
recorded in the minutes.

Minutes, December 8, 2014 (Continued)

II. APPROVAL OF MINUTES

.01 MINUTES OF THE REGULAR MEETING OF NOVEMBER 10, 2014

Agenda Exhibit A.

Mr. Chambers made the motion, seconded by Mrs. Smith, to approve the Minutes of the Regular Meeting of November 10, 2014.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

III. OATH OF OFFICE FOR GOVERNING BOARD, BUENA PARK SCHOOL DISTRICT

Brian Chambers
Samuel Van Hamblen
Rochelle Smith

Buena Park City Mayor/Pro Tem Art Brown administered the Oath of Office to Brian Chambers, Samuel Van Hamblen and Rochelle Smith.

IV. ORGANIZATIONAL MEETING, ANNUAL ELECTION OF OFFICERS

.01 NOMINATION FOR PRESIDENT

Mrs. Michel made the motion, seconded by Mrs. Jensen, to nominate Sam Van Hamblen for President. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 NOMINATION FOR CLERK/PRESIDENT PRO-TEM

Mrs. Jensen made the motion, seconded by Mr. Chambers, to nominate Barbara Michel for Clerk/President Pro Tem. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 8, 2014 (Continued)

IV. ORGANIZATIONAL MEETING, ANNUAL ELECTION OF OFFICERS
(Continued)

.03 NOMINATION FOR DISTRICT REPRESENTATIVE TO NOMINATING COUNTY COMMITTEE

Mrs. Michel made the motion, seconded by Mrs. Jensen, to nominate Brian Chambers for District Representative to Nominating County Committee. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.04 NOMINATION FOR ALTERNATE DISTRICT REPRESENTATIVE TO NOMINATING COUNTY COMMITTEE

Mrs. Jensen made the motion, seconded by Mr. Chambers, to nominate Rochelle Smith for Alternate District Representative to Nominating County Committee. No other nominations were received.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.05 NOMINATION FOR POLITICAL ACTION REPRESENTATIVE

Mrs. Michel made the motion, seconded by Mrs. Smith, to nominate L. Carole Jensen for Political Action Representative. No other nominations were received.

AYES: 4; NOES: 1; ABSENT: 0.

Roll call vote: Yes-Chambers, Michel, Hamblen, Smith
No-Jensen

The president declared the motion carried, and ordered it so recorded in the minutes.

V. HEARING SESSION
No comments.

VI. PRESENTATION

.01 MR. ALAN MCAULEY, PRESIDENT LCX CORPORATION

Mr. Alan McAuley, President LCX Corporation and owner of the Los Coyotes Country Club, introduced himself to the Governing Board and expressed his intent to partner with and lend support to the Buena Park School District.

Minutes, December 8, 2014 (Continued)

VII. PROGRAMS AND REPORTS

.01 CHARLES G. EMERY SCHOOL REPORT

Charles G. Emery School Principal Debbie Diaz recognized seven students for exemplifying the District's core ethical values. Elle Hitomi, Sarah Corona, Gabriel Barretto, Samuel Ahn, Jaden Michel, Tesneem Hassan, Amy Sorgdrager and Jose Ceja received certificates of recognition from the Governing Board.

Principal Diaz and teachers' Jennifer Ferrara and Leanne Crawford provided an update regarding Emery School's Common Core implementation plan which began in the 2013-14 school year. Teachers have benefitted from Common Core professional development with Pearson representatives, participated in structured districtwide collaboration and developed lesson plans using the 4 C's: collaboration, communication, creativity and critical thinking. During this second year of implementation, Emery School has also developed an ELA lesson plan template.

VIII. ACTION CALENDAR

.01 APPROVAL OF 2014-2015 SINGLE SCHOOL PLANS FOR STUDENT ACHIEVEMENT

Agenda Exhibit B.

