

BORDENTOWN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING

+Document Provided  
\*\*Consent Agenda Item

**MINUTES - February 15, 2012**

**A. CALL TO ORDER**

The **Action Meeting** of the Board of Education of the Bordentown Regional School District was convened on the above date at 6:12 p.m. with the Board President presiding.

**SUNSHINE LAW STATEMENT**

The Board Secretary read the following statement:  
In compliance with the Open Public Meetings Act, this is to announce that adequate notice of this meeting was provided in the following manner: Schedule of meetings to be held from May 5, 2011 through April 4, 2012 was conveyed to the Burlington County Times, The Register News, and the Trenton Times on April 12, 2011. Notice of the change in this meeting's time was conveyed on February 10, 2012 to the Burlington County Times and Trenton Times.

The Secretary will enter this public announcement into the minutes of this meeting.

**B. FLAG SALUTE/SILENT REFLECTION**

The Board President led the members of the Board and audience in the salute to the flag and moment of silent reflection.

**C. ROLL CALL**

The following members answered **roll call**: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. **ABSENT**: Ms. Goff.

**Also attending:** Dr. Constance J. Bauer, Superintendent, Mr. Eloi Richardson, School Business Administrator/Board Secretary.

**Staff attending:** Connie McMillin, Ray Snook, Bob Schoen, Andrea Minster, Kathy Creegan, Michael Sullivan, Ed Chmiel, Rob Walder, Ricardo Pina, Barbara Boucher, Ann Marie O'Leary, Sandy Ewell, Darlene dela Cruz, Leona Stanton, Susan Gerike, Liz Brotherton, Pam Poole, Mike Brennan, Dianne Mizerak, Chris O'Leary, and Madham Kanamarlapudi.

**Visitors attending:** Mae Hamilton, Jim Brotherton, Debbie Tams, Bev Novonglosky, Reba Snyder, Judith Lynch, Robert Scranton, George Morres, Steve Walsh, Jo Kethar, and Jill Popko.

**D. EXECUTIVE SESSION RESOLUTION**

Ms. Dansbury read the following resolution, seconded by Mr. Potts and unanimously approved at 6:12 p.m.:

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**RESOLUTION: Open Public Meetings Act**

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

**PERSONNEL, LEGAL**

NOW, THEREFORE, BE IT RESOLVED that the aforesated meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 7:00 p.m.

**E. PUBLIC FORUM - FOR AGENDA ITEMS**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not entertain comments pertaining to student or personnel matters or matters pertaining to negotiations or litigation and may choose not to respond to any comments made by members of the public during this portion of the meeting. However, the Board will give all comments appropriate consideration and will refer all complaints to the administration for resolution.

Please be aware that all Board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public. The maximum time per member of the public shall be three minutes. Please state your name and address for the record.

- Chris O'Leary.

**F. RECOGNITION/PRESENTATION**

1. TCNJ Center for Excellence in STEM Education - *Education by Design New Jersey Initiative Program* - Mr. Michael Sullivan, Technology Teacher @ BRHS
2. Naviance Program - BRHS Student
3. Recognition of Staff regarding Bus Fire: Ms. Joanne Kotelnicki, Mr. Bob Schoen, Mr. Brian Stimson, Mr. Karl Wassall, Mr. Greg Poole and Mr. Erich Hess

**G. STUDENT REPRESENTATIVE** - Gabrielle Peters

Provided update on latest student activities

**H. CONSENT AGENDA APPROVAL (R.C.\*)**

**A motion was made by Ms. Hartmann, seconded by Ms. Gens to approve the following:**

1. \*+Motion to approve Minutes from 1/11/12 & 1/25/12 (Regular Session and Executive Session)
2. \*+Motion to approve Travel Requests
3. \*+Motion to approve Substitutes - BRSD and Source 4 Teachers
4. \*+Motion to approve Out of District Placements
5. \*+Motion to approve Bill List
6. \*+Motion to approve Board Secretary/Treasurer Report
7. \*+Motion to accept Director of Special Services Report
8. \*+Motion to accept Director of Curriculum and Instruction Report
9. \*+Motion to accept District Support Staff Report

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10.\*\*Motion to accept Enrollment Reports:

BRHS 707  
BRMS 524  
MIS 385  
CBS 237  
PMS 632  
2,485

ON A ROLL CALL VOTE (Items 1-10):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None. ABSTENTIONS: None. ABSENT: Ms. Goff.  
Motion unanimously approved.

