

# Superintendent Notes for Kilgore ISD Board of Trustees Meeting

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**December 19, 2017**

*The official minutes for the board meeting will not be posted until the board approves them at the next regular meeting. I have provided some brief notes in an effort to help keep everyone informed of decisions directly following a board meeting.*

A Regular Meeting of the Board of Trustees of Kilgore ISD was held Monday, December 19, 2017 beginning at 6:00 PM in the KISD Administration Building, 301 N. Kilgore St., Kilgore, TX 75662.

## **AWARDS AND ACKNOWLEDGEMENTS**

- Employee and Student of the Month
  - Charles Presley, KHS Principal, recognized Kara McKinnon and Juan Lira as the KHS Students of the Month and presented them with a certificate and drink tumbler.
  - Charles Presley, KHS Principal, recognized Kenny Ferro as the KHS Employee of the Month and presented him with a certificate and Sonic gift card.
  - April Cox, KMS Principal, recognized Lucy Donham as the KMS Employee of the Month and presented her with a certificate and Sonic gift card.
  - Kim Slayter, KIS Principal, recognized Stacey Thompson as the KIS Employee of the Month and presented her with a certificate and Sonic gift card.
  - Chandra Watson, Chandler Assistant Principal, recognized Sarah Garasic as the Chandler Employee of the Month and presented her with a certificate and Sonic gift card.
  - Tamara Dean, KPS Principal, recognized Brenda Brown as the KPS Employee of the Month and presented her with a certificate and Sonic gift card.
- “I Believe in You” Award
  - Cara Cooke, Superintendent, recognized the KHS Humanities Class as the recipients of the “I Believe in You” Award.

## **ATTORNEY CONSULTATION**

- Board went into Executive Session to consult with Attorney regarding Axberg v. KISD, Docket No. 2016-1850-CCL2. After returning to Open Session, Board Member, John Slagle, made a motion stating, “As TASB supports us and they are paying the cost of the attorneys and this appeal is not costing the District any tax money and for the future control of this district and the benefit of our students in KISD, I move to appeal Axberg v. Kilgore ISD, Docket No. 2016-1850-CCL2.” The vote was in favor 7-0.

## **ACTION ITEM**

- Lynda Newsome with Brown, Bronstad, Habenicht & Rosson, PC presented Kilgore ISD 2016-2017 Fiscal Year End Audit and noted that it was a clean audit with no issues. The board approved the adoption of the audit.

## **PUBLIC HEARING**

- Cara Cooke gave a presentation on the Optional Flexible School Day Program (OFSDF) Application being submitted to TEA to receive approval for attendance credit for students participating in the High School Gateway Program.

## **REPORTS, DISCUSSION AND INFORMATION**

- Dan Stanley, ESL & Bilingual Director, gave a presentation on the ESL & Bilingual Program noting the number of students participating in dual language is up to 342 this year and ESL is down to 378. Progress was noted in academics, English acquisition, and cultural acquisition.
- Richard Nash, Assistant Superintendent, gave a presentation on Student Engagement & Discipline noting the District focus to invest in our students at KISD at the beginning of the school year. Campuses have also been working on Response to Intervention for Behavior (RTI-B). Several campus administrators recently attend Restorative Discipline Training in Austin.
- Cara Cooke gave a report that student enrollment as of December 12, 2017. It was 4,076 up 6 from last month and down 27 from last year at this time.
- Revard Pfeffer, Chief Financial Officer, gave an update on short term capital projects. The roof maintenance plan is being updated, with hope of getting a bid document released in January. The recommendation is that we request bids for the KHS Spanish Tile roof areas to be replaced during summer 2018. An Air Conditioning plan is also being developed with hopes that we see a preliminary plan and cost estimates within the next few weeks, so that we can determine with summer 2018 projects. According to the KISD maintenance department, preliminary discussions point to us focusing on the English and Spanish wings at KHS during the summer of 2018. Mark Lane, Exec. Director of Technology recommended a proposal from KLC Video Security to replace 54 analog video cameras at KHS with 54 high resolution digital cameras. Mark Lane also recommended the on-premise proposal from Lantan Communications to replace the KISD district phone system. Mr. Pfeffer noted the next items on the list to research include the copier fleet and document management solution. Upgrades to the R.E. St. John track and District tennis courts were new items brought to the capital projects discussion, as new information has been brought forth concerning each. Mr. Pfeffer shared preliminary cost estimates for each of these projects. Board Member, John Slagle, mentioned the venting system in the Woodshop classroom at KMS and Mrs. Cooke said she would look into options to address this concern.
- President Dereck Borders went over all the Board Members' Continuing Education Credit hours for the 2017 Calendar Year. All members met or exceeded the requirements.
- The minutes of November 13, 2017 Regular Board Meeting and the District Financial Operation for the Month of November were approved.

- Changes to Code of Conduct Addressing Elementary DAEP Placement from K-6<sup>th</sup> to K-5<sup>th</sup> were approved. Secondary placement is classified as 6<sup>th</sup>-12<sup>th</sup> grade.
- Approval was given to award a contract to Lantana Communications not to exceed \$137,239.00 for the district telephone system.
- Approval was given delegating authority to Superintendent to establish documented procedures allowing for an alternative attendance-taking time for certain student populations.

## **EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Campus</b>	<b>Date Effective</b>	<b>Replacing</b>
Tiffinie Cash	Health Science Teacher	KHS	Remainder of 2017-2018	Whitney Compton
Lauren Pfeffer	5 <sup>th</sup> Grade Teacher	KIS	Remainder of 2017-2018	Sheree Collins
Greg Brown	Gateway Program Coordinator (Part-Time)	KHS	Remainder of 2017-2018	New Position/Program
Ivan Monzon	Spanish Teacher	KHS	Remainder of 2017-2018	Leticia Fraga

## **SUPERINTENDENT'S REPORT**

- Superintendent evaluation set for January 16, 2018 at 6:00 p.m.
- The next regular board meeting will be January 22, 2018 at 6:00 p.m.