The No Child Left Behind (NCLB) Act of 2001 requires districts to be more accountable for academic progress of all students. One of the regulations outlined in NCLB is that schools must develop a Single School Plan for Student Achievement (SPSA) each year that is approved by the local School Site Council for each school and also approved by the district Governing Board. The SPSA consolidates programs with the single target of improving academic achievement of all students with emphasis on those students most at risk of not meeting academic standards. Each school's staff has conducted a comprehensive analysis of data to set specific goals and determine actions to improve academic achievement of all students.

Mrs. Michel made the motion, seconded by Mrs. Jensen, that the Governing Board approve the 2014-2015 Single School Plans for Student Achievement.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 8, 2014 (Continued)

VIII. ACTION CALENDAR (Continued).02 ACCEPT CONSOLIDATED SCHOOL SITE SAFETY PLANS (CSSP): ALL SCHOOLS

Agenda Exhibit C.

Education Code Section 32280 et seq., provides requirements for comprehensive school site safety plans. In establishing such requirements, the California Legislature noted that it is its intent that all California public schools, in cooperation with local law enforcement agencies, community leaders, parents, pupils, teachers, administrators, and other persons who may be interested in the prevention of campus crime and violence develop a comprehensive school safety plan that addresses the safety concerns identified through a systematic planning process. Further, Education Code Section 32286 specifies timelines for an annual review, update, and reporting of the key elements of the plan by each school site council or school safety planning committee. Each School Site Committee is required to approve their respective plans prior to Governing Board acceptance.

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board accept Consolidated School Site Safety Plans (CSSP): All Schools.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.03 FIRST INTERIM BUDGET REPORT, 2014-15

Agenda Exhibit D.

Pursuant to Education Code 42130, the Governing Board is required to certify within 45 days of the close of the period ending October 31 that the District will be able to meet its financial obligations for the budget year and for two subsequent years. The District has made the following key budget changes for First Interim Reporting purposes:

- additional Local Control Funding Formula (LCFF) revenue and an additional one-time funding for mandate claims
- 2014-15 enrollment is reduced by 241 students from the 2013-14 enrollment vs. the 47 student loss assumed at Adopted Budget

VIII. ACTION CALENDAR (Continued).03 FIRST INTERIM BUDGET REPORT, 2014-15 (Continued)

- combining the effects of increased LCFF funding by the State and a decline in the unduplicated student percentage, the net impact to BPSD was a \$138,000 increase in LCFF funding
- 2014-15 one-time mandate claims funding of \$339,000
- District will record MAA revenues only when actually received
- carryover budgeting for various Federal & State categorical programs
- negotiated salary increases for certificated, classified, and management personnel are reflected in the financials
- eliminated five (5) furlough days previously negotiated for 2014-15
- substitute rate of pay for teachers was increased; given the mid-year implementation District assumed a \$50K impact for 2014-15, annual impact is estimated at \$100K
- STRS rate was increased from 8.25% to 9.50% which was subsequently lowered to 8.88% by the State Legislature at State Adopted Budget
- change in H&W benefit coverage from MEBA to SISC, estimated to save the District approximately \$180K in 2014-15
- given change in science camp provider, costs are projected to increase by \$100K
- addition of a new Transitional Kindergarten (TK) class bringing total number of TK classes district-wide to four and the addition of a new preschool program at Pendleton
- open positions filled: 6 TOSA positions, an additional IT position, an additional HR position and an additional custodial position.

One-time transfers in the BPSD 2014-15 Budget include:

- \$200,000 Title 2 Teacher Quality to Class Size Reduction
- \$250,000 General Fund to Deferred Maintenance

At First Interim the District reports an overall General Fund (unrestricted and restricted combined) operating deficit of \$2,046,436. The deficit is a result of unrestricted and restricted deficits of \$1,144,131 and \$902,305 respectively.

