



Agenda TRCS Board

April 10, 2018 4:00 PM

Vision:

Academic Excellence and leadership experiences will empower us all to change the world.

Mission:

Build a community with the belief that becoming creative, compassionate, accountable leaders, we will positively change all of society.

Core Values:

- RESPECT
- INTEGRITY
- PASSION FOR EXCELLENCE
- INNOVATIVE EDUCATION
- ENTHUSIASTIC LEARNING
- HONOR INDIVIDUAL UNIQUE & DIVERSE CONTRIBUTIONS

2017-18 Board of Directors Goals

1. Community Building - several board approved events throughout the year that Sheila and Karen are going to recommend. Not fundraisers, just to bring community together for fun.
2. Parent Education - three per year. Themes- technology/transitions/ perspectives
3. Diversify lottery base - increase dollars from WLWV to reduce need for Kid's First and allow us to scholarship lower income families

Present: Lisa McEldowney, Katherine Holtgraves, Denise Collins, Sheila Walker, Kate Ray, Elizabeth Mathis.

Absent: John Martin

Guests: None

Note Taker: Katherine Holtgraves

Board Roles:

Board Chair: Lisa McEldowney

Board Secretary: Katherine Holtgraves

Board Treasurer: John Martin

Note taker for the board – April 10: Katherine Holtgraves

Committees:

Human Resources and Development Committee

Lisa McEldowney, Katherine Holtgraves, Kate Ray

Facilities Committee –

Katherine Holtgraves, Elizabeth Mathis , John Martin

Finance Committee

Elizabeth Mathis, Katherine Holtgraves, John Martin

Kids First – Sheila Walker Parent Communication

Parent Committee: Karen Gault, Sheila Walker

4:00 – Meeting called to order - 4:13 PM

Vote Minutes from February 13, 2018

Kate Ray: Motion to approve

Denise Collins: - Second.

Vote: All vote to approve.

4:05 – Public Comment - No public Comments

4:08 – Financial Committee (JM & KH)

1. Bridge Loan
Discussed this with the board.
FEES – for this loan were discuss: \$6455.00
2. Kids First –
We are going just fine through the year. We are 67% (end of March) through the year. The trajectory fits right within our budget projections.
3. January Financials
No comments
4. ODS and 4/5-week financial analysis
Discussion of the Food – or lack thereof. We received a \$400.00 credit for this. We are now looking into alternative sites. We want to explore other BIOMES in Oregon/Washington. This week is a great week (week before spring break). No one wants to go to ODS and for us it is the only week that makes sense. We will have the lead teachers decide in May and then bring to the board.
4/5 week – went well.. within budget. Karen mentioned that her kids loved the NINJA Friday trip!
5. 18/19 - Budget questions from Board. Will give “transitional approval” 5.8.18 (board meeting). KH Questions?

Kids First 2018-19

Discussed Kids First in light of the budget. Katherine is working on another version and will have out to the board by Friday 4/13 in response to board requests for kids first to remain stabl

6. Signers on Bank Accounts -

John does not want to stay on to sign after his Board Position is empty.

Board Discussed that they would like to amend the bylaws – Lisa will do this.

Signers on Accounts: Treasurer/Board President/ Administrator - Based on Position.

We will need to make signer changes each time there is a position change. There is one signer on checks. The employee is bonded to 100,000. So if the board would like to set a limit of checks to sign, there after another signer would have to be available? That would be a retreat discussion.

BYLAWS – they are in the RETREAT documents (thanks Kate). Everyone needs to read by May meeting. We need to have at least 5 board members. We are not in a position to recruit board members, but we should be adding next year to the board.

7. 990 disclosure regarding Board Members

Each year on Tax Returns, paid board members (employees of TRCS) must be reported. This has always been done on the TRCS 990's and will need to continue to be done. We have 3 paid board members this year – Denise Collins, Elizabeth Mathis and Katherine Holtgraves.

Conflict of interest research. SBA website. #1 pitfall for non-profits is anyone that is on the board and is a staff member.

