

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - October 1, 2014

A. CALL TO ORDER

The Conference Meeting of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:30 p.m. with the Board President presiding.

SUNSHINE LAW STATEMENT

The Board Secretary read the following statement:
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: The date, the time, and the purpose of this special meeting were conveyed to the Burlington County Times and the Trenton Times on January 6, 2014. The Secretary will enter this public announcement into the minutes of this meeting. The change in time for this meeting was conveyed to the Burlington County Times and the Trenton Times on September 24, 2014.

B. FLAG SALUTE/SILENT REFLECTION

The Board Secretary led the members of the Board and audience in the salute to the flag and moment of silent reflection.

C. ROLL CALL

The following members answered roll call: Mr. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow, and Mr. Drew. **ABSENT:** Mr. Creegan (Arrived 6:55), Ms. Goff, Ms. Hartmann, and Mr. Potts.

Also attending: Dr. Edward Forsthoffer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

Staff attending: Ann Marie O'Leary, Rob Walder, and Pat Lynch.

Visitors attending: Mae Hamilton, Hannah Heberling, Joann Dansbury, Faith Zimms, Melanie Kunkler, Walter Kosul, Bill Mercantini, and Rob Delaney.

D. EXECUTIVE SESSION RESOLUTION

Mr. Hartmann read the following resolution, seconded by Ms. Wehrman and unanimously approved at 6:48pm.:

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

WHEREAS, the Board of Education of Bordentown Regional School District ("Board of Education") has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene following the end of the closed session, approximately 7:00 pm this evening.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public (Provision relied upon: _____);

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - October 1, 2014

_____ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____ Any investigations of violations or possible violations of the law;

X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer (If pending or anticipated litigation, the matter is entitled: Legal)

(If contract negotiation, the nature of the contract and interested party is _____)

Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board of Education's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____ Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting (Subject to the balancing of the public's interest and the employee's privacy rights under South Jersey Publishing, 124 N.J. 478, the employee(s) and nature of discussion is _____);

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility.

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Mr. Eloi Richardson, Board Secretary do hereby certify the above to be a true and correct copy of a resolution adopted by the Bordentown Regional School District, Board of Education at its meeting held on 1/2/2014.

The Board returned to open session at 6:55pm.

E. PUBLIC FORUM - FOR AGENDA ITEMS

Members of the public are invited to submit comments pertaining to educational Matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record.

- Ms. Dansbury commented on the resignation of Ms. Wawrzyniak as a long-term employee.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - October 1, 2014

F. RECOGNITION/PRESENTATION - None

G. STUDENT REPRESENTATIVES - Ms. Samantha Pagnani

- Decorated the HS for Spirit Week
- Bonfire 10/3/2014
- Homecoming 10/4/14

H. UNFINISHED BUSINESS - None

I. CONSENT AGENDA APPROVAL (R.C.*)

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. +Motion to approve Travel/Mileage reimbursement requests.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff, Ms. Hartmann, and Mr. Potts.

Motion approved by majority.

J. COMMITTEE REPORTS

1. Negotiations Committee Meeting, 9/23/14 - Ms. Ellen Wehrman, Chair gave an update on the BRAA negotiations.

K. SUPERINTENDENT'S REPORT

A motion was made by Mr. Hartmann, seconded by Mr. Heberling to approve the following:

1. +Motion to accept HIB Report & Determinations:

School	# of Reports	# of HIB
CBS	<u>1</u>	<u>1</u>
PMS	0	0
MIS	0	0
BRMS	0	0
BRHS	0	0
TOTAL:	<u>1</u>	<u>1</u>

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff, Ms. Hartmann, and Mr. Potts.

Motion approved by majority.

L. CURRICULUM REPORTS

A motion was made by Mr. Creegan, seconded by Mr. Hartmann to approve the following:

1. +Motion to approve Bordentown Regional Middle School Seventh Grade LA students (voluntary) to participate in a study sponsored by the Educational Testing Services (ETS) to give teachers useful insights into their students' critical thinking, reading, and writing skills, at no cost to the district. Furthermore, the goal of this study is to collect relevant information about the quality of these test materials and to ensure that they have been created at the appropriate level of difficulty.

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
*+Consent Agenda Item

MINUTES - October 1, 2014

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff, Ms. Hartmann, and Mr. Potts.
Motion approved by majority.

M. PERSONNEL REPORT

A motion was made by Mr. Hartmann, seconded by Ms. Wehrman to approve the following:

Appointments, Per Superintendent's Recommendation:

Resolution: Criminal History Check

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in bold print.