VIII. ACTION CALENDAR (Continued).03 FIRST INTERIM BUDGET REPORT, 2014-15 (Continued)

The projected Unrestricted General Fund ending balance of \$4,046,053 is comprised of \$2,017,471 in Designation for Economic Uncertainties to provide sufficient funding to allow for a 3% economic reserve for uncertainty, revolving cash of \$55,000 and \$1,973,582 for designated amounts including reserves for: IMFRP, Kid Connection program surplus and provision for Other Post Employment Benefits (OPEB).

Multi-year projections (MYP) include the following assumptions:

- LCFF funding rate was assumed at the Department of Finance's estimate of 29.56% for 2014-15, 20.68% for 2015-16 and 25.48% for 2016-17
- Unduplicated student percentages are projected at 78.38% in 2014-15, 77.72% in 2015-16, and 76.36% in 2016-17
- MYP assumes District enrollment loss in 2014-15 but presumes enrollment to be flat for the remaining two years

Building off of the above assumptions coupled with our 2014-15 projections, we anticipate the unrestricted General Fund to have a shortfall (revenues vs. expenditures) of \$1,144,131 and \$390,808 in 2014-15 and 2015-16 but a surplus of \$925,153 in 2016-17. We further estimate District reserves (i.e., Designation for Economic Uncertainties) for 2014-15 through 2016-17 as follows: 4.1%, 3.0%, and 4.5%. Staff recommended approval of the 2014-15 First Interim Report with a positive certification.

Mrs. Michel made the motion, seconded by Mrs. Jensen, that the Governing Board approve the First Interim Budget Report, 2014-15.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 8, 2014 (Continued)

VIII. ACTION CALENDAR (Continued)

.04 REVISED JOB DESCRIPTION; DIRECTOR OF FISCAL SERVICES

Agenda Exhibit E.

Under the direction and general supervision of the Assistant Superintendent, Administrative Services, the Director of Fiscal Services will develop and direct the Fiscal Services program of the District, including planning, organizing, supervising, directing, and controlling District finance, accounting and budgetary functions; payroll, accounts payable and receivable; internal and external audit functions; and purchasing, contracts and capital inventory administration.

This position requires a Bachelors degree or higher from an accredited university, including or supplemented by course work or training in accounting, business management, or closely related fields; six years of responsible school and financial record management and reporting experience; and a minimum of two years of supervisory experience.

Mrs. Michel made the motion, seconded by Mr. Chambers, that the Governing Board approve the Revised Job Description: Director of Fiscal Services.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.05 CALL FOR NOMINATIONS FOR CSBA DELEGATE ASSEMBLY

Agenda Exhibit F.

Following a brief discussion, Mr. Chambers made a motion, seconded by Mrs. Jensen, to table the Call for Nominations for CSBA Delegate Assembly.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

Minutes, December 8, 2014 (Continued)

VIII. ACTION CALENDAR (Continued).06 CANCELLATION OF THE DECEMBER 22, 2014 GOVERNING BOARD MEETING

The Governing Board took action to cancel the regularly scheduled December 22, 2014 Board meeting.

Mrs. Michel made the motion, seconded by Mrs. Jensen, that the Governing Board take action to cancel the December 22, 2014 Governing Board Meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

IX. DISCUSSION CALENDAR.01 Presentation of Draft Trustee Area Maps, Doug Johnson, President, National Demographics Corporation

Mr. Magnuson reviewed a tentative timeline to establish trustee areas beginning with review of initial draft trustee area maps in December 2014 through to filing required notifications in July 2015.

Mr. Doug Johnson, President of National Demographics Corporation provided the Governing Board with three redistricting plans taking into consideration California Education Code and Elections Code requirements and discussed each plan. The next step in the process is to select draft trustee area maps for community review.

.02 Buena Park School District School Reconfiguration

Discussion continued regarding school/grade level reconfiguration plans. Mr. Magnuson outlined next steps in the process and shared a draft resolution for the Governing Board to consider in moving forward in the process regarding reconfiguration of District schools to enhance teaching, student services and achievement.