8. Special Education 5 Analysis

It all depends on the lottery and the issues that the Kiddo's bring to TRCS. We have no idea of knowing from year to year how many IEP's there will be, how much licensed folks we will need, as well as, Special Education folks that TRCS needs to employ.

KH showed the last 5 years. Three years there was a net gain. and two years we lost 2,000 (average). This is a huge positive look at Special Ed. At TRCS the services are personalized (as most everything is) and the kids have these huge benefits. The transition between Katherine and another admin, needs to be slow and careful. These are district relationships – they matter! Next year, the transition has been planned into December – slowly and carefully. The oversight is from the district – at this moment it is Josh Flossi and his boss is Jennifer Imes. They have both attended meetings at TRCS. They love the feel of them.. and they enjoy having the kids participate.

9. Health Insurance 11 Analysis

We have always stayed between two insurance carriers: Pacificsource (northwest) and Blue Cross (national). When we opened TRCS, we wanted to provide strong insurance to our employees – it has always been our commitment. We were going to move to Blue cross last year, but illness stopped this path and we needed to wait until this year when we will work to see what the rates are and what the costs are for both. We have solid health care – not gold plated.. but it is solid.

4:30 – School Inventory –

Discussed how we are doing the inventory. We are storing 1 off site (in the cloud) that we use to back up all the time. After that, 1 time a year, we will download and date an inventory copy for the year. This will be in JUNE and we will then continue to update as we add and subtract to our inventory throughout the years.

Katherine has personal items at TRCS that she will be leaving with her name and email on the back. She may come into to get them but would rather see them hang in the school for the coming few years. If they are ever replaced, she would like them returned or when she might want them. These are all pictures.

4:40 – ByLaws discussion.

Board members need to read these by May.

5:00 – Building Improvements

Discussion occurred as to why these needed to be replaced.

Sinks in bathrooms were replaced (pedestals)



Sink in Art room replaced with Black Splash



Proposed by 8th Grade parents– Back Patio improvements

Tables sanded and repainted

Umbrellas for spring added

Katherine asked Karen Gault to find out from Sheri Agee if this is the 8th Grade project or not???. Otherwise Katherine will need to get the picnic tables refinished this spring.

5:10 – School Safety Discussion

Clackamas County – Exclusion Order

West Linn Police – Trespass Order

Discussed what these mean. The board would like to be include in the Clackamas Exclusion program. Katherine will get that done in April and report back in May on this.

Clackamas County Sheriff suggested : Outside Camera's.

Katherine will find out how much from the company we have used with the other cameras.. and put it in the WAVE if anyone wishes to help us with school safety. But the board wishes to purchase both of these cameras. KH will run the price by them via email before their purchase.

Clackamas County Sheriff – also suggested no trespassing signs/ authorized users only.

Elizabeth Mathis has had these made and we are putting them up by next week, in all areas that they suggested.

5:15 –Chair – Charter Renewal Discussion

We want to start thinking about that. Questions and discussion about the last 5 renewals. KH sent an email to the board concerning this topic. KH will follow up on this at the May meeting with a CD of the last renewal (we had it filmed).

Superintendent - Lisa/Sheila to have coffee with her

KH - Russ Lewis offered to help. Lisa noted this.

Administrator Search Update

Hoping final round of interviews tomorrow (Wednesday 4.11.18) We have had another candidate drop out. We are doing 3rd interviews with 2. 4:00 and 5:15. Debrief afterwards. Hopefully narrowing it to 1.

Next stop: School visit – Board wanted to make sure that it worked for KH and the school

5:30 – Administrator Report

School Calendar 18/19 Draft –

Discussion of the first and last day. Will post to the website and also the WAVE this Friday April 13. Board did not ask any questions other than start and end date.

Smarter Balance Testing

Occurring the last of April/First of May. We have been working toward these with remediation plans since January with kids that were at “risk”. We are ready.. we have the practice tests.. and the confidence building to do. BUT we are truly ready. Kids will do very well!

5:45 PM - Executive Session –