1. Motion to accept resignation of Ms. Heather Wawrzyniak from the position of Elementary Teacher at CBS, effective November 11, 2014 or until a replacement is acquired.
2. Motion to accept resignation of Mr. Denis Ryan Lafferty from the position of BRHS P/T Instructional Aide, effective October 17, 2014.
3. Motion to approve to hire a P/T Instructional Aide from Mission 1 to replace a resignation at the BRHS.
4. Motion to approve to hire a F/T Instructional Aide from Mission 1 to provide instructional support to a third grade class at PMS.
5. Motion to approve Ms. Jillian Wingo, a district speech therapist, to provide speech therapy to a homebound student. Ms. Wingo will be compensated \$50/hr. for up to six (6) one hour sessions.
6. Motion to approve Mr. Brian Wheeler as the BRHS Math Club Advisor for the 2014-15 school year, Step 1, with a stipend of \$1,271.
7. +Motion to approve **Mr. Joseph Ottenthal** as an Instrumental Band Teacher at MacFarland Intermediate School, 15 hrs/wk, Step 1, BA, with a pro-rated salary of \$21,922, effective September 19, 2014. This replaces a resignation.
8. +Motion to approve Mr. Robert Frumin as a full-time Desktop Support Technician, effective 10/6/14 or as soon as all paperwork is complete, with a pro-rated salary of \$38,000. This replaces a resignation.
9. +Motion to approve Ms. Marie Souffrant as a night custodian, 25 hrs/wk, Step 1, with a pro-rated salary of \$20,936 (\$20,494 base + \$442 night stipend), effective 10/6/14. This replaces a resignation.
10. Motion to approve fall 2014 salary adjustments for staff who have demonstrated successful completion of post graduate credits:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Covington, Ernest	Step 7, BA +12	Step 7, BA +30	\$58,913	\$1,068
Greimel, Britlyn	Step 1, BA +30	Step 1, MA	\$54,035	\$915
Hansalia, Sima	Step 8, MA +18	Step 8, MA +24	\$70,006	\$783
Ingram, Katina	Step 10.5, BA +6	Step 10.5, BA +12	\$63,163	\$1,070
Patterson, Dawn	Step 15, MA +12	Step 15, MA +18	\$79,008	\$354
Rabenda, Amy	Step 8, BA +30	Step 8, MA	\$61,507	\$915
Rizzo, Anthony	Step 16, MA	Step 16, MA +6	\$83,516	\$731
Sebelist, Toby	Step 16, MA +18	Step 16, MA +24	\$84,920	\$712

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
**Consent Agenda Item

MINUTES - October 1, 2014

Smith, Terry	Step 9, BA +12	Step 9, BA +18	\$61,113	\$356
Wendel, Lisa	Step 6, MA +6	Step 6, MA +12	\$59,664	\$338

11. Be it resolved that the commencement of leave of absence requested by employee #5364, effective December 8, 2014 through April 2, 2015 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law.
12. Be it resolved that the commencement of leave of absence requested by employee #4132, effective September 11, 2014 through approximately December 14, 2014 is hereby approved subject to verification of the requested duration of such leave in accordance with the applicable provisions of FMLA and NJFLA and Board Policy 4151.2/4251.2 and further subject to employee's continued payment of all required health care contributions in accordance with Board policy and applicable law. Employee has requested to use all available sick and personal days.
13. Motion to approve Katie O'Neil, a student of Moore College of Art Design, to complete her field experience in Art at BRHS, up to 10 visits, under the mentorship of Ms. Amanda Sexton.
14. Motion to approve Ms. Lisa Wendell, a student of Georgian Court University and a district employee, to complete 100 hours of her internship for LDTC under the mentorship of Ms. Kristin Callahan at BRMS. Ms. Wendel will utilize her prep, lunch, before and after school time, as well as working from home.
15. Motion to approve Gina Marie Caprara and Frank Fuccello, both students of TCNJ, to complete their field experience in Health/PE at BRMS, October 6, 2014 through December 5, 2014 under the mentorship of Mr. Robert Conlin.
16. Motion to approve Michelle Samantha Cascio and Albert Offredo, both students of TCNJ, to complete their field experience in Health/PE at BRMS, October 6, 2014 through December 5, 2014 under the mentorship of Mr. Fredric Lemmerling.
17. Motion to approve Katherine Steinberg and James Smith, both students of TCNJ, to complete their field experience in Health/PE at BRHS, October 6, 2014 through December 5, 2014 under the mentorship of Ms. Erica Wright.

INFORMATION

18. +JOB POSTINGS: CBS F/T 1st Grade Leave Replacement - 2nd Shift Custodian, 25 hr/wk - Transportation Bus Aide, Part-Time
ON A ROLL CALL VOTE (Items 1-17):
AYES: Mr. Creegan, Mr. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None.
ABSTENTIONS: None. ABSENT: Ms. Goff, Ms. Hartmann, and Mr. Potts.
Motion approved by majority.

N. BUSINESS, FINANCE & OPERATIONS - None

O. POLICY - None

BORDENTOWN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

+Document Provided
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MINUTES - October 1, 2014

P. DISCUSSION/INFORMATION ITEMS

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to approve the following:

1. +Motion to approve the settlement agreement recommended by Parker McCay (Board Solicitor) in its letter dated September 11, 2014 concerning an outside contractor for \$3,085 in full satisfaction of any and all claims the party may have against the Board.

ON A ROLL CALL VOTE (Item 1):

AYES: Mr. Hartmann, Mr. Heberling, Ms. Wehrman, Ms. Zablow, and Mr. Drew. NOES: None. ABSTENTIONS: Mr. Creegan.

ABSENT: Ms. Goff, Ms. Hartmann, and Mr. Potts.

Motion approved by majority.

Q. BOARD and PUBLIC FORUM

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be five minutes. Please state your name and address for the record:

1. Mr. Delaney commented/inquired on the following:
 - a. The resignation of Ms. Wawrzyniak.
 - b. The girls' soccer team and request for support thereof.
 - c. The nature of the legal settlement.
2. Ms. Dansbury commented on hiring Mission 1 aides, as opposed to hiring from within our community.

R. NEW BUSINESS - None

S. ADJOURNMENT

A motion was made by Mr. Heberling, seconded by Mr. Hartmann to adjourn the meeting at 7:15 p.m.

Motion unanimously approved.

Respectfully submitted,


Mark Drew, President


Eloi Richardson, SBA/BS