X. CONSENT CALENDAR.01 REMOVAL OF ITEMS FROM CONSENT CALENDAR

Mrs. Jensen requested Item .06 Contract/Service Agreement(s) No. 195 and Item .09 Sale and/or Disposal of Surplus Items be removed from the consent calendar.

Minutes, December 8, 2014 (Continued)

X. CONSENT CALENDAR (Continued)

.14 APPROVAL OF CONSENT CALENDAR

Mr. Chambers made the motion, seconded by Mrs. Smith, that the Governing Board approve Consent Calendar Items .02, .03, .04, .05, .07, .08, .10, .11, .12, .13, and .13, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

.02 PERSONNEL ACTION REPORT #14-15-10

Agenda Exhibit G.

CERTIFICATED PERSONNELI. NEW HIRES

The following certificated employee has been selected for hire effective as indicated below, subject to contract stipulations, employment conditions, and, if applicable, grant requirements. Position is 1.0 FTE unless otherwise indicated.

Employee: Lew, Tai

Position: Teacher #080100B030

Date: 11/17/2014 (Ratification)

The following certificated substitutes have been selected for hire effective as indicated below:

Ballie, Chelsie - 12/09/2014

Substitute Teacher

Lindley, Robin - 11/13/2014 (Ratification)

Substitute Teacher

II. REQUEST FOR LEAVE OF ABSENCE

#0800000099 - 11/19/2014 - 01/30/2015

Teacher #080100E001

Requesting a leave of absence under the provisions of the federal Family Medical Leave Act/California Family Rights Act.

III. SEPARATION OF EMPLOYMENT

ID#0800001314 - 12/05/2014

Teacher #0801108E002

ID#0800000187 - 12/05/2014

Substitute Teacher

ID#0800002057 - 11/13/2014

Substitute Teacher

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #14-15-10 (Continued)CLASSIFIED PERSONNELI. NEW HIRE/RE-HIRE

Andrade, Ana - 12/09/2014

Substitute Cafeteria Worker

Substitute Playground Supervisor

Cabrera Hernandez, Gabriel - 12/09/2014

Substitute Cafeteria Worker

Substitute Playground Supervisor

Duarte, Bettina - 12/09/2014

Substitute Cafeteria Worker

Substitute Playground Supervisor

Pike, Susan - 01/02/2015

Substitute Secretary

Substitute Attendance Clerk

Substitute Typist Clerk

Rezk, Marian - 11/19/2014 (Ratification)

Substitute Instructional Assistant

Substitute Playground Supervisor

Vo, Aja - 12/09/2014

Substitute Occupational Therapist

Substitute Certified Occupational

Therapy Assistant (COTA)

II. CHANGE OF ASSIGNMENT

Buchanan, Mary - 12/09/2014

Current Position(s):

Instructional Assistant III

- Special Education

(Moderate #081160B001 (Beatty))

Substitute Instructional Assistant

Substitute Typist Clerk

Substitute Playground Supervisor

Substitute Custodian

Delete: Instructional Assistant III

- Special Education

(Moderate) #081160B001 (Beatty)

Add: Instructional Assistant III

- Special Education

(Moderate) #081160E005 (Emery)

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #14-15-10 (Continued)CLASSIFIED PERSONNEL (Continued)II. CHANGE OF ASSIGNMENT (Continued)

Buonnano, Regina - 12/09/2014

Current Position(s):

Playground Supervisor #081137P004

Substitute Typist Clerk

Substitute Cafeteria Worker

Substitute Playground Supervisor

Substitute Media Clerk Assistant

Delete: Playground Supervisor #081137P004Add: Cafeteria Worker I #08081108P001 (2 hours)

Cannon, Lori - 12/09/2014

Current Position(s):