**I. COMMITTEE REPORTS**

1. Curriculum Committee Meeting 2/7/12, Ms. Peggy Gens Chair

**J. UNFINISHED BUSINESS** - None

**K. SUPERINTENDENT'S REPORT**

1. +Recent Developments regarding NCLB, Race to the Top 3 and Tenure
2. HIB Report

School	# of Reports	# of HIB
CBS	1	1
PMS	0	0
MIS	1	1
BRMS	2	1
BRHS	1	1
TOTAL:	5	4

**L. PERSONNEL REPORT**

**A motion was made by Ms. Wehrman, seconded by Ms. Gens to approve the following:**

**Appointments, Per Superintendent's Recommendation:**

**Resolution: Criminal History Check**

The following staff, positions, and salaries are appointed for emergent hiring pending completion and certification of the State of New Jersey criminal history check. Affidavit(s) is (are) from the applicant(s) attesting to no criminal record are in the Superintendent's possession. Staff to whom this resolution applies are noted in **bold print**.

1. Motion to approve "Girls on the Run" program at MIS. This is a 10-12 week program to encourage having a fit and healthy body and mind. Participation will be dependent on the ability to provide funding independent of the school district budget.
2. Motion to accept resignation of Ms. Anna Larkin from the position of Aide at PMS, effective February 17, 2012.
3. **MOTION TO APPROVE EMPLOYEE #4612 (TEACHER) FOR FMLA EFFECTIVE MARCH 5, 2012 THROUGH APRIL 16, 2012. EMPLOYEE WILL USE ACCUMULATED PAID SICK DAYS CONCURRENTLY WITH FMLA FOR A TOTAL OF 24 DAYS.**
4. **MOTION TO ACCEPT RESIGNATION OF MS. KAREN LUBBERS FROM THE POSITION OF SECRETARY TO THE SUPERINTENDENT OF SCHOOLS, EFFECTIVE JULY 31, 2012.**

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5. Motion to approve the following volunteer teacher advisors for the "Girls on the Run" program: Ms. Francine Rossi-Head Coach, Ms. Margaret Perrine, Ms. Denise Stachura, and Ms. Donna Esposito.
6. Motion to approve Ms. Jacklyn Creighton to complete 30 hours of classroom observation at PMS in 1<sup>st</sup> grade with Mrs. Maxwell, in partial fulfillment of college course requirements for Mercer County College.
7. Motion to approve participation in field placement from TCNJ for Health and Physical Science Program as follows:  
PMS: Bill Lloyd /Kelly Gray - Ryan Huff/Dana Cultrera  
CBS: Barbara Boucher - Tiffany Detulio/Erica Doehler

**INFORMATION:**

8. **JOB POSTINGS:** Library/Media Specialist-FT - BRHS - Leave Replacement

ON A ROLL CALL VOTE (Items 1-3, 5-7):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

ON A ROLL CALL VOTE (Item 4):

AYES: Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, and Mr. Dalton. NOES: Ms. Dansbury, Mr. Potts, Ms. Zablow. ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion approved by majority.

**M. BUSINESS, FINANCE & OPERATIONS**

**A motion was made by Ms. Dansbury, seconded by Mr.**

**Drew to approve the following:**

1. +Motion to accept Board Secretary's Monthly Certification: Budgetary Line Item Status and Budgetary Major Account Fund Status.
2. +Motion to approve Transfer of Funds
3. +Motion to approve Extraordinary Aid Application
4. Budget 2012-2013 discussion; Budget workshop meetings 2/22/12 - 6:00 - 8:00 pm
5. +Motion to approve resolution for Change Order No. AAI-005R, Baseball and Softball Outfield Fencing in the amount to \$79,170.
6. +Motion to approve resolution for Change Order No. AAI-006, Asphalt Paving in the amount of \$73,055.

ON A ROLL CALL VOTE (Items 1-3, 5-6):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

**A motion was made by Mr. Drew, seconded by Ms.**

**Wehrman to approve the following:**

7. Motion to approve Architect to obtain quotes for repairing District's roofs.

ON A ROLL CALL VOTE (Item 7):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None.

ABSTENTIONS: None. ABSENT: Ms. Goff.

Motion unanimously approved.

