



**SPECIAL MEETING MINUTES**  
**BOARD OF DIRECTORS**  
**IVY ACADEMIA CHARTER SCHOOL**

**February 5, 2018**  
**7:00 PM Open Session**

**Business Office Conference Room**  
**7353 Valley Circle Blvd.**  
**West Hills, CA 91304**

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**WELCOME**

**Addressing the Board** – Board meetings are meeting of the Board of Directors held in public, not public forum, and will be held in a civil, orderly and respectful manner. All public comments or questions should be addressed to the Board through the Chairman of the Board. To assure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker card. Cards are available at the meeting and must be completely filled out and turned in to the Director of Human Resources prior to the beginning of the meeting. Members of the public may address the Board on any matter within the Board’s jurisdiction and have three (3) minutes each to do so. The total time of each subject will be fifteen (15) minutes, unless additional time is requested by a Board Member and approved by the Board.

The Board may not deliberate or take action on items that are not on the agenda. However, the Board may give direction to staff following a presentation. The Chairperson is in charge of the meeting and will maintain order, set the time limits for the speakers and the subject matter, and will have the prerogative to remove any person who is disruptive of the Board meeting. The Board of Directors may place limitations on the total time to be devoted to each topic if it finds that the numbers of speakers would impede the Board’s ability to conduct its business in a timely manner.

**Persons with Disabilities** – Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the American Disabilities Act of 1990. Any individual needing special accommodations should directly contact the Office of Student Support Services at least 72 hours before the meeting.

**Next Meeting Date**

February 22, 2018    6:00 Closed/6:30 Open    Chapel at IAHS    Regular Board Meeting

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**I.    OPEN SESSION**

**A.    CALL TO ORDER**

Meeting was called to order by Allison Geld, Board Chair, at 7:03 PM

<b>B. ROLL CALL</b>	Present	Absent
Allison Geld, Chairperson	<u>  X  </u>	<u>      </u>
Leslie Vanderpool, Vice Chairperson	<u>  X  </u>	<u>      </u>
Janay Bailey	<u>  X  </u>	<u>      </u>
Janet Danaher	<u>  X  </u>	<u>      </u>
Kevin Delson	<u>      </u>	<u>  X  </u>
Diane Krehbiel	<u>      </u>	<u>  X  </u>
Farbood Majd	<u>      </u>	<u>  X  </u>

**C. PLEDGE OF ALLEGIANCE**

- D. Action:
- a. Approval of Agenda for Special Board Meeting February 5, 2018  
 On a motion by Allison Geld and second by Janet Danaher the motion carried by a unanimous vote of 4-0.

**E. ORAL COMUNICATIONS**

Persons wishing to address the Board of Directors may do so by completing a “Speaker Card” and submitting the form to the Board Chairperson. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Chairman of the Board will read the names of the individuals who have submitted Speaker Cards to address the Board. No additional Speaker Cards will be accepted after the names have been read.

There were no public comments.

- I. Action:
- a. Approval of Alternative Schools In. dba Ivy Academia Conflict of Interest Policy  
 Joe Herzog, Executive Director reviewed the contents of Ivy Academia Conflict of Interest Policy and shared with the Board of Directors that it has been reviewed by legal counsel for accuracy. This also satisfies petition intake meeting requirements that we maintain a current and recently approved Policy.
- On a motion by Janet Danaher and second by Janay Bailey motion carried by a unanimous vote of 4-0.

- II. Action:
- a. Approval of Alternative Schools In. dba Ivy Academia Conflict of Interest Code Bridge Policy  
 Joe Herzog, Executive Director reviewed the contents of Ivy Academia Conflict of Interest Code Bridge Policy and shared with the Board of Directors that it has been reviewed by legal counsel for accuracy. This also satisfies petition intake meeting requirements that we maintain a current and recently approved policy.
- On a motion by Allison Geld and second by Leslie Vanderpool the motion carried

by a unanimous vote of 4-0.

III. Action:

a. Approval of Lead Petitioner(s) and Authorization of Submission of Ivy Academia Renewal Petition Application with Supporting Documentation for Ivy Academia Charter to the Los Angeles Unified School District on February 7, 2018.

Joe Herzog, Executive Director shared with the board that this resolution was first approved on December 14, 2017 during a regular board meeting and revised during January 31, 2018 Special Meeting. However, after further consideration, the resolution required information concerning an on-site-financial contact. Mr. Herzog read from the item intake checklist and highlighted that LAUSD maintains the on-site-financial person shall not be a director nor lead principal, and someone who works with day to day finances for the charter. Mr. Herzog announced that Bianca Galdamez satisfies that description and works closely with himself and CSMC for all accounts payable and processing.

On a motion by Allison Geld and second by Janay Bailey motion carried by a unanimous vote of 4-0.

IV. **ADJOURNMENT**

The meeting was adjourned at 7:45