Instructional Assistant II

- Special Education #081124D003

Playground Supervisor #081137C001

Substitute Instructional Assistant

Substitute Health Clerk

Substitute Playground Supervisor

Delete: Instructional Assistant II

- Special Education #081124D003

Add: Instructional Assistant III

- Special Education

(Moderate) #081160B001

Dunlap, Amber - 12/09/2014

Current Position(s):

Cafeteria Worker I #081108P004 (2 hours)

Substitute Cafeteria Worker

Substitute Playground Supervisor

Delete: Cafeteria Worker I #081108P004 (2 hours)Add: Cafeteria Worker I #081108J006 (3.5 hours)

Jarvis, Christa - 12/09/2014

Current Position(s):

Substitute Instructional Assistant

Substitute Playground Supervisor

Add: Instructional Assistant III

- Special Education

(Moderate) #081160G001

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #14-15-10 (Continued)CLASSIFIED PERSONNEL (Continued)II. CHANGE OF ASSIGNMENT (Continued)

Juarez, Erika - 12/09/2014

Current Position(s):

Instructional Assistant II

- Special Education #081124B008

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Playground Supervisor

Delete: Instructional Assistant II

- Special Education #081124B008

Add: Instructional Assistant III

- Special Education

(Moderate) #081160B005

Parra, Vanessa - 12/09/2014

Current Position(s):

Substitute Cafeteria Worker

Substitute Playground Supervisor

Add: Cafeteria Worker I #081108B003 (2 hours)

Perez, Melinda - 12/09/2014

Current Position(s):

Substitute Cafeteria Worker

Substitute Playground Supervisor

Add: Cafeteria Worker I #081108B007 (2 hours)

Rios, Christina - 12/09/2014

Current Position(s):

Cafeteria Worker I #081108G001 (3.5 hours)

Substitute Cafeteria Worker

Delete: Cafeteria Worker I #081108E001 (3.5 hours)Add: Cafeteria Worker I #081108E004 (5.5 hours)

Substitute Playground Supervisor

Rios, Elisa - 12/09/2014

Current Position(s):

Instructional Assistant I (AVID; Short-Term)

- #081121J004

Substitute Instructional Assistant

Substitute Instructional Assistant II

- Bilingual

Substitute Health Clerk

Substitute Playground Supervisor

Add: Instructional Assistant II

- Bilingual #081123G005

X. CONSENT CALENDAR (Continued).02 PERSONNEL ACTION REPORT #14-15-10 (Continued)CLASSIFIED PERSONNEL (Continued)II. CHANGE OF ASSIGNMENT (Continued)

Sandoval, Alfonso - 12/09/2014

Current Position(s):

Playground Supervisor #081137G007
 Substitute Instructional Assistant
 Substitute Playground Supervisor

Add: Instructional Assistant III

- Special Education
 (Moderate) #081160G002

Tafolla, Lily - 12/09/2014

Current Position(s):

Instructional Assistant III
 - Special Education (Moderate) #081160E005
 - (Emery)
 Substitute Instructional Assistant
 Substitute Instructional Assistant II
 - Bilingual
 Substitute Playground Supervisor

Delete: Instructional Assistant III

- Special Education (Moderate) #081160E005
 - (Emery)

Add: Instructional Assistant III

- Special Education
 (Moderate) #081160B004 (Beatty)

III. SEPARATION OF EMPLOYMENT

ID#0800001750 - 12/05/2014

Occupational Therapist #081161D001

ID#0800000071 - 12/30/2014

Director, Fiscal Services #081203D001

ID#0800000492 - 11/16/2014

Instructional Assistant
 - Computer #081122B002
 Breakfast Supervisor #081149B001
 Playground Supervisor #081137B003

X. CONSENT CALENDAR (Continued)

.03 CONFERENCE/TRAVEL ACTION REPORT

Agenda Exhibit H.