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**N. POLICY - None**

**O. CURRICULUM REPORTS**

1. Motion to approve high school calendar adjustment for March 6, 7, 8, 2012. The high school will operate on a 2 hour delay schedule for students in grades 9, 10 and 12. This is to facilitated 11<sup>th</sup> grade HSPA testing.
2. Motion to approve children of staff member to attend BRSD for 2012-2013 school year - 1 student in 2<sup>nd</sup> grade at PMS and 1 student in Kindergarten at PMS.
3. Motion to approve child of staff member to attend BRSD for 2012-2013 school year - 1 student in 1<sup>st</sup> grade at PMS.
4. Motion to approve child of a staff member to attend BRSD for 2012-2013 school year - 1 student in 9<sup>th</sup> grade at BRHS.
5. Motion to approve Mr. Joseph Sprague and qualifying students (TBD) travel to Atlantic City for NJSIAA State Wrestling Tournament
6. Motion to accept Spring 2012 Salary Adjustments according to negotiated agreement:

NAME	FORMER STATUS	NEW STATUS	NEW SALARY	SALARY ADJUSTMENT
Boyle, Melissa	Step 5, BA + 18	Step 5, BA + 24	\$55,065	\$356
Gens, Matthew	Step 5, MA + 12	Step 5, MA + 18	\$57,760	\$356
Melber, Jason	Step 5, BA	Step 5, BA + 18	\$54,709	\$1,423
Rabenda, Amy	Step 5, BA + 12	Step 5, BA + 18	\$54,709	\$695
Zack, Christina*	Step 14, MA + 24	Step 14, MA + 30	\$83,522	\$783

**\*11 Month Position**

ON A ROLL CALL VOTE (Items 1-5):

AYES: Ms. Dansbury, Mr. Drew, Ms. Gens, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None.  
ABSTENTIONS: None. ABSENT: Ms. Goff.  
Motion unanimously approved.

ON A ROLL CALL VOTE (Item 6):

AYES: Ms. Dansbury, Mr. Drew, Ms. Hartmann, Ms. Wehrman, Mr. Potts, Ms. Zablow and Mr. Dalton. NOES: None.  
ABSTENTIONS: Ms. Gens. ABSENT: Ms. Goff.  
Motion unanimously approved.

**P. DISCUSSION/INFORMATION ITEMS**

1. +UPDATED BOARD COMMITTEE LIST

**Q. NEW HANOVER REPORT- Not present**

**R. PUBLIC FORUM - None**

Members of the public are invited to submit comments pertaining to educational matters during the public comment portion of this meeting. Please report to the microphone and state your name and address for the record prior to addressing the Board of Education. The board, pursuant to *Open Public Meetings Act*, will not publicly discuss personnel matters and

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may choose not to respond to comments made by members of the public during this portion of the meeting; however, the board will give all comments appropriate consideration and will refer all initial complaints to the administration for resolution. The board may set time limits for the Public Forum and will let the public know of these restraints at the beginning of each Public Forum session.

Please be aware that all board employees retain the right of privacy and shall retain all rights against defamation and slander according to the laws of New Jersey.

**S. EXECUTIVE SESSION RESOLUTION**

Ms. Wehrman read the following resolution, seconded by Ms. Gens and unanimously approved at 9:10 p.m.:

**RESOLUTION: Open Public Meetings Act**

WHEREAS, N.J.S.A. 10:4-6, et. seq. (Open Public Meetings Act) provides that the Bordentown Regional Board of Education may exclude the public from that portion of the meeting at which the Board of Education discusses certain matters as set forth in N.J.S.A. 10:4-12; and

WHEREAS, the following subject shall be discussed on this date in a session of the Board closed to the public:

PERSONNEL

NOW, THEREFORE, BE IT RESOLVED that the aforesaid meeting is closed to the public for the reasons set forth above in accordance with the Open Public Meetings Act; and,

BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at such time as it is no longer necessary to maintain the confidential nature of the items discussed.

The Board returned to Open Session at 9:30 p.m.

**T. ADJOURNMENT**

A motion was made by Mr. Drew, seconded by Ms. Hartmann to adjourn the meeting at 9:30 p.m.

Motion unanimously approved.

Respectfully submitted,

\_\_\_\_\_  
Thomas Dalton  
President

\_\_\_\_\_  
Eloi Richardson  
School Business Administrator/Board Secretary