December 3, 2014 (Ratification) - "CASTO Meeting" - J. Valenzuela, A. Perez
December 15-16, 2014 - "How to Communicate with Tact & Professionalism" - K. Yuen
February 4-5, 2015 - "Scheduling/Master Schedule" - P. Pham, E. Bagger, T. Morgan
February 25-27, 2015 - "Connect Institute - Tustin Unified's Technology and Learning Conference" - R. Miramontes, J. Connolly, P. Hornung

.04 INTER-DISTRICT TRANSFERS, 2014-2015

Agenda Exhibit I.

Permits granted to date: In: 160
Out: 159

.05 BUSINESS SERVICES REPORT

Agenda Exhibit J.

a. Purchase Orders dated 11/11/14-12/08/14 were approved in the total amount of \$303,957.70.

X. CONSENT CALENDAR (Continued).07 2015 GOVERNING BOARD MEETING DATES

Agenda Exhibit L.

The Governing Board of the Buena Park School District meets regularly on the second and fourth Mondays of the month at 6:00 p.m. Meetings are held in the District Office Board Room, 6885 Orangethorpe Avenue, Buena Park.

January 12, 2015	July 13, 2015
January 26, 2015	July 27, 2015
February 10, 2015 (Tuesday)	August 10, 2015
February 23, 2015	August 24, 2015
March 9, 2015	September 14, 2015
March 23, 2015	September 28, 2015
April 13, 2015	October 12, 2015
April 27, 2015	October 26, 2015 (8:15 a.m. start time)
May 11, 2015	November 9, 2015
May 26, 2015 (Tuesday)	November 23, 2015
June 8, 2015	December 14, 2015 (Organizational Meeting)
June 22, 2015	December 28, 2015 (Tentative Cancellation)

.08 NOTICE OF COMPLETION (BEN'S ASPHALT, INC.)

Agenda Exhibit M.

<u>NOTICE OF COMPLETION</u>	
December 8, 2014	
CONCRETE BID #14-01 PER PLANS AND SPECIFICATIONS	
CONTRACTOR:	BEN'S ASPHALT, INC. 2200 S. Yale Street Santa Ana, CA 92704
AMOUNT OF CONTRACT:	\$88,995.00
CHANGE ORDER:	\$0.00
TOTAL CONTRACT:	\$88,995.00

X. CONSENT CALENDAR (Continued)

- .10 INTERDISTRICT TRANSFER REQUEST: LESLIE NICOLE ARENAS
- .11 INTERDISTRICT TRANSFER REQUEST: GUANLUN LU
- .12 INTERDISTRICT TRANSFER REQUEST: ALLIZE NAVA
- .13 INTERDISTRICT TRANSFER REQUEST: NATALIA NAVARRO

DISCUSSION OF ITEMS REMOVED FROM CONSENT CALENDAR

- .06 CONTRACT/SERVICE AGREEMENT(S) NO. 195
Mrs. Jensen questioned whether the District had previously conducted said surveys in regards to the Facilities Implementation Plan. Mr. Magnuson indicated that surveys have been completed in the past, however, the District's Project Manager is looking for current, updated information before finalizing plans.
- .09 SALE AND/OR DISPOSAL OF SURPLUS ITEMS
Mrs. Jensen noted there were several metal items on the surplus list and questioned if the District would be selling these items for scrap metal. Mr. Magnuson indicated yes, once the board approves the sale/disposal of the surplus items, staff can proceed.

X. CONSENT CALENDAR (Continued)

- .15 ITEMS REMOVED FROM CONSENT CALENDAR
Mrs. Jensen made the motion, seconded by Mrs. Michel, that the Governing Board approve Consent Calendar Item .06 Contract/Service Agreement(s) No. 195 and Item .09 Sale and/or Disposal of Surplus Items, according to the Education Code.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

X. CONSENT CALENDAR (Continued).06 CONTRACT/SERVICE AGREEMENT(S) NO. 195

Agenda Exhibit K.

Contract #: 15-70
 Contractor: J&B Engineers Surveyors, Inc.
 Site Dept. Manager: K. Tsunozumi
 New Contract/Amendment: New

Description of Services: In support of Facilities Implementation Plan conduct survey for all 7 school sites. Survey scope to include: (a) Topographic survey in CAD2010 compatible format (b) Property boundary confirmation (c) Locate existing utilities & POC's at street (d) Building corners (e) Finished floor elevations (f) Threshold grades at each entry (g) Parking areas & striping (h) Hardscape elevations and (I) Path of travel.

Contract Period: December 9, 2014 - January 9, 2015
 Funding Source: 2014 Bond Fund
 Total Expenditure: Not to Exceed \$33,400

.09 SALE AND/OR DISPOSAL OF SURPLUS ITEMS

Agenda Exhibit N.

As certain school site and District equipment and supplies become obsolete, unusable or are replaced, items are accumulated for sale or disposal as is required by law. At this time the District has collected numerous equipment and furnishings that staff has identified as excess property. Governing Board Policy 3270 provides for such items to be declared as surplus and disposed of. The following excess property items have been classified in accordance with the disposal methods provided under BP 3270.

BP 3270 provides that if "the property is worth no more than \$2,500, the Governing Board may designate any District employee to sell the property without advertising." Further, the Governing Board may unanimously find that the value of the following items are insufficient to defray the cost of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Governing Board or may be disposed of by dumping. Staff has determined that the following items are worth no more than \$2,500:

X. CONSENT CALENDAR (Continued).09 SALE AND/OR DISPOSAL OF SURPLUS ITEMS (Continued)

QUANTITY	DESCRIPTION	CONDITION
8	Round Tables	Poor
8	Small Desks	Poor/Broken
1	Plastic Folding Tables	Poor/Broken
25	Student Desk/Chair	Poor/Broken
4	Wooden Tables	Poor/Broken
24	Chairs	Poor/Broken
3	Wooden Lockers	Poor
1	Display Board	Poor
3	Wooden Padded Chairs	Poor
150	Metal Folding Chairs	Poor/Broken
1	Rolling Cart	Poor/Broken
1	Marker Board	Poor

Any money received from the sale of surplus property will be deposited in the District General Fund.

The administration requests that the Governing Board declares the aforementioned items surplus, as described, and sell or dispose of them in accordance with Governing Board policy.

XI. BOARD COMMENTS

Mr. Chambers attended Corey School's PTA meeting and expressed appreciation for the last four years as a member of the Buena Park School District Governing Board and is looking forward to the next four.

Mrs. Smith indicated she was pleased and excited to begin her term as a Governing Board member.

Minutes, December 8, 2014 (Continued)

XI. BOARD COMMENTS (Continued)

Mr. Magnuson conducted a meeting between Footsteps 2 Brilliance, staff members from Buena Park School District, Centralia School District, Buena Park Library and Dr. Elizabeth Swift to discuss a citywide literacy project to provide every child, ages 0-4, access to literacy. Footsteps 2 Brilliance is an early learning platform that accelerates student achievement by uniting the power of mobile gaming technology with the latest in cognitive research.

XII. INFORMATION/CORRESPONDENCE

.01 Correspondence

.02 Major Topics for Governing Board

Agenda Exhibit O.

.03 School Site Activities Calendar

Agenda Exhibit P.

.04 Orange County Treasurer-Tax Collector Treasurer's Management Report

Agenda Exhibit Q.

As of October 31, 2014, the current yield on investments in the Orange County Treasurer Tax Collector's Educational Investment Pool is 0.39%.

XIII. ADJOURNMENT

At 7:40 p.m., Mr. Chambers made the motion, seconded by Mrs. Jensen, that the Governing Board adjourn the meeting.

AYES: 5; NOES: 0; ABSENT: 0.

The president declared the motion carried, and ordered it so recorded in the minutes.

_____ President

_____ Clerk

_____ Member

_____ Member

